



Effective: August 16, 2024

Bylaws of the Edmonton Interdistrict Youth Soccer Association

Approved: August 15, 2024

ARTICLE 1. - EDMONTON INTERDISTRICT YOUTH SOCCER ASSOCIATION

- 1.1. The name of the EIYSA is the “Edmonton Interdistrict Youth Soccer Association”, hereinafter referred to as EIYSA.
- 1.2. These Bylaws stipulate how the EIYSA is to be governed and how the powers of the EIYSA are to be executed.
- 1.3. These Bylaws cancel all other Bylaws of the EIYSA.

ARTICLE 2. - SERVICE AREA

- 2.1. EIYSA recognizes the areas of service to be any organization that passes the policy and procedure recommendations to join, followed by a board vote, pays dues in a timely manner, and adheres to our Code of Conduct.

ARTICLE 3. - DEFINING AND INTERPRETING THE BYLAWS

3.1. Definitions

In these Bylaws, the following words have these meanings:

- 3.1.1. **Act** means the Societies Act R.S.A 2000, Chapter S-14 as amended, under which EIYSA is incorporated.
- 3.1.2. **EIYSA** means the Edmonton Interdistrict Youth Soccer Association.
- 3.1.3. **Annual General Meeting** means the Annual General Meeting described in Article 8.
- 3.1.4. **Board** means the Board of Directors of the EIYSA.
- 3.1.5. **Bylaws** mean the Bylaws of the EIYSA as amended.
- 3.1.6. **Director** means any person elected or appointed to the Board.
- 3.1.7. **EIYSA League Program** means the leagues for players aged U5 to U17 in which leagues, associations teams, and/or community leagues participate.
- 3.1.8. **Executive Director** means the person appointed by the Board who is accountable for the administration and day-to-day operations of EIYSA. The Executive Director reports to, and is subject to the oversight and assessment of the Board.
- 3.1.9. **Governance Policies** means those documented policies approved by the Board that define the roles and responsibilities of, and relationship between the Board, Staff and stakeholders of EIYSA.
- 3.1.10. **Majority** means greater than 50%
- 3.1.11. **Member** is defined as an Organization (i.e. community league) that met the requirements for the stated levels of membership as described in [Article 4](#).
- 3.1.12. **Officer** means Director(s) having signing authority on behalf of the EIYSA.
- 3.1.13. **Registered Office** means the registered office of the EIYSA.
- 3.1.14. **Special Meeting** means a Special Meeting described in [Article 9](#).
- 3.1.15. **Special Resolution** means a resolution passed at an Annual General Meeting or Special Meeting of the Members of the EIYSA by a vote of 75% of the Voting Members in attendance

3.2. Interpretation

- 3.2.1. **Singular and plural:** words indicating the singular number also include the plural, and vice versa.
- 3.2.2. **Headings:** are in bold type and are included only for convenience. They do not affect the interpretation of these Bylaws.
- 3.2.3. **Liberal Interpretation:** these Bylaws must be interpreted broadly and generously. Their purpose is to enable and ensure orderly and consistent governance of the EIYSA.
- 3.2.4. In the case of a dispute over the interpretation of any aspect of these Bylaws, the Executive Committee shall have the authority to make the decision as to which interpretation will be used.

ARTICLE 4. - MEMBERSHIP

- 4.1. **Admission and Classification:** Any organization within the stated service area as per [Article 2](#) will be a member upon submission of the membership registration form, and a board vote.
 - 4.1.1. **Full Member** – participates in the program and has voting rights. A Full Member has a minimum of four (4) teams per season participating in the EIYSA League Program.
 - 4.1.2. **Probationary Member** – participates in the program, does not have voting rights, needs to be voted in after an agreed upon amount of time by the Executive Committee and Board upon submission and acceptance of Membership Form. A Probationary Member may have less than four (4) teams per season participating in the EIYSA League Program.
 - 4.1.3. **Associate Member** – does not actively participate, but instead supports, no voting rights.

4.2. Standing of Full, Probationary and Associate Members

4.2.1. Member in Good Standing

A Member is in Good Standing when:

- 4.2.1.1. The Member is registered under the Societies Act and has filed all required returns.
- 4.2.1.2. The Member fields the required number of teams at the start of a season.
- 4.2.1.3. The Member has paid membership fees or other required fees.
- 4.2.1.4. The Member is not suspended as provided for in Article 4.8.1.

4.2.2. Member on Probation

A Member is on Probation when:

- 4.2.2.1. The Member does not field the required number of teams at the start of a season. Said Member is on probation for that season.

4.2.3. Member Not in Good Standing

A Member is “Not in Good Standing” when:

- 4.2.3.1. The Member has failed to meet the requirements under 4.2.1.
- 4.2.3.2. The Member is indebted to the Association where such indebtedness exceeds \$100.00 and the balance has not been cleared within 60 days of notice.
- 4.2.3.3. The Member is serving disciplinary suspension.

4.3. New Members

- 4.3.1. A soccer club, league, association, team or community league, seeking membership in EIYSA must make written application to the EIYSA.
- 4.3.2. Membership may be granted to an applicant by the Board of Directors by a majority vote.
- 4.3.3. To qualify for Membership, the applicant must, at the time of application;
 - 4.3.3.1. Be a registered society, sole proprietor or incorporation registered in Alberta;
 - 4.3.3.2. Provide soccer programs within the mandate of EIYSA;
 - 4.3.3.3. Provide soccer programs to the standards set by EIYSA and Provincial and National bodies applicable to the delivery level;
 - 4.3.3.4. Be financially viable;
 - 4.3.3.5. Be operationally viable;
 - 4.3.3.6. Have sound governance

4.4. Member Obligations

Members:

- 4.4.1. must uphold and comply with the Bylaws and Rules and Regulations of the EIYSA and all applicable policies and decisions of the Board and the Membership.
- 4.4.2. who fail to comply with the Bylaws, Rules and Regulations, policies and/or decisions of the Board and the Membership may be subject to sanctions by the EIYSA.
- 4.4.3. must comply with all applicable codes of conduct and ethics and with any standards of practice as may be approved by the Board and/or the Membership.
- 4.4.4. Are responsible for the payment of all applicable dues, affiliation fees and declaration fees levied by the EIYSA

4.5. Member Rights

Full and Probationary Members have the right to:

- 4.5.1. nominate individuals for election to the Board;
- 4.5.2. receive notice of, attend and vote at a General Meeting;
- 4.5.3. request that the review of the financial statements be read at the Annual General Meeting if a review has been conducted;
- 4.5.4. vote at a meeting of any Membership committee to which they are appointed;
- 4.5.5. receive a copy of the constitution and bylaws;
- 4.5.6. receive a copy of the latest financial statement
- 4.5.7. exercise all other rights and privileges given to Members in these Bylaws.

4.6. Voting at General Meetings

- 4.6.1. Only Full Members in good standing shall have the right to vote at a General Meeting of the EIYSA.
- 4.6.2. Votes shall be made in person by a Member's delegate or by proxy by emailing the board of that organizations vote.
- 4.6.3. Each Member shall be entitled to have its entire votes cast whether it is represented by one or all of its delegates, but not by any other Member.
- 4.6.4. A Full Member in Good Standing is entitled to one vote.

4.7. A Notice of Motion may be given verbally at any meeting of the EIYSA, or in writing at such meeting, and any action intended by such Notice of Motion cannot be voted upon until a period of twenty-one (21) days has elapsed from the date the Notice of Motion was given.

4.8. Discipline of Members

4.8.1. Decision to Suspend

A Voting or Non-Voting Member that violates its obligations as a Member may be suspended if:

4.8.1.1. The Member has failed to abide by the Bylaws; or

4.8.1.2. The Member has disrupted meetings or functions of the Association; or

4.8.1.3. The Member has done anything judged harmful to the Association.

4.8.2. Expulsion

A Voting or Non-Voting Members may be expelled if:

4.8.2.1. the Member is in breach of these Bylaws; or

4.8.2.2. the Member's misconduct or condition proves detrimental to the EIYSA or brings the game of soccer into disrepute; or

4.8.2.3. for any cause which is deemed sufficient in the interests of the EIYSA.

4.8.3. Process for Suspending and Expelling a Member

4.8.3.1. Suspension of Voting or Non-Voting Member

4.8.3.1.1. In the event the Board is presented with an allegation of a serious and/or repeated violation by a Voting or Non-Voting Member of the Bylaws, Governance Policies, Code of Conduct, Disciplinary Policy, Harassment Policy or Rules and Regulations, the Board shall refer the allegation to the appropriate Disciplinary Committee. Should the Disciplinary Committee determine that the Member should be suspended, the EIYSA shall provide written notice of the suspension to the Member and shall provide reasons for the suspension. The Member may make written submissions to the EIYSA within twenty (20) days of receiving such notice. If written submissions are received, the Disciplinary Committee shall consider these in making its final ruling, and the EIYSA shall notify the Member of the ruling within a further twenty (20) days from the date of receipt of the submissions.

4.8.3.1.2. The suspension will be in effect until the EIYSA judges the member has taken the required steps to become compliant, or until the next Meeting of the Members upholds or overturns the suspension by a vote of 75% of the Voting Members.

4.8.3.2. Expulsion of Voting or Non-Voting Member

4.8.3.2.1. In the event that the Disciplinary Committee, after having been referred an allegation, in accordance with 3.7.2.2.i.a.) above, rules that a Voting or Non-Voting Member should be expelled, the EIYSA shall provide written notice of this ruling to the Member and shall provide the stated reasons. The Member may make written submissions to the EIYSA within twenty (20) days of receiving notice.

4.8.3.2.2. The Disciplinary Committee shall forward its ruling and any submissions, if received, to the EIYSA office forty-five (45) days prior to the Meeting of the Members.

- 4.8.3.3. A Member may be suspended or expelled by the Voting Members only by a vote of 75% of the Voting Members
- 4.8.3.4. A suspension shall be lifted once the requirements imposed on the Member have been met.

4.8.4. Termination of Membership

- 4.8.4.1. The interest of a Member is non-transferable and any Member ceasing to be a member of the Association shall forfeit all interest in any assets of the EIYSA.
- 4.8.4.2. Resignation
 - 4.8.4.2.1. Any Member may resign from the EIYSA by sending or delivering a written notice to the Office of the EIYSA.
- 4.8.4.3. Deemed Withdrawn
 - 4.8.4.3.1. Any indebted Member carrying an account balance in excess of \$100.00 for a period greater than one hundred (100) days after the date the fees were due is considered to have submitted his resignation.

4.8.5. Notices

- 4.8.5.1. All Notices may be served by the EIYSA upon any Member(s) by:
 - 4.8.5.1.1. Personally delivering the same to the Member's officers, representatives, or delegates
 - 4.8.5.1.2. Leaving the same at the address of the Member on file with the EIYSA Forwarding the same by prepaid letter to the address of the Member on file with the EIYSA; or
 - 4.8.5.1.3. Forwarding the same by email to the address of the Member provided for service of Notices.
 - 4.8.5.1.4. If sent by post the notice shall be deemed to have been served at the time when the letter would have been delivered in the ordinary course of mail.
- 4.8.5.2. If sent by email the notice shall be deemed to have been served when the read receipt is returned.
- 4.8.5.3. All correspondence to the EIYSA or Board of Directors shall be addressed to the EIYSA office.
- 4.8.5.4. Minimum notice unless otherwise stated in these Bylaws or unless waived, in writing by the Member, will be seven (7) days.

ARTICLE 5. - FEES AND REVENUES

5.1. Fees

- 5.1.1. Each Member shall pay a Membership fee to the EIYSA either as part of the league fee or as an affiliation fee. The amount of this Membership fee shall be set annually by the Board.
- 5.1.2. Participation Fees for games and competitions of the Association, other than those in Article 5.1.1 shall be as decided by the Board.
- 5.1.3. Fees paid for ASA and or Canada Soccer competitions shall be set by the ASA and Canada Soccer respectively and will be reflected in the EIYSA fee schedule.

5.2. Revenues

- 5.2.1. Any admission or league game related revenues shall be retained by the EIYSA unless otherwise specified and shall be approved in advance by the Board.

ARTICLE 6. - MEETINGS

6.1. General Meetings

- 6.1.1. **Notice:** At least 21 days notice of all Annual, General, or Special General meetings will be delivered [by mail, email, telephone, or other forms of electronic communication] to the last-known address of each member of the Council.
- 6.1.2. **Quorum:** A quorum for all Annual, General, or Special General Meetings will be 1/2 voting members.
- 6.1.3. **Failure to reach quorum:** If a quorum is not present at a meeting, then a second meeting will be called for the purpose of passing a specific motion(s) a week later. During that time, all efforts will be taken to inform all Directors or members of the meeting and encourage their attendance. If there is still not a quorum at this second meeting, then the number of people in attendance will be considered a quorum. If a quorum is not present within one half (1/2) hour after the set start time of any General Meeting, the meeting will proceed with the members in attendance.

6.2. **Annual General Meeting:** The Board will hold an Annual General Meeting no less than ninety days or greater than six months after the financial year-end for the presentation of the financial report and election of board members.

6.2.1. The order of business at the Annual General meeting shall be:

- 6.2.1.1. Presentation of Credentials
- 6.2.1.2. Roll Call
- 6.2.1.3. Minutes of the previous Annual General Meeting
- 6.2.1.4. President's Address
- 6.2.1.5. Director's Reports
- 6.2.1.6. Financial Report
- 6.2.1.7. Other Reports
- 6.2.1.8. Amendments to the Bylaws
- 6.2.1.9. Election of Directors
- 6.2.1.10. New Business
- 6.2.1.11. Adjournment

6.3. Chairing a General Meeting

- 6.3.1. The President will chair all General Meetings. If the President is unable to preside or is not present 15 minutes of the start time in the notice, the meeting will be chaired by;
 - 6.3.1.1. The Vice-President;
 - 6.3.1.2. A Director if the Vice-President is unable to preside; or
 - 6.3.1.3. If none of these is available within 15 minutes of the time set for the meeting, the members present will elect a delegate to preside.

6.4. **Meetings of the Board:** The board of directors may meet monthly but is required to meet minimally 6 times annually. The day and time of the board meeting shall be at the discretion of the board and further details or exceptions noted in the EIYSA policy and procedure documents.

- 6.4.1. **Special Board Meeting:** The President will, upon receipt of a written request signed by at least four members of the Board of Directors, call a Special Meeting of the Board of Directors within 7 days of receipt of the request. At least 7 days' notice written will be given for any Special Board of Directors Meetings. Any call for a Special Board of Directors Meeting must include specific reference to the item(s) to be dealt with.
- 6.4.2. **Quorum:** A majority of the current directors with at least one Executive Committee member present will be quorum for a board meeting.

6.5. Voting

- 6.5.1. Any full member as specified in Section 4.1 in good standing, upon receiving the membership registration and a passed board vote. In the event that more than one Board or Executive position is held by members of the same organization, only one vote for that organization can be made. One Organization = One vote.
- 6.5.2. Each Director shall have one vote.
- 6.5.3. The Chair will not cast a vote except to break a deadlock.
- 6.5.4. Such voting can be made in person, or by proxy by emailing the board of that organizations vote.
- 6.5.5. A show of hands will be adequate for voting, except for nominations/elections, significant financial questions, and any sensitive matters where a secret ballot is required or can be requested.

ARTICLE 7. - AUDITING

- 7.1. The books, accounts, and records of the Secretary and Treasurer will be audited once per year by a duly qualified accountant or by two members of the CGSA, not currently serving on the board.
- 7.2. A complete and proper audited statement of the standing of the books for the previous year will be presented at the Annual General Meeting.
- 7.3. The fiscal year will end on August
- 7.4. The books and records may be inspected by any member at the Annual General Meeting, or at any time upon giving two weeks notice and arranging a time satisfactory to the Directors in charge of the records. The Board of Directors' will at all times have reasonable access to such books and records.

ARTICLE 8. - BOARD OF DIRECTORS

- 8.1. The Board will, subject to the by-laws, have full control and management of the affairs of EIYSA.
- 8.2. Any Director may resign from the Board by submitting such a request in writing to a member of the Executive Committee. Such resignation will be effective immediately.
- 8.3. In the event of a vacancy as a result of resignation, death, or removal, the Board is empowered to fill the vacancy by appointment for the remainder of the term. Such an appointment is to be ratified at the next General Meeting. The person so appointed will hold office for the remainder of the term.
- 8.4. **DUTIES & RESPONSIBILITIES OF THE BOARD:** The Board of Directors, and their respective duties, is as follows:

8.4.1. The Board of Directors

8.4.1.1. Governance and Management: the Board governs and manages the affairs of the EIYSA.

8.4.1.2. Powers and Duties of the Board. The Board has the powers of the EIYSA, except as stated in the Societies Act.

8.4.2. Powers and Duties of the Board

The powers and duties of the Board include:

8.4.2.1. Promoting the objects of the EIYSA;

8.4.2.2. Promoting membership in the EIYSA;

8.4.2.3. Hiring employees, for the efficient functioning of the EIYSA's business;

8.4.2.4. Regulating employees' duties and setting their salaries;

8.4.2.5. Maintaining and protecting the EIYSA's assets and property;

8.4.2.6. Approving an annual budget for the EIYSA;

8.4.2.7. Paying all expenses for operating and managing the EIYSA;

8.4.2.8. Paying persons for services and protecting persons from debts of the EIYSA;

8.4.2.9. Investing any extra monies;

8.4.2.10. Financing the operations of the EIYSA, and borrowing or raising monies;

8.4.2.11. Making policies for managing and operating the EIYSA;

8.4.2.12. Approving all contracts for the EIYSA;

8.4.2.13. Maintaining all accounts and financial records of the EIYSA;

8.4.2.14. Appointing legal counsel as necessary;

8.4.2.15. Making policies, rules, and regulations for operating the EIYSA and using its facilities and assets;

8.4.2.16. Selling, disposing of, or mortgaging any or all the property of the EIYSA;

8.4.2.17. Without limiting the general responsibility of the Board, delegating its powers and duties to the Executive Committee or the paid administrator of the EIYSA;

8.4.2.18. Abide by EIYSA's bylaws, policies and procedures;

8.4.2.19. Abide by decisions made by the Board and it's committee's;

8.4.2.20. Act in the best interests of the EIYSA.

8.4.3. Board Structure

8.4.3.1. The board shall consist of a President, Vice President and 5 - 7 other Directors.

8.4.3.2. **President:** The President will,

8.4.3.2.1. preside at all meetings;

8.4.3.2.2. be an ex-officio member of all committees

8.4.3.2.3. be charged with the general supervision of all the activities of the EIYSA;

8.4.3.2.4. is the chair of the Executive Committee

8.4.3.2.5. is a signing authority, and

8.4.3.2.6. act as the official spokesperson of the EIYSA or appoint a designate.

8.4.3.3. **Vice President:** The Vice President will,

- 8.4.3.3.1. preside at any meetings the President is absent from;
- 8.4.3.3.2. assume any duties from the President as required;
- 8.4.3.3.3. may act as a signing authority;
- 8.4.3.4. **Secretary:** The Secretary will,
 - 8.4.3.4.1. attend all meetings of the EIYSA, the Board, and the Executive Committee and keep accurate minutes of the same;
 - 8.4.3.4.2. responsible for the minute and meeting notice distribution in a timely manner;
 - 8.4.3.4.3. have charge of minute book and other records;
 - 8.4.3.4.4. have charge of all correspondence of the EIYSA under the direction of the President and the Board;
 - 8.4.3.4.5. act as a signing authority;
 - 8.4.3.4.6. have charge of the seal of the EIYSA.
 - 8.4.3.4.7. In the absence of the Secretary, the board may appoint another board member to discharge these duties.
- 8.4.3.5. **Treasurer:** The Treasurer will:
 - 8.4.3.5.1. be responsible for all financial records of the EIYSA;
 - 8.4.3.5.2. be responsible, on behalf of or, in the name of the EIYSA, for all monies collected or otherwise received, issuing receipts, payments of all accounts when properly approved, and keep proper accounts, receipts, and vouchers of same, and the deposit of funds to the EIYSA's bank accounts in a timely manner;
 - 8.4.3.5.3. report the financial standing at every Board Meeting and General Meeting, or at the request of an executive member;
 - 8.4.3.5.4. present to the Annual Meeting an audited/reviewed statement of the financial affairs for the preceding fiscal year;
 - 8.4.3.5.5. review and prepare policy and procedures with respect to the financial matters of EIYSA;
 - 8.4.3.5.6. recommend, in conjunction with the President, an Annual Budget to the Board of Directors
 - 8.4.3.5.7. act as a signing authority for EIYSA.

8.5. Directors Conflict of Interest

- 8.5.1. A Director, Officer or member of a Committee who has an interest, or who may be perceived as having an interest, in a proposed contract or transaction with the EIYSA will disclose fully and promptly the nature and extent of such interest to the Board or Committee, as the case may be, will immediately remove themselves from voting or speaking in debate on such contract or transaction, will refrain from influencing the decision on such contract.

8.6. Indemnity

- 8.6.1. The EIYSA shall indemnify all of its Directors, present and past, against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgement as long as they were performing their fiduciary duties.
- 8.6.2. No Member of the Board of Directors or Director is liable for any loss due to an oversight or error in judgment, or by an act in his role for the EIYSA, unless the act is fraudulent, dishonest or in bad faith.

- 8.6.3. Members of the Board and Directors can rely on the accuracy of any statement or reports prepared by the EIYSA's auditor, and are not held liable for any loss or damage because of acting on that statement or report.

ARTICLE 9. - COMMITTEES

- 9.1. **Executive Committee:** The Boards' Executive Committee as described above may meet from time to time between Board Meetings if an issue of an urgent nature arises. All decisions of the Executive Committee are to be ratified as per voting policy and procedure.
- 9.2. **Ad Hoc Committees:** The EIYSA may at times create such Ad Hoc Committees as may be deemed necessary, either in General or Board of Directors' Meetings, in order to conduct the EIYSA's business. Such Committees will carry out functions and otherwise act in accordance with such resolutions or 'Terms of Reference', as may be passed by either the Board of Directors or at a General Meeting. Such Committees will be answerable to and report to the Board and will have a definite time of termination at the time they are created.
- 9.3. **Standing Committees:** The EIYSA may, at its discretion, create such Standing Committees as may be deemed necessary, either in General or Board of Directors' Meetings. Such Committees will carry out functions and otherwise act in accordance with such resolutions or 'Terms of Reference', as may be passed by either the Board of Directors or in a General Meeting. Such Committees will be answerable to and report to the Board and will continue to exist for an indefinite period of time.

ARTICLE 10. - ELECTIONS

- 10.1. Elections will be held at the Annual General Meeting. Officers will take office immediately following that Annual General Meeting.
- 10.2. All terms will be for two years.
- 10.2.1. The President, and Secretary will be elected in odd numbered years.
- 10.2.2. The Vice President, and Treasurer will be elected in the even numbered years.
- 10.2.3. Additional Director terms will be outlined in the EIYSA's Policy and Procedure Manual.
- 10.3. A person appointed or elected becomes an office if they were present at the meeting when being appointed or elected and did not refuse the appointment or nomination. They may also become an office if they were not present at the meeting but consented in writing to act as director before the appointment or election.
- 10.4. Nominations will be accepted from the time the AGM is announced and also from the floor at the AGM.

ARTICLE 11. - DISCIPLINARY HEARING, SUSPENSION AND TERMINATION OF MEMBERSHIP AND BOARD MEMBERS

- 11.1. The Board will be empowered to suspend or expel any Member from membership or a Board Member from office for any conduct deemed injurious to the EIYSA or its purposes.
- 11.1.1. Pending a full and proper hearing, such Member or Director will be placed on suspension.
- 11.1.2. The Board will hold a hearing where the Member or Director, upon being given 14 days' notice, in writing, has the opportunity to attend and present their case. At the conclusion

of the hearing, the majority vote of the Board will prevail. If the individual fails to attend the hearing, without excuse, the termination will be effective immediately.

11.1.3. The quorum for such a hearing will be two-thirds (2/3) of the Board and ½ of the Executive Committee.

11.1.4. The Board will debate the matter 'in private' and render a written decision in writing within 72 hours.

11.1.5. The Board will hear an appeal after 30 to a maximum of 45 days after the initial decision to encourage a cooling off period. The individual or Member will remain suspended until the appeal process has been completed.

11.2. All complaints must be brought before the Board and must be in writing.

11.3. The Board of Directors may remove any Director from office, without a hearing, if they are absent from three consecutive meetings without regrets.

ARTICLE 12. - REMUNERATION

12.1. No Director will receive any remuneration for their services. A Director may receive reimbursement for expenses, with presentation of receipts, incurred as a result of performing authorized Council's business.

ARTICLE 13. - FINANCIAL

13.1. The Board or Directors may open one or more accounts, designate signing Directors, and generally execute all documents connected with the transaction of EIYSA business with any chosen Chartered Bank, Trust Company, Treasury Branch, or Credit Union.

13.2. For the purpose of carrying out its objectives, the EIYSA may draw, make, accept, endorse, discount, execute and issue cheques, promissory notes and bills of exchange, but only to the extent authorized by resolution of the Board of Directors.

13.3. All bills, notes, cheques, debentures and other papers and documents which pertain to the finances of the Council will be signed by two authorized signatory's.

13.4. The Annual Budget will be submitted by the Treasurer on behalf of the Board of Directors for approval at the Annual General Meeting or at a General Meeting.

13.5. The EIYSA may, by a Special Resolution, borrow or raise or secure the payment of money, or issue debentures.

13.6. No two members related or of the same household will be signing authorities. Also, no signing authority will sign a cheque where they are the payee.

ARTICLE 14. - AMENDMENTS TO THE BYLAWS

14.1. These Bylaws may be rescinded, altered, or added to by a Special Resolution at a General, or Annual General Meeting with 21 days' notice in writing.

14.2. Any proposed changes must be reviewed at a Board of Directors meeting before being forwarded to a General, Special General, or Annual General Meeting.

ARTICLE 15. - DISSOLUTION

- 15.1. Upon dissolution of the EIYSA, all real property, fixtures, and liquid assets remaining after the payment of any debts are to be paid to a non-profit organization with similar objectives to the EIYSA.
- 15.2. Members are to select the organization to receive the assets by special resolution. In no event do any Members receive any assets of the EIYSA.

ARTICLE 16. - PARLIAMENTARY AUTHORITY

- 16.1. The rules contained in "Robert's Rules of Order," in its most current edition, will govern the proceedings at all meetings and in all cases where they are applicable, provided that they are not inconsistent with these Bylaws or the requirements of the Societies Act.

ARTICLE 17. - THE SEAL OF THE COUNCIL

- 17.1. The use, care, and safekeeping of the seal of the EIYSA will be the responsibility of the Secretary, and it will be used only when authorized by a resolution of the Board of Directors, and it will be affixed to documents and instruments when required by law or convention.