

Edmonton Ultimate Players Association

**2023**

# Annual General Meeting



For AGM documents



# AGENDA

**Friday, November 17, 2023 - 6:30pm**

- Meeting Call to Order
- Preamble
- Welcome/Introductions
- Establish Quorum
- Approval of Minutes (2022 AGM & 2023 GM)
- Annual Report
- Financial Report
- Legacy Report
- Questions / New business
- Election of New Directors
- Meeting Adjournment
- *GAMES!*

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# PREAMBLE

- Treaty 6 Territory Acknowledgement
  - *The Edmonton Ultimate Players Association would like to acknowledge that we participate in sport on the traditional meeting ground of Amiskwacîwâskahikan, home to diverse First Nation groups of Treaty 6, and Métis Region 4. We honour and respect these diverse groups with commitments to diversity and inclusivity within sport. We wish to acknowledge Turtle Island of being our home and providing us with a place to play and enjoy sports. We also commit to respecting the Indigenous Peoples of this land and their stories.*
- Sign-in Sheet / Membership Requirements
- Voting
- Questions

# INTRODUCTIONS

## Board of Directors

Position	Member
President	Mika Uusnakki
Secretary	Amy Nichols
<i>Vice President*</i>	Curtis Barranoik
<i>Treasurer*</i>	Cam Tomlinson
Member at Large	Andy Dirgo
Member at Large	Angeline Quek
<i>Member at Large*</i>	Kaine Dreilich
<i>Member at Large*</i>	Daniel Mitchell
<i>Member at Large*</i>	Rob Kaplen
<i>Member at Large*</i>	[vacant]

\* Position up for election (2 year term)

\*\* Position up for election (1 year term)

## Staff

Executive Director	Mike Steele (outgoing)
Youth Program Director	Dia Syed
Administrative Assistant	Clayton DeVries

## Committee Chairs

Executive	Mika Uusnakki
Fields	Rob Kaplen
Growth & Marketing	Angeline Quek
Programming	Daniel Mitchell
Staff	Curtis Barranoik
Tournaments & Events	Amy Nichols
Youth	Chris Reid



# ABOUT EUPA

*Incorporated in 2001 to promote the Sport of Ultimate and its spirit of good sportsmanship in Edmonton and surrounding areas.*

## Board Priorities

Youth

New Player Experience

Diversity, Equity and Inclusion

*achieved through **Building Institutional Memory***



**ESTABLISH QUORUM  
&  
APPROVAL OF 2022 AGM MINUTES  
APPROVAL OF 2023 BY-ELECTION MINUTES**

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# ANNUAL REPORT

Presented by  
**Mika Uusnakki (President)**

# OVERVIEW

- Youth
  - New Revenue Stream: we now charge for school sessions
- New Player Experience
  - Easier to understand & more inclusive Weather & Sub policies
  - Updates to website to make it easier to use
  - Continued investment in Ambassador program
  - Incentives - Referral Program, Student Discount, Leisure Access Discount, New Femme+ Player Discounts
- DEI
  - Femme+/Masc+ language adopted
  - Dia working to share Ultimate with New to Canada, Muslim, and other marginalized communities through Youth Program
  - Women's Only Clinic times this winter
- Institutional Memory
  - Proposals record the reasons why we make decisions
  - Checklists, procedures, etc... a culture of documentation

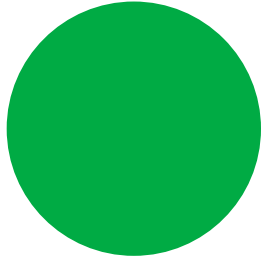




# CHALLENGES

- Overall Membership & Volunteerism is low
- Femme+ ratio improving, but not enough
- Youth Membership not growing
- AGLC Funding unavailable - Ultimate not a “sport”
- Trying to create a Provincial Sports Org
- Local Grant Cuts - CIOG funding mostly gone
- Operating losses from Youth - 2 years of reserves
- CRA upset - missing tax returns 2001-2017

# STAFF



## Executive Director (Vacant)

### Mike Steele (term ended Oct. 31)

Responsible for the short and long term execution and planning of the organization's strategic vision and growth, and provide leadership to EUPA staff.



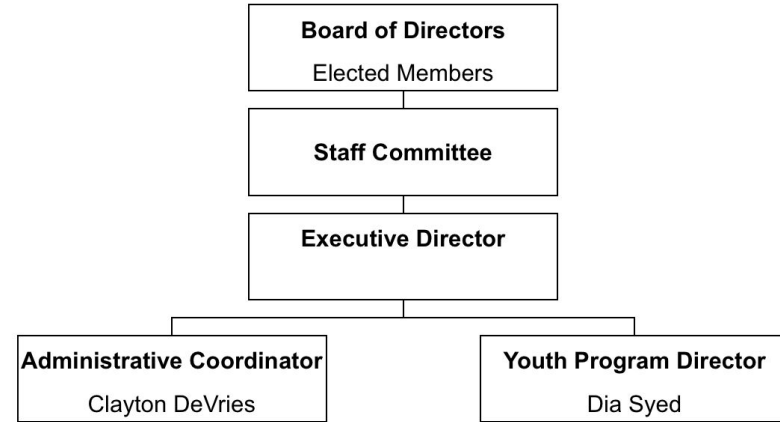
### Clayton DeVries

Responsible for day-to-day operations of EUPA programming. This includes league management, field bookings, member support, and marketing initiatives.



### Dia Syed

Responsible for growth and implementation of EUPA Youth Programming.



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# (Outgoing) Executive Director's Report

- As of November 1st, I am no longer serving in the capacity of ED
- 2022/23 Highlights
  - Successful grants: KidSport! AB Gov't!
- Lowlights
  - Membership is stagnating
  - Loss of predictable operational funding (CIOG)
- Looking Forward
  - Strategic Planning
  - Provincial Sport Organization (PSO)
  - Volunteer burnout/Board makeup



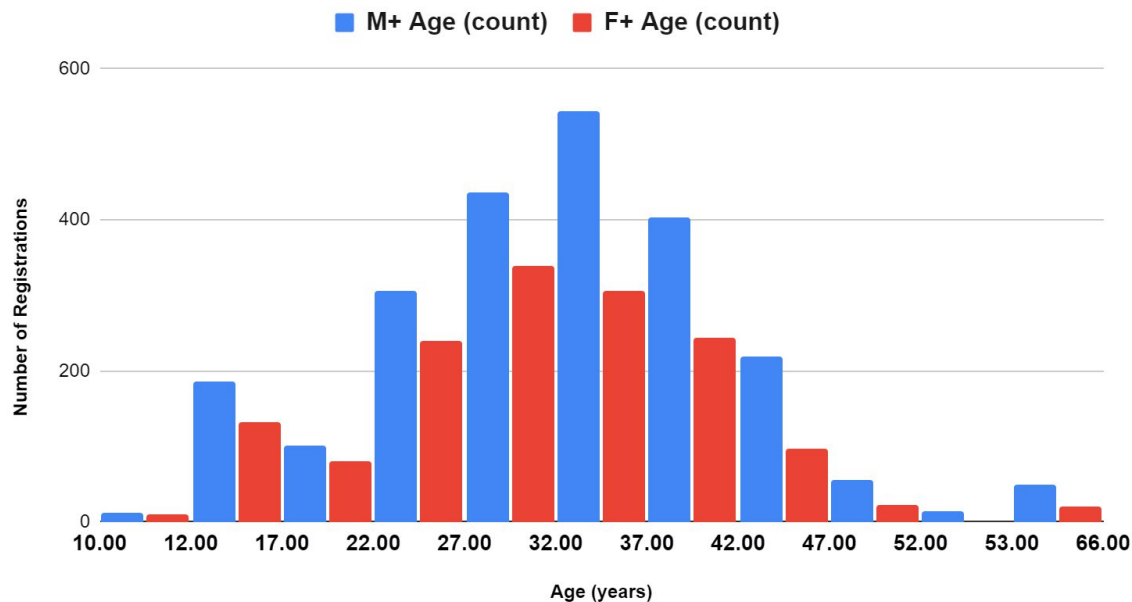
# MEMBERSHIP

Year	Members	Growth Rate	Femme+ %	Total League Registrations	Leagues / Player	Average Age
2013	1002		42	1663	1.66	29.6
2014	1091	9%	43	1809	1.66	29.6
2015	985	-10%	41	1657	1.68	30.3
2016	1098	11%	44	1623	1.48	30.4
2017	1132	3%	41	1685	1.49	30.4
2018	996	-12%	43	1664	1.67	30.5
2019	917	-8%	40	1589	1.73	30.8
2020	346	-62%	38	845	2.44	31.6
2021	381	10%	37	539	1.41	30.5
2022	725	90%	37	1027	1.42	29.5
2023	676	-7%	40	1024	1.51	31.0

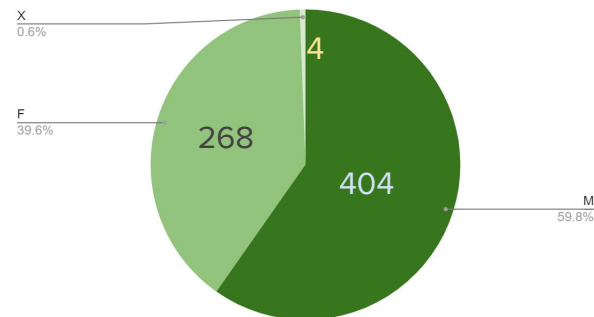


# MEMBERSHIP & REGISTRATIONS: DISTRIBUTIONS

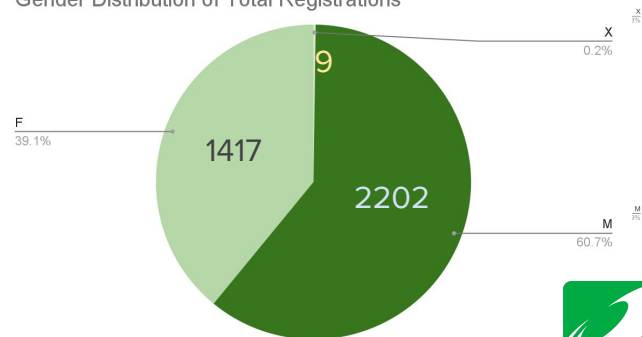
Registrations by Age and Gender



Gender Distribution of Members



Gender Distribution of Total Registrations

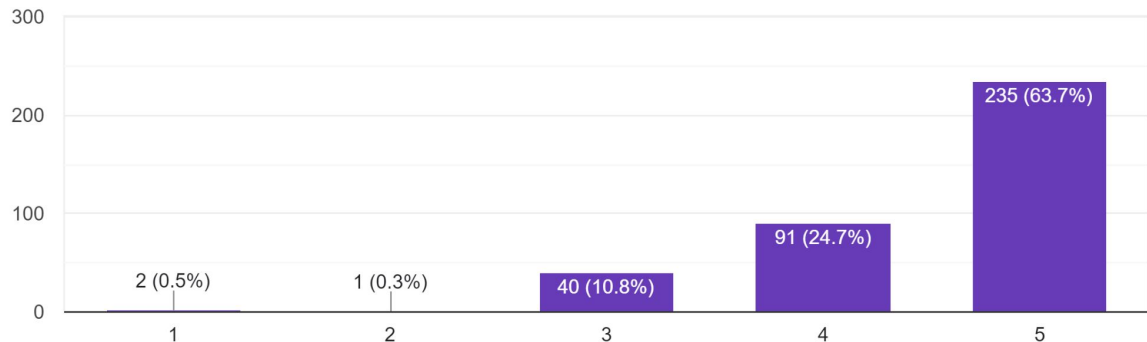


# EUPA Trends

- We are seeing high retention rates, growing registrations/player, and positive feedback from most leagues through surveys
- Leagues are consistently delivering an enjoyable league experience
- Focus on growth of Ultimate
  - Youth Outreach
  - Social Media Engagement
  - Grassroots Outreach

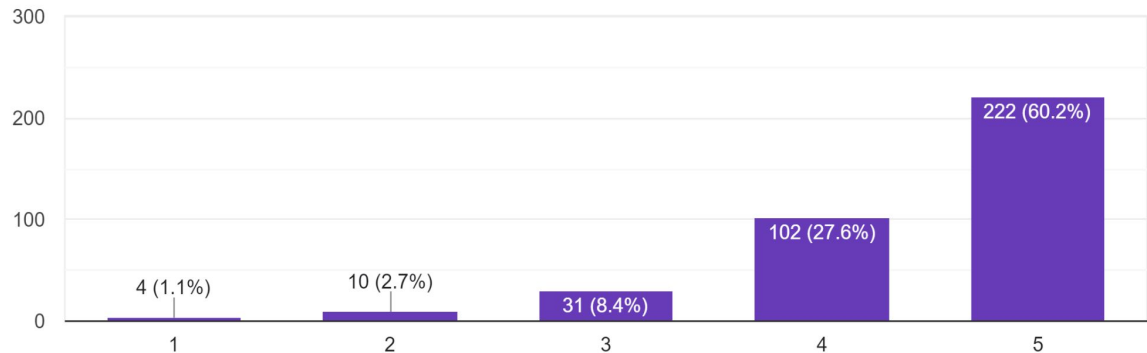
Did you enjoy playing in this EUPA League?

369 responses



Based on your experience, if this specific league were to run again next year, would you sign up again?

369 responses



# PROGRAMMING

- Registration numbers down from last year
- Average age is increased to about where it was two years ago
- Slight increase in percentage of F+ members
  - Percentage of F+ registrations still below percentage of F+ members
- Ambassador program has been successful for hat leagues
- Offering regular pick up was also been made a priority with pre-season and weekly Summer pick up plus monthly Winter pick up offered this year

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# PROGRAMMING: LEAGUE BREAKDOWNS

Winter		Summer		Fall	
2022	2023	2022	2023	2022	2023
Tues S1 5v5 (72) Fri S1 (41) Rec+ 4v4 S1 (44) CWL S1 (24) Tues S2 (60) Fri S2 (36) CWL S2 (18) Rec+ S2 (30) Premier (50)	Nov Mixed Format* (25) Tues S1 5v5 (72) Tues S1 4v4 Rec+ (29) Tues S1 4v4 Rec (15**)	Mon Dev (18) Mon T&P (17) Tues M&G (44) Tues 5v5 (180) Wed T&P (35) Thurs 7v7 (151)	Mon Dev (28) Tues Spring (133) Tue Summer (124) Thurs 7v7 (162)	Mon 4v4 (32) Mon 6v6 (41) Wed 5v5 (79)	Mon 4v4 (28) Mon 6v6 (48) Wed 5v5 (61)
	Thurs S1 CWL (14) Fri S1 (40) Tues S2 5v5 (72) Tues S2 4v4 Rec+ (28) Tues S2 CWL (21) Thurs S2 4v4 Rec (10**)				
	Fri S2 (47)				

\*Cancelled due to low registration

\*\*This program was additionally offered as drop in from week to week but only the registrants for the entire session are included in this figure





# PROGRAMMING LEAGUE BREAKDOWNS

Winter		Summer		Fall	
2022	2023	2022	2023	2022	2023
375 Registrations 9 Programs across 2 sessions	348 Registrations 10 Programs across 2 sessions	445 Registrations 5 Programs (401 registrations no counting Tuesday Meet and Greet)	447 Registrations 4 programs (323 registrations not counting Tuesday summer)	152 Registrations 3 Programs 2 Nights	127 Registrations 3 Programs 2 Nights



# PROGRAMMING PARTNERSHIPS: CLUB TEAMS & AFC

- Premier League no longer partnered with EUPA, run independently by AFC
- AFC players participated in Fall 6v6 league as coaches



# PROGRAMMING PARTNERSHIPS: ALBERTA ROUNDNET



- 2023 EUPA continued on a collaboration with Alberta Roundnet to offer spike ball programming adjacent to our indoor programming
- This proved to be mutually beneficial to both organizations as it allowed EUPA to recoup the cost of partial vacant field space and for Alberta Roundnet to obtain bookings at facilities that they would have a hard time otherwise securing

# TOURNAMENTS

- EUPA was able to run local adult tournaments
  - **Holiday Hat Huckfest 2022** attended by 28 spirited players for KidSport! - 2023 Holiday Hat Huckfest Registration is open now!
  - **Frostbite** played by 10 teams - scheduling difficulties with CCRC, had reduced playing time; Glad to have full 6 hours returned for Frostbite 2024
  - **A4UC** played by 10 teams, awarded C4UC bids to the top 3 teams.
  - **Spirit of Summer & CUPS** - cancelled due to lack of participants. Will re-evaluate a summer tournament in 2025.



**Pre-Fall Brawl & CUPS** attended by 15 teams. Unfortunately wildfire smoke impacted the tournament, with games rescheduled Saturday and full cancellation Sunday :(



For AGM documents



# YOUTH 2023

For AGM documents



- **School Outreach for September 2022 to June 2023 school year**
  - 109 total school sessions booked
  - We only charged for 11 school sessions for the 2022/2023 school year
  - 3 up from the previous year
  - Booths at two teachers conventions (GETCA & NCTCA)
- **Paid School Sessions for 2023**
  - 34 for September 2023 - December 2023
  - 7 less than last year around the same time
    - However, all of our fall sessions were free in 2022
  - Total Net Revenue for 2023 school sessions May - December 2023: \$9,222.50
- **Community Outreach for 2023**
  - We did sessions with Free Play and Action for Healthy Communities in 2023
- **Coach Updates**
  - There are 23 coaches in our database with about 5-6 active coaches
  - We are working with Ultimate Canada to get a NCCP ultimate specific coach workshop for our coaches in winter or early spring 2024



# YOUTH 2023

- **Leagues**

- Indoor League
  - Session #1 - 21 registered
  - Session #2 - 34 registered
- Spring League
  - Kaskitayo - 45 registered
  - Aspen Garden - 18 registered
  - Castledowns - 10 registered
- Summer League
  - 48 registered
- Fall League
  - Mill Wood - 33 registered

- **Tournaments**

- Spring Tournament
  - Junior Division - 6 teams registered
  - Senior Division - 4 teams registered
  - This tournament was a combination of schools and leagues
- Fall Tournament
  - 48 registered
    - 22 additional
    - 33 from youth league
    - There was a Calgary Team registered.
  - Unfortunately, due to unsafe conditions due to weather we had to cancel the tournament
- We had a youth team at PreFall Brawl with 28 registered.
- We sent 8 femme + to CUC Jr's



# YOUTH 2023

## Total youth members

2023: 119

2022: 112

2021: 29

## Total registrations

2023: 265

2022: 182

2021: 29

# VOLUNTEER INCENTIVE PROGRAM (VIP) UPDATE

- 2,584 VIP points earned
- EUPA VIP wet/dry bag is the most popular item
- Points were redeemable for: EUPA credit, EUPA merchandise, & as a donation to EUPA Youth Programming & Club teams.
- Resulted in 2,059 VIP points being earned.
- Provided \$1,082 towards Youth Programming.
- \$221 towards club teams - lots of potential to earn with EUPA VIP!





# MARKETING AND COMMUNICATIONS

- **Newsletter**

- Continues to be sent out monthly to our nearly 1,700 subscribers

- **Social Media**

- Continued presence on Facebook, Instagram & Twitter
- Consistent social media timelines have been established for league, tournament, and event marketing
- Moving forward to have more engaging content and paid advertising

- **Website**

- Revamped our main <http://www.eupa.ca> website



# Website Re-Vamp - Front Page



# Website Re-Vamp - League Pages



## ADULT LEAGUES

**Rec vs. Rec+ Leagues**

While our Rec leagues are open to all levels of players, our Rec+ leagues are geared towards our more competitively minded players, who are looking for a more high intensity experience. If you have questions about which league is most suitable for the experience you are looking for, contact [admin@eupa.ca](mailto:admin@eupa.ca).

**Rec Leagues**

Commonwealth Community Rec Centre

**Capital Women's League** (7:00-8:30pm and 8:00-9:30pm)

**Footo Field**

**Tuesday 5v5 Mixed Rec** (7:00-8:30pm)

**Tuesday 4v4 Mixed Rec** (8:30-10:00pm)

**Friday 6v6 Mixed Rec** (7:00-9:00pm)

**Rec+ Leagues**

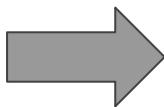
**Footo Field**

**Tuesday 4v4 Mixed Rec+** (7:00-8:30pm)

**Important Registration Info:**

- Click the league specific link to register for a particular league. Each league will have to be registered for separately if you wish to sign up for more than one. Reach out to [admin@eupa.ca](mailto:admin@eupa.ca) if you have registration questions or issues.
- All indoor leagues require a 2023 EUPA Membership (\$8) which is valid from October 1, 2022 to September 30, 2023.

Capital Women's League



ADULT REC LEAGUES	ADULT REC+ LEAGUES	YOUTH REC LEAGUES	YOUTH COMPETITIVE LEAGUES
Tuesday 5v5 Friday 6v6 Capital Women's League	Thursday 4v4	Session 1 Session 2	Training Sessions

## Come Join us for our Winter Programming

From December to April we have leagues running at every level and age 10 and up!

### Adult Rec vs. Adult Rec+ Leagues

While our Rec leagues are open to all levels of players, our Rec+ leagues are geared towards our more competitively minded players, who are looking for a higher intensity experience. If you have questions about which league is most suitable for the experience you are looking for, contact [admin@eupa.ca](mailto:admin@eupa.ca).

## ADULT REC LEAGUES

### Indoor Tuesday 5v5 Rec League - Session 1

- Who:** This league is targeted towards recreational players. No experience is required, everyone is welcome. The



# Facebook and Instagram Metrics

From the 2023 Fiscal Year

- Marketing material in the past year has been sent out consistently on socials
- Instagram reach is increasing significantly while Facebook profile visits have significantly grown
- Facebook “Group” shut down and moved to Facebook “Page”

Facebook reach ⓘ

64,810 ↑ 13.7%

Facebook visits ⓘ

6,043 ↑ 451.9%

Instagram reach ⓘ

18,800 ↑ 544.5%

Instagram profile visits ⓘ

2,705 ↑ 74%



# Newsletter Metrics

From the 2023 Fiscal Year

- Newsletters were sent out monthly
- Considerably more interest in newsletter reads, but low click rate of newsletter material



Emails sent

18,018

↑ 2.1%



Open rate

45%

↑ 32%



Click rate

2.2%

↓ 32%



Unsubscribe rate

0.56%

↑ 49%

# Financial Report

**Presented by Cam Tomlinson (Treasurer)**

For AGM documents



# 2023 - Statement of Financial Position

<b>LIABILITIES</b>			
CURRENT			
Accounts payable and accrued liabilities	\$ 26,033	\$ 23,015	\$ 3,017
Deferred income	3,477	1,006	2,471
Dut to related parties	5,312	3,210	2,102
	<b>34,822</b>	27,231	7,590
CEBA Loan	0	40,000	(40,000)
	<b>34,822</b>	67,231	(32,410)
<b>NET ASSETS</b>	<b>136,153</b>	144,907	(8,753)
	<b>\$ 170,975</b>	\$ 212,138	(\$ 41,163)

These financial statements are prepared by the Treasurer. Our external review is pending. Historically, AGM presentations had the previous fiscal year's financial statements.





# 2023 - Statement of Operations

A Statement of Operations shows how the fiscal year went from a revenue and expenses perspective

Statement of Operations - September 30th, 2023			
	2023	2022	Amount Change \$
<b>REVENUE</b>			
Adult leagues	\$ 100,718	\$ 83,313	\$ 17,405
Adult tournaments	35,093	31,493	3,601
Fees	4,102	2,400	1,702
Grants & Donations	59,793	19,543	40,250
Interest	565	88	477
Memberships	5,200	5,968	(768)
Merchandise sales	1,013	2,021	(1,008)
Outreach and fundraising leagues	9,478	22,442	(12,965)
Youth leagues	18,560	14,199	4,361
Youth outreach	5,126	0	5,126
Youth tournaments	647	544	103
	<b>\$ 240,294</b>	<b>\$ 182,010</b>	<b>\$ 58,283</b>

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# 2023 - Treasurer's Comments

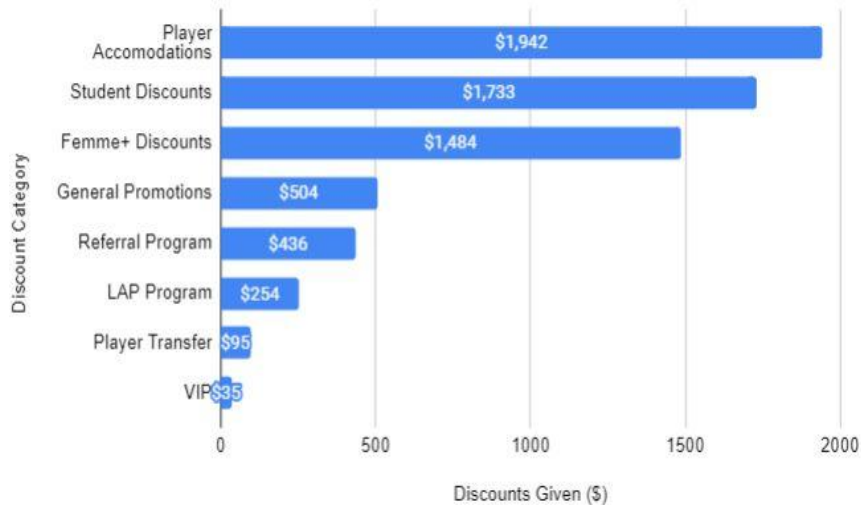
- Income from adult programming was static year over year. Revenue was up but so were expenses (primarily indoor field costs).
- EUPA increased its summer league fees in 2023, leading to roughly \$ 6,900.00 in additional summer profit.
- Despite no longer partnering with AFC on fundraising leagues, our fundraising/outreach efforts netted a small profit of 294.00, while also allowing us to retain fields for future growth.
- We had significant success in applying for grants in the 2023 fiscal year. Our grant revenue increased by 40,250.00. Unfortunately, we have now exhausted many of the grants available for our youth program, and we will have to pursue alternative funding sources.
- This year we implemented an operational reserve policy equal to six months of operational costs.
- One of our primary Organizational goals is to grow our youth program to sustainability. This means that we expect to incur significant operational losses over the next few years. In the meantime, our cash position remains strong, and we are able to address unexpected costs effectively.



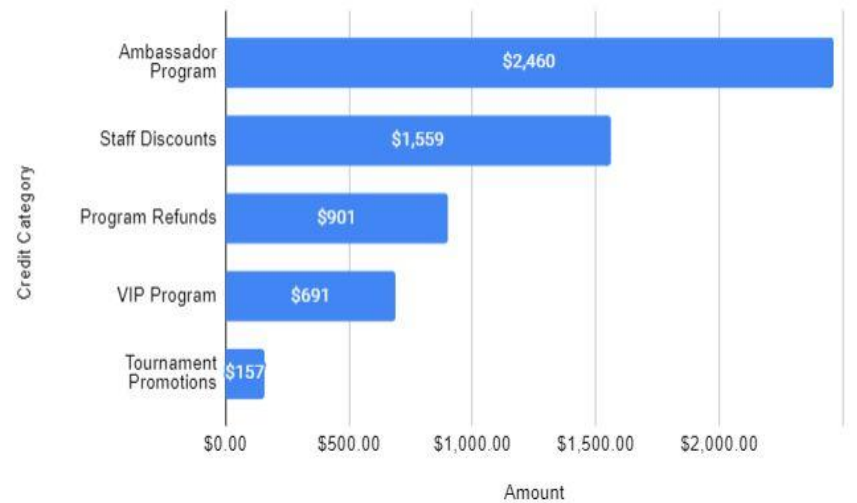
# 2023 - Treasurer's Comments

- Promo codes: Primarily used in Player Accommodations, Student Discounts and Femme+ Discounts. Our newly introduced LAP program has been underutilized.
- Redeemed account credits: Primarily Ambassador registrations, Staff Discounts, and Refunds.

## Redeemed Promotional Codes



## Redeemed Account Credits



# 2024 Budget - Looking Forward

<b>Reserve Policy</b>				
Operating Reserve (Note 1)	\$ 90,000.00	N/A		
Note 1: Operating Reseve established at the November 2023 board meeting. Amount is equal to an estimate of 6 months operating costs				
<b>Commitee breakdown</b>				
	Revenue	Expenses	Profit (loss)	
Programming	\$ 107,176.00	\$ 52,896.39	\$ 54,279.61	
Tournaments	\$ 28,715.00	\$ 24,219.00	\$ 4,496.00	
Youth	\$ 32,475.00	\$ 64,212.87	\$ (31,737.87)	
Marketing	\$ 1,500.00	\$ 12,209.33	\$ (10,709.33)	
Staff (Note 1)	\$ -	\$ 46,605.32	\$ (46,605.32)	
Fields	\$ -	\$ 2,000.00	\$ (2,000.00)	
Non-committee	\$ 22,750.00	\$ 24,693.00	\$ (1,943.00)	
			<b>\$ (34,219.92)</b>	
Note 1: Staff and VIP Program Line items do not include amounts already accounted for in other budgets				

# Legacy Report

For AGM documents



# Legacy Committee

- Started after we hosted our first CUC in 2001.
- Mission: Build for the Future
  - Goal is to own fields/assets
  - Protect the funds and save
  - Team took the long view
- History
  - started with \$30k
  - EUPA made annual contributions
- Legacy Committee is a separate entity, and works together with EUPA to identify opportunities and agree on any actions.
- Fund is independently and professionally managed
- Directors: Calvin Li, Kiersten Stead, Grant Marsden, Matt Girardo
- Current Balance: \$768k (Nov. 8)

# In Summary

- Youth Programming
- Player Experience
- Organizational Business
- Challenges
- Opportunities



**QUESTIONS / NEW BUSINESS**

# BY-LAW AMENDMENT RESOLUTION

\*Current By-Laws can be found in AGM documents

## Six (6) By-Law Changes

1. **Memberships** - change in membership types
2. **Resignation** - updated language for clarity
3. **Electronic Voting** - updated policy
4. **Secretary** - corrected error in the wording of the secretary's section
5. **Member Voting** - clarified voting schema at general meeting
6. **Removal of Fiscal Year** - removed because this is under the jurisdiction of the CRA

For AGM documents





1.

Existing [EUPA By-Laws](#) (2022-11-26)

[Proposed EUPA By-Laws](#)

**ARTICLE III.**  
**MEMBERSHIP**

3.01 - VOTING MEMBERS.

Any person residing in Alberta and being of full 16 years of age may become a voting member of the Association upon payment of the membership fee. The membership fee, if any, shall be determined from time to time, by the Board. Any voting member in good standing shall be eligible to hold any office in the Association. Membership will expire annually on October 31.

3.02 - JUNIOR MEMBERS. Any person under the age of 16 may become a non-voting member of the Association upon payment of the membership fee. Junior Members may not be eligible to hold any office in the Association. A Junior Membership shall automatically convert to a Voting Membership effective on the day that the Member becomes full 16 years of age.

**ARTICLE III.**  
**MEMBERSHIP**

3.01 - VOTING MEMBERS.

Any person residing in Alberta and being of full 16 years of age may become a voting member of the Association upon payment of the membership fee, which shall be no less than 1 dollar. Membership fees, details, rights, and responsibilities shall be determined from time to time, by the Board per a membership policy. Any voting member in good standing shall be eligible to hold any office in the Association.

3.02 - NON-VOTING MEMBERS.

The Board may designate non-voting members per a membership policy. Any person under the age of 16 or not a resident of Alberta with a paid membership is a non-voting member. Non-voting members shall not be entitled to vote at any meeting of the Association or hold any office in the Association.



1.

(cont)

Existing <a href="#">EUPA By-Laws</a> (2022-11-26)	<a href="#">Proposed EUPA By-Laws</a>
<p style="text-align: center;"><b><u>ARTICLE III.</u></b> <b><u>MEMBERSHIP</u></b></p> <p><b>3.03 - HONOURARY MEMBERS.</b> Any person or organization may become an honorary member by a favourable vote passed by the Board. Membership fees shall be waived for an honorary member. Honorary members shall not be entitled to vote at any meeting of the Association or to hold any office in the Association. Individuals who are honorary members shall be allowed to participate in EUPA programming that requires an active membership. Honorary membership shall never expire unless honorary status is removed per a favourable vote passed by the Board per section 3.06.</p> <p><b>3.04 - GOOD STANDING.</b> A member status of good standing is assigned to any member of the organization that has paid their annual membership dues. A member is not in good standing so long as their membership dues remain unpaid.</p>	<p style="text-align: center;"><b><u>ARTICLE III.</u></b> <b><u>MEMBERSHIP</u></b></p> <p><b>3.03 - GOOD STANDING.</b> A member status of good standing is assigned to any member of the organization that has paid their annual membership dues if any, and are compliant with the terms of the membership policy. A member is not in good standing so long as their membership dues remain unpaid, if required, or they are in violation of the terms of the membership policy.</p>



1.

(cont)

Existing <a href="#">EUPA By-Laws</a> (2022-11-26)	<a href="#">Proposed EUPA By-Laws</a>
<p style="text-align: center;"><b><u>ARTICLE III.</u></b> <b><u>MEMBERSHIP</u></b></p> <p>3.05 - WITHDRAWAL OF MEMBERSHIP. Any Member wishing to withdraw from membership may do so upon giving notice in writing to the Board of Directors through its Secretary of their intention to withdraw from membership and shall cease to be a member upon that date therein specified or its earlier acceptance by the Board. <b>Membership expires each year on Oct 31st.</b> Members who have not paid their membership dues for the year shall not be entitled to membership privileges in the Association until paying all fees required for membership.</p> <p>3.06 - CANCELLATION MEMBERSHIP. The voting members may, by a resolution passed by a majority of such members, at a meeting called for such purpose, at any time cancel the membership of a member for any cause, which the Association may deem reasonable.</p>	<p style="text-align: center;"><b><u>ARTICLE III.</u></b> <b><u>MEMBERSHIP</u></b></p> <p>3.04 - WITHDRAWAL OF MEMBERSHIP. Any Member wishing to withdraw from membership may do so upon giving notice in writing to the Board of Directors through its Secretary of their intention to withdraw from membership and shall cease to be a member upon that date therein specified or its earlier acceptance by the Board. Members who have not paid their membership dues for the year shall not be entitled to membership privileges in the Association until paying all fees required for membership.</p> <p>3.05 - CANCELLATION MEMBERSHIP. The voting members may, by a resolution passed by a majority of such members, at a meeting called for such purpose, at any time cancel the membership of a member for any cause, which the Association may deem reasonable.</p>



2.

Existing <a href="#">EUPA By-Laws</a> (2022-11-26)	<a href="#">Proposed EUPA By-Laws</a>
<p style="text-align: center;"><b><u>ARTICLE IV.</u></b> <b><u>BOARD OF DIRECTORS</u></b></p> <p>4.06 - RESIGNATION. A member of the Board of Directors may resign giving to the President of the Association a notice in writing to that effect. A member of the Board of Directors <b>who does not attend three consecutive</b> Board of Directors meetings is considered to have resigned.</p>	<p style="text-align: center;"><b><u>ARTICLE IV.</u></b> <b><u>BOARD OF DIRECTORS</u></b></p> <p>4.06 - RESIGNATION. A member of the Board of Directors may resign giving to the President of the Association a notice in writing to that effect. A member of the Board of Directors <b>with three consecutive unexcused absences from</b> Board of Directors meetings is considered to have resigned. <b>The Board may establish policy by which an absence may be excused.</b> Resignations are effective per the <b>resignation date recorded into the minutes of a Board of Directors meeting.</b></p>



3.

Existing <a href="#">EUPA By-Laws</a> (2022-11-26)	<a href="#">Proposed EUPA By-Laws</a>
<p style="text-align: center;"><b><u>ARTICLE IV.</u></b> <b><u>BOARD OF DIRECTORS</u></b></p> <p>4.15 - ELECTRONIC VOTES. Each member of the Board of Directors shall have one (1) email vote or e-motion form response. Any questions arising at or from any meeting of the Board shall exist in previous meeting minutes and have been explained or discussed in person or through online communication involving all relevant directors, in advance of an email vote or e-motion. The motion will be decided by a majority of the votes after seven (7) days. A non-vote is recorded as an abstain. In the case of an equality of votes, the President shall have a second or casting vote. All electronic motions and vote results shall be summarized and entered into records.</p>	<p style="text-align: center;"><b><u>ARTICLE IV.</u></b> <b><u>BOARD OF DIRECTORS</u></b></p> <p>4.15 - ELECTRONIC VOTES. The board shall establish a policy to guide electronic votes. In the case of an equality of votes, the President shall have a second or casting vote. All electronic motions and vote results shall be summarized and entered into records.</p>



4.

Existing <a href="#">EUPA By-Laws</a> (2022-11-26)	<a href="#">Proposed EUPA By-Laws</a>
<p style="text-align: center;"><b><u>ARTICLE IX.</u></b> <b><u>MEETINGS OF THE MEMBERS</u></b></p> <p>9.07 - VOTING AND VOTES TO GOVERN. Any voting member who has not withdrawn from membership or whose membership has not been suspended or cancelled as herein provided shall have the right to vote at any meeting of the members. Every voting member shall have one (1) vote. Such votes must be made in person and not by proxy or otherwise. E-votes during video conference meetings are considered ‘in person’. Questions arising at any meeting of the members shall be decided by a majority of the votes <b>of</b> the voting members. In the case of equality of votes, the President shall have a casting vote.</p>	<p style="text-align: center;"><b><u>ARTICLE IX.</u></b> <b><u>MEETINGS OF THE MEMBERS</u></b></p> <p>9.07 - VOTING AND VOTES TO GOVERN. Any voting member who has not withdrawn from membership or whose membership has not been suspended or cancelled as herein provided shall have the right to vote at any meeting of the members. Every voting member shall have one (1) vote. Such votes must be made in person and not by proxy or otherwise. E-votes during video conference meetings are considered ‘in person’. Questions arising at any meeting of the members shall be decided by a majority of the votes <b>cast by</b> the voting members <b>present</b>. In the case of equality of votes, the President shall have a <b>second or</b> casting vote.</p>



5.

Existing <a href="#">EUPA By-Laws</a> (2022-11-26)	<a href="#">Proposed EUPA By-Laws</a>
<p style="text-align: center;"><b><u>ARTICLE VI.</u></b> <b><u>OFFICERS</u></b></p> <p>6.05 - SECRETARY. The Secretary shall be a director and shall be the Secretary of all meetings of the Board of Directors and of the members and shall enter or cause to be entered in records kept for that purpose minutes of all proceedings thereat. The <b>Treasurer</b> shall keep a record of all the members of the Association and their addresses, send all notices of meetings as required, and ensure annual dues are paid in full by active members.</p>	<p style="text-align: center;"><b><u>ARTICLE VI.</u></b> <b><u>OFFICERS</u></b></p> <p>6.05 - SECRETARY. The Secretary shall be a director and shall be the Secretary of all meetings of the Board of Directors and of the members and shall enter or cause to be entered in records kept for that purpose minutes of all proceedings thereat. The <b>Secretary</b> shall keep a record of all the members of the Association and their addresses, send all notices of meetings as required, and ensure annual dues are paid in full by active members.</p>



# 6.

Existing [EUPA By-Laws](#) (2022-11-26)

[Proposed EUPA By-Laws](#)

**ARTICLE X.**  
**FINANCIAL ARRANGEMENTS**

**10.01 - FISCAL YEAR.**

The fiscal year-end for the Association shall be the 31st day of July in each year.

**10.02 - AUDITOR.**

An auditor may be appointed at every annual meeting of the members of the Association provided for in Section 9.01 of the By-Laws. A vacancy may be filled by the Board of Directors. A financial statement shall be prepared annually and duly audited by the auditor or auditors of the Association and such audited financial statement duly signed by the President and Treasurer and accompanied by a written signed report of the auditor shall be placed before the members at the next annual meeting of the members of the Association. The remuneration of the auditor shall be subject to the approval of the directors.

**ARTICLE X.**  
**FINANCIAL ARRANGEMENTS**

**10.01 - AUDITOR.**

An auditor may be appointed at every annual meeting of the members of the Association provided for in Section 9.01 of the By-Laws. A vacancy may be filled by the Board of Directors. A financial statement shall be prepared annually and duly audited by the auditor or auditors of the Association and such audited financial statement duly signed by the President and Treasurer and accompanied by a written signed report of the auditor shall be placed before the members at the next annual meeting of the members of the Association. The remuneration of the auditor shall be subject to the approval of the directors.





6.

(cont)

Existing <a href="#">EUPA By-Laws</a> (2022-11-26)	<a href="#">Proposed EUPA By-Laws</a>
<p style="text-align: center;"><b><u>ARTICLE X.</u></b> <b><u>FINANCIAL ARRANGEMENTS</u></b></p> <p>10.03 - BANK ACCOUNTS. All monies received by the Association shall, promptly following their receipt, be deposited to the credit of the Association in a Canadian chartered bank, trust company, credit union or treasury branch designated from time to time by the Board of Directors.</p> <p>10.04 - SIGNING OFFICERS. Cheques drawn by the Association shall be signed by such persons as are designated from time to time by the Board of Directors.</p>	<p style="text-align: center;"><b><u>ARTICLE X.</u></b> <b><u>FINANCIAL ARRANGEMENTS</u></b></p> <p>10.02 - BANK ACCOUNTS. All monies received by the Association shall, promptly following their receipt, be deposited to the credit of the Association in a Canadian chartered bank, trust company, credit union or treasury branch designated from time to time by the Board of Directors.</p> <p>10.03 - SIGNING OFFICERS. Cheques drawn by the Association shall be signed by such persons as are designated from time to time by the Board of Directors.</p>



# Vote - Six (6) By-Law Changes

1. **Memberships** - change in membership types
  2. **Resignation** - updated language for clarity
  3. **Electronic Voting** - updated policy
  4. **Secretary** - corrected error in the wording of the secretary's section
  5. **Member Voting** - clarified voting schema at general meeting
  6. **Removal of Fiscal Year** - removed because this is under the jurisdiction of the CRA
- 75% Affirmative vote required to pass



# BOARD OF DIRECTOR ELECTIONS

Newly elected please meet  
following meeting adjournment

- Vice-President (2-year term)
- Treasurer (2-year term)
- 3 x Member-at-Large (2 year term)
- 1 x Member-at-Large (1 year term)



**4.05 ACCLAMATION.** If a candidate for an executive position runs unopposed, or there is an equal number of candidates for the position Member at Large as there are available positions, election must be preceded by a motion to accept the candidate or slate by acclamation. The motion must be seconded and a vote must be taken. If the vote is in the affirmative, the officer(s) are elected. If the vote is in the negative, the position will remain vacant until appointed by the newly elected Board of Directors. The Board of Directors may not appoint a member to a Board of Directors position for which that member has been rejected in a vote of acclamation in the immediately preceding election of officers.

# ELECTIONS

- Vice-President (2 year term) - nominees:
  - TBD

# ELECTIONS

- Treasurer (2 year term) - nominees:
  - TBD

# ELECTIONS

- 3 x Member-at-Large (2 year term) - nominees:
  - TBD
  - TBD
  - TBD
- 1 x Member-at-Large (1 year term) - nominees:
  - TBD

# LEARN MORE ABOUT OUR COMMITTEES!

Contact [admin@eupa.ca](mailto:admin@eupa.ca) if you are interested in being part of a EUPA Committee. **Committee members do not have to be board members.**

- Fields
- Programming
- Staff
- Tournaments & Events
- Youth
- Growth and Marketing





**VOTE TO ADJOURN MEETING**

Thank you for attending the  
Edmonton Ultimate Players Association

# 2023 Annual General Meeting



**\*\*Current and newly elected  
Board Members please stay  
to schedule the next Board  
Meeting**

Thank you for attending the  
Edmonton Ultimate Players Association

# 2023 Annual General Meeting

