

Managers **Handbook**



2024/2025

Important to Know

- Only the official TRF (Team Registration Form) registered with Ringette Alberta can be used to submit your roster for sanctioned tournaments. You can get this from our secretary/ registrar.

- **secretary@foothillsringette.com**

- Utilize the RAMP Game Sheet App to record all game data.

[RAMP Game Sheet Instructions](#)

- Hand out and collect completed medical forms for all players.
 - Please ensure these are on the bench at all times.
 - [Medical Form](#)
- For Volunteer Position(s) at the team level:
 - Oversee, with the tournament coordinator, tournament applications and acceptance, assist in booking hotels.
 - Oversee, with the Treasurer, proper accounting of team funds and team budgets.

Note: All team bank accounts MUST have 2 signors on file.

- Oversee team fundraising headed by the Fundraising Coordinator, if necessary, as agreed upon by the team.
- Teams are not required to register a Manager, though it is strongly encouraged. Managers may wish to complete ringette **Canada's Manger Certificate program**. A registered manager is required for regionals/provincials and most tournaments.
- Safe Sport: **All registered team staff members** must complete the NCCP's Safe Sport module prior to the team's first event. This can be found here: <https://coach.ca/module/safe-sport-training>
- Foothills Ringette Association requires each individual holding a volunteer position within our Association to undergo a **Vulnerable Sector Check**. The Criminal Record Check form can be found on the FRA website under the Coaches and Managers tab

Managing 101

Congratulations on volunteering to be this season's Team Manager! You're taking on a critical role, and your leadership will be instrumental in making the season a success for coaches, players, and parents alike. This handbook will equip you with the knowledge you need to navigate the season with confidence.

Remember, fostering a positive and sportsmanlike environment is key. Be a source of encouragement, fairness, and respect for everyone involved – coaches, players, and fellow parents. Together, let's make it a season to remember!

You will...

- Manage communication between coaching staff and the parent's.
- Ensure that ice schedules, tournaments and team/ social activities are communicated to parents.
- Ensure volunteer positions are filled within the team.
 - Treasurer
 - Tournament Coordinator
 - Social Organizer
 - Jersey Parent
 - Game Day Volunteers
 - ...and more!
- You will work closely with the coaching staff, We recommend meeting with your coach to clearly define the responsibilities at the beginning of the season and keep an open line of communication throughout the season.

Note: The duties performed by the manager can vary somewhat by team based on the manager's abilities, responsibilities and other parent volunteering.

Important to Know

Additional Volunteer Position(s) at the team level:

*duties can be completed by team manager or broken out to individual volunteers who coordinate with the team manager

- **Tournament coordinator**, tournament applications and acceptance, help book hotels and communicate tournament information to coaches and parents. Also, involves helping to organize our yearly FRA Freeze tournament held in early February.
- **Social Coordinator**, Team Social Functions. (ie team building, welcome party, Christmas party, year-end, etc)
- **Treasurer**, proper accounting of team funds and team budgets, setting up bank accounts. Note: there MUST be two signatories on file for the bank account (typically treasurer and team manager)
- Team **fundraising** headed by the Fundraising Coordinator. If planning a raffle or fundraiser that is regulated by the AGLC, it is crucial to understand what needs to be done and how the funds can be used ahead of planning the event. Find more info at: <https://aglc.ca/online-licensing> and talk to FRA members who are experienced in this process.
- * New for 2024, **all AGLC requests and licenses must go through the FRA Casino Director**. Email at casino@foothillsringette.com The director will do all of the licensing and ensure all AGLC regulations are followed.
- **Jersey Parent**. This position involves transporting and washing the jerseys and generally ensuring that association property is maintained in good condition throughout the season. **Jersey parent is usually related to the U12 divisions and lower levels. At U14, the manager is responsible for collection of all jerseys and end of season.

FRA Manager Binder

The Manager booklet/ binder should contain all the contact, medical information, game sheets etc. for your team. You should have it with you at every game, practice and social event.

The Manager booklet should contain:

- One-page summary of medical issues on team including allergies and epi-pen instructions for those who need it
- Emergency Medical forms which also MUST be on the bench – Make a second copy for coaches.
- Hard-copy of contact information including players birthdays
- Critical Dates published by Ringette Alberta. Any form/ template you need should be accessible in Information-Policies & Forms on the FRA website.

Ringette Alberta Manager Requirements:

- Maximum of one official rostered Manager registered per team
- Can job-share, but only one manager can be registered with Ringette Alberta
- Manager certification involves completing the Manager Certification prior to TBD for 2024/25.

Access and register for the course at www.coachingringette.ca. On the left hand side, click on Manager's Certification, read the information and then click "Register Now". You will need a PayPal account to pay for the course (\$25.00). You may ask the team to reimburse you for this expense.

- A Certified Manager is required for Provincials

Must provide FRA Registrar with Manager Certification Number once it is received.

QuickStart Guide

- Obtain parent **email list** from head coach or Foothills Secretary. Introduce yourself to parents and coordinate with the head coach to **schedule a first meeting** with coaches and parents. Discuss team expectations, fundraising, and other key topics at the meeting. Consider holding it after the first or second practice.
- **Hand out Medical Forms**, FOIP, Social Media Policy/Code of Conduct, Parents Code of Conduct & Players Code of Conduct for all players and parents to complete. (Found in Information-Policies & Forms).
- Set up **team communication app** (as of 2024, we use the RAMP team app)
- Make appointment to **set up a team bank account**. NOTE: there MUST be two signatories on file for the bank account (typically treasurer and team manager)
- **Find parent volunteers** for fundraising, events, jerseys, tournaments, etc
- Set up **team binder** with completed forms (from first meeting), parent contact info, game schedules, volunteer schedules, etc.
- Plan a **welcome** gathering or tournament (or both) for team bonding
- Register early for **tournaments**. Check Ringette Alberta's website for available tournaments. Your team can usually attend one tournament per session (excluding regionals/provincials)
- **Fundraising** is essential to support our team. Create a budget with your treasurer to estimate expenses and determine fundraising goals.
- **AGLC Licensing:** **If you are planning on running a raffle or any type of event that needs an AGLC license, **you MUST go through the FRA Casino Director for the license**. If you are unsure of how the money can be used from AGLC events or any questions in general about whether you need a license, follow up the Casino Director: **casino@foothillsringette.com**

First Meeting with Parents General Setup

- Words from the head coach.
- Staff introductions including assistant coaches, and Manager.
- Parent and player introduction.
- Hand out Medical Forms, FOIP, Social Media Policy/Code of Conduct, Parents Code of Conduct & Players Code of Conduct for all players and parents to complete. (Found in Information-Policies & Forms).
- Discuss team volunteer roles and assign accordingly.
- Treasurer, Tournament Coordinator, Fundraising Committee, Social Committee, Equipment Manager, and Time Clock/Score Sheet/Penalty Box/Shot Clock Coordinator (shot clock only for U12 and up).
- Discuss if initial cash call is required for team start up.
- Discuss team budget and cash calls or additional fundraising options.
- Discuss possible tournament commitment and applications for the season. Agree as a team how to move forward with this.
- Discuss expectations regarding team conflicts, parent concerns and situations and how these topics are handled in our association.
- Discuss "Parent's in the Dressing Room" Policies (please see FRA Policies and Procedures for additional clarification):
 - Rule of Two**
 - U10 and up – NO MEN in the dressing room**
 - U12 and up – NO parents in the dressing room.**
 - **Player's requiring their skates tied will need to exit the room.**
- Cell phone Policy - Due to the potential for cellular phones and electronic devices to be used as a photographic device, their use is prohibited in all restrooms and change room areas. The single exception is the use of one device to play team music – any other use is potentially grounds for discipline.

Team Expectations

Talk to Coach and establish team policies:

- Missing practices and/or games
- Team Staff Introductions
- Philosophy
- Parent expectations
- Tournaments
- Conflict Resolutions
- Behavior Expectations/ Zero Tolerance Policies with bullying/taunting on team

Manager and/ or Head Coach(es) to communicate this with the team either during Initial Team meeting or within the first two weeks of start up.

Contact Information for Team

- Ensure contact list for parents is accurate (Ask your coach for one if you have not received it yet).
- Keep in binder – should always have phone numbers close at hand for any event.
- Ensure parents have cell phone numbers for other parents in case of emergencies. **This can be done by making Player/Parent Wallet Cards.** Ask permission from parents if you would like to add cell phone numbers as this is related to legislated Private Information Act.
- Medical forms are to be kept in binder and on the bench at all times

Team Activities

Give as much notice as possible for parents to plan accordingly – off-ice and on-ice activities

- TeamSnap/TeamLinkt has the ability for you to add any extra events to your teams schedule and allows you to see who is available and not available
- Suggestions of other activities for teams to do for bonding
- Craft/pizza night during Ringette week
- Welcome party, Christmas party, Windup party
- Team Volunteer Activities in the community
- Get parents involved in booking and planning –helps to build commitment to the team
- Tournaments may have specific activities planned

Team Insurance

Activities considered to be a normal part of the Ringette season, and therefore not requiring special event sanctioning are:

- Sanctioned Games
- On-ice Practices
- Dryland Training
- Evaluations

Please see the following from Ringette Alberta for the [Insurance Flow Chart](#)

- If you require insurance coverage for a special event (Ringette schools, camps, clinics and fundraisers), please download [Certificate of Insurance Request Form](#), fill in all sections.
- Once the form is completed, submit it to the FRA Administration who will then forward it accordingly. Do not file directly with Ringette Alberta provider.

Getting Organized for Games

- Review your game schedule – Home, Away – on RAMP app and Ringette Calgary
- Home and away games have DIFFERENT requirements for game volunteers
- Create a schedule for parents to volunteer at games
- Let parents know what they should do if they cannot make their scheduled volunteer slot – they find a substitute themselves, or call you to arrange a substitute
- Recommend providing a calendar or information sheet with volunteer schedule to all parents
- HOME game volunteers provided by home team:
 - Timekeeper
 - Scorekeeper
 - Penalty box
- AWAY game volunteers:
 - Shot clock operator (U12 and up)
 - Penalty Box
- Game Referees:
 - Organized by FRA's Director of Officials/Ringette Calgary for sanctioned, regular season and playoff games.
 - Referees for exhibition games will have to be arranged and paid for by the hosting team

Shot Clocks

- Required for U12 and older divisions
- Purpose is to increase the spectator value of Ringette and decrease “ring-ragging” where one team controls the ring too much.
- Home teams are responsible for providing the shot clocks
- Confirm which parents have shot-clock experience – if not many, have a shot-clock training session during a practice or have a mentorship of an experienced volunteer during a game.
- Remote has buttons to reset, start, and stop
- When one team has possession of the ring they have 30 seconds to take a shot on the net
- Ringette Alberta has a [Shot-clock Information Sheet](https://ringettealberta.com/wp-content/uploads/2021/04/Shot-Clock-Information-Sheet.pdf) (https://ringettealberta.com/wp-content/uploads/2021/04/Shot-Clock-Information-Sheet.pdf)
 1. Defines scenarios and whether the shot clock is stopped or reset:
 - Change of possession
 - Ring hits goal post/ cross bar of net
 - Ring touches Goalie
 - Delayed Penalty only reset on the first penalty
 2. Officials will assist operator if a reset was not performed during game play.

Just Before Games

- Confirm all parents are aware of the date, time, location and parent volunteers are organized and available
- Ensure the athletes/ jersey parent is aware that they should bring both jerseys
- Confirm with the other team’s manager the game details: date, time, place, and jersey color – have the opposing Manager’s phone number on hand (if able).

Game Sheets

- New for the 2023–2024 season digital score sheets will be used.
- Anyone taking on the scorekeeper duties will need to download the RAMP Gamesheets App.
- The QR Code and instructions can be found at the following link:

<https://cloud.rampinteractive.com/ringetteabprovincials/files/Ringette%20Alberta%20Provincial%20RAMP%20GameSheet%20App%20Guide.pdf>



- Once you have installed the app there is an instructional Youtube video you can watch and refer back to when needed.

Canceled Games

***If less than 14 days' notice FRA will get charged for the ice**
****Ice Coordinator will try to get the ice utilized if it is last minute**

If for any reason you have to cancel a game you are responsible for:

- Contacting the opponents
- Arranging a makeup game
- Contact the FRA Ice Coordinator, to let them know you won't be using the ice
- Contact the Officials off the list that the Referee Director supplied and then contact Referee Director (see Referee Section)
- Call parents to let them know; email if sufficient notification (request confirmation email back so you know they received the email) or use RAMP Team app Messaging
- If you are Zone 2 AS or U10 Step 1-3, make changes to schedule (Reschedule yourself) and advise Zone President by email President@zone2ringette.com. They will advise the master scheduler.
- Update your team schedule on the FRA Team Snap/Team Linkt
- Document each missed game and the reason immediately

Exhibition Games

Exhibition games are a great way to get more ice for your team. Exhibition games are usually played within Zone 2 (See List under Associations & Arena Locations in Parent & Players Tab) or with teams from Calgary.

The process to book an exhibition game is:

- Find some extra ice from our Ice Coordinator
- Call/Email Director of Officials to arrange Referees (see Volunteer List for Current Season)
- Arrange the appropriate game volunteers
- Communicate with the parents
- Teams are responsible for covering the cost of the ice and Official expenses.

Tournaments

- Get parent feedback on tournaments - how many (typically two tournaments per session is permitted), when, where, etc.
- [Ringette Alberta](#) posts the tournaments on their website
- Plan early –**most tournaments fill up quickly**
- *New for 2024 - cash call has been collected at the time of registration in the amount of \$100 per player to start the year.
- Teams are allowed 1 tournament per session. In session 2, you can have 1 plus the Foothills Freeze included in our tournament selection. Your team will be expected to pay the entry fee for the tournament but usually at a discounted rate.
- *New for 2024, U12 Regionals and U14 Provincials fees have been included in registration.
- Get information on volunteer requirements for tournaments. Some tournaments schedule volunteers at other games other than their own games; Provide schedule of volunteers to parents
- Game sheets codes are found on the RAMP Gamesheet app. Have your parent minor officials download the app prior to the game and offer the game codes ahead of time. This will help reduce issues if the internet connection is poor in the arena.
- Once tournaments are booked, managers should immediately contact the FRA Ice Coordinator to schedule blackout dates with Ringette Calgary. This will prevent league games from being scheduled on those days. **scheduler@foothillsringette.com**

Booking Hotels

- Book early – they fill up quickly
- Some tournaments offer special rates for hotels in their area so look on the tournament info to see if any are offering discounts
- Call ahead to see if there are group discounts
- Provide booking number/ name, costs to parents along with phone number so they can phone and book their rooms
- Are there any hospitality rooms available and what is the cost?

Tournament Activities

- Depends on ages of players
- Swimming, bowling, arcade, karaoke, etc.
- PJ parties
- Crafts
- Team meals – check into booking restaurants ahead of time

Foothills Freeze Tournament

This is the FRA Home Tournament and will be held in early February each season.

- Each Team is required to submit a basket valued at \$150 and a \$25 gift card. This can be purchased with team funds or donated by one or more members of the team.
- Parents of all age divisions are **required** to volunteer their time in a variety of ways to contribute to the success of the tournament.

Team Finances/Team Budget

- All teams must open a Team Bank account preferably via **Connect First Credit Union**. **(Funds are not permitted to run through the personal accounts of parents).**
- Depending on the financial institution chosen there may be monthly fees that your team will have to budget for – FRA is not responsible for these funds.
- You will require a letter to open a team bank account, please request a letter from the FRA Treasurer with the following information:
 1. Team division (ie. U10 Step2 or U12 C) Do not use Foothills Ringette Association or FRA in your Team Name.
 2. Two Names of Parents who will have signing authority on the account – Head Coach or Treasurer and Manager
- Prepare a Team Budget:
 - Manager/Treasurer should keep detailed records of all team money (i.e. bottle drive, etc). All receipts from incurred expenses should be saved for verification purposes should it be required.
 - Below is an example: Additional Cost to Consider is Bank Account Service fees/ Social events/ Team meals at tournaments etc.

U12 Ringette Team Fund Reconciliation

Date	Item	Budget	Income	Expense	Balance
	FUNDS DEPOSITED:				\$0.00
Oct 1	Bottle Drive		\$1250		\$1250
Oct 2	Business Donation#1		\$500		\$1750

Team Finances/Team Budget Cont

Oct 15	Business Donation#2		\$500		\$2250
Oct 15	Cash Call (13 x \$50)		\$650		\$2900
	EXPENSES:				
Oct 30	Tournament #2	\$600		\$600	\$1014.85
Mar 3	Provincial Playdown*	\$225		\$225	\$789.85
Mar 3	Referee Fees for Playdown Game #1*	\$56		\$56	\$733.85
Mar 3	Referee Fees for Playdown Game #2*	\$56		\$56	\$677.85
Mar 15	Provincial Tournament Fee*	\$425		\$425	\$252.85
Nov 15	Foothills Freeze Basket (value \$150)**	\$150		\$150	\$102.85

*These costs are associated with U12 and up divisions.

- This document should be kept transparent with the team to understand so that parents can understand the financial expectations and be able to contribute.

Referees

- Any charges for referee's that have not been scheduled by the FRA (exhibition games etc.) are fees that need to be paid by the team in CASH the day the referee is working.
- FRA Referee Scheduler can be contacted at: **officials@foothillsringette.com**

Association Fundraiser

- An Association fundraiser will be decided upon by the board and then the fundraiser parent on each team will inform the teams regarding the details.

Extra Practice Ice

- Board needs to review what is acceptable for extra ice.
- Ice Coordinator sends an email when extra ice becomes available.
- Ice Coordinator tracks requests for and usage of extra ice.
- You may also fundraise (if board approved) to pay for extra ice if your team requires more ice than what is provided

Tips for the New Manager

- Plan a team function (tournament or team party) early in the season so your team can bond – including the parents!
- Plan tournaments early – they book up fast and can be hard to get in. Also, finding accommodation can be very hard so book early!!
- Discuss the need for extra ice with your coach. When ice becomes available it is usually on a first come, first served basis so you need to act quickly!
- Consider providing a weekly update to your team at the beginning of each week that includes all the games, practices, etc scheduled for that week including the volunteers needed
- Delegate! Ask other parents to help with craft ideas, music, event hosting, etc.

Affiliation Procedures

Please note that this topic is for U10 and up divisions

Once evaluations are complete and teams are formed, your division coordinator will provide your Head Coach with a list of affiliate players that can be utilized if certain criteria have been met.

- As per our FRA Operating Policies, Procedures & Rules & Regulations 6.7 Affiliate Players, we follow Ringette Alberta Policy and Procedures
- Please make yourself familiar with the Rules and Regulations for affiliating players to assist your head coach.
- Failure to understand and correctly apply the affiliate rules can result in your games being forfeited.
- This is not up to the game officials; it is up to the team to manager.
- Parents that agree to have their player registered as an affiliate will need to meet you (usually at the rink during a practice) to sign the affiliate form so the player can be registered on the roster.
- Please have all parents sign on ONE sheet.
- Some parents/players may not want to affiliate.
- Affiliate forms can be submitted to the FRA Administrative Assistant via scanned document/digital copy provided it is a legible copy.
- Please keep the original in case Ringette Alberta requires it during the season.
- The deadline for affiliate forms will be communicated in September.

Requests for Exemption:

Overage Players, Retreats, and Advances

***Please note that this topic is for U12 and up divisions**

- Ringette Alberta Competition Committee meets in *early January* to review the requests for exemption:
 - Overage players
 - Retreats (to a lower tier eg. From A to B)
 - Advances (to a higher tier eg. From B to A)
 - Self-advance
 - Advance another team

Provide information to your division coordinator to work with FRA Board to advise and process request with RAB

- Team Profile is required for all above except self-advance:
 - Names, birthdates of players
 - Coach information
 - Stats for each game
 - Who scored
 - Penalties – minutes and reasons
- If there is a possibility that your team may retreat, better to start stats at the beginning of the season rather than leaving them until December
- Teams with overage players must keep stats right from the start
- Requests for exemption MUST include the following:
 - Completed Request for Exemption form – completed by Registrar
 - ALL game sheets for ALL games played prior to mid-Dec. (for actual dates refer to RAB website)

Note: any requests for exemptions with missing game sheets will be denied

- Completed Team profile Form – complete as games are played and submit final to FRA Registrar by mid-Dec
- Submitted by FRA Registrar on or before Dec. 15 to Ringette Alberta

Zone Playoffs, Regionals Provincials

- Zone 2 (Foothills, Cochrane, Airdrie, Indus, Strathmore & Rockyford) will have their own playoffs which will run simultaneously with the Calgary playoffs.

Zone 2 is part of the Chinook League

- If playing in the final playoff games, both teams (U12 & U14) are required to bring blank champion banners to the games to give to the zone 2 winner. The team will get to keep this banner until RAB sends them the official banner which they will keep.
- Make sure the FRA banner has an identification sticker on the back so other associations know where to send it back to

Regionals and Provincials

U10 Step 1 and 2

- No Provincials
- Zone 2 has a Year End Bash which is like a mini tournament – one of the associations volunteers to host - AKA Bunny Bash

U10 Step 3

- No Provincials
- Zone 2 has a Year End Bash which is like a mini tournament – one of the associations volunteers to host - Bunny Bash

U12 have Regionals

U14, U16, U19 have Provincials

Zone Playdowns

- Zone has deadlines for declaring a Zone Champion for U12 – U19.
- Zone 2 champs in any division must be declared **10 – 14 days prior to provincial dates.**

Provincial dates are posted on the Ringette Alberta Website.

Managers need to be aware of these dates.

- If the team is the only Division and Tier in the zone, they automatically get a berth at provincials
- The coach and manager work together to try to get some exhibition games in during the playoff period where they do not have any games
- Visitor Teams are responsible for referee costs (fee and travel, if applicable) during playoffs.

Calgary Playoffs

- Calgary teams start their playoffs in February, so you will not have games scheduled during their playoffs if your team is in the Calgary League. **Instead you will have playoff games against other teams from Zone 2.**
- Teams from Zone 2 do not participate in Ringette Calgary playoffs
- Take a look at your schedule after Christmas and see if you need to arrange playoff games
- In each Division from U12 and up Ringette Alberta may declare 1-2 wildcards, so even if your team is not declared a Zone champion you may still get a berth at Provincials – Ringette Alberta has defined dates when these wildcards are declared (after zone playoffs)
- Associations can put their names forward to host the Provincials
- Those that do automatically get a berth at Provincials
- Deadline in December for declaring intent to host
- Decided by Ringette Alberta
- FRA board reviews in November to determine if we want to
- Dates of Provincials are set well in advance

Managers make sure you are aware of the dates. They are posted on Ringette Alberta Website

Directors and Board Members

CONTACT INFO Executives

President

president@foothillsringette.com

Secretary/ Registrar

secretary@foothillsringette.com

Vice President

vicepresident@foothillsringette.com

Treasurer

treasurer@foothillsringette.com

**General Administration -
Monitored By President and VP
admin@foothillsringette.com**

CONTACT INFO Directors

Director of Coaching

coaching@foothillsringette.com

Director of Officials

officials@foothillsringette.com

Director of Sport Development

development@foothillsringette.com

Director of Fundraising

fundraising@foothillsringette.com

Director of Equipment

equipment@foothillsringette.com

Director of Casinos

casino@foothillsringette.com

Director of Evaluations

evaluations@foothillsringette.com

Ice Scheduler

scheduler@foothillsringette.com

Director of Tournaments

tournaments@foothillsringette.com

Director of Marketing

marketing@foothillsringette.com

CONTACT INFO Division Coordinators

Acitve Start and U10 Division

Coordinator

U10@foothillsringette.com

U12 Division Coordinator

U12@foothillsringette.com

Critical Dates 2024/25

As Per Ringette Calgary Website

Date	Description
August 23, 2024	Deadline for Associations to submit all ice for first session league play
September 20, 2024	Team Declaration
September 23, 2024	Deadline for Association to provide CRL with all team staff contacts
September 23, 2024	Session 1 schedule distributed
September 30, 2024	Session 1 begins play for U14, U16, U19
October 13, 2024	Deadline for Associations and Teams to submit blackout requests for session 1
Oct 11-14, 2024	Thanksgiving Blackout
October 14, 2024	Session 1 play begins for U12
November 8, 2024	Deadline for Associations to submit ice for second session league play
November 8, 2024	Self Advance and Self Retreat Request Deadline
November 15, 2024	Session 2 scheduling blackout request deadline
November 15, 2024	Associations - Tournament acceptance notifications for all CRL host associations
November 15th	Tiering Committee sends U14/U16/U19 data to Competitions Committee for review
November 17th	Competitions Committee meeting/recommendations
November 18th	Session 2 Recommendations communicated to Associations
November 24, 2024	Last day for Session 1 games U14,U16,U19
November 26, 2024	Advance/Retreat/Overage Meeting U14/U16/U19
November 28, 2024	Advance/Retreat/Overage Meeting U12
November 30, 2024	Session 2 schedule distributed U14,U16,U19
December 1, 2024	Last day for Session 1 games U12
December 2, 2024	Session 2 begins play for U14,U16,U19
December 8, 2024	Session 2 schedule distributed U12
December 16, 2024	Session 2 begins play for U12
Dec 22 to Jan 3, 2025	Christmas Break

Critical Dates 2024/25

January 6, 2025	Resume Session 2 Play
January 15, 2025	Deadline for Associations to submit ice for session 3 (playdown) play
January 15, 2025	Tiering Committee sends U16A/U19A/U14B/U16B/U19B data to Competitions Committee
January 16, 2025	Notification to teams who will be potentially advanced will be notified Appeal is required by Competitions Committee meeting
January 19, 2025	Competitions Committee meeting
January 20, 2025	Session 3 decision communicated to Associations
January 22, 2025	Tiering Committee sends U14C/U16C/U14A data to Competitions Committee
January 23, 2025	Notification to teams who will be potentially advanced will be notified. Appeal is required by Competitions Committee meeting
January 26, 2025	Competitions Committee meeting
January 27, 2025	Session 3 decision communicated to Associations
January 30, 2025	Session 3 schedule distributed - U16A & U19A - subject to change
January 26, 2025	Last day for Session 2 games - U16A, U19A - subject to change
February 2, 2025	Last day for Session 2 games - U14B, U16B - subject to change
February 3, 2025	Session 3 begins - U16A & U19A - subject to change
February 3, 2025	Session 3 schedule distributed - U14B & U16B - subject to change
February 10, 2025	Session 3 begins - U14B & U16B - subject to change
February 9, 2025	Last day for Session 2 games - U14A, U14C, U16C, U19B - subject to change
February 10, 2025	Session 3 schedule distributed - U14A, U14C, U16C, U19B - subject to change
February 17, 2025	Session 3 begins - U14A, U14C, U16C, U19B - subject to change
March 7, 2025	U16A, U19 A Provincials
March 14, 2025	U14B, 16B Provincials
March 21, 2025	U14C, U14A, U16C, U19B Provincials
March 26, 2025	Westerns
March 30, 2025	Nationals