

RAMP Website and Gamesheets App Team Manager Instructions

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Team Managers

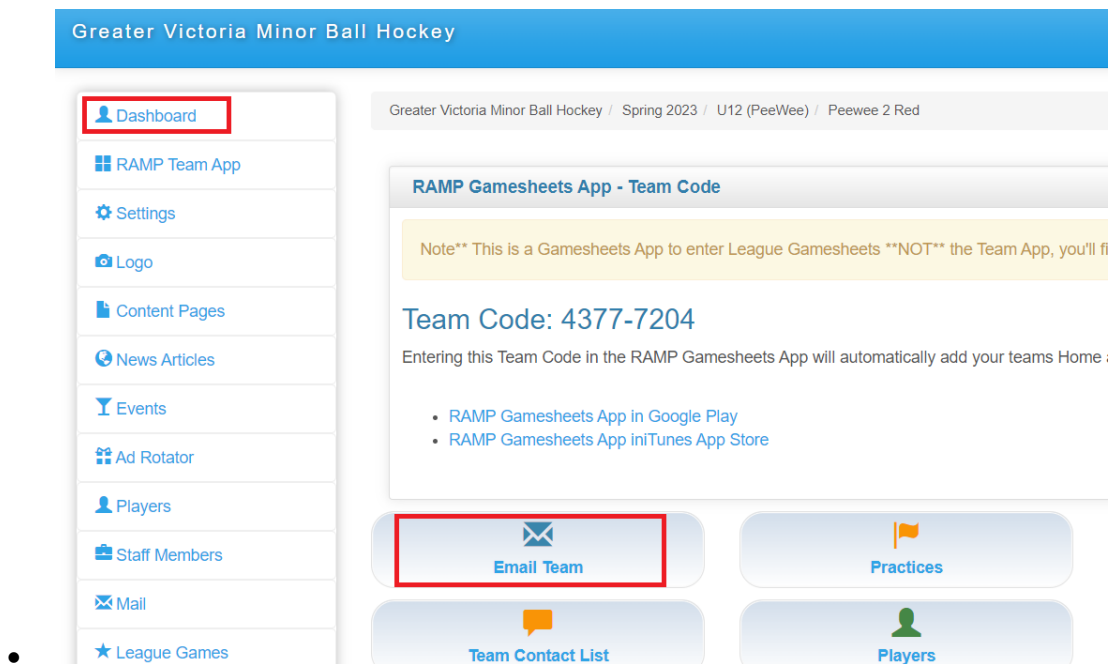
RAMP Website

How to Send Emails to All Team Players/Parents

Go to <https://admin.rampcms.com/login> and login with credentials provided by GVMBHA.

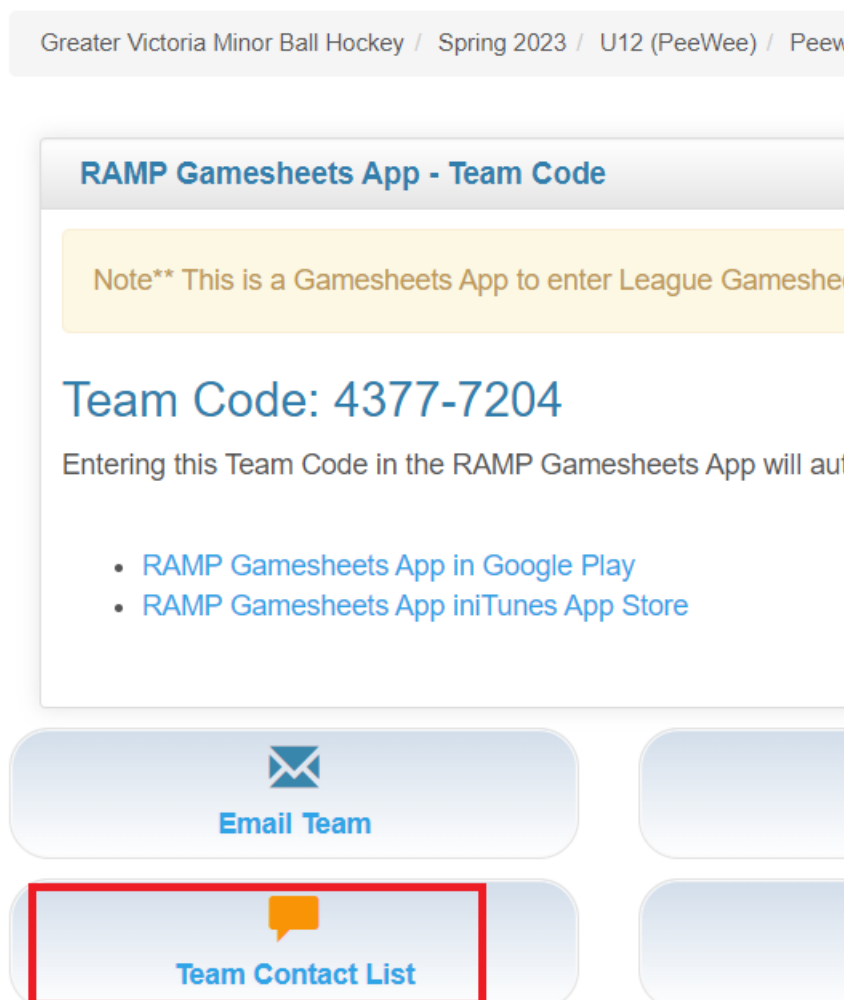
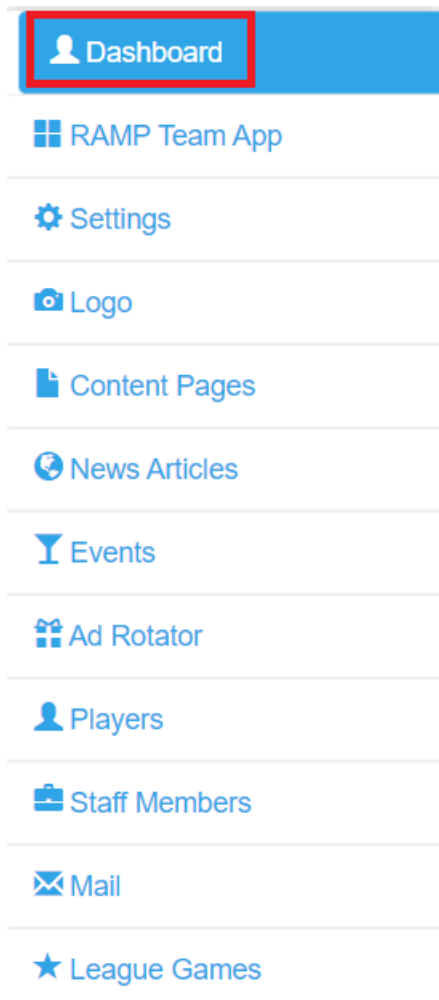
If you do NOT have your Team Credentials, please contact your Div Coordinator and they can provide you with your Team login and Team password

- Click Dashboard
- Click Email Team



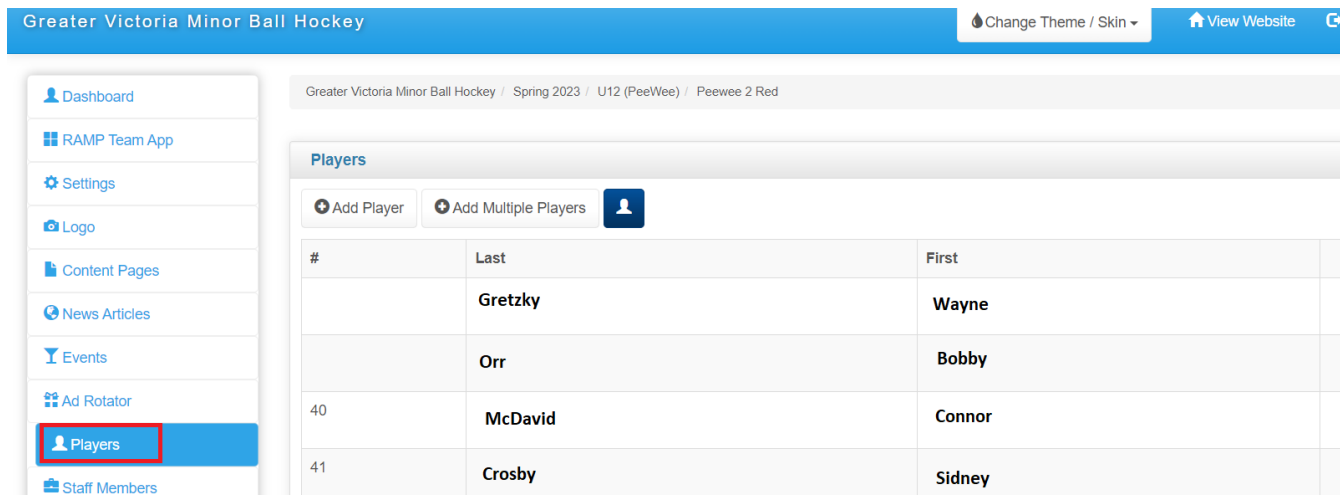
How to Access your Team Contact List

Select Dashboard from the left hand menu → Select Team Contact List as highlighted as below



How to Assign Jersey Numbers

Click Players from the left-hand menu and select the Edit button to the far right of the players name



- Enter the players number and click Submit at the bottom

Jersey #	First Name	Last Name
<input type="text" value="99"/>	<input type="text" value="Wayne"/>	<input type="text" value="Gretzky"/>

RAMP Gamesheets App

All ball hockey games use the RAMP Gamesheets App to keep game stats and record the score. Please ask

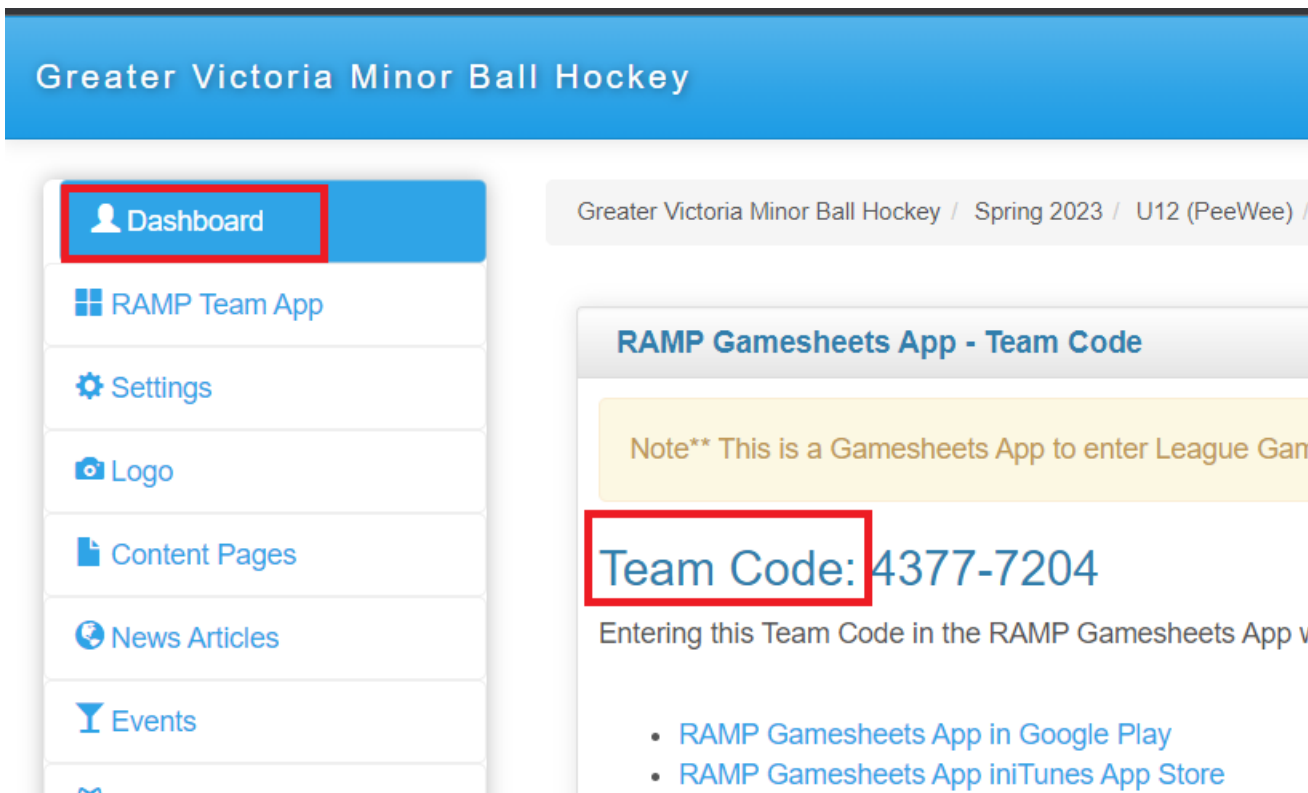
your scorekeeping volunteer parents to download the RAMP Gamesheets App

- [RAMP Gamesheets App in Google Play](#)
- [RAMP Gamesheets App iniTunes App Store](#)

Team Code for Coaches\Team Manager ONLY

The RAMP Gamesheets App allows you to enter a Team Code which will sync all your scheduled games. This single Team code will allow home and visiting coaches\team managers to mark their players as present or absent for the games.

- Log into your team website and select Dashboard from the left-hand menu, make note of the Team Code as highlighted below



-
- Open the RAMP Gamesheets App → Click Teams → Add Team Code



RAMP Gamesheets App Pre-Game Checklist

- If you are the home team, provide the **Gamesheet Code to the scorekeeper**(see instructions below to retrieve the Gamesheet Code). The scorekeeper will need to click Games at the bottom of the RAMP Gamesheets App → Click Add Game Code
- The Home Team and Visiting Team should **do the following before each game**
 - Mark players present or absent
 - Mark staff present or absent
 - Edit jersey numbers
 - Add AP's

Where to find the RAMP League Gamesheets App Codes (Required by the scorekeeper for each game)

The RAMP Gamesheets App code can be found on your team website under League Gamesheet App Codes. Provide the scorekeeper with the Gamesheet Code as highlighted below.

- [Dashboard](#)
- [RAMP Team App](#)
- [Settings](#)
- [Logo](#)
- [Content Pages](#)
- [News Articles](#)
- [Events](#)
- [Ad Rotator](#)
- [Players](#)
- [Staff Members](#)
- [Mail](#)
- [★ League Games](#)
- [📄 League Gamesheet App Codes](#)

League Games

Game Type **Month** **Year**

[View](#) [Export & Download](#)

Quick Search

#	Date	Start Time	End Time	Home	Visitor	Arena	GameSheet Code
	04/16/2023	2:00 PM		Pee wee 2 Red	Pee wee 1 Light Blue	Archie Browning Sports Centre	143-585-
	04/22/2023	2:00 PM		Pee wee 2 Red	Pee wee 4 Green	Save-On-Foods Centre	208-806-
	04/23/2023	2:00 PM		Pee wee 2 Red	Pee wee 5 Royal	Archie Browning Sports Centre	926-618-