

Agenda for Thursday April 13 2023

4/12/23 8:40 PM

From: K Easter <keaster66@gmail.com>

To: pres@esspa.ca, ME <secretary@esspa.ca>, Karen Armstrong <womens@esspa.ca>, Grant Huys <Grant@hawkhuys.com>, Tracie campbell <traciecampbell@hotmail.ca>, Darlene Pruden <darlenejpruden@gmail.com>, canamairframe <canamairframe@gmail.com>, Esspa Past President <pastpresident@esspa.ca>

Meeting to be held at 10142 111 St

Agenda

Call to order 7:00 pm

Last meeting minutes will be approved at next meeting when ME is present

New Business

1. Discussion and decision on fencing the dugouts (15 minutes)
2. Discussion and decision on maintenance workers- workers will be interviewed by several board members to ensure they are aware of issues around the homeless and how to deal with them. Final decision to be made following. (10 min)
3. Motion to accept Medley as treasurer (2min)
4. Motion to accept Sandy as registrar once registration is over (5 min)
5. Motion to approve Gord Stamp and _____ as Assoc members for managing teams in Div 1 (2 min)
6. Volunteer Commitments must be minimum 2 hours- things that qualify- Running drills at evaluations, team managers, board members and other commitments that the board approves (tournaments, clean-up, etc)
7. Division Updates- evaluations and scheduling (15-20 min)
8. Tournament update- Spring Fling needs to be advertised. Barb would like permission for a licensed massage therapist to be on site during. Not sure of details- therapist will book people herself- not sure if there will be a charge- she is wanting to promote her business. Doesn't require anything from us. (10min)
9. Other- Armie

TO DO List:

THANK YOU FOR JUSTIN CHRISTENSEN FOR DOING AUDIT - ME TO BUY \$100 GIFT CERT (DIDN'T GET AROUND TO IT), VOLUNTEERED TO DO AUDIT IF CAN GET INFO TO HIM IN JANUARY

Locks - Brent is talking to Lorne

Dennis and Richard and Rick to help mentor new workers in getting things up and running

Danny is checking in to bases and mats

Grant is looking at Batting Machine

AMEND BUDGET WITH THE REGISTRATION FEE BEING 200 (NOT 225 AS ORIGINALLY PLANNED), WILL HAVE SOME REVENUE FROM VOLUNTEER FEES

Kerri and Brent doing radio spot Friday night

Bill talking to City about getting garbage picked up

Darlene, Rich, Grant and Sue will do evaluations and meet after to assign new players to divisions- coaches may watch but not approach players- need guys to run drills

Someone to supervise volunteers at clean up and give refunds

Carrie needs to send out email about volunteer opportunity and provide a list of players who have paid their \$25 (some team players may not know they owe \$25 depending when they registered- email about \$25 also needs to be sent)

Carrie needs to send lists to all div co-ordinators, list of players and contact info for new player evaluations

Adjourn

Attachments:

- Board of Directors - Action Item List.pages
- ESSPA - Board Members for Mtg check in.pages

**ESSPA Board of Directors
Action Items**

Date Created	Action Item	Assigned To	Due Date	Closed Date	Status
11/9/21	Meeting to plan out ESSPA's 1, 3 and 5 year direction				<ul style="list-style-type: none"> Plan for a Saturday or Sunday?
11/9/21	Budget meeting after 1, 3 and 5 year direction discussed				<ul style="list-style-type: none">
11/9/21	Don Hussey Memorial	Dennis			<ul style="list-style-type: none"> What is going to be done with monies donated <u>Update 12/15</u> – Dennis met with Marilyn to discuss what Don would like. Thinking of plaque on garage. Dennis to source further <u>Update 1-17-23</u> – Dennis is still researching options, looking at stainless steel or brass, spend will be approximately \$600
12/15/21	Pembina – fundraising matching program	??			<ul style="list-style-type: none"> Larry told us that Pembina is generous in giving back to non-profit organizations and could possibly match our fundraising if we did any
3/9/22	Look to create a Google Docs account for ESSPA	ME/Kerri	End of Jan/23		<ul style="list-style-type: none"> <u>Update 11/1</u> – going to set up a folder for each ESSPA email address so that people can store important & relevant documents so that the next person in doesn't have to recreate the wheel.
3/9/22	Contact 1260 radio to see if can get a time slot to market league	Gord Stamp	ASAP		<ul style="list-style-type: none"> Discussion on promoting the league and Gord will reach out to his connect at 1260 radio to see about getting a time slot and board decided that Kerri & Brent would best represent ESSPA
3/9/22	50/50 Raffles – determine how to run if going to have	Tracie/Bo b Boulet?	Before start of season		<ul style="list-style-type: none"> Determine how to proceed with 50/50 raffles
3/9/22	Communibee app https://communibee.ca/ YouTube webinar on app - https://www.youtube.com/watch?v=OukKFWyHApw	All			<ul style="list-style-type: none"> Kerri mentioned this app, which is used by many community leagues and non profits, might have features that could work well for ESSPA to get info out to members. Ask is for board to review and we can discuss its merits for use
7/21/22	Shale – check with City of Edmonton so see if we can get shale through them	Bill Dennis			<ul style="list-style-type: none"> <u>Update 12/6</u> – Dennis to reach out to his contact to see what the price of shale would be <u>Update 1-17-23</u> –City is not able to sell us shale, no way to process. Gave Dennis the company the City gets their shale from – Riverstone Landscaping Dennis to make contact

Date Created	Action Item	Assigned To	Due Date	Closed Date	Status
7/21/22	Get an elevation-survey done of diamonds that have water pooling issues	Brent			•
10/30/22	Accounting firm to assist in day to day book keeping?				• <u>Update 1-17-23</u> – Tracie had a connect, was wondering if a paid position. We would pay them something, however not full CA rates. She is to confirm
11/1/22	Safety and Security Grant – check with Cherie (CoE) to see if this is something we could apply for	Bill	12/6/22		• Bill to reach out to Cherie on this, and see what other grants we are eligible to apply for
2/16/23	Get posters in to Play it Again Sports, Evolution other sports stores to advertise league	Danny	ASAP		•
2/16/23	Check curling rinks in Edmonton to see if will put up posters	Tracie	ASAP		•
2/16/23	Reach out to Kevin Spriggs to set up a radio spot to advertise league	Kerri	ASAP		•
2/16/23	Revise rules for Co-Ed Teams (base from Hirsch) Men's (base from Cuthbertson)	Grant Rich	ASAP		•
2/16/23	Review of rules & update as required for Women's and Div 1 & Div 2	Karen Darlene Sue	ASAP		•
2/16/23	Send email to Dennis regarding his Maintenance Report	M.E.	ASAP	3/19/23	•

ESSPA – Board Meeting Attendance List
April ??, 2023

Name	In Attendance
Bill Donlevy	
Kerri Pasqua	
Brent Schell	
Mary Ellen (M.E.) Mimeault	
Barb Akitt/Tom Smith	
Danny Ruesch	
Tracie Campbell	
Darlene Pruden	
Karen Armstrong	
Rich Ferguson	
Grant Huys	
Sue Shave	

From: [Secretary](#)
To: [Mimeault, Mary Ellen](#)
Subject: Fwd: Thursday Meeting update
Date: Thursday, May 4, 2023 5:21:27 PM

EXTERNAL SENDER: Do not click any links or open any attachments unless you trust the sender and know the content is safe.
EXPÉDITEUR EXTERNE: Ne cliquez sur aucun lien et n'ouvrez aucune pièce jointe à moins qu'ils ne proviennent d'un expéditeur fiable, ou que vous ayez l'assurance que le contenu provient d'une source sûre.

From: "President" <pres@esspa.ca>
Sent: 4/11/23 10:03 PM
To: "pastpresident@esspa.ca" <pastpresident@esspa.ca>, "Canamairframe@gmail.com" <canamairframe@gmail.com>, "Secretary" <secretary@esspa.ca>, "Tournament Director" <tournaments@esspa.ca>, "mens@esspa.ca" <mens@esspa.ca>, "womens@esspa.ca" <womens@esspa.ca>, "Co-edteams@esspa.ca" <co-edteams@esspa.ca>, "div1@esspa.ca" <div1@esspa.ca>, "div2@esspa.ca" <div2@esspa.ca>, "Registrar" <registrar@esspa.ca>, "equipment@esspa.ca" <equipment@esspa.ca>, "Danny Ruesch" <danny.ruesch@gfs.com>, "traciecampbell@hotmail.ca" <traciecampbell@hotmail.ca>
Subject: Thursday Meeting update

Hi Everyone - Hopefully you all enjoyed the Easter Long Weekend! I see a few people responded that they cannot attend on Thursday. Unfortunately, I can't do Wednesday and we really need to have a meeting.

Tracie was kind enough to arrange for the meeting room at Meridian Plaza, for Thursday @ 7pm. The address is: 10142 111 St

Attached you will find some important information. These items are on the agenda, as well as some other housekeeping. Please be sure you have read all of the info.

FENCING THE DUGOUTS

Grant has gotten 3 quotes for fencing in the dugouts. A little background to this:

As most people know, our homeless population adds a lot of work and COST to our organization. The garbage, the needles and drug paraphernalia, the graffiti and the human excrement needs to be cleaned out of the dugouts and other areas around the diamonds.

Another problem has arisen in that we have had several situations where weapons have been pulled on maintenance staff. The City has suggested we tear down the dugouts (we spent a lot of money to build these and Dennis had a quote of \$45 000 to remove them and fence the area in). This is not something most people want to do - we like having the shelter from the weather. We do need to do something to keep people safe, discourage our over night guests and cut down on our clean up costs.

Fencing and locking the dugouts seems a more reasonable compromise. We do have the money in our contingency fund and hope to see if the city might have a grant or other money we could access for assistance (big HOPE).

We have options in terms of how many dugouts we fence/secure. However, not doing things all at once will significantly increase costs. If we also fence the picnic area, this helps with the liquor permit. THIS IS TIME SENSITIVE. Please read the quotes and share your thoughts at or before the meeting - especially if you cannot attend.

HIRING MAINTENANCE CREW

We also need to hire some maintenance workers. It is very important that these people have the skills/background to perform the necessary tasks, but most importantly the fitness and the personality to work together and be able to deal with potential situations as they arise. We will need to have open conversations with the applicants about the current homeless situation and how best to handle things so that there are no dangerous confrontations.

We also need to be sure that the new crew can fill out detailed time sheets, understand that they report to the board (until we have a director of maintenance) and are doing tasks that the board has directed. I have attached info about the current applicants.

Our plan is to have Richard be more of a consultant, going forward. Rick, Dennis and Jaime have resigned but the first two are going to help us get under way and mentor our new maintenance crew to get things up and running. Thankfully, Grant has been assisting with much of this, as he was our Maintenance Director in the past.

If you have any insight that will assist us in choosing the best people for the job, please share.

CLEAN UP

We need to do a full facility clean up. The season is fast approaching. Also, if we are going ahead with fencing - this will need to be done prior to the work starting. I would like to have our first clean up on Sunday April 16th at 2pm.

We need to have someone there to supervise the signing in of volunteers, so we can arrange for the return of the \$25 for these individuals. We need to advertise this asap- they should respond to info@esspa.ca if they are signing up to do their 2 hour commitment. They should wear thick soled, closed toe footwear and heavy gloves.

TREASURER

Barb has found us a treasurer!

Medley Russell is an accountant for the province, so she has more than enough experience!

She is registered with WFC in the Women's Division. We need to make a motion to have her take over the treasurer duties before we burn out M.E.!

RADIO SPOT

FYI Brent and I are doing a radio spot on Friday night promoting the league.

EVALUATION FORMAT/DATES etc.

We have some people working on the format of evaluations. We will need a list of names and contact emails, of the new contestants, so we can let them know the evaluation dates and/or contact them if the weather causes issues.

REGISTRANT LISTS for DIVISION COORDINATORS

Division co-ordinators will need the names of registrants so they can be cross referenced. We want people to be happy and should confirm that people registered where they intended.

See you soon! Thanks!