



# SAFESPORT GUIDE

*This guide will help you create an NCCP ID, log into The Locker and complete the Safe Sport Training Module.*

## 1. LOG INTO THE LOCKER

LINK: **NCCP LOCKER**

*Use this link to login into The Locker. You can also recover your NCCP#/Password or to create a new account on this page.*

If you do not have a Locker ID (NCCP#):

click on **“Don’t have an NCCP#? Create one now!”**

coach.ca  
Coaching Association of Canada  
Association canadienne des entraîneurs

The Locker

Login

NCCP# or email  [Look up my NCCP#](#)

Password  [Forgot password?](#)

Remember me ☐

[Don't have an NCCP#? Create one now!](#)

## 2. E LEARNING

*Once you have created an NCCP# and have entered The Locker, you will notice five menu tabs across the top. The Safe Sport Training Module is accessed through the E Learning Tab.*

*Elearning defaults to Multisport. All modules will be listed on the left. Click on a Module to view the course description and to view registration requirements. In addition to Safe Sport Training, you will also find other interesting modules such as Understanding Team Dating Violence, Bystander Empowerment, and Asthma Management in Sport. Most are free to view.*

coach.ca  
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HOME E LEARNING CALENDAR PATHWAYS PROFILE Q

Elearning

Multi-sport Coach & coach developer

### 3. SAFE SPORT ELEARNING MODULE

go to > ELEARNING > Multisport (from Dropdown Box)

click on SAFE SPORT TRAINING from the list of AVAILABLE modules

The screenshot shows the coach.ca website's eLearning section. The navigation bar includes HOME, ELEARNING (highlighted), CALENDAR, PATHWAYS, EVENTS, REPORTS, and PROFILE. The eLearning sidebar lists various sports: Alpine Ski, Artistic Swimming, AthletesCAN, Athletics, Basketball, Canadian Centre for Ethics in Sport, Climbing, and Cross Country Skiing. The 'Available' list includes modules like Canada Games Coaching, Decision Making for Officials, Leading a Return to Sport Participation, Modelling Healthy Relationships, NCCP Leading Drug-free Sport, NCCP Making Head Way, NCCP Managing Conflict Online Evaluation, Raising Next Gen Men, **Safe Sport Training** (highlighted), Skilled Interaction for Officials, and Support Through Sport Series. A banner for 'SAFE SPORT TRAINING' and 'SECURITE SPORT' is displayed. Below the banner, text explains the purpose of the training: 'Safe, inclusive sport environments help make sport rewarding and enriching for all. By completing Safe Sport Training you will gain the knowledge and skills to create healthy and safe environments by recognizing, addressing and preventing maltreatment in sport.' It also lists three learning objectives: understanding the role in keeping sport safe, recognizing signs of maltreatment, and knowing what to do if maltreatment is suspected. A note states that as of April 1, 2020, all Sport Canada-funded organizations are required to complete this training.

### 4. CHOOSE YOUR SAFE SPORT VERSION

*There are several versions of Safe Sport Training, depending on your context. As an event volunteer, complete the questions as follows:*

click on the SPORT radio button

select FIELD HOCKEY from the drop down box

From the list of Involvement Types

click on the VENUE STAFF check box

then, click on CONTINUE

The form asks 'Are you involved with a sport, or do you work for a multi-sport organization?'. It has two radio buttons: SPORT (selected) and MULTI-SPORT. Below this is a dropdown menu for 'PLEASE SELECT THE SPORT' with 'Field Hockey' selected. Another section asks 'PLEASE SELECT ALL INVOLVEMENT TYPES THAT DEFINE YOUR ROLE' with a list of checkboxes. The 'Venue staff (Training center, event)' checkbox is checked. Other options include Executive, Athlete involved staff, Coach, Coach developer, Official, Technical staff, Athlete, Athlete guardian, and Administrative staff.

### 5. START THE MODULE

click on BEGIN, it should take 60-90 minutes to finish. Scroll up if you have a white screen.

When you have completed, exit out of the module using the red "Close evaluation" button at the bottom of the module. This will ensure that you receive credit for the training