



CANCELLATION FEE POLICY – FACILITY BOOKINGS

Any Renter cancelling their booking or portion thereof, and requesting a refund for the cancelled booking within fourteen days of the contracted booking date will be charged Fifty Percent (50%) of the refund amount, or a minimum of Twenty Five Dollars (\$25.00) or whichever is greater. Any renter cancelling their booking of portion thereof, and requesting a refund for the cancelled booking with more than 14 days' notice of the contracted booking date, will be refunded their full amount of their booking fee.

There will be no refunds for any rental time not used/cancelled within 7 days of the rental date. All cancellation and requests for refunds must be submitted in writing. Cancellations can be emailed to facility@fcregina.com .

Revised September 2018