



REFUND REQUEST FORM



The Greater Niagara Baseball Association (GNBA) strives to maintain the lowest possible registration fees while ensuring that our members receive the highest level of baseball programming possible. The Club incurs an administrative cost for each player during registration including but not limited to staffing, credit card and debit fees, and equipment and uniform expenditures. It is because of these costs that the GNBA adheres to a strict refund policy. To receive a refund from the Club, the parent must fill out the refund request form completely and within specified time constraints.

Player's Last Name	Player's First Name	Date of Birth
Program or Team Info. (ex. Rep 12U, House League)		
Reason for Refund: <input type="checkbox"/> Conflict with other Sport - Hockey <input type="checkbox"/> Soccer <input type="checkbox"/> Basketball <input type="checkbox"/> Swimming <input type="checkbox"/>		
Other Reasons:		
UNIFORM: <i>Please note that uniform fees are excluded from refunds as they cannot be returned.</i>		
Have you received your uniform: YES or NO	Items Received:	
Parent/Guardian's Name:		Phone #: () -
Address:		Postal Code:
Signature:	E-mail Address:	

By signing you agree that you have read our Refund Policy posted on the website – no refund will be processed without a signature.

FOR OFFICE USE ONLY

ORDER # _____

DATE RECEIVED	DATE REMOVED FROM ROSTER	TEAM CODE _____ TEAM NAME
FEE PAID \$ _____	ADMIN FEE \$ _____	AMOUNT OF REFUND _____
REFUND APPROVAL : print name	DATE OF REFUND	REFUND CHEQUE #



REFUND POLICY

The GNBA adheres to a strict refund policy. To receive a refund from the Club, the parent, guardian or participant must complete a Refund Request Form within the specified time period. Refund Request Forms may be obtained at the Club office or can be downloaded from the GNBA website. The Refund Request will be reviewed based on the date the Refund Request Form is received via email, GNBA@COGECO.NET or in person at the GNBA Clubhouse. Refunds will be issued via cheque within 4-6 weeks. This policy applies to registration fees paid directly to Greater Niagara Baseball Association. The GNBA will not be responsible for any funds paid to a team, team coach, team official or any funds raised and collected by teams through sponsorship or fundraising. No refunds will be issued for sessions canceled due to severe weather or facility closures.

REFUND GUIDLINES

- a) ALL REFUNDS are subject to a \$25 Administration Fee
- b) There will be no refunds of registration fees from 10 days after the start of the season.
- c) If a uniform has been received by the player, the value of the uniform received shall be deducted from the total refund amount.
- d) If a player needs to withdraw due to medical reasons, the request for refund form must be accompanied with medical documentation outlining the injury. Players will receive a partial refund (pro-rated) for any medical issues that occurred during the course of the season and is to be assessed by the GNBA Executive.
- e) There will be no refund of any fees if a parent or player is suspended or expelled from GNBA under the club's discipline policy or code of conduct policy or that of one of our governing bodies.
- f) A full refund will be issued if the GNBA is unable to field a team or provide a reasonable program alternative. No administrative fee will be applicable.