



FORT SASKATCHEWAN MINOR SPORTS ASSOCIATION

TITLE: 2nd VP RESPONSIBILITIES

POLICY #: 4143

Created: August 21, 2017	Last updated: May 29, 2018	Approved: XXXX
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Ver no.	Effective Date	Significant Changes

1.0 Purpose

To outline the roles and responsibilities of the 2nd Vice President of the Fort Saskatchewan Minor Sports Association's (FSMSA) Board of Directors.

2.0 Scope

This policy only applies to the FSMSA's 2nd Vice President.

3.0 Terms

2nd Vice President – An elected member of the FSMSA Board who may serve for a maximum of two terms of two years.

4.0 Policy

- 4.1 In the event that the President is absent or unable to perform his or her duties, the 2nd Vice President shall perform the duties of the 1st Vice President while he or she takes the place of the President. In the event that both the President and 1st Vice President are absent or unable to perform their duties, the 2nd Vice President shall fulfill both roles.
- 4.2 The 2nd Vice President shall serve as the liaison for the Minor Sport programs under the umbrella of the FSMSA and shall provide them with management assistance.
- 4.3 The 2nd Vice President shall provide assistance to the Minor Sport programs to resolve any discipline related issues in accordance with the Policies of the FSMSA.
- 4.4 The 2nd Vice President shall oversee the Concession Committee as per the Concession Policy (#4180), and serve as the liaison between the Concession Manager and the FSMSA Board.