



FORT ST. JOHN SOCCER CLUB

2023_Volunteer Policy & Information MARCH 23, 2023

The Fort St John Soccer Club is a non-profit organization which depends upon volunteers to function successfully. Thanks to those who give generously of their time, the FSJSC has become one of the most successful youth sports clubs in our area.

Together with registration fees, families are asked to pay a **\$100 volunteer bond**. Only one bond is required per family, regardless of the number of children participating.

Families have three options regarding their volunteer bond:

1) **Volunteer Option:** Anyone over the age of 18 may volunteer for one of the various volunteer tasks that are posted throughout the season.

The \$100 volunteer bond can be earned back by completing **TWO volunteer hours per family**.

2) **Coaching Option:** Volunteer to be a coach, assistant coach, or manager. No coaching experience is required. Please contact Club Coach at coachfsjsc@telus.net if you are interested in coaching.

3) **Donation Option:** Donate their bond to the club.

Details

1) Volunteer Option:

All tasks (or shifts) are available for sign up through email links that are sent to members. All shifts are provided on a first-come, first-served basis. Once a volunteer has signed up for a task, a confirmation will be sent out via the email provided. Then within 1-2 days of the event an additional email will be sent that will contain job specific instructions which includes: check-in time, location, the name and contact of designated event coordinator and attire suggestions. Depending on signup date, a minimum of one reminder will be sent the day before a scheduled event.

All volunteers must sign up for a task through the links that are provided via mass email, and/or located on the FSJSC home page. A list from the task sign -in will be provided to the event coordinator on the day of the event. If a volunteer's name does not appear on the list, you will not receive credit. No volunteer sign-up will occur at the job site.

All volunteers are required to sign in and out of the provided list. Volunteers also need to confirm the name and information provided is correct. All volunteers must either contact the volunteer coordinator or the event coordinator via email or phone in the event they cannot make a shift. If you do not give notice that you will miss your shift, you will forfeit your refund. If you give notice that you will miss a shift, you are invited to sign up for another shift.

PLEASE NOTE: While there are over 300 families registered in FSJSC, there are not 300 volunteer opportunities. Some families choose the donation option and are not contacted for opportunities to earn their refund.

All completed volunteer sign-in sheets will be submitted to the volunteer coordinator. At the end of each season the lists will be reconciled, and you will be advised if you forfeited your volunteer bond. It is your responsibility to track your volunteer bond. Bonds will only be refunded upon written request. All unclaimed bonds will be automatically forfeited after 2 years after the last registration for the family.

2) Coach/ Manager Option:

Any parent or guardian who volunteers actively as a coach, assistant coach or team manager is eligible to receive a refund of their volunteer bond.

3) Donation Option:

Those families that prefer not to make a volunteer service commitment may choose to donate their volunteer bond. Donations are also a necessary part of FSJSC's ability to function. All donations of volunteer bonds go towards the successful operation of the FSJSC.