

Edmonton Seniors Slo-Pitch Association (ESSPA) 2021 AGM

Date: October 24, 2021

Location: Clansmen Rugby Clubhouse

1. Call to Order and Establishment of Quorum

- Meeting called to order at 1:04pm
- Covid protocols discussed – when seated OK not to wear your mask, however if moving about please put it on.
- Quorum –60 people in attendance: 56 Voting Members, 4 Associate Members, 0 Guests- quorum achieved
- Board Members in attendance at meeting:

Name	Position
Kerri Pasqua	President
Brent Schell	(Acting) Vice-President
Penny McFall	(Acting) Secretary
Brenda Marshall	Registrar
Grant Huys	Maintenance Director
Kevin McCunn	Facilities and Bookings Director
Mario Scrivano	Division Coordinator – Cuthbertson
Darrell Shivak	Division Coordinator – Hirsch
Darlene Pruden	Division Coordinator – Hansen
Bill Donlevy	Division Coordinator – Brawner
Dan LeClair	Division Coordinator – 60+

- Board Members not in attendance

Name	Position
Bert Carruthers	Treasurer
DeWayne Brown	Equipment Director
Barry Wilhelm	Tournament Director

2. Moment of Silence for Deceased Member(s) since 2020 AGM

- George Townsend

3. Presidents Report and Welcome (please see Appendix, Page 6)

4. Approval of Minutes recorded from 2020 AGM

- **Motion** - accept minutes as recorded - by Larry Christensen
- 2nd by Brent Schell
- Passed

5. Business arising from 2020 AGM minutes

- None

6. New Business

- Bylaw Updates
 - Changing the terms for President and Vice-President renewals. Background – both positions are currently up for renewal on the ODD year, reasoning behind was to have continuity however it is not working out.
 - **Motion** – to amend bylaws so that these two specific positions are offset, President up for renewal in odd year, Vice-President up for renewal in even year - by Larry Christensen
 - 2nd by Kevin McCunn
 - Passed
 - To add clause to bylaws about experience for Treasurer position

Discussion on this subject raised the idea of having a professional accounting firm to provide oversight, substantial amount of money being handled, would help alleviate the pressure of this position. Cost is prohibitive if we had to pay for this, potentially look to see if can find someone who would do pro-bono. This was left for the new board to look in to and bring back to members.

 - **Motion:** – Add a clause to the Treasurer's position description that reads 'Recommends the treasurer have book keeping, accounting or similar experience - by Ivy Drews
 - 2nd by Grant Huys
 - Passed
- Fees
 - Discussion about Cuthbertson fee structure and desire to change it so that is based on a per team fee versus a cost/player
 - We need to grow Cuthbertson, which in turn grows our membership base. Need to look at ways to make us competitive with St. Albert, Sherwood Park, and other leagues.
 - Amount proposed covers ALL expenses for Cuthbertson
 - We can try this out for a year and re-evaluate this next year – nothing written in stone
 - Could look at the use of Casino funds, currently used for projects, however can be used for maintenance equipment and other items, which could reduce fees
 - Concern there could be a casino backlog due to Covid – lots of organizations did not get a casino during Covid lockdowns, we were fortunate to get in when we did, payouts were lower, however! Usually we would get one every two years.
 - **Motion:** Propose to keep our fees at a max of \$200. *Cuthbertson will pay a team fee of \$2600 - by George Rowlands
 - 2nd by Lorie Bronson
 - Passed

7. Reports

- Treasurer (see Appendix, Pages 9 to 15)
 - Auditors identified for review of 2022 ESSPA financials – Larry Christensen and Carrie Runnalls
- Maintenance (see Appendix, Pages 17-19)
- Division Coordinators
 - Hirsch (see Appendix, Page 20)
 - Hansen (see Appendix, Page 21)
 - Brawner (see Appendix, Page 22)
 - Cuthbertson (see Appendix, Page 23)
 - 60+ (see Appendix, Page 24)

8. Volunteers/Recognition (see Appendix, Pages 34-37)

- A thank you to all who have served on the board and have stepped down/away
- We will need a Casino Coordinator – Don Holtom is stepping away after many years
- Committees – (see Appendix, Page 34)
- Don Hussey's family has made a \$1,000 donation to ESSPA in his memory, how best to use?
Ideas please send to info@esspa.com

9. Election of Board Members

- Information provided on positions (see Appendix, Pages 26-33)
- Scrutineers – Darlene Pruden and Carrie Runnalls
- Vice President – Brent Schell is acting VP, needs ratification by members
 - **Motion:** ratify Brent Schell as Vice President – by Dan Leclair
 - 2nd Darren Tanchak
 - Passed

Position	Nominee(s) for Position	Status
President	Bill Donlevy	Voted in by acclamation
Secretary	M.E.(Mary Ellen) Mimeault	Voted in by acclamation
Treasurer	Penny McFall	Voted in by acclamation
Registrar	Brenda Marshall	Voted in by acclamation
Tournament Director	Darrell Bignell Tom Smith Grant Huys	By ballot – Darrell Bignell voted in as Tournament Director
Marketing and Recruitment Director	Tracie Campbell	Voted in by acclamation
Media Director	None	Vacant
Maintenance Director	Grant Huys Dennis Stucke	By ballot – Dennis Stucke voted in as Maintenance Director
Facilities and Bookings Director	Lorne Belley	Voted in by acclamation

Position	Nominee(s) for Position	Status
Equipment Director	Danny Ruesch	Voted in by acclamation
Div 6 (Women's) Coordinator	Karen Armstrong	Voted in by acclamation

10. Logo Update and New Uniforms (see Appendix, Page 39)

- Looking to update ESSPA logo, a couple of ideas presented.
- Will be sending out a poll to member base to gather their input on uniforms, what do they want? This is not about color, it is about whether ESSPA buys and members keep, ESSPA buys and they are returned at end of year (deposit required potentially), or if we even want uniforms.
- Logo samples will be sent out in this email to see if anyone has any other suggestions/ideas on.

11. Contractors, Business and Service Directory

- We would like to put together a directory of our members, for our members, to access goods and services. If you have a business or are a tradesperson or someone who could provide services to our ESSPA community, we would like to have you advertise on our website free of charge. We are hoping to create a mutually beneficial community for members.
- If you are interested in participating, please send your information to info@esspa.ca

12. Looking for new ideas (see Appendix, Page 42)

- No idea is to big or to small, send ideas/comments to info@esspa.ca

13. Adjournment of AGM

- **Motion:** adjourn meeting at 3:18pm - by Kevin McCunn
- 2nd Brent Schell
- Passed

APPENDIX

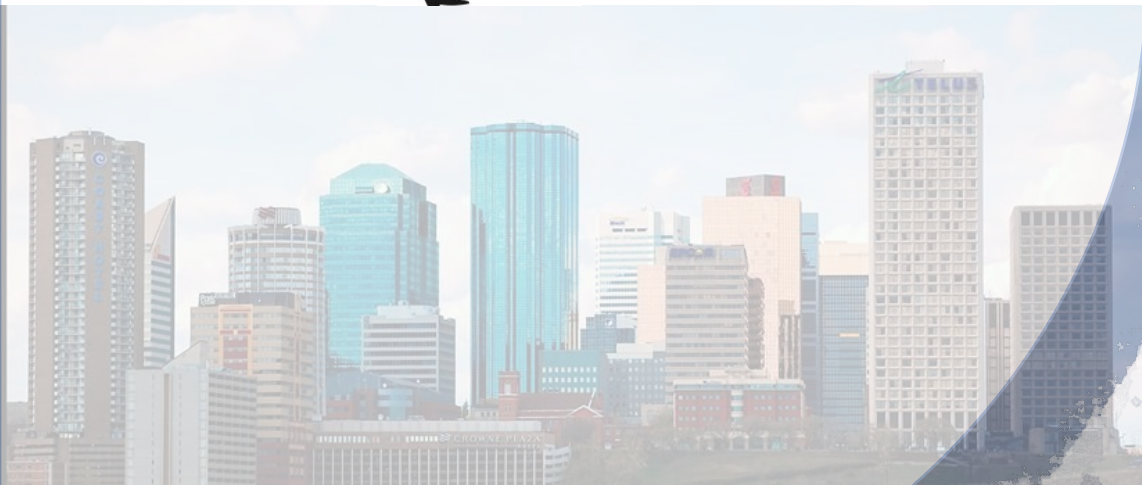
The following information was presented at AGM by Kerri Pasqua, and is referenced above.

APPENDIX

Edmonton Seniors Slo-pitch Associati

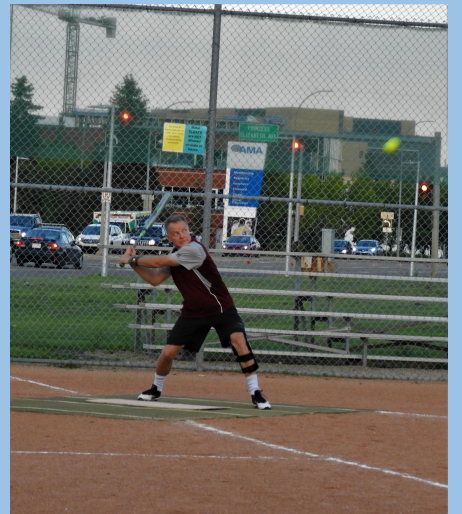
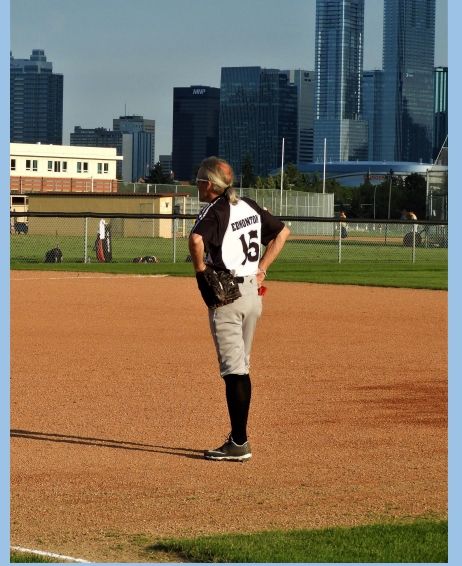
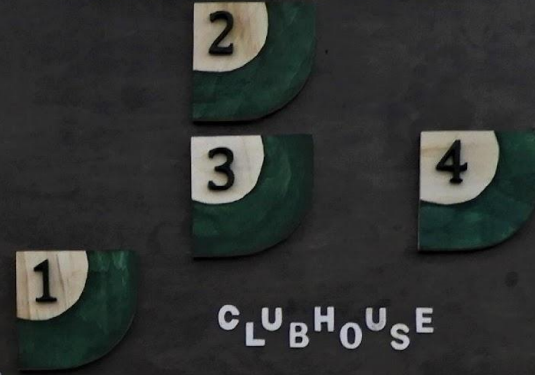
Annual General Meeting 2021

October 24, 1:00 p.m.



WELCOME TO AIRWAYS PARK

DIAMONDS



ESSPA 2021 AGM AGENDA

October 24th

@ Clansmen Rugby Clubhouse

1. Call to order & establishment of Quorum
2. Moment of silence for deceased members since last AGM
3. Amendments to the agenda (if any)
4. Approval of Minutes from 2020 AGM
5. Business arising from the minutes
6. President's Welcome and Report
7. New Business
 - a. Bylaws - changing of terms for President and VP, clause about experience for Treasurer position
 - b. Fees
8. Reports
9. Volunteers/Recognition
10. General questions from the floor
11. Election of Board Members
12. Logo ideas and New Uniforms
13. Contractors, Business & Service Directory
14. Adjournment

*a moment
of silence*

George Townsend



Welcome



President's Report

Welcome everyone. I would like to start today by thanking you all for taking the time to come and for your support over this year's season. It has been another trying year for everyone. We were happy to have a somewhat normal season after our late and scrambled start. Unfortunately, our numbers were a bit down in several divisions, but we did see a number of new players and a new 60+ Division. Although we didn't have much rain, we did have some cancellations due to other weather phenomena! While a couple of diamonds were out of commission due to some complications in getting some much need work done on low spots, we managed to get a lot of games in and we are appreciative of everyone's flexibility in dealing with this. The diamonds in the end turned out great!

I will be retiring from my position of President after a very difficult 2 years. I started out learning about the league while in the position of VP but was quickly thrust into the President position and having to deal with the repercussions of the pandemic while still learning about the league trying to move it forward. I was able to start with surveying members to give people the opportunity to have a voice in how the league runs. We were able to take the survey results and make recommendations. Some of these recommendations we were able to institute this year and others we should have for next year.

Our hope as a Board was to continually improve our policies and procedures. We have worked hard with the City on our agreement and the rental fees so that our members will be able to pay lower fees in the long run. This is an ongoing process unfortunately. This is still something I will continue in my role as past president.

Unfortunately, we did not have the opportunity to get the Board to work on a 3- and 5-year plan moving forward. I feel that the league can continue to grow by tapping into the need for Co-ed and Ladies Divisions at the senior level. We could definitely fill a void in these areas, as there aren't currently any other leagues pursuing this. I had also hoped that we could investigate solar power- grants for solar power and LED lights. Going forward I believe that these will greatly help us in dealing with some of the issues in our dug outs as well as helping us to get more games in during the spring and late summer- especially if we move away from the time changes.

In the end, I hope the league has improved. I know that I worked hard to represent the league and I hope that I contributed to making the league better.

I would like to thank the board members I have worked with for their efforts in keeping the league moving forward and all the league members for their support. I encourage everyone to stay positive- we have hopefully seen the worst of the pandemic and we can look forward to a better season next year. I know the people running for Board positions have some great ideas to make next year and subsequent years great for ESSPA.

Bylaw Changes

1. Have the President and Vice President in offsetting years instead of the same year.
President in ODD, VP in EVEN.
2. Add a clause to the Treasurer's position description that requires the treasurer to have book keeping, accounting or similar experience.



FEES- We are proposing to keep our fees at a max of \$200.
*Cuthbertson will pay a team fee of \$2600.



Treasurer's Report

- Audit was completed by Dean Bromberger and Larry Christensen. Signed off with praise for the impeccable keeping of the books this year.
- Motion to appoint two auditors for next year.

Attached are the financials to present at the AGM regarding our Fiscal year September 1, 2020 to August 31, 2021. All accounting matches to the dollar.

Attached is the letter of Audit of these financials by ESSPA members Larry Christensen and Dean Bromberger. Both members operate businesses and are very familiar with accounting practices. They went through the financials very thoroughly. I feel very comfortable that ESSPA is on a firm financial footing as I am leaving the position as Treasurer.

I am unable to attend the AGM as I am out of the country.

If anyone has any questions about the financials I will be available after November 1, 2021.

The explanation of duties given to the Treasurer position in our Bylaws is accurate. In addition there are reports and follow ups with Alberta Gaming, TAX Exemption forms, plus a few others. Nothing unusual in a normal year. I will be available to help the future Treasurer to transition into the position. I was unable to create a complete task list but with the help of the new Treasurer we can begin a more comprehensive duties list.

**Thanks
Bert Carruthers
ESSPA Treasurer**

Balance Sheet

Edmonton Seniors Slo-Pitch Association

As at 31 August 2021

Assets Bank ATB Casino	27,076.18
ATB General	53,372.80
ATB Special Savings	42.07
Total Bank	80,491.05
<u>Total Assets</u>	<u>80,491.05</u>
Net Assets	80,491.05
Equity	
<u>Current Year Earnings</u>	<u>71,074.19</u>
<u>Retained Earnings</u>	<u>9,416.86</u>
Total Equity	80,491.05

Profit and Loss

Edmonton Seniors Slo-Pitch Association
For the year ended 31 August 2021

2021 Trading Income

General Membership Fee	37,438.48
Member Fee-Jersey H/H/B	257.25
Registration credit charge fee	(1.50)
Diamond Set-up Revenue	736.40
City Rebate Diamond rentals	7,527.64
Interest on Bank Accounts	21.26
<u>Pooling AGLC Casino Revenue</u>	<u>78,476.84</u>
Total Trading Income	124,456.37
 Gross Profit	 124,456.37



Operating Expenses

ADMINISTRATION

Accounting & Legal	688.94
Advertising and Promotions	735.00
AGM Meeting Rental Expense	75.00
Building Liability Insurance	2,037.00
Business Fees	2,090.00
Bank Charges	125.95
Direct Energy Utilities	947.27
Epcor Utilities	4,360.86
Global Website Banking Expenses	1,075.34
Meeting Expenses Board, Draft	35.56
WCB Maintenance Contractor Coverage	303.40
Website Ramp International	1,060.50
<u>Total ADMINISTRATION</u>	<u>13,534.82</u>



FIELD & BUILDING EXPENSES

Building Maintenance Expense	3,247.39
Diamond Maintenance Contract	1,000.00
Diamond-Fields Maintenance	31,079.87
<u>Equipment-Repair and Maintenance</u>	<u>20.08</u>
Total FIELD & BUILDING EXPENSES	35,347.34

TEAM & SOCIAL EXPENSES

Cuthbertson Umpire Fees	792.00
<u>League Balls, Bases etc.</u>	<u>3,606.75</u>
Total TEAM & SOCIAL EXPENSES	4,398.75

TOURNAMENT & FIELD RENTAL EXPENSES

<u>Concession Expenses</u>	<u>101.27</u>
Total TOURNAMENT & FIELD RENTAL EXPENSES	101.27

<u>Total Operating Expenses</u>	<u>53,382.18</u>
--	-------------------------

Net Profit

71,074.19

Edmonton Seniors Slo-Pitch Association

Financial Review for Fiscal year September 1, 2020 to August 31, 2021

To: The Members of ESSPA

In our capacity as members in good standing, we have examined the statements of the financial position Of the Edmonton Seniors Slo-Pitch Association as at August 31,, 2021, and the statements of operations, changes in net assets and cash flow for the year then ended and the accompanying notes to the statements.

Evidence supporting the amounts and disclosures in the above mentioned statements were reviewed. We also examined the accounting principles used when evaluating the overall presentation of the above mentioned statements.

In our view these financial statements present fairly, in all material respects, the financial position of the Association as of August 31, 2021. Dated: Oct 15, 2021

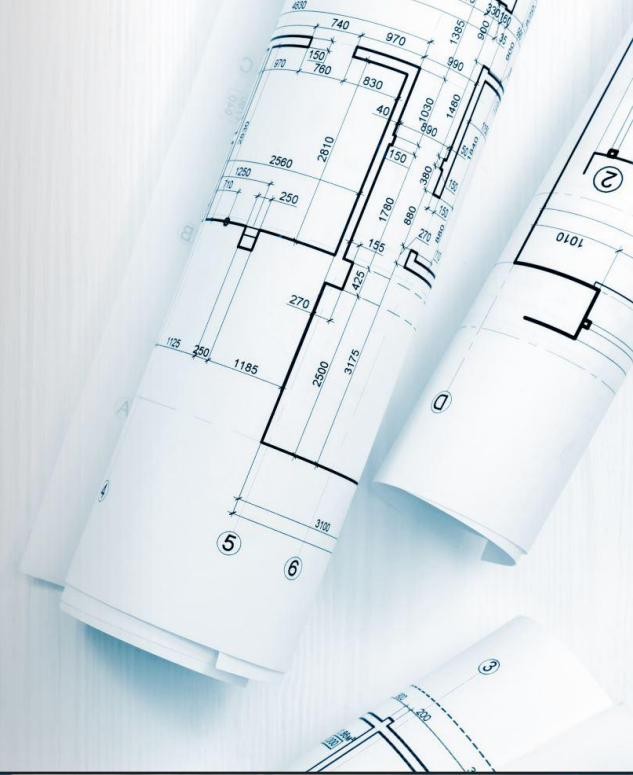
At Edmonton, AB

Larry Christensen & Dean Bromberger

Appointing of Auditors

A qualified accountant or 2 members with accounting experience may be appointed at the AGM. The Audit is to be presented at the AGM.

Maintenance Report



The year started out with water leaks in our washrooms due to frozen fixtures caused by the furnace which quit sometime during the winter. COVID once again played a role in determining the start of the season we thought we had time to make repairs to diamonds 1 and 2 prior to the league starting. But then mother nature threw us some late snow which delayed that plan, which meant the opening of those 2 diamonds were delayed.

But we top dressed and seeded both diamond 2 with 9 loads of topsoil and 2 loads went onto diamond one, unfortunately the topsoil contained lots of quack grass which fought us all season.

We ordered shale enough for all diamonds, but the Saskatchewan supplier couldn't deliver so we purchased it from a local source for some additional costs.

We also decided to get professionals to weed and feed our diamonds as you are required to have a licence to spray herbicides, we got quotes based on my calculations of diamond size which were wrong, so it cost us more than we had planned. I had estimated 32,000 sq. ft. each for 1,3,4 but they averaged out to be 41,000 sq. ft. and diamond 2 I estimated to be 60,000 sq. ft. but it was 75,000 sq. ft. . (Sprayed each diamond twice except diamond 2 was only once)

Expenses to date:

Diamond Upgrades: \$15,655.00

Bathroom / Furnace Repairs and Certification Requirements: \$2,461.75

Labour for League and Rentals: \$14,300.00

Facility Cleaning Costs: \$2,220.00

Expenses (fuel, paint, irrigation repairs, misc.): \$2800.00

Weed spraying: \$1913.56

Garbage Collection:\$1000.00

Prairie Landscape \$8,150.00 Noyen Construction \$7,505.00

Hedstrom Mechanical \$1,086.75 Jetco Mechanical \$1,364.48

Rick and Jamie's time \$20.00 X 715 hours

Barb's time \$20.00 X 111 hours

Total Maintenance Operating Costs: \$40,350.31

Total Operating Expenses for 2021 \$53,382.18

2021 Registrations: \$37,438.48

Diamond Rental's Est. 231 hours \$6,006.00

Total Revenue 2021 \$43,444.48

Net Loss for 2021 \$9,937.70

Average cost per person per game played during league: $\$150.00 \div 25 \text{ games} = \6.00

Average cost per person per game when rented from city: $\$41.25 \div 26 \text{ persons} = \1.58

FYI - Outside rentals from September 12 to October 18 - \$2,340.00

Our maintenance costs were \$2,460.00



Hi...Everyone..

Thank you for attending. Our league would not exist without involved people

Happy to report another successful and relatively incident free year for the Hirsch division 2. We started the year out with 54 initial registrations and 12 new players

Over the course of the year we lost 5 players and added 3

We played with 4 teams and a schedule of 19 games per team and we were able to complete 36 of the scheduled 38 games.

In the playoffs the Classics came out on top. The Angels won the first game and the Classics won the next 2 extra inning games with some really good baseball.

Cathy was at most of the games and we have statistics on this years players for our selection process next year.

Jamie Parliament was our regular season batting average winner

We had a few late registrations this year and it caused me to have to turn away a few players because the teams had already been set. Please be sure to register on time and go out and let players know about us

I was quite happy with our team leaders this year they were a pleasure to deal with

Thank you Barry Wilhelm, Vince Pasqua, Tom Smith and Rick Mykituck

As well thank you to the Executive for all you've done and for the support you've given me this year.

Thank you

Darrell Shvak..

Division #2 Coordinator

Hansen Division (Div. 3) Report

- The Division had 6 teams this year with 13 players on each team. 27 women and 51 men.
- The regular season was very competitive and the final standings were not decided till the last game.
- Due to scheduling issues, we started the playoffs earlier so that we could play a double knock out playoff series and complete our season by mid-September. The playoffs were exciting and saw its upsets as the top 2 teams in the regular season were eliminated and the 3rd and 5th place teams played for the championship. The Use2Bees are the 2021 champions.
- I'd like to thank the umpires for volunteering their time in our playoffs. They did an excellent job.
- I'd also like to thank the coaches and managers for their time. They spent a large amount of time organizing the teams, calling people, ensure they had enough players each game, dealing with injuries and getting spares.
- Thank you to Brenda Marshall for all her help in scheduling, recording scores for the Hansen Division, scorekeeping at games for teams, and helping with our windup party, also to Karen Stucke who helped organize all the food for our windup party and to the many others that helped throughout the season.
- Thank you to the coordinators in each of the division for their cooperation and to the board.
- We will be meeting sometime after the AGM to discuss the 2021 season, review the survey results, look at stats data that one of our players did for us, rule changes, coaching changes and any other issues throughout the season. If anyone didn't get a chance to complete the survey or has any comments, please email me at Darlenejpruden@gmail.com

2021 Brawner (Div 4) Report

Despite the ragged start to the 2021 season, the Brawner Division had a relatively successful year.

Registration numbers were discouraging, early in the season, as it seemed that many league members were playing “wait and see”. An aggressive call-out plus an email reminder sparked more responses, fortunately, and the Division’s numbers increased to a barely-viable 50 players. With each team fielding 11, and a roster that required 13, Brawner teams were always playing short. The problem was further complicated by the lack of pitchers in the Brawner Division. With 4 teams, the ideal was 8 pitchers for the Division, but that number was never met. Three games into the season, a pitcher/coach left the League, citing personal health concerns. We had already prepared for this eventuality, and a plan was implemented to bring in Hansen/Hirsch pitchers to spare that position only.

(Here, I wish to thank those from Division 2 and 3 who often journeyed on their “off” days to assist us or stayed late to pitch while their team was socializing. Your assistance added greatly to our success; thank you all).

Before the start of the 2021 Season, a decision was made to have every batter run for themselves from home. The intent was not to force the “incapable” out of the Division, but to preserve the health of the pinch runner: over the years, too many healthy runners injured themselves running for others. It was also a managerial frustration, when your team rostered 5 out of 12 players who needed a “runner from home”. By implementing a “last out” rule, a batter could get a runner from first base, if required. Only a handful did.

Another decision made early in our season was to forego “playoffs” as there was no point in eliminating 1 or 2 teams from a 4-team Division while the weather remained ideal; we were just going to continue to play ball until the cold settled in. However, circumstances rendered that plan unworkable, so we ended regular play on August 30th.

I hope the low turnout in Spring 2021 of players who wish to play in Brawner/Division 4 does not foretell a trend: if, in 2022, Division 4 numbers fail to reach a threshold of 50 players, there may be no Division 4.

Bill Donlevy, Division 4 Coordinator

October 12th, 2021

Cuthbertson Report – 10/24/2021

✓ Accomplishments

- 56 players registered on 4 teams
- Although standings didn't reflect it was a very competitive season
- Hard fought close games in playoffs
- Great cooperation from coaches throughout the season
- Smooth Whiskey beat Slick 50 in 2 games in the playoffs

! Issues and questions

- High vacation this year due to opening of restrictions
- Covid protocols were adhered to throughout the season

➔ Next steps

- Looking to expand to 6 teams for 2022 season



Div 5 60+

We started the +60 league to provide another option for members as we lose a lot of members to the St. Albert League

The Season

We had approx. 52 players registered, started with 4 teams. We played 1 game/week on Mondays, we set our schedule so it wouldn't conflict with the other divisions as much as possible so members could play in both. We did allow a couple underage members per team to fill out the rosters.

We only got 6 games in as we lost 2 games on Mondays due to holidays and another one due to bad air quality. Redline ended up in 1st place.

Next season

I sent out a survey to members and will look at changes to improve the division for next year. The most important thing is we did get it started this year.

TOTAL REGISTRATIONS AS AT OCT 15, 2021

	Men	Women	TOTAL
Brawner	36	18	54
Hansen	52	27	79
Hirsch	41	12	53
Cuthbertson			56
<u>Mens60+</u>			<u>46</u>
	231	57	288

There are 5 Associates (3 in Brawner and 2 in Hansen)

Registered Spares	3	3	6
Womens no go		12	
<u>Withdrawn</u>	<u>21</u>	<u>9</u>	<u>30</u>
	255	81	336

6.1.2 Powers and Duties of the Board - The Board has the powers stated by ESSPA, except as stated by the SOCIETIES ACT. The powers and duties of the Board include:

- a. Promoting the objectives of ESSPA
- b. Promoting membership in ESSPA
- c. Maintaining and protecting ESSPA's assets and property
- d. Approving an annual budget for ESSPA
- e. Make policies to protect the health & safety of the Members
- f. Paying all expenses for operating and managing ESSPA
- g. Paying persons for services and protecting persons from the debts of ESSPA
- h. Financing the operations of ESSPA and borrowing or raising money
- i. Making policies for managing and operating ESSPA
- j. Maintaining all accounts and financial records of ESSPA
- k. Appointing legal counsel as necessary
- l. Making policies and rules and regulations for operating ESSPA and using its facilities and assets
- m. Approving all contracts for ESSPA
- n. Selling, disposing of any property of ESSPA
- o. Delegating powers and responsibilities of the Board, without limiting their power

ELECTION OF NEW BOARD MEMBERS

2year terms

- President-vacant
- Treasurer - vacant
- Secretary - vacant
- Tournament Director - vacant
- Marketing & Recruitment - vacant
- Media Director - vacant
- Registrar – incumbent running again
- Maintenance Director- running Again
- Vice President – Acting- needs ratification
- Facility & Diamond Booking-vacant

- Division Co-ordinators are standing for the next season
- Ladies Division Co-ordinator
NEW



6.2 Directors and Duties

6.2.1 President Voted in ODD year

- Supervises the affairs of the Board
- When present chairs all meetings of ESSPA, the Board and the Executive
- Is an ex officio member of all committees
- Negotiate insurance, Home Base and Lease Agreements and other policies in conjunction with the Vice President
- Acts as a spokesperson for ESSPA
- Carries out other duties assigned by the Board

6.2.2 Vice President Voted in EVEN year

- Presides at meetings in the President's absence
- Replaces the President at various functions when asked to do so by the President or the Board
- Chairs the Conflict Resolution Committee
- Negotiate insurance, Home Base and Lease Agreements and other policies in conjunction with the President
- Is a member of the executive committee
- Carries out other duties assigned by the Board

6.2.3 Secretary Voted in EVEN year

- Attends all meetings of ESSPA, the Board and the Executive
- Keeps accurate minutes of the meetings
- Has charge of all of the Board's correspondence
- Makes sure all notices of meetings are sent
- Keeps the Seal of the Society/ESSPA
- Files the annual return, changes of directors, amendments to the bylaws and other incorporating documents with the Corporate Registry
- Carries out other duties assigned by the Board

6.2.4 Treasurer Voted in EVEN year

- Makes sure annual fees are collected and deposited in consultation with the Registrar
- Makes sure monies paid to ESSPA are deposited in a chartered bank, treasury branch, or trust company chosen by the Board
- Makes sure detailed account of revenues and expenditures is presented to the Board as requested
- Makes sure an audited statement of the finances of ESSPA are prepared and presented at the AGM
- Is a member of the Executive Committee
- Carries out any duties assigned by the Board
- Should have accounting, book keeping, or similar financial experience

6.2.5 Past President

- Functions as a mentor/advisor for the new president and vice president
- Has no voting privileges
- Serves only 1 year, may be called upon for assistance if needed after that
- Carries out duties assigned by the Board

6.2.6 Maintenance Director Voted in ODD year

- Supervises and creates contract with Maintenance and Cleaning staff. Contract is approved by the Board.
- Sources prices for equipment, materials, etc.
- Collect and review and approve time sheets prior to submitting to the Treasurer
- Deal with any maintenance issues
- Present a report at year end as to costs to develop a budget for the following year and to aid in determining rental charges
- Carries out other duties as assigned by the Board

6.2.7 Facilities and Bookings Director Voted in ODD year

- Is the Board's liaison with the City for determining bookings of both ESSPA and any outside groups
- Serves as chair/liasion for social committee
- Is the contact person for any groups wishing to access ESSPA facilities or equipment
- Ensures access forms are completed: maintains list of access (keys, locks or codes)
- Arranges for changes to codes at the end of season
- Prepares contracts for user groups
- Passes all bookings to Maintenance Director for scheduling of preparation of workers
- Passes all contract info for billing to the Treasurer
- Present a report at year end as to booking numbers to assist in budgeting and follow up expected payment from the City
- Carries out other duties as assigned by the Board

6.2.8 Registrar Voted in ODD year

- Sets up registration procedures
- Keeps the registry of ESSPA members for the use of ESSPA
- Ensures members register and consults with the Treasurer on fee payment
- Assists Division Co-ordinators with creating teams in the registration program
- Setting up schedules
- Assists Tournament Director or other assigned Director with registering teams in SPN
- Carries out other duties as assigned by the Board

6.2.9 Tournament Director Voted in EVEN year

- Chairs tournament committees
- Acts as Liaison with any Slo-pitch governing bodies (e.g. SPN, etc.)
- Arrange umpires for league and tournament play as required
- Carries out other duties as assigned by the Board

6.2.10 Media Director Voted in EVEN year

- Looks after ESSPA website and any other social media sites
- Ensures that all media is up to date, appropriate and reflects the objectives of ESSPA
- Makes changes to media as requested by the Board
- Posts only Board approved information
- Carries out other duties as assigned by the Board

6.2.11 Marketing and Recruitment Director Voted in EVEN year

- Oversees activities meant to promote ESSPA and encourage membership growth
- Oversees advertising of registration dates, tournaments and other ESSPA functions
- Coordinates with Bookings and Facilities (social committee), Media, and Tournament Directors to assist and streamline practices
- Carries out other duties as assigned by the Board

6.2.12 Equipment Director Voted in ODD year

- Inventories and assigns equipment to teams, including uniforms
- Makes sure all equipment is in good repair
- Researches prices and gets quotes on new and replacement equipment to submit as part of budget to the Board
- Collects and assesses all equipment at end of the season
- Carries out other duties as assigned by the Board

6.2.13 Division Co-ordinators *Voted in EVERY year (*exemption year 2020 for 2021 season)

- Oversee their assigned division when voted in at the AGM
- Will serve a term of 1 year – may be re-voted in to same position at next AGM
- Will work with Rule Committee to ensure rules for ESSPA are consistent as much as possible but reflect the needs of their particular division
- Will serve on the Conflict Resolution Committee
- Will work with team leaders to choose balanced teams in divisions where teams are drafted
- Will work with the Registrar to register teams in the registration system and SPN
- Will work together to create schedules
- Will submit all division meeting minutes for posting on the website
- Will oversee that team leaders are given the equipment, etc. needed and that they are aware of the rules, expectations and procedures of the league

6.3 Standing Committees -The Board establishes all committees:

- a. Executive Committee
- b. Conflict Resolution Committee
- c. Rules Review Committee
- d. Social Committee (Colleen Hart, Georgette Patry, and Sue Shave, Bob Zimmerman)
- e. Tournament Committees
- f. Any other committees the Board deems necessary

If you would like to volunteer for a committee, please submit your name to info@esspa.ca

We are looking for a new Casino Chair. Please submit your name if interested.

We would like to thank the following retired and retiring Board members for their hard work and tireless contributions:

Carrie Runnalls- Vice President

George Rowlands- Recruitment Director

Bert Carruthers- Treasurer

Tom Smith- Media Director

DeWayne Brown- Equipment Director

Barry Wilhelm- Tournament Director

Kevin McCunn- Facilities and Bookings Director

Their efforts are very much appreciated!

We would like to acknowledge the following people for their volunteer efforts this year:

Brenda Montgomery	Re-coding locks and assisting with spreadsheets to track diamond rentals
Don Holtom	Casino Co-ordinator- retired
Cathy Soetart	Scorekeeping and stats for Div 2
Sylvia Zurburg	Score keeping Div 2
Karen Stucke	Score keeping Div 4, helping with the Hansen/Brawner wind-up and Hussey Memorial
Ivan Whitson	Stats for Div 3

many thanks

The Family of Don Hussey has graciously made a generous \$1000 donation to ESSPA in remembrance.

We thank them very much for this. We are now asking members to consider how we might use this. Please send your thoughts to info@esspa.ca

Congratulations

*To the Use 2 Bees, Classics and
Smooth Whiskey for finishing 1st*

And all of the teams for a fun and successful
season!



As a way of coming out of COVID and commencing what we hope is a new beginning for ESSPA, we had asked members to submit logo ideas. We wanted something reflective of the current league. We also thought it opportune, as we are now out of uniforms for new players. Here are the 2 we received. We are going to have to determine what we do for uniforms for next year.





QUESTIONS

Contractor, Business & Service Directory



•We would like to put together a directory of our members, for our members, to access goods and services. **If you have a business or are a tradesperson or someone who could provide services to our ESSPA community**, we would like to have you advertise on our website free of charge. We are hoping to create a mutually beneficial community for members.

•**If you are interested in participating, please send your information to info@esspa.ca**

Contractor, Business
& Services
Directory

Committee Opportunities

60+ Men's League

Create Community

New Ideas

New Uniforms

Student Painted
Murals

Lady's League

Naming of the
Diamonds

Tournaments and Socials

A simpler time- when ball was about fun and friendship...



Here's hoping we can get back to that in 2022!

Thank you again for all your support and we look forward to seeing everyone on the diamond in the spring!