

Futbol Club Regina Youth Refund Policy

Introduction

This policy and procedure outlines refunds for all Youth Club programs.

Procedure

Refund requests must be made on the FCR Refund Request form and submitted to the Office youth@fcregina.com and will be accorded as below.

- Refunds will be processed within 21 business days after all needed documents are reviewed.

Policy

DATES & FEES - The Club Executive will set Administration Fee, Assessment Fee, and Cut-Off Date each year and season.

Fee Structure

- Administration Fee - **\$50 (non-refundable) for seasonal registrations**
\$100 (non-refundable) for yearly registration
- Representative/Competitive Team Assessment/Evaluation Fee - **\$50 (non-refundable)**
- Season starts on initial team practice or game whichever comes first.
- Cut-Off Date Outdoor/Indoor Season – after two weeks into the season
- Cut-Off Date Yearly Registration – after two months into the indoor season.

REFUNDS (Seasonal Registration)

- Players who withdraw from the Club prior to "**Registration deadline**" will be assessed the Administrative Fee, with the balance of registration fees returned.
- Players who withdraw from the Club prior to "**Cut Off Date Outdoor/Indoor Season**" will be assessed the Administrative Fee, with 50% of the balance for registration fees returned.
- Players who withdraw after the "**Cut Off Date Outdoor/Indoor Season**" will not receive a refund (Injury and Out of City moves will be reviewed by executive).

REFUNDS (Yearly Registration)

- Players who withdraw from the Club prior to "**Registration deadline**" will be assessed the Administrative Fee, with the balance of registration fees returned.
- Players who withdraw from the Club after the registration deadline but prior to "**Cut Off Date Yearly Registration**" will be assessed the Administrative Fee, with 50% of the balance for registration fees returned.
- Players who withdraw after the "**Cut Off Date Yearly Registration**" will not receive a refund (Injury and Out of City moves will be reviewed by the executive).

REFUNDS – Player Release

- Players released at the request of Futbol Club Regina will be given a full refund. (except for players released for disciplinary reasons).

REFUNDS - SEASON ENDING INJURY (Seasonal Registration)

In the event a player suffers a season ending injury while participating in a sanctioned Futbol Club Regina activity, an application for a refund may be made. This application must be on the FCR Refund Request form and accompanied by an accident report from the coach and a note from the attending physician. The amount of the refund will be pro-rated as follows:

(a) Refund Base = Registration Fees LESS:

1. Administrative Fee
2. Assessment Fee (if player attended)

- (b) Refund = Refund Base (above) at the following rates:
75% up to Outdoor May 31 – Indoor October 31
50% Outdoor June 1-30 – Indoor November 1 - December 31
25% Outdoor July 1-15 – Indoor January 1 - February 28

REFUNDS - SEASON ENDING INJURY (Yearly Registration)

In the event a player suffers a season ending injury while participating in a sanctioned Futbol Club Regina activity, an application for a refund may be made. This application must be on the FCR Refund Request form and accompanied by an accident report from the coach and a note from the attending physician. The amount of the refund will be pro-rated as follows:

- (a) Refund Base = Registration Fees LESS:
1. Administrative Fee
2. Assessment Fee (if player attended)

- (b) Refund = Refund Base (above) at the following rates:
75% up to December 31
50% January 1 – March 31
25% April 1 – June 30

Camps/Clinics/Academies

There will be no refunds once the camp/clinic/Academy starts unless it is for Medical/injury.

Volunteer Buyouts

Volunteer buy-out refund requests which are a separate part of the youth fees (not included above) will only be refunded if the volunteer buy-out was paid, then the player/family member volunteers the required number of volunteer hours as per FCR youth policies when they did not anticipate volunteering. The request for these refunds to be issued must be received by the FCR office by properly filling out an FCR Refund Request Form before the commencement of the next season.