

ESSPA Board of Directors Meeting  
**Minutes**

Date: June 21, 2023  
Start Time: 7:30 pm  
Location Airways Meeting Room

In attendance: Bill, Grant, Sandy, Darlene, Barb, Rich, Medley, Kerri

Absent with regrets: Brent, Karen, ME, Tracie, Tom

Absent: Danny, Sue

Call to order- 7:35

1. Approval of minutes- pushed to next meeting
2. Field closures and game cancellation policies.
  - Will revise using current info from AHS and City of Edmonton in regards to Air Quality, Heat Warnings and Weather Advisories.
  - City of Edmonton Field Closure Line was on website- will put back along with policies. Our fields are closed if the City closes Unstaffed fields (category we fall under- pay attention to info on shale infields).
  - We reserve the right to close fields if they are deemed unsafe or unplayable due to water conditions.
  - Games will be on hold or stopped altogether in the event of lighting (use of the soccer rule?).
  - Kerri will draft policies and send to the board for comments and revision. Once approved, they will be posted.

Note::

When we arrived for the meeting there were games taking place on D4 even though the fields were cancelled and numerous emails went out. This prompted a discussion and necessitated a draft of consequences imposed to teams failing to follow ESSPA rules. Darlene noted that since there was no policy in place, you could not impose penalties to the two teams in question.

Motion: Any teams in violation of field closures or cancellations due to Weather, AQ, or Heat Advisories will be assessed losses and will have 2 points per game removed from their team standings by Sandy

2<sup>nd</sup> by Grant

Passed

This will be included with the policies and emails will go out to members.

3. AED will be placed in the meeting room to ensure safe keeping. Meeting room code will be shared only with first aiders on teams. Typically there are always several board members on hand in evenings - will have to share with ESSC. Bill is checking with the City in regards to them providing some sort of secure box, as all City facilities are supposed to have AED's.
4. Plaques will be displayed in the display cases and memorial benches will be put out once patio fence is completed.

5. Media position, which included maintaining part of the website and updating it regularly, was moved to the Advertising and Recruitment Director. Sandy will work with Tracie to learn how to provide timely updates, add photos to the gallery, advertise tournaments, etc.
6. Refund policy was tabled until next meeting- discussion around what qualifies for a full refund, partial refund, no refund... special cases.... Fees were discussed- Medley and Sandy need to go through and cross reference to ensure fees have been paid. They will then start looking in to volunteer fees- refunds or cancellation (if they worked a commitment but hadn't paid the vf)
7. Barb will be reaching out to NSA, SPN and other similar organizations to find the best bang for our buck for the 2024 season.
8. All maintenance positions will be seasonal. They will be advertised in the fall so selection can be done prior to spring. We will try to encourage people to apply- keeping in mind they must have the ability to use a cell phone, a computer and be physically able to do labour on top of having some skills or experience that benefit the job. Candidates can apply each year. We will also look into a STEP Grant or hiring a student perhaps through High School work experience.
9. Planning meeting is set for Sept 13 at 6 pm. We will look at ordering in food. We will be looking at a 1 year, 3 year and a 5 year plan. People should do research and give thought to this process prior to the date.
10. Suggestion of zoom in opportunity for AGM.
11. Returned Jerseys  
Motion: Motion to forgive volunteer fee of those former players who returned their jersey sets to save league from placing another order by Grant  
2<sup>nd</sup> by Medley  
Passed
12. Meeting adjourned 9 pm

Items for next meeting:

- approval of minutes
- refund policy
- next years' fees
- a date for the special meeting
  - advertise the mtg.
  - Positions coming up or vacant - advertise at special meeting as well.
- uniforms or not for next year- do members want them?
- How do umpires and uniforms affect fees?