

MCHS GREEN & GOLD SOCIETY, Board Meeting Minutes

3 May 2021, 6:30pm

Virtual Google Meet

Attendees: Cathy, Fiona, James C, Leanne, Nicole, Rochelle & Shannon

Absentees: Charlene, Kelly

1. **Call to order** –6:38 pm
2. **Approval of Minutes** - *Rochelle motioned to approve April 2021 minutes; Nicole seconds*
3. **Correspondence** - None
4. **School Liaison / Athletics**
 - a. IT getting laptop sorted for treasurer - should be available for use soon
 - b. Vending Machine management - current contract is in place for 2 years. Possibility as a fundraising opportunity will be reviewed at that time
 - c. Athletic Banquet - Athletic Director reviewing options; possibly taking a page in the local paper - list athletes, scholarship winners for the year. Potentially give them the awards at Graduation. Board suggested in addition to use other social media channels as not many people get the paper
5. **Treasurer Report** -
 - a. RAMP waived some fees that were duplicates
 - b. Working on Cathy's information need for the grant
 - c. Leanne and Nicole worked on the summary of fee breakdown. *Nicole will email the summary to everyone and it can be posted on G&G website if everyone is in agreement*
 - d. Accounting Software Packages - Nicole has reviewed
 - i. Quickbooks - 2 purchasing options - cloud or box. Leanne advised to purchase the desktop version as there are no ongoing subscription fees and it has sufficient features. Approx. cost - \$400 / box.
 - ii. SAGE50 is the old version of Simplyaccounting - Approx. cost - \$250. Leanne does not recommend this software.
Leanne and Nicole to review Accounting Software Options offline to make recommendation
6. **Bingo /Volunteer Report - noone has stepped into this position, update given by Shannon**
 - a. Glenda from Spruce Grove Bingo Hall did send an email with an AGLC gaming funds form. Had to send back if currently had over \$75,000 in funds, has to be spent within 24months.
 - b. Bingos are cancelled until early May; May 24 is our next bingo so this on ivolunteer currently, trying to get volunteers incase it happens
7. **Sports Registrar Report** -
 - a. Working back and forth with Shannon tidying up loose ends
8. **Webmaster Report** - None
9. **Casino/Gaming/Grant Report**
 - a. Working on CIP Grant, the deadline is May 15, 2021. Question from School Liaison re timing of purchase of Scorekeeping table. Can the school buy it before Grant confirmed? Recommendation was to not purchase prior to May15
Cathy to submit CIP Grant Application by May 15, 2021
10. **Publicity and Special Events Report**
 - a. 57 orders totalling \$660 profit - combined total of \$1,860 from both stores. *Rochelle to chase cheque from spirit wear*

MCHS GREEN & GOLD SOCIETY, Board Meeting Minutes

3 May 2021, 6:30pm

Virtual Google Meet

- b. Will not be updating photos on G&G website as we currently don't have agreement through a parental FOIP signature. *Leanne to follow up with Athletic Director to get a FOIP parental signature added into athlete paperwork for next school year*

11. Old Business -

a. Fundraising Option Followup

- i. Highway Clean Up - Highway clean up through Spruce Grove is not happening this year. However they have a similar programme for Public Parks - Shannon has completed an application. If successful, will need someone to go to Safety Meeting
- ii. Fundrive Fundraising -
 - 1. Coordinated through the parent company for Value Village
 - 2. Typical amount collected by a group of our size is \$1-2K, can do upto 4/year
 - 3. Collection bags separated into soft goods, household & books/media
 - 4. Approx. weight per bag is 18lbs - regular black bag
 - 5. Pick a date to deliver - successful groups pick a date 2-3 months in the future, advertise/promote, even setup google sheet on which people record # of bags (competition!)
- iii. Board agreed to pursue Park Clean Up option as additional fundraising opportunity, specifically but not exclusively for Graduating Athletes.

Shannon to compile list of points owing by athlete

12. New Business - None

13. Adjournment : 7:41pm

Next Meeting : Monday, 7 June 2021 - 6:30pm