



FORT SASKATCHEWAN SOCCER

TITLE: TEAM FORMATION, SPECIAL REQUEST and PLAYER MOVEMENT

POLICY #: 1210

Created: July 16, 2018	Last updated: October 10, 2023	Approved: November 20, 2023
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Version no.	Effective Date	Significant Changes
4.0	November 20, 2023	Added more information for Player move downs 4.4. Added 4.16

1.0 Purpose

To outline how Fort Saskatchewan Soccer (FSS) handles team formation, special requests and requests for a player to move up one age level or to move down one age level.

2.0 Scope

This policy applies to the FSS Program Directors while forming teams and in situations where a player desires to move up or down an age grouping.

3.0 Terms

Age Grouping – Divisions based on the Age Groupings specified by the Alberta Soccer Association and Canada Soccer.

Move-up – Moving a player from their birth registered age level to the next highest age level above.

Move-down – Moving a player from their birth registered age level to the next lowest age level below.

Technical Committee – A subcommittee under the FSS Executive comprised of the age-level Program Director, President and Vice President.

4.0 Policy

- 4.1 Player Movement requests will be considered only after all players of the proper age have been registered.
- 4.2 All requests must be on a Player Movement Request form which can be accessed from the FSS website and must be received by the FSS sport coordinator prior to the close of registration.
- 4.3 If you request more than one birth year in movement you will need to submit your request in writing to the current president at president@fortsasksoccer.ca and program director at U11-U19ProgramDirector@fortsasksoccer.ca. You will be notified of the decision in writing. The committee's decision is final.
- 4.4 Alberta Soccer Association requires players to play in their division as per their birth year. All requests for playdown must be approved by the district's board of directors. If a



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player is requesting a move-down, a physician's letter that clearly states a physical or mental impairment diagnosis that they are receiving treatment for and supports the downward movement request must accompany the Player Movement Request form. The player movement request will be submitted online and the physician's letter will be emailed to info@fortsasksoccer.ca. These will be sent to the district board of directors via our zone for review and approval.

- 4.5 All requests will be reviewed after registration closes.
- 4.6 Players must play in their appropriate age group unless our Technical Committee determines exceptional circumstances that may allow the player to compete at a higher.
- 4.7 If a player movement request directly impacts forming a team at the player's current age group, the player movement request may be turned down.
- 4.8 The Program Director, with consultations from coaches, FSS Executive or the technical team as required will review the technical ability and maturity of the player prior to approval to move up to an older age level.
- 4.9 Players requesting to move must attend the assessments, if applicable, for both their current age level and the age level they are requesting.
- 4.10 The applicant will be notified by email of the outcome of the request.
- 4.11 Fort Saskatchewan Soccer is under no obligation to approve a player movement request, or to elaborate on their decision.
- 4.12 Only special requests which are made on the registration form during online registration will be reviewed. Reviewing a request does not mean it can be granted. It is simply not possible to accommodate all requests. While we will do what we can to grant requests, there are absolutely no guarantees of requests for player placement being met
- 4.13 The Fort Saskatchewan Soccer Executive Committee tries to honor community, coach, and friend requests, however, there are absolutely no guarantees of requests for player placement.
- 4.14 Placement on premier teams is by tryout. Players interested in premier must register for premier tryouts on the website.
- 4.15 Player placement is done on a first-come basis, home community players are placed first unless requested to play elsewhere and a spot is available on that team.
 - a. Player registration must be complete before a player is considered eligible to be put on a team. Player registration is considered incomplete until all fees are paid. Once



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fees are paid players will be eligible for team placement if any positions are still available.

- b. If we cannot host a team at the current age level, because of low registrations, then players may be asked to move up an age level by the Program Director.
- c. Special requests asking to be placed on the same team as family members or , placement for the sake of carpooling will be placed if the players are registered in the same division and tier level.
- d. Special requests to be on friends' teams, keeping teams together or a certain coach may be honored if it is feasible and does not impact the rest of the organization.

- 4.16 Once a team has been formed, the roster has been submitted and then the team becomes no longer viable (e.g. no coaches, player withdrawal causing the number of players to be below the required roster amount), those players registered to that team will be notified and the players registration will be withdrawn and a full refund will be given,