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| **TITLE: TEAM FORMATION, SPECIAL REQUEST and PLAYER MOVEMENT** |  | **POLICY #: 1210** |
| Created: Nov 30,2024 | Last updated: Nov 30,2024  | Approved: Dec 2,2024 |

| Version no. | Effective Date | Significant Changes |
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| 4.0 | Dec 3,2024 |  |

# Purpose

To outline how Fort Saskatchewan Soccer (FSS) handles team formation, special requests and requests for a player to move up one age level or to move down one age level.

# Scope

This policy applies to the FSS Program Directors while forming teams and in situations where a player desires to move up or down an age grouping.

# Terms

**Age Grouping** – Divisions based on the Age Groupings specified by the Alberta Soccer Association and Canada Soccer.

**Move-up** – Moving a player from their birth registered age level to the next highest age level above.

**Move-down** – Moving a player from their birth registered age level to the next lowest age level below.

**Technical Committee** – A subcommittee under the FSS Executive comprised of the Program Director (of what the age level pertains to), President, Technical Director and Vice president- Soccer

# Policy

1. Player Movement requests will be considered only after all players of the proper age have been registered or if we need players in the age group up from the players’ current age group
2. All requests must be on a Player Movement Request form which can be accessed from the FSS website and must be received by the FSS sport coordinator prior to the close of registration.
3. Alberta Soccer Association requires players to play in their division as per their birth year. All requests for playdown must be approved by the district’s board of directors (EMSA). If a player is requesting a move-down, a physician’s letter that clearly states a physical or mental impairment diagnosis that they are receiving treatment for and supports the downward movement request must accompany the Player Movement Request form. The player movement request will be submitted online, and the physician’s letter will be emailed to info@fortsasksoccer.ca. These will be sent to the district board of directors via our zone (EMSA NORTH) for review and approval.
4. All requests will be reviewed after registration closes.
5. Players must play in their appropriate age group unless our Technical Committee determines exceptional circumstances that may allow the player to compete at a higher.
6. If a player’s movement request directly impacts forming a team at the player's current age group, the player movement request may be turned down.
7. The Program Director, with consultations from coaches, FSS Executive or the technical team as required will review the technical ability and maturity of the player prior to approval to move up to an older age level.
8. Players requesting to move must attend the assessments, if applicable, for both their current age level and the age level they are requesting.
9. The applicant will be notified by email of the outcome of the request.
10. Fort Saskatchewan Soccer is under no obligation to approve a player movement request, or to elaborate on their decision.
11. Only extreme circumstanceswill be looked at and those can be sent it writing to the Arsenal Program Director.
12. The Fort Saskatchewan Soccer Executive Committee places players onto teams based on assessments scores
13. Placement on premier teams is by tryout. Players interested in premier must register for premier tryouts on the website.
14. Community Player placement is done based off player assessments each season. Every player will have a team to play on, there is no guarantee as to which team they will be added to.
	1. Player registration must be complete before a player is considered eligible to be put on a team. Player registration is considered incomplete until all fees are paid Unless payment plans have been arranged with the sports coordinator ahead of start date. Once fees are paid players will be eligible for team placement if any positions are still available.
	2. If we cannot host a team at the current age level, because of low registrations, then players may be asked to move up an age level by the Program Director.
15. If a team has been deemed to be no longer viable due to low in enrollment or no volunteer coaching staff those players registered to that team will be notified and the players registration will be withdrawn and a full refund will be given. Players on that team will be notified as soon as possible of the collapsing team.