



Greater Victoria Minor Ball Hockey Association

Greater Victoria Minor Ball Hockey Association – Referee Information (as of Feb, 2025)

Welcome to being a referee with the Victoria Vipers (Greater Victoria Minor Ball Hockey Association) (referred to as Victoria Vipers)! This is a quick guide to help you learn about this important role. Details also posted at: <https://www.victoriavipers.ca/content/information---general---referees>

ANNUAL TRAINING (REFEREE CLINIC)

Referees must attend a clinic each year to be certified. [BC Ball Hockey](#) is the only certified trainer currently approved in BC. Certification will be valid until March 31 of the following calendar year (this allows for refs to be certified during the assessment period).

Check the [BC Ball Hockey site](#) (best to do a web search for BC Ball Hockey Referee Clinic as the page is updated each year) – usually clinic are posted in February and will be held in March or early April. They follow the procedures laid out by the Canada Ball Hockey Association (CBHA).

Please note that the Victoria Vipers do not run the clinics and only have the information posted on the CBHA website.

DRESS CODE AND EQUIPMENT NEEDED

- Short sleeve CBHA CRESTED ball hockey official's jersey (Black and White with orange insert)
 - A Black short sleeve or long sleeve t-shirt can be used while you are waiting for your official referee jersey to arrive. (otherwise use a long or short sleeve black & white ice hockey referee jersey if you have one).
 - If you are using a long sleeve jersey, no red arm bands shall be worn.
- Black athletic shorts (preferably with no logos present)
 - There are official CBHA shorts you can also order.
- Whistle (*Acme Thunder metal model strongly recommended*).
- Running shoes.
- CSA Black Helmet (mandatory for all officials) and CSA 1/2 visor (mandatory for all minor officials and strongly recommended for adult officials)
- Jock and shin pads are recommended but not mandatory.
- Official uniforms are ordered directly through the CBHA (you can work with other officials to reduce shipping costs):
https://www.publicationsports.com/ressources/files/1495/2024_REFEREE_-_CBHA_Order_Form.pdf?t=1706480192

VICTORIA VIPERS SHIFT SCHEDULING – RAMP ASSIGNMENT

We will be using the RAMP assignment system to schedule referees. Through this system you can indicate your availability, see games you are scheduled for and accept or decline games. You must register (this is separate from registering for the ball hockey clinic) to enable our referee scheduler to see your contact details. Once you are registered and passed a clinic, you will be approved and in the system. You do not need to register again – but please do update contact information should it change. The link to register for shifts with the Victoria Vipers is: <https://www.rampregistrations.com/login?v3=c7b8174672>

Please note: if you also referee in the men's league (VIBHL), that is a separate process as a separate organization. Please ensure you follow their protocols.

Instructions on how to use the RAMP Assignment app can be found on our website: <https://cloud.rampinteractive.com/greatervictoriaminorballhockey/files/referees/How%20to%20use%20RAMP%20Assigning%20-%20INSTRUCTIONS%20FOR%20REFS.pdf>

SHIFT ARRIVAL INFORMATION

- Please arrive at your games, meet your partner and be on the floor ready to go at least 15 minutes prior to game time.
- Most rinks have a referee change room. You (or your partner!) will be responsible for obtaining the key. If a game following yours, you need to make sure you hand off/have them sign out the key as appropriate.
- The key for the ref room (as applicable) should be kept at the scorekeepers booth.
- Please remember no rink, nor can the Victoria Vipers be responsible for any items lost or stolen.

WHAT IF I CANNOT MAKE A SHIFT?

Having referees attend scheduled games is integral! If you realize you may be late, become ill or cannot make a scheduled game for any reason, please email refereescheduler@victoriavipers.ca. If very last minute, also text to 250-589-5657. Please be considerate to coaches, other referee and the players by not arriving late or unprepared.

Please note that the referee scheduler is not a full time position, so they may not be available at all times.

GAME LEVELS AND COMPENSATION

Division	Ages of Officials	Rate of Pay
U7 Tykes	officiated by coaches	n/a
U9	officiated by two junior officials at least 12 years of age	\$30/official
U11	officiated by officials at least 12 years of age	\$30/official
U13	officiated by officials at least 13 years of age	\$35/official
U15	officiated by officials at least 15 years of age	\$35/official
U17	officiated by officials at least 17 years of age	\$40/official
U20	officiated by officials at least 19 years of age	\$45/official

Notes:

- U13/U15 WCC practice games will be \$30/official
- U17/U20 WCC practices games will be \$40/official
- Senior officials will be paid a minimum of \$35 per game, regardless of level; \$40 only for major, junior and U17 or U20 WCC games
- Youth referees will receive reimbursement for the ref clinic registration fee assuming they officiate at least three (3) games. This will be received at the end of the season.
- New or relatively inexperienced officials under the age of 15 will be paired with experienced or adult partners to start the season.
- Mentor shifts (i.e., a 3rd referee scheduled to assist with training) will be paid \$25 if under 19 years or \$35 if 19 years of age or older.
- **Jamboree games** are 20 mins straight time with no warmup, however the rates are based on hourly rates and officials will be paid the hourly if they officiate a full hour of games, for example;
 - Officiate one 20 min Jamboree game, receive 1/3 of the hourly rate
 - Officiate two 20 min Jamboree games, receive 2/3 of the hourly rate
 - Officiate three 20 min Jamboree games, receive the full hourly rate

Officials will be paid via e-transfer by the 15th of each month.

Rink locations (arena codes)

(AB) Archie Browning	Esquimalt
(ER) Eagle Ridge	Westshore/Langford
(JD) Juan De Fuca	Westshore/Colwood
(NA) Naden*	Esquimalt
(PA) Panorama	Central Saanich
(PG) Parkes, Green/Gold	Saanich
(Q) Q Centre	Westshore/Colwood
(SO) Save On Foods	Victoria
(WE) Westhills	Westshore/Langford

*valid photo ID required for entry for all 16 years of age or older

GAME FORMAT (IN BRIEF)

- Use the rink clock (if available) for all game start/end times. Game to start on time.
- All levels receive a 3-minute warm up (regardless if team on the floor).
- All levels receive a 1-minute break between periods
- No time outs or overtime in the regular season.
- Game must end with two (2) minutes left on the wall clock before the end of the scheduled time – game to be whistled “over” at this time no matter how much time left on the game clock.

- Players must have a CSA approved hockey helmet with a cage on all times – this includes on the bench, on the floor and during handshake.
- **Game timing:**

Division	Scheduled Time	Period Length
U7 Tykes	N/A	N/A
U9	1 Hour	3 x 12 min stop time
U11	1 Hour	3 x 12 min stop time
U13	1 Hour	3 x 12 min stop time
U15	1 Hour 15 Mins	3 x 15 min stop time
U17	1 Hour 15 Mins	3 x 15 min stop time
U20	1 Hour 15 Mins	3 x 15 min stop time

APPROVING THE GAMESHEET

Victoria Vipers uses the RAMP game sheet system. Work with the team managers and scorekeeper to ensure the game is set up, roster verified, and all goals and penalties properly recorded. There is an official logon to approve the games.

RULES

This is just a quick sheet. The official rule book has gone digital! Please bookmark the below web site on any mobile device or home computer to familiarize yourself with its rules and have it available during games if needed:

https://www.canadaballhockey.ca/en/page/online_rulebook/online_rulebook.html