

MCHS GREEN & GOLD SOCIETY, Board Meeting Minutes

01 March 2021, 6:30pm

Virtual Google Meet

Attendees: Cathy, Fiona, James C, Leanne, Nicole, Rochelle & Shannon

Absentees: Kelly & Charlene

1. **Call to order** -6:37 pm
2. **Approval of Minutes** - *Rochelle motioned to approve Feb 2021 minutes; Nicole seconds*
3. **Correspondence** - None
4. **School Liaison / Athletics**
 - a. Badminton after school activity has started - approx 15-16 athletes; no games with other schools. There will be no G&G charge.
 - b. Team photos will be taken tomorrow @ lunch (Tuesday 2 March) for volleyball and swim teams. Time tbd for Cross Country athletes to have theirs taken.
 - c. Athletic Director has requested an update on the purchase of the scoreboard - will be included in grant application.
 - d. Laptop will soon be available for use by G&G. New one has arrived and is being switched out for the one currently being used by the Athletic Director.
5. **Treasurer Report** -
 - a. 3 Ramp invoices to be printed & due for payment
 - b. 1 fee cheque received
 - c. 1 cheque was issued as a refund for a swim athlete - need 2nd signature and then will be mailed out to athlete
 - d. Discussion around purchase of accounting software : Quickbooks has been used and was recommended by Leanne. There is either a monthly subscription or a desktop version; later is cheaper and probably sufficient for G&G needs. *Nicole to research options for purchasing of software for next meeting*
6. **Bingo /Volunteer Report - noone has stepped into this position, update given by Shannon**
 - a. Ivolunteer subscription will expire on 15 March, does G&G want to renew it? 1 year renewal to cover 200 volunteers will cost \$140 USD. We know that RAMP has some of the same capabilities within its "Volunteer Module" but we have not completed any tests. Suggestion is to complete testing before the start of the fall registrations to confirm if we can drop Ivolunteer and just use RAMP. G&G in the short-term, still requires software to help manage the fundraising activity. *Leanne motioned to purchase a one year subscription for Ivolunteer, Rochelle seconds; all in favour*
 - b. March 23 is the next G&G bingo date. Bingo halls are currently still closed due to covid but the date for the next Provincial announcements on restrictions is Mar22. The Bingo Hall plans to open immediately IF they are allowed therefore we have to plan for fulfilling the Mar23 bingo ie have the positions filled. It will be confirmed on Mar22.
 - c. Discussion around other possible fundraising options - 50/50, cash prize raffle, partnering with another organization to work off points for a third party, community service shifts, bottle drives.
G&G executive members to brainstorm "other" fundraising options for next meeting
7. **Sports Registrar Report** -
 - a. Swim Team -
 - i. All refunds from last year have been processed except 2 that had paid cash directly to the school office. Nicole is issuing cheques to those families.
 - ii. 2 new swimming registrations
 - b. Unpaid Fees - 5 volleyball & 6 swim athletes still have not paid. There will be one more email reminder for the swim team as they have had fewer reminders than volleyball parents. Thereafter those athletes will not be allowed to participate in any future sports teams until their outstanding fees are paid.

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c. No fees for badminton as only an after school activity this year due to covid restrictions.

8. **Concession Report** - None

9. **Webmaster Report** - None

10. **Casino/Gaming/Grant Report**

- a. Cathy has been investigating grant options. She confirmed with the Board that Green & Gold is a “Not for profit society” rather than a “Registered Charity.” This unfortunately discounted us from Shaw Grants, as they were for registered charities.
- b. The grant that looks the best to pursue is again the **Community Initiatives Program Grant (CIP)**. The “funds” must be from the most recent fiscal year, can include volunteer hours/registration fees - the grant matches those funds. There are 2 types, new projects or operating. Cathy thinks the former fits better for G&G. **Cathy will start the CIP Grant application process; will touch base with Heather Hiemstra for a copy of the last application to use as a guide.**

11. **Publicity and Special Events Report**

- a. The last store of the year will be April 7-21, after spring break. Information will be put into the MCHS newsletter & hopefully on the website
- b. 2020-21 sports team photos will be up on the bulletin boards and website once Rochelle has them. She will replace the photos for any sports that have taken place within the 2020-21 school year therefore the boards will have a mixture of school years but each sport will have a team picture.

12. **Old Business -**

- a. Discussion on hiring out bingo cage positions - was agreed that if there was someone who wanted to work in the cage positions for G&G and was not currently a member, membership could be granted by completing the following criteria :
 - i. The individual made the request for membership in writing to the G&G executive
 - ii. The G&G executive approved the request via a vote
 - iii. Membership into G&G was documented via RAMP or a separate list (to be confirmed if that situation arose)Membership in G&G then allows the executive to “hire out” the cage positions to those individuals and still abide by the bingo halls guidelines.

13. **New Business**

- a. Options for end of year Athlete Celebration?
 - i. Last year there was no formal celebration; award certificates were mailed out or collected at the school office
 - ii. Ideas for this year will focus on virtual or outdoor options / 50 students in a space / Drive-ins potentially
 - iii. James C to talk with the Athletic Director to determine if there will still be awards; criteria would have to be revised but still possible. Further information to be discussed at future meetings.

14. **Adjournment** : 7:42pm

Next Meeting : Monday, 12 April 2021 - 6:30pm