



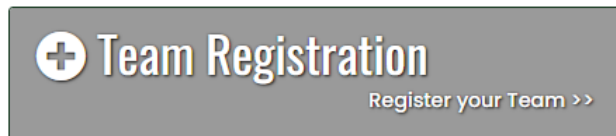
Team Registration

Registering a Team as Captain / Team Organizer

1. Select the **REGISTER NOW** button for the league

2. **Sign-in to your EUPA Account** (create an account if you do not already have one)

3. **Select Team Registration**



4. **Select your league and name your team:**

- Use the drop down fields to select:
 - Choose a Season - *current year*
 - Choose a Division - *choose desired league*
 - Choose a Team Contact - *your name*
 - Team - *choose your team name*

Team Registration

Choose a Season

Choose a Division

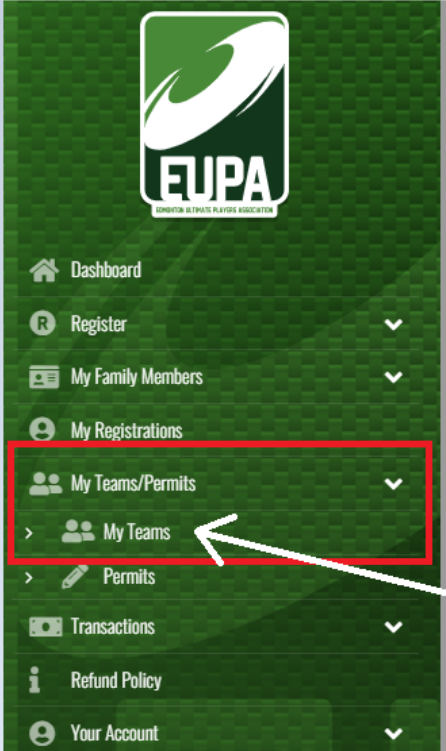
Choose a Team Contact

Team

5. Select Submit Registration

6. Invite others to register for your team

- In the sidebar menu, select “**My Teams**”




Edmonton Ultimate Players Association
Team Registration Completed

Your Team Registration has been completed. Your team members register for your team. .

If completed registration or transaction information needs to be up Players Association registrar.

English

- Then select “**Manage**” under the team you created

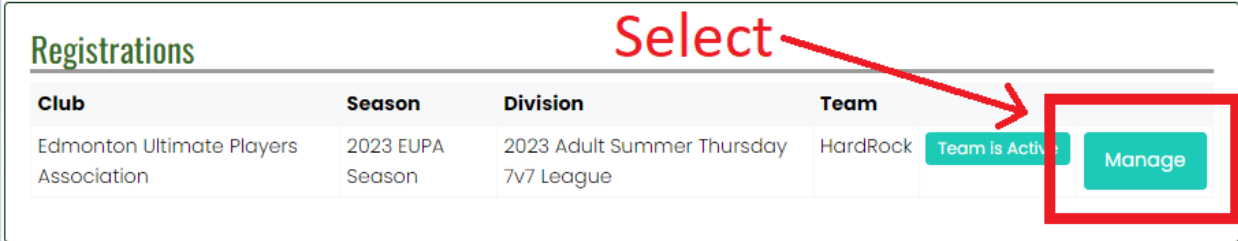


Edmonton Ultimate Players Association
My Teams

HardRock

Delete Manage

- Then select “**Manage**” again



The screenshot shows a table titled "Registrations" with columns: Club, Season, Division, Team, and an action column. The first row contains: Edmonton Ultimate Players Association, 2023 EUPA Season, 2023 Adult Summer Thursday 7v7 League, HardRock, and a teal button labeled "Team is Active". A red box highlights a teal button labeled "Manage" in the action column. A red arrow points from the word "Select" above to the "Manage" button.

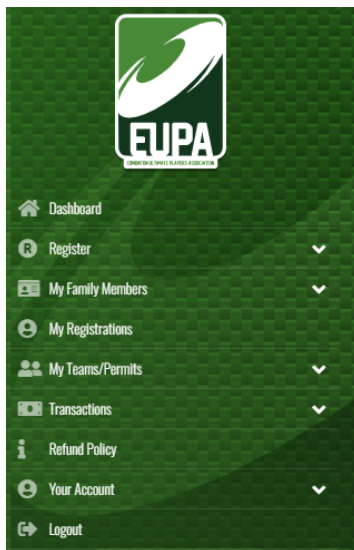
Club	Season	Division	Team	
Edmonton Ultimate Players Association	2023 EUPA Season	2023 Adult Summer Thursday 7v7 League	HardRock	Team is Active Manage

- Send the following link to your teammates
This link is the only way to invite players to join your team

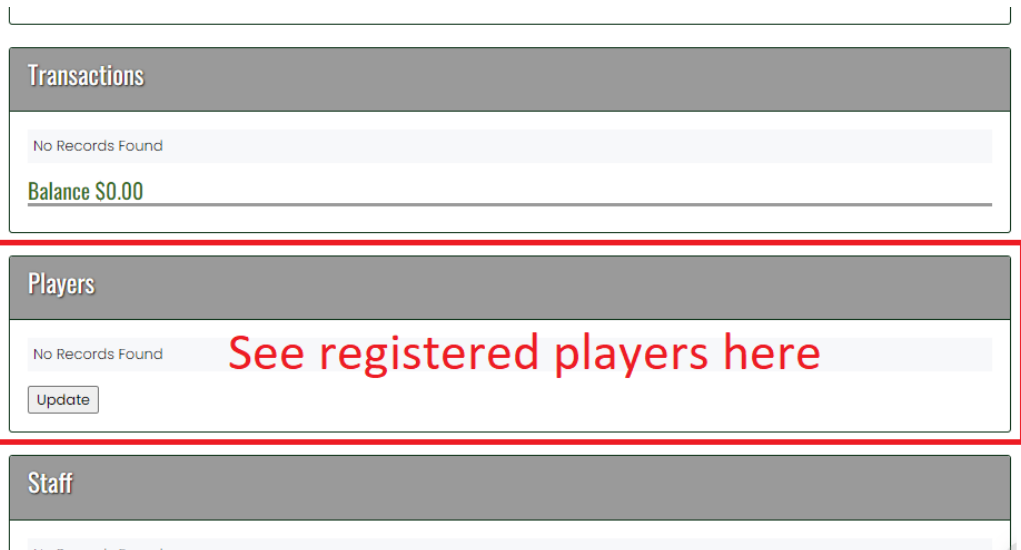
<http://EdmontonUltimate.rampregistrations.com?cmVkaXll=cmVnaXN0ZXJ0ZWFTam9pbG2&...>

The system won't send invites to email addresses that have already registered on your team

- All players on your team must use this link to register to your team (*including the captain/team organizer*)
- To monitor your teammate registrations, check under the “Players” heading (scroll down below the link)



The screenshot shows the EUPA logo at the top of a sidebar menu. The menu items are: Dashboard, Register, My Family Members, My Registrations, My Teams/Permits, Transactions, Refund Policy, Your Account, and Logout.



The screenshot shows the Registrations page with three sections: Transactions, Players, and Staff. The Transactions section shows "No Records Found" and "Balance \$0.00". The Players section is highlighted with a red box and contains the text "See registered players here" in red, along with "No Records Found" and an "Update" button. The Staff section shows "No Records Found".