



# Football Alberta Complaint Form

This form is designed to take in complaints from members of Football Alberta who seek resolution beyond their team/club/association. **Please note that if this complaint or concern rises to the level of criminal code issues it should be immediately referred to your local police.**

The Football Alberta Complaint Committee will be comprised of the Executive Committee of Football Alberta and will meet quarterly to go over any complaints received unless special circumstances dictate otherwise. Their main goal will be to determine the best course of action to resolve the complaint up to and including referring it to third parties such as local police or the Alberta Human Rights Commission. They also reserve the right to refer the complaint back to the local club or association. Complainants who do not feel this issue has been dealt with to their satisfaction will still have the right to refer it to the:

**Canadian Sport Helpline**  
**1-888-827-7678**  
**info@abuse-free-sport.ca**  
**www.abuse-free-sport.ca**

**NOTE:** All complaints regarding football programs located in education institutions (i.e. high schools and universities) should **not** be referred to this body, rather to their governing structure (i.e. Principals, Alberta Schools Athletic Association, Athletic Directors, Deans of Faculties, etc.)

## Submission Form

Please answer all the questions completely. Anonymous submissions will not be accepted.

### COMPLAINT

Complaint submitted by (Full Name): \_\_\_\_\_ Date (MM/DD/YY): \_\_\_\_\_

Email: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Membership with Football Alberta via (i.e. which team or club): \_\_\_\_\_

Nature of the Complaint:  Harassment  Abuse  Inappropriate Behaviour  Other

If "Other" please explain: \_\_\_\_\_

Details of the Complaint (Please ensure you use the names of any alleged perpetrators and locations)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### WITNESSES:

Corroborating Witness #1 Name \_\_\_\_\_

Email: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Corroborating Witness #2 Name \_\_\_\_\_

Email: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

**PROCESS:**

Has this complaint been filed with your local club/team/association?  Yes  No

If Yes, what was their decision on resolution?: \_\_\_\_\_

\_\_\_\_\_

If No, why? \_\_\_\_\_

\_\_\_\_\_

Name of Person(s)/Position(s) the Complaint was filed with: \_\_\_\_\_

Why did their decision not resolve the situation in the eyes of the Complainant?:

\_\_\_\_\_

\_\_\_\_\_

Have Legal Opinions been sought on this matter?  Yes  No

If yes, what was the option rendered?

\_\_\_\_\_

\_\_\_\_\_

Name of the Legal Advisor: \_\_\_\_\_

Email: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

**RESOLUTION SOUGHT:**

What is the resolution you would like to see come of this complaint?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**ACKNOWLEDGEMENTS:**

By clicking the box below I understand that my local club/team/association and/or the alleged perpetrator will be contacted regarding this issue and that it is within the right of the Football Alberta Complaint Committee to refer this matter back to my local team/club/association for resolution

By clicking the box below I understand that I have the right to take this complaint to the Canadian Sports Helpline if I do not feel it has been resolved to my satisfaction

Once completed please send this document to:

Tim Enger  
Executive Director  
780.905-7822  
[tenger@telus.net](mailto:tenger@telus.net)

**For Office Use**

Date(s) Dealt with by the Complaint Committee: \_\_\_\_\_

Recommended Resolution: \_\_\_\_\_

\_\_\_\_\_

Complainant Informed via email on: MM/DD/YYYY: \_\_\_\_\_

By (Full Name and Position): \_\_\_\_\_