

FC Regina (FCR) – Regina Soccer Referee Association (RSRA)

Referee Assigning Policy

1. Purpose

This document outlines the procedures, expectations, and responsibilities related to the assigning of referees for FC Regina (FCR) games in collaboration with the Regina Soccer Referees Association (RSRA). It ensures accountability, transparency, and efficient operations in line with the Referee Development Plan and the Memorandum of Understanding (MOU) among FCR, RSRA, and Saskatchewan Soccer Association (SSA).

2. Assigning Roles and Responsibilities

2.1 Assigning Duties

- FCR will facilitate the FCR league assigning procedures for all FCR games, including league, non-league, and tournament matches.
- The RSRA will support the referee assigning process for FCR games, including leagues and tournaments.
- Level 1 referees are manually assigned to games by RSRA with mentorship support.
- Level 2 and above may self-assign based on the guidelines below.
- FCR appointed assignor will be made available during FCR office hours unless otherwise noted to RSRA referees.

2.2 Self-Assigning Guidelines

- Within the first 48 hours of game release:
 - Referees may select up to two (2) games per day, a maximum of four (4) per week (Sunday to Saturday).
 - When officiating full or half-field games back-to-back, referees must rotate roles between Referee and Assistant Referee.
- After 48 hours:
 - Referees may select additional games beyond the initial cap; however, they are limited to a maximum of four (4) games per day. After completing their second (2) game in a single day, a mandatory one (1) hour break must be taken before beginning their third (3) match.
- Tournaments and Special Events
 - Special exceptions to the rules may apply to tournaments and special events. These will be communicated prior to the assignment of games.

2.3 Game Eligibility

- In order for a member to officiate in games under the jurisdiction of the RSRA they are required to be a member in good standing with the RSRA and the SSA.
- In order for a member to officiate in any season game under the jurisdiction of the RSRA, the member may have to complete the refresher clinic for that particular season as delivered by the RSRA. The method of delivery for any refresher clinic will be at the discretion of the RSRA executives.
- No RSRA members will be assigned games if deemed in bad standing by the RSRA, SSA, or FCR.
- Referees must only select games matching their certification level per the Game Grade table.
- Conflicts of interest must be self-managed and brought forward to the assignor prior to the season.
- Referees must not officiate:
 - Games involving divisions they have played for (registered to the roster) for at least one full season after participation ends.
 - Games involving teams they have guest played for (temporary player to the roster) at least 30 days after participation ends.
 - Games where personal bias could be reasonably perceived (family members, coaching, team staff, etc.).
- [SSA's Conflict of Interest Policy applies:](#)

3. Game Cancellations and Defaults

3.1 RSRA Referee Cancellations

- Referees are eligible to decline games 48 business hours prior to the game start.
- If a referee must decline a game within 48 business hours prior to the start of the game, email notification is required to adult@fcregina.com
- Referees who consistently decline games within 48 business hours prior the game start will be sent for discipline review or removed from self-assigning.
- Rescheduled Games
 - Games that are rescheduled outside of the assigned time frame will be offered first to the original assigned official once released.

3.2 FC Regina Payment Obligations

- FC Regina will pay cancellation fees in the following cases:
 - Late Notice: The RSRA is not notified at least 48 hours prior to the game start.
 - Notification must be sent to: RSRA President, RSRA Treasurer, and RSRA Referee Development Coordinator.
 - Team Defaults: A team fails to play due to lack of players, missing player cards, no/invalid game sheets, or similar issues.

3.3 Game Cancellation Fee Structure

Cancellation Timing	Fee Charged per Referee
Match cannot start (unsafe conditions, default, etc.)	\$10
Match abandoned in the 1st half	50% of the game fee
Match abandoned in the 2nd half	100% of the game fee

4. Assigning Schedule and Communication

- FCR will notify RSRA of seasonal start dates to plan referee clinic timing.
- Any changes to league or tournament structure that affect assigning must be shared in advance of the season's start.
- Assignor will provide game assignments and changes via approved communication platforms.
- Assigning disputes, performance concerns, or scheduling conflicts will be escalated through the Regina Referee Development Group (RRDG).

5. Performance Management

- The RRDG will review complaints or performance issues and determine if reviews or mentorships are required.
- RSRA may conduct blind performance reviews at the highest level the referee works.
- Assigning privileges may be adjusted following performance management review of outcomes.

6. Remuneration and Game Rates

- Referees will be compensated based on the established difficulty tier, field size, game duration, and role Head Referee or Assistant Referee (HR or AR). These rates will be determined by the RDRC (Regina District Referee Committee).
- Tournament assignments may include additional fees.
- RSRA will invoice clubs based on actual assignment activity and cancellations.

7. Policy Review and Changes

This assigning policy will be reviewed annually and revised in coordination with RSRA and FCR as needed to reflect changes in league operations or referee program priorities.