



# FORT SASKATCHEWAN RINGETTE ASSOCIATION

## TITLE: REFEREE IN CHIEF FUNCTIONS

**POLICY #: 1609**

Created: May 25, 2018	Last updated: July 17, 2018	Approved: February 18, 2019
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Ver no.	Effective Date	Significant Changes
Version #2	April 11 <sup>th</sup> 2021	To make the RIC position a non voting board position.

## 1.0 Purpose

To outline the roles and responsibilities of the Referee in Chief (RIC) of the Fort Saskatchewan Ringette Association's (FSRA) Executive Board.

## 2.0 Scope

This policy only applies to the FSRA RIC.

## 3.0 Terms

**Referee in Chief (RIC)** – An elected member of the FSRA Executive Board who serves for a minimum two- year term. The RIC is a non voting board position. The RIC is responsible for all FSRA registered officials. The RIC is also responsible for answering any questions coaches have regarding ringette officiating or officials' calls.

**Maximum Allowable Level of Refereeing** – The level at which an individual is allowed to referee as the senior referee in a game. If serving in the junior role, a referee can referee in a game one level higher.

**Intro to Evaluations Clinic** – A clinic provided by Ringette Alberta by invitation only. The purpose of this clinic is to train officials serving as RICs in supporting and mentoring junior officials. A RIC who has not taken this clinic may not evaluate any FSRA officials.

## 4.0 Policy

4.1 At the first Executive meeting following the end of season AGM, the RIC must prepare and present the payment fee schedule for referees for the upcoming season. Fees must match the mean wages of Zone 5 Ringette employees and should allow for tournament and outside refereeing.

4.2 The RIC will attend all Zone 5 Ringette RIC meetings to discuss current Zone 5 Ringette bylaws and rules, and the level of referee competence.



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- 4.3 The RIC must coordinate with the FSRA Registrar to create a roster of active referees for the season to be submitted to Ringette Alberta.
- 4.4 The RIC should limit the number of referees to one and a half per team, encourage good referees by scheduling them for an adequate number of games per month (at least two if possible), encourage regional-level referees to work at tournaments outside of the community, and assign a senior and a junior official to each game.
- 4.5 The RIC must conduct evaluations on referees to assess their individual performance and to establish each referee's maximum allowable level of refereeing. If the RIC has not successfully completed the community Intro to Evaluations Clinic, they must assign an external evaluator to conduct the evaluations.
- 4.6 The RIC will use or review the evaluation sheet twice a year to determine the current level of competency of each official and then implement a development plan to further the official's professional growth.
- 4.7 The RIC must work with the FSRA Treasurer and with the Fort Saskatchewan Minor Sports Association (FSMSA) to identify any discrepancies discovered in the monthly invoice sent by the Northern Alberta Ringette Referee's Association (NARRA).
- 4.8 The FSRA RIC schedules the officials for the yearly FSRA tournament and submits the invoice to the FSMSA for payment of officials.