



FORT SASKATCHEWAN MINOR SPORTS ASSOCIATION

TITLE: AGLC FUNDRAISING

POLICY #: 2091

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Ver no.	Effective Date	Significant Changes

1.0 Purpose

To outline the standards and practices that the Fort Saskatchewan Minor Sports Association (FSMSA) follows in regards to AGLC licensed fundraising activities.

2.0 Scope

This policy applies to all of the Minor Sport programs under the umbrella of the FSMSA, currently including baseball, fastball, gymnastics, hockey, judo, lacrosse, ringette, soccer and any other Minor Sports that may join the FSMSA. It covers all AGLC licensed fundraising activities at every phase including planning, execution, and the spending of proceeds.

3.0 Terms

Alberta Gaming, Liquor and Cannabis (AGLC) – A Provincial Government organization that is responsible for the regulation of alcoholic beverages, gambling and cannabis products within Alberta. It administers licenses for any non-profit organization that wishes to engage in gambling activities such as bingo, casinos, raffles and pull-tickets.

Bank Accounts – An account in a banking institution into which proceeds from fundraising activities are deposited. They can be specific to each Minor Sport team, designated AGLC accounts, or a general FSMSA account.

4.0 Policy

- 4.1 Any Minor Sport within the FSMSA or any individual team within that Minor Sport is free to engage in any fundraising activity to offset the operational costs of their sport and maintain lower fees, provided it is in adherence to that Minor Sport's fundraising policy, the FSMSA Code of Conduct, and is in no way unlawful. All proceeds and receipts for expenses from the event must be reported to the FSMSA Office via that Minor Sport's Representative.
- 4.2 If the Minor Sport or team wishes to raise money using a form of legalized gambling (bingo, charity casino, pull-tickets or raffles), that Minor Sport or team must register for the appropriate license from the AGLC, abide by their rules and regulations, and submit required AGLC financial reports, including final proceeds reconciliations.
- 4.3 Funds can only be used for the purpose of supporting FSMSA activities as designated by each AGLC license. For example, rental fees of a venue or facility and purchasing



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equipment and uniforms. No portion of the fundraising proceeds may be distributed to any individual.

- 4.4 If the Minor Sport or team is unable to spend the monies received from the legalized gambling activity within the time limits outlined by the AGLC, or if the Minor Sport disbands from the FSMSA, all funds will be dispersed as per AGLC regulations. These funds will not be included in the general accounts of the FSMSA.
- 4.5 After each AGLC event, all proceeds must be deposited into the appropriate bank account. An accurate record of the AGLC event including expenses and proceeds must be reported to the FSMSA Office either directly or via the Minor Sport Representative.
- 4.6 The FSMSA office shall be informed of all AGLC license application approvals. In accordance with AGLC guidelines, the office will retain the receipts and copies of the final proceeds reconciliations for three years.
- 4.7 Failure to submit AGLC forms and subsequently notify the FSMSA Office will result in a written notification. If the Minor Sport program or team fails to respond after a two week period, they will be considered non-compliant.
- 4.8 A team's non-compliance will result in the FSMSA denying future requests for AGLC licensed fundraising activities for a period of one year.
- 4.9 Should a Minor Sport fail to comply or enforce their teams' compliance, they will be issued a demerit. Should a Minor Sport receive three demerits in a one-year span, FSMSA will deny future requests for AGLC licensed fundraising activities for a period of one year.