

**Mailing Address**

PO Box 27088  
Regina, SK, S4R 8R8  
Phone: (306) 352 8040

**Physical Office Location**

1700 Elphinstone Street  
Regina, SK, S4T 2A0  
Phone: (306) 352 8040

[www.fcregina.com](http://www.fcregina.com)

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## Team Fundraising Policy

### **General Principles and Guidelines**

FC Regina's fundraising policy is a set of general guidelines and recommendations to allow teams the widest possible options in designing their fundraising programs. They are also an attempt to provide guidance in the fair distribution of funds in circumstances where only a portion of the players/ families participate.

The club requires that all families are given ample notice of team fundraising opportunities. Families should also be told in writing (email) all conditions pertaining to the distribution of proceeds dependant on participation in advance of all fundraisers.

Families that choose to participate in a fundraising venture do so on the terms of the planned activity(s) that have been laid out. Those that do not, even though they are not participating, are likewise agreeing to and accepting the same terms.

Once a fundraising opportunity is under way, in no way can anyone attempt by vote, or by any other method, change the terms of the fundraising opportunity.

All funds from any fundraising opportunity must be deposited in the Team Bank account and be accounted for on the team financial spreadsheet.

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**Allocation of fundraising money.**

There are generally two categories of team level fundraising activities that FCR teams take part in. Either “event based”, such as BBQ fundraisers, steak nights (ticket sales) and bottle drives, or “Individual Based” such as selling raffle tickets, coupon books, etc.

Some “event based” fundraising may be treated as “individual based” fundraising. In those cases, it must be communicated to the entire team.

In cases where funds are raised through an “event-based” team effort, where one cannot attribute the funds directly to a specific player, then all funds raised should be divided amongst all players equally who participated in the fundraising opportunity and be credited to their individual player account.

All funds that are raised by “individual based” fundraising is to be credited to that players individual player account.

Teams who solicit sponsorship from businesses in our community must divide all funds received amongst all members of the team.

If a player should withdraw from the event that the fundraising efforts are going towards and a player is called up to replace them, then the funds they have fundraised will go towards the fees owing of the player being called up to play. If no player is called up, then the fundraised amounts will be divided up amongst the players that are still attending.

**Refunding of Fundraised Money at The End of the Season**

A general principle behind all fundraising opportunities, regardless if money is raised individually or as a team, is that all money should be used towards FC Regina programming. It is both unethical and potentially illegal to solicit fundraising money for the purpose of supporting youth sport, then using the funds for other purposes.

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With that being said a player should never receive a refund of more money than what they have paid out of their own pocket for the specific event that the money was raised for. If a player has an excess amount in their player account because of fundraising, then the team will submit those funds to the Club to be placed in Club Credits to be used by the player for FC Regina programming. All refunds will occur after all the expenses have been paid.

All fundraising should be in line with the club values. If in doubt, please contact the office staff for clarification. For example: Fundraising outside a liquor store would not fall in line with the club values.