

# Minutes

---

**DATE**

Aug 17, 2023

---

**TIME**

6pm

---

**MEETING CALLED TO ORDER BY**

April

---

## IN ATTENDANCE

Board members:

April Silbernagel, Cheryl Moen, Jennifer Preete, Tania Hodges, Josh Huether, Stacy Gomuwka, Chris McKennitt,  
Sam Morin, Ian Morin

Members of the public:

Izaak Hudson, Stacey Hanlon

Absent:

Brandon Pauling

## APPROVAL OF MINUTES

Minutes read by April and approved by Cheryl, 2<sup>nd</sup> by Chris.

## Business Arising from previous minutes.

Chris reports the Wolverines will come depending on their roster and schedule, they will try and come out once or twice a season and practice with the kids, but they cannot make any guarantees at this time.

Ice will be in on September 11<sup>th</sup>.

## REPORTS

New Business.

President- April Silbernagel

- April received a phone call last month from a parent concern about U15. If we are bringing in players from Valleyview there is apparently a bully on that team. They were wondering what we will do as a board to prevent bullying. The board decided to make sure the coaches have a strict policy in place to start, we can readdress this issue if needed.
- Valleyview is potentially not having a team so we may be receiving some of their players.
- Head coach applications received:
  - U7- Zach Weiten
  - U9- Izaak Hudson
  - U11- April Silbernagel
  - U13- Tyler Scobey, Mark Maidment
  - U15- Mark Maidment, Troy DeCiccio, Chris McKennitt

- Practice times:

Monday and Wednesday U7 6pm-7pm, U11 7pm-8pm

Tuesday and Thursday U9 6pm-7pm, U13 7pm-8pm

U15 potentially Tuesday and Thursday from 8:15pm-9:15pm, waiting until there is a discussion with Men's league before confirming.

- There was concern brought up about Coaches drinking before games. If this is noticed a coach or the manger should bring it up to the coach, we will add into the coaches packages a drinking policy. If after the initial contact with the coach doesn't work, it will then be brought to the code/conduct.
- Bob @ Home Hardware called and asked where he could be of assistance, he played WHL hockey and would like to help us out. Someone needs to go speak to him and see what he would like to do.
- We have not yet received an email from APHL stating that we have been accepted into the league. We will be, just need the official word. Chris talked to the APHL president, he actively works with scheduling and understands the traveling, He tries to make the teams within 100km of each other play as much as possible. There will be up to 10 tiering games to help situate teams to where they belong and to establish a proper baseline. APHL does not have a league for U9, but no associations do now so it will be easier to book exhibition games.
- Even though we are changing leagues that does not affect the kids who want to go to Whitecourt to play AA, AAA, or female hockey, that is determined by what zone we live in.

Ref in Chief- Josh Huether

- We need more adult volunteers to ref the U15 games. Suggests asking for 3-4 parent volunteers from each team, and they need to ref at least 3 games minimum before they receive their refund, the volunteers cannot be a manager/coach. Put flyers in hotels, send out to camps to see if people want to make some extra cash while they are staying in Fox.

Registrar- Sam Morin

- Registration numbers are currently.
- U7-24
- U9-16
- U11-7
- U13- 13(1)
- U15-14(2)
- U18-2
- Waiting to hear back on the checking clinics for coaches still, is reaching out to find ones for players.

First vice- Brandon Pauling

- Nothing to report. Not in attendance.

Code and conduct- Chris McKennit

- Nothing to report.

Secretary- Jennifer Preete

- Since we have joined the APHL there are a bunch of updates needed to be done to the website (skate sharpening, ramp family calendar) Policies and procedures, bylaws, check for any references to NAI.
- Are we going to limit the number of non-league played games? Follow Hockey Canada recommendations of U7 20 weeks= 20 games and 1 tournament. U9 to 25 weeks, 30 games and 1 tournament.
- Non-league teams are allowed to practice if the ice is in, and they want to practice.
- Equipment swaps? Book for end of August and then another right after school starts, Cheryl will take care of these.
- Preseason camps. Once the ice is in do we do a week of camp, mix the age groups, take a week off, then start regular practices? Week to 11<sup>th</sup>-15<sup>th</sup>, need to assign instructors per day. Izaak will be leading.
- Reach out to Ian @ Flint to see if they would like to continue to sponsor.

- Other sponsorship opportunities would be helmet stickers, bags, jersey badges, pamphlets. Make a sheet.

#### Fundraiser- Cheryl Hailes

- Waiting to hear back from the AGLC regarding BINGO, can run all year round, is a good way for parents to complete their volunteer hours. Once a month potentially so it's not a huge crux on parents.
- Been approached by the town about reopening the concession on the weekends for games and tournaments since the town has no one to run it. It could possibly be better to run during the week again like we used to at the old arena, then there is a schedule built for the year and parents know exactly what is expected of them. We could approach companies on hosting different nights like wings, taco in a bag etc. Need to find out who would own the prep licensing?
- Parents are asking why we fundraise. When we are announcing the fundraising, we need to be more elaborate on why we are doing that fundraising, whether we announce how many hours of ice we used that month, or teams sent to tournaments. This way parents are more knowledgeable regarding where their time is going and why we are doing it. Can we do a monthly pamphlet/email route to make sure the community is more knowledgeable (Jenn).

#### Equipment Manager- Ian Morin

- Will set up a training session with parents to run the skate sharpener.
- Lockers were gone through at the end of the year; one jersey is missing from U9 Ian will reach out to potential parent to have it returned.
- First aid kits have been ordered.
- 

#### Treasurer- Stacy Gomuwka

- If we want to switch to be able to e-transfer funds out of the account, then we must switch to a 1 signature account when we are currently at a 2-signature account. This is a big security issue, if we do decide to implement this then we need to create a policy that bank statements will be brought to every meeting and become a part of the meeting minutes. Stacy motions to move to a 1 signature account, Chris 2nds, all in agreeance, Stacy will go to the bank and fill out the required paperwork.
- Stacy motions for all individual teams to have their own AGLC account. It is too much work for the treasurer to try and keep track of all teams fundraising information when the managers are not keeping proper records for when we get audited every year. Cheryl will investigate with AGLC on how to make individual team accounts, she is waiting on call backs. Stacey H believes this was tried in the past and AGLC would not allow it, we will wait for further information from Cheryl.
- Skate sharpening- Build a schedule so that parent volunteers can run the skate sharpening on nights when their kids are at practice. Request 1-2 parent volunteers per team. Need to build a poster with costs and email to transfer money to. Build a signup sheet to hang up outside of door to ensure it is open.
- Power skating- Stacy is working with the ladies who previously came to schedule some sessions. October 9<sup>th</sup> holiday, November and December dates would be Fridays. January the week after Christmas, February and be done. Stacy is working with Brandon on scheduling these. She is also discussing coaching clinics with the power skating instructors to provide extra training for our coaches. Coaches are also encouraged to find courses they can do, then submit the receipts to the association for reimbursement.
- Signing authorities were all switched over to the new board.
- General account, \$39,592.45, Casino \$25,445.01, Vacation of Month \$17,856.22, Fundraising \$49,455.53 this is up to the end of July.
- Need to send books off to be audited.

#### League Rep- Tania Hodges

- Nothing else to report, all League talk was discussed above.

## **ACTION ITEMS**

- Put website URL on board by multiplex- Brandon.
- Make Video tutorials for registrations and modes of communication- Unassigned.
- Look into other associations disciplinary measures- Multiple.
- Ask Whitecourt about their disciplinary policies- Chris.
- Make post regarding Head coaches that were the only one to apply, ask them to contact Sam with staff- Jenn.
- Make coach drinking policy and bullying policy – Jenn.
- Add coach drinking policy and bullying policy to coaches packages- April.
- Contact Bob at Home Hardware to see how he would like to help with Minor Hockey- April
- Go to bank and fill out paperwork for 1 signature account- Stacy.
- AGLC regarding Individual team accounts- Cheryl.
- Make a sign-up sheet so parents can volunteer for skate sharpening- Jenn.
- Make a poster regarding costs, email for skate sharpening. -Sam
- Get parent volunteers and train on skate sharpening- Ian.
- Contact parent regarding missing U9 jersey- Ian.
- Go through policies, bylaws, and website for references to the NAI- Jenn.
- Reach out to Ian @ Flint regarding continued Sponsorship- Jenn.
- Make a sponsorship package (helmet stickers, bags, jersey badges pamphlets)- Jenn.
- Put flyers in hotels/camps regarding refs-Josh.
- Look into checking clinics for players/coaches- Sam.
- Contact the town about concession – Cheryl.
- Make a monthly pamphlet regarding fundraising money- Jenn.

## **MEETING CALLED TO END.**

8:15pm by Chris, 2<sup>nd</sup> by Jenn.

Next meeting TBD