



FORT SASKATCHEWAN RINGETTE ASSOCIATION

TITLE: REGISTRATION

POLICY #: 8600

Created: July 3, 2018	Last updated: March 12, 2019	Approved: March 12, 2019
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Ver no.	Effective Date	Significant Changes

1.0 Purpose

To outline the requirements that the membership of the Fort Saskatchewan Ringette Association (FSRA) is expected to adhere to when registering participants for ringette.

2.0 Scope

This policy applies to the FSRA association as a whole. It is meant to serve as a supplement for Ringette Alberta's Registration Policy.

3.0 Terms

There are no terms to define in this policy.

4.0 Policy

- 4.1 No player, will participate in any FSRA activities until he or she has completed registration. This includes filling out all forms and paying all fees by October 31st.
- 4.2 Any registration received after October 31st will be put on a waiting list and may be accepted on a case-by-case basis.
- 4.3 Registration dates and deadlines will be clearly advertised on social media well in advance by the FSRA Public Relations representative.
- 4.4 The FSRA will maintain records of all teams and registrants and forward them to Ringette Alberta before the deadline as described in Ringette Alberta's Critical Date schedule.
- 4.5 Any changes to the roster or documentation of any paid employee, member, or participant of the FSRA must immediately be reported to Ringette Alberta.
- 4.6 Any participant who is transferring to the FSRA from another association or province must have the proper release forms sent to Ringette Alberta.
- 4.7 Participants who withdraw may be subject to a administration fee