



# FORT SASKATCHEWAN RINGETTE ASSOCIATION

## TITLE: EXECUTIVE APPOINTMENT

**POLICY #: 1100**

Created: May 15, 2018	Last updated: December 18, 2018	Approved: December 18, 2018
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Ver no.	Effective Date	Significant Changes

### 1.0 Purpose

To explain the rules regarding the appointment of positions on the Executive Board required for the continued operation of the Fort Saskatchewan Ringette Association (FSRA).

### 2.0 Scope

This policy applies only to the elected members of the FSRA Executive Board.

### 3.0 Terms

**Executive Board** – The governing body of the FSRA that is staffed by volunteers and/or paid employees that is responsible for overseeing administrative affairs, maintaining integrity, and protecting the interests of its members and participants.

**Annual General Meeting (AGM)** – A meeting held once a year by the FSRA Executive Board that is open to only members who are in good standing. These meetings, like all FSRA meetings, are governed by Robert’s Rules of Order.

**Good Standing** – “Member in Good Standing” is defined as an individual or family member that has no disciplinary grievances either lodged or pending against them, no history of disciplinary measures and no outstanding fees owed to any of the sports under FSMSA.

### 4.0 Policy

4.1 Executive positions necessary for the continuance of the FSRA shall be nominated and elected by members in attendance at the AGM. These positions include the:

- President;
- Secretary;
- Treasurer;
- Registrar;
- Ice Allocator;
- Referee in Chief; and
- Director of Player/Coach Development.



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4.2 Other functional executive positions that are required for the smooth and effective operation of the FSRA (though not necessarily for its continuance) are the:

- Vice President;
- Tournament Coordinator;
- Public Relations Director;
- Zone 5 Representative;
- Division Coordinators;
- Fund Raising Director;
- Equipment Director; and
- MSA Representative.

4.3 If any of the Executive positions listed above become vacant, or the minimum amount of positions are not elected at the AGM, the remaining Board members shall attempt to fill these positions as quickly as possible with the approval of current Executive.