



FORT SASKATCHEWAN RINGETTE ASSOCIATION

TITLE: PRESIDENT FUNCTIONS

POLICY #: 1601

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| Created: May 24, 2018 | Last updated: January 22, 2019 | Approved: January 22, 2019 |
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| Ver no. | Effective Date | Significant Changes |
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1.0 Purpose

To outline the roles and responsibilities of the President of the Fort Saskatchewan Ringette Association's (FSRA) Executive Board.

2.0 Scope

This policy only applies to the FSRA President.

3.0 Terms

President – The elected leader of the FSRA who may serve for a two-year term. They serve as Chair of the Executive Board. The President will work in harmony with the FSRA Executive Board and Membership to promote the sport of ringette. They must ensure that all Board members follow the Bylaws, Policies, and Procedures of the FSRA, the larger organizations it belongs to, and the obligations imposed by statute or regulation. They have no authority to act outside the Bylaws and Policies of the FSRA.

Annual Operating Budget – Oversee and support treasurer in preparing of annual operating budget

4.0 Policy

- 4.1 The main function of the FSRA President is to guide the FSRA Board, Membership, Policies and Procedures, and other such parameters in the execution of FSRA programs and mandates. He or she must also seek out methods that will instill growth and retention of the FSRA Membership.
- 4.2 The President must ensure that the interests of all ringette players as a whole are looked after. While the President must put the whole before any individual player, they must not intentionally sacrifice the needs of any individual or group.
- 4.3 The President is responsible for maintaining or amending FSRA Policies and Procedures with the agreement of the rest of the Executive Board. For more information on this, see the Amendment Policy (#1700).



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- 4.4 The President must chair all regular and special Executive or General Meetings. The President must set the date and location of all FSRA meetings.
- 4.5 The President will assist the Ice Allocator in negotiations for seasonal, playoff, and tournament ice. They must also support the execution of the Ice Allocation Policies (#5100-5700).
- 4.6 The President must represent the Membership as a whole by evaluating all issues which arise from the concerns or contentions of the Membership and bringing them to the attention of the Executive.
- 4.7 The President will serve as the FSRA representative at Ringette Alberta's Annual General Meetings (AGM) and Zone 5 Ringette's board meetings (if the appointed Zone 5 Representative is not available).
- 4.8 The President must cause to be prepared and/or secure any information requested by the Board, as well as sign all documents as the official representative of the Board.
- 4.9 The President shall work with the FSRA Treasurer to ensure that the FSRA's Financial Policies are being adhered to.
- 4.10 New nominations for President should be selected from current or past FSRA executive.