

New Coach Instructions On Ice Assistant

- 1) The first step is to create an account on the NCCP website to get an NCCP # at <https://thelocker.coach.ca/account/login?ReturnUrl=%2f>
 - Click on the **Don't have an NCCP#?** link and fill all that out to get an NCCP #. You can go back to this spot later and check your transcript to make sure your getting credit for your courses.
- 2) Once you have an NCCP #, log into the account that your parents used to register you under the Registration tab on forestringette.com and click on the register as a coach button to register as a **Volunteer - On-Ice Assistant** for the team you'll be helping. Be sure to enter your NCCP #.
- 3) You can check the requirements on what they call a pathways document for all positions at <https://ringetteontario.com/the-people/coaches/coaching-pathways/>.
- 4) If you open the On Ice Assistant one <https://ringetteontario.com/wp-content/uploads/2021/09/On-Ice-Assistant-Requirements.pdf> and click on the name of the course, it will take you to the sign-up page for each course. You will need your NCCP# for all of these.
- 5) Coach Initiation in Sport is a good one to do first.
- 6) For Making Headway, pick the multi sport one, as there isn't one just for ringette.
- 7) Keep your receipts for all the courses. Once you've got them all done email this form with the receipts attached to treasurer@forestringette.com & coaching@forestringette.com <http://cloud.rampinteractive.com/forestringette/files/Ringette%20Expense%20Template.xlsx>

THANK YOU!!!

If you have questions or run into trouble, please let me know at coaching@forestringette.com