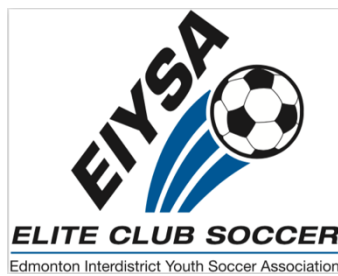


E.I.Y.S.A. COACH MANUAL



EIYSA Programs are governed by FIFA/IFAB Laws of the Game.
All relevant EIYSA Rules and Regulations apply.

March 23, 2022

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This document is intended as a quick reference for team officials, highlighting some of the important procedures and protocols. Please see the EIYSA website for the complete Rules & Regulations.

Coach Code of Conduct

Coaches' Pledge

1. I will always remember that players participate for pleasure because they want to.
2. I will abide by EIYSA's Recruiting Policy & honor all applicable dates set for this season.
3. I will follow the objectives of the LTPD model.
4. I will never ridicule or yell at players for making a mistake or not winning.
5. I will be considerate and reasonable in my demands on players' time, energy and enthusiasm as sports is only one part of their busy lives.
6. I will always ensure that the time players spend with me as coach is a positive experience.
7. I will display control, respect and professionalism to all involved within the sport. This includes my players, opponents, coaches, officials, administrators, the media, parents and other spectators. I will encourage my players and their parents to do the same. I will be a good sport and great role model.
8. I will abstain from the use of alcohol, controlled substances, tobacco or activities inappropriate for the age during and leading up to the times I am directly responsible for players.
9. I will always show concern toward sick and injured players. I will follow the advice of a trained medical trainer when determining whether an injured child is ready to recommence training and competition.
10. Any physical contact with a player shall be:
 - a. appropriate to the situation
 - b. necessary for the player's skill development or medical care
 - c. only in the presence of another team official, referee, player's parents or designate.
11. Where appropriate, I will obtain qualifications and keep up to date with the latest coaching practices.
12. I will not use texting, emails, nor any other social media platform to harass or criticize participants, officials, or administrators in this sport, and I will report to my club any incidents of this nature from others.
13. I will be courteous and will respect the rights of all participants regardless of their gender, ability, sexual orientation, cultural background or religion.
14. I will comply with all EIYSA rules, regulations and policies.

Coaches should take the time to discuss the code's contents with the players. Coaches and managers must also ensure parents are made aware of their responsibilities

COACHES NEED TO KNOW

PRIOR TO MATCH

Rosters

- Six team officials are allowed on the EIYSA roster but only 4 are allowed in the technical area. \$25 fine for first violation \$35 for each subsequent (Rule 4.11.4.1)
- Only team officials with EIYSA cards are allowed in the technical area and on the game sheet. (Registered and approved by the office)
- Minimum number of players to start a game

Indoor 7 v 7	- 5 players	Outdoor 7 v 7	- 5 players
Indoor 9 v 9	- 7 players	Outdoor 8 v 8	-6 players
		Outdoor 11 v 11	-8 players

Game Sheets

- If you have filled in the jersey #'s in RAMP ([Game Sheet Procedures](#)) your game sheet will auto populate jersey #, EIYSA ID #, First and Last name of players.
- You will have to manually input Coaches Name and EIYSA # (this will not auto populate)
- All team officials and players on the game sheet must have an EIYSA Card – (bench attendant cannot be a mom or dad without a card). The Name and EIYSA # of the team official and player must be recorded on the game sheet.
- Referee Liaison must be a parent and their name must be recorded on the game sheet. see [Referee Liaison Policy](#). Team officials are not allowed to be the Referee Liaison.
- Home team and Away team both print off the game sheet. Home team must provide their copy of the game sheet to the away team prior to the start of the game in order for them to fill out the team officials, referee liaison and trialist (if any).

Trialists Rule 3.6.1

- Trialist can be added in RAMP, add their names to the roster, click the TRIALIST box so they will auto populate. Or they can be added manually to the game sheet and mark a (T) beside their name on the game sheet. EIYSA ID number must be added manually on the game sheet (they do not auto-populate). Only 4 trialist allowed per game up to 5 times.
- Trialist must come from a lower age group or a lower division (if your age group has a lower division) within your club. No more than 4 trialist/game and no more than 5 times a season.
- Trialists must have an EIYSA ID Card. The soft copy of the EIYSA card needs to be presented to the referee. If you are a U9 team using a U8 player the U8 player must have a head shot photo in RAMP and the team they are playing for must have a copy of this to show the referee to ensure he/she is a registered player.
- U9-U11 have open rosters unless the age group is tiered then they would follow - X can play with X, Y with Y, and Y can play with X. (X cannot play with Y)

Lightning/Thunder, Air Quality, Hot Weather Policy

- For all Weather Policies-If the fields are open, and EIYSA has not previously cancelled the game in advance, all teams and match officials should arrive to play. Game sheet needs to be uploaded to RAMP regardless if the match was played indicating reason and referee presiding.
- AQ -The match official reserves the right to play. If AQ is 7or over the match will be cancelled and rescheduled. (game sheet submitted with AQ picture at time of match)
- Thunder – Match is delayed for 30 minutes after the last rumble. The match official reserves the right to play. (game sheet submitted with thunder cancellation recorded by referee) The game will be rescheduled by the EIYSA office.
- Hot Weather – Over 30 degrees a 2 min water break will be given at 22 min of each half with 2 min added to each half. Players must not leave the field. Referee should notify teams prior to start of the game their intentions for water breaks.

Match Violations

- A team failing to show is a default 5-0 to the opposing team (hearing and fine up to \$1000)
- A team defaulting a game with less than 16 days' notice 5-0 to opposing team (\$250 fine)
- Defaulting or failing to show 3 league games -suspended for the season points null and voided

ID Cards Players and Coaches

EIYSA player cards can be accessed in RAMP using team login and password. Click the head shot icon to print player cards or show the referee the players directly through a phone or iPad.



Coaches must have a physical card if you do not have your EIYSA card contact your club registrar. You cannot be in the technical area or on the game sheet without an EIYSA card.

DURING MATCH

All players and team officials, U-9 and older, are required to have an EIYSA ID card and must present their EIYSA ID card to the referee prior to participating. (Rule 3.2.4 & 4.7.1)

- Team officials are to assist the Match Officials if supporters are disrupting the game
- The team's coaches are responsible for the conduct of all team supports

Coach ejection or Player red card

- Any person ejected by a referee from the game shall immediately leave the field or building of play. This person shall not return to the field, building or locker room of the game until at least forty-five minutes after the end of the game. (Rule 5.1.17)
- Players serving a suspension will be required to sit separate from the team and may only be in the spectator area. (See rule 5.1.18 for more details)

- Suspended Team Officials shall not attend any EIYSA game in the age category in which the suspension was issued. (See rule 5.1.18 for more details)

Match Abandoned

- Where actions by a team or supporters result in the game being abandoned by a referee, the team shall immediately be suspended pending a hearing. (See rule 5.1.19 for more details)
- If a team causes a match to be terminated prematurely, they shall be deemed to have committed a serious misconduct. Resulting in a default loss and possible suspension and/or fines. (See rule 5.1.19.1 for more details)

AFTER MATCH

Game Sheets

- Game Sheets must be signed before submitting to the office.
- If for any reason the game is not played – air quality, weather, road conditions, etc.... the game sheet needs to be uploaded in RAMP with the reason why the game was not played written in the referee notes box.
- If a player or team official is on the game sheet and not crossed off they are presumed to have participated (this includes trialists)

Administration Fees Rule 9.1

Game sheet not completed as per standing procedures- Warning for first violation, \$25 for second violation and \$35 for each subsequent violation in a season.

EIYSA # NOT RECORDED

NO SIGNATURE

NO REFEREE LIASION RECORDED

TRIALIST WITHOUT EIYSA # or NOT RECORDED PROPERLY

TEAM OFFICIAL RECORDED AS REFEREE LIASION

TEAM OFFICIAL NOT RECORDED PROPERLY ON GAME SHEET NAME & ID #'S.

Completed Game Sheets Rule 9.2

Game sheet must be submitted in RAMP 24 hours after the game. \$50 fine per violation.

Registration Violations Rule 5.2.1

All infringements of Rule 5.2.1 count as a default loss for teams with standings Teams without stats or standings \$25 for first occurrence, #35 each subsequent occurrence

- Team Officials recorded on the game sheet but do not have an EIYSA ID CARD or not registered and approved
- More trialist used than allowed
- Illegal players used

- Non-registered or suspended players used
- Non-registered or suspended team officials are on the game sheet or in the technical area

Appeals - Section V – Discipline

EIYSA club team officials and players are responsible to know all EIYSA Rules and Regulations. They must comply with all suspensions whether automatic or after a hearing, and whether they have been formally notified or not, by the EISA office. (Rule 5.1.22)

Appeals of Decisions by Match Officials and complaints regarding acts of misconduct. Rule 5.1.12

- Appeals must be submitted, in writing, to the EIYSA office within 48 hours (excluding weekends and holidays) from the time notice was issued by EIYSA administration
- A \$100 cheque must accompany the Appeal paperwork. This cheque is non-refundable. (rule 5.1.30)
- See rule 5.1.12 for details on what documentation your submission should include

Complaints regarding infractions of the EIYSA Rules and Regulations Rule 5.1.29

- Filed in writing to the EIYSA office within 48 hours (excluding weekends and holidays) from the start time of the game in question.

Appealing the Commissioners decision or higher decision-making bodies. Rule 5.1.11

- Appeals must be submitted, in writing, to the EIYSA office within 7 days of the decision.
- A \$200 cheque must accompany the Appeal paperwork. This cheque is non-refundable. (rule 5.1.30)
- See rule 5.1.11 for details on what documentation your submission should include

Upon receipt of a valid appeal or complaint, the Commissioner shall hold an oral hearing unless the parties have agreed to proceed based on written submissions. The Commissioner shall give at least seven days advance notice in writing to the hearing.

Decisions from hearings will be delivered within ten days of the hearing.

1) Who is required to attend the hearing?

Coach/Team Official hearing – Coach/Team official and a club representative

Player hearing- Player, players' parent(s) and a club representative (coach is optional)

Team support hearing – Team supporter, coach and club representative (rule 5.1.20)