Role of Vice President – Secretary

* Support the sponsorship director to secure sponsorships for teams, equipment, and special events
* Support Finance to develop indoor and outdoor budgets
* Support the registrar in tasks connected with the registration season
* Support Governance director in making sure the Fort Saskatchewan Executive is following all rules, regulations and policies
* Support Fundraising in helping to come up with organization fundraising ideas and facilitating them
* Support IT/ Media Marketing to make social media content, and any IT issues may come up.
* Fill one of the above roles if they become vacant until such time as we can fill it.
* Responsible for training new executive members in any of the above roles.