

MCHS Green & Gold Society
Board Meeting Minutes
Monday 1 November 2021: 6:30pm

In attendance: Shannon Brushey (president), Nicole Patras (treasurer), Rochelle Colgan (publicity/special events), Nancy Sinclair (secretary), Leanne Couves (registrar), Kali Sherritt (bingo/volunteer), James Coghill (school liaison), Sue Sinclair (concession/fundraising), Natasha Frieser (concession/fundraising), Cathy Saker (casino).

Absent: Darren Badry (webmaster),

1. **Call to order** – 6:35 p.m. 01 November 2021
2. **Approval of Agenda** – no additions; Publicity report to be moved up the agenda for time limit
3. **Approval of Minutes** - Regular Meeting - 04 October 2021 – Moved by Rochelle Colgan, Seconded by Nicole Patras
4. **Correspondence** – no report
5. **School Liaison/Athletics – James C**
 - Cross country has wrapped up with a few top 20 finishes
 - Football lost in the semi-finals, still a chance for a Provincial game
 - Volleyball is wrapping up; Junior Boys recently placed second in a Tri-Region tournament (highest ever placement in this event)
 - Basketball begins after fall break
 - The school is looking forward to tournaments and possible provincial games however everything is uncertain at this point due to COVID restrictions as well as different restrictions within each School District
 - AASA is holding on the no spectators in schools through November
6. **Publicity & Special Events – Rochelle**
 - Online apparel store: 119 orders \$1569.47 profit (most orders in single store in three years)
 - Second store will run in the spring
 - Team photos and rosters will be going up on the wall and the website shortly
 - The wall of fame poster/banner is underway; will likely include picture, graduation year, sport and where they are playing now
7. **Treasurer – Nicole**
 - Financial reports received as presented
 - Dealing with two bounced cheques from graduated students
 - AGLC information has been sent and Shannon received confirmation – just confirming that they have a stop-date on the old Executive
8. **Bingo/Volunteer – Kali**

- First bingo was not super smooth as training needs to be ramped up but there is a plan in place
- There are new points of contact at the Bingo hall
- Cage training is coming up on November 13 and December 4 – Darren will post these dates on the website
- Because we cannot store credit cards on RAMP, should we be looking at volunteer cheques again? Consensus was yes – motion below
- We also need some verbiage on the website about the commitment to volunteer positions and how it is the responsibility of the scheduled volunteer to either find a replacement or pay for a replacement in the event they cannot show up. A no-show will result in the volunteer cheque being cashed – Kali will work on the wording and send it out via email for group feedback before having Darren post it
- The priority right now is catching up from last year on outstanding bingo shifts
- Question: should we keep the summer bingos? – tabled to next meeting
- Question: when should we expect new RAMP registrations? – about one week after tryouts so end of November/beginning of December
- James would like the volunteer cheque request to be part of the registration package for basketball – James will confirm points for the season and get back to the Executive

MOTION: Leanne Couves motioned to collect volunteer cheques from the 2021-22 basketball players choosing to fundraise (as opposed to paying in full) at a rate of one \$175.00 cheque per point, to be left un-dated and to be cashed on June 25, 2022 in the event the volunteer commitment is not met. Following the basketball season, the volunteer cheque motion will be re-visited for future sports and years. Seconded by Kali Sherritt with all in favour.

9. Registrar – Leanne

- Athlete balances from the last three years (points converted to dollar value): have been able to collect about \$3,000 in either cash or bingo sign-up ; still pursuing current grade 12 students as the priority; will pursue current grade 11s following
- Only one of 57 volleyball players has not registered and paid but the family is working with Leanne and James
- Five of the 57 volleyball players paid cash so are not registered through RAMP but Leanne is able to add them to the system manually so we have their contact information – this is in progress

MOTION: Leanne Couves motioned that we halt the pursuit of approximately \$6,000 in outstanding fees from students who are long-passed graduation, have no siblings at Memorial, and/or have no contact information on file, understanding that these students will be taken off the collection and call lists and noted in the minutes as a loss of funds. Seconded by Nicole Patras with all in favour.

10. **Webmaster – Darren** -no report

11. **Casino/Gaming – Cathy** -no report

12. **Concession – Sue and Natasha**

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- No concessions at this point but we need to find out what might be possible for basketball
 - We have confirmed our licensing is up to date: Sue and Natasha will look into AHS restrictions and guidelines and report back to the Executive
 - Shannon will reach out to Kelly K to connect with Sue and Natasha
 - Rochelle will also connect on her knowledge of set-up, etc. for concessions

13. Old Business – Shannon

- Concessions for basketball: James will hopefully have dates for our December meeting and coordinators will report back with AHS guidelines and recommendations
- Torch Application: Nancy will look back to find out whether there is any paper trail on the application and/or the donation of points; we will need to put a motion in the minutes at the December meeting and Kali is to send a copy of the application in her Bingo files to Shannon, who will then send it out for review by the Executive in preparation for the next meeting
- Revising points: James indicated that basketball may be reduced by a point, but he will confirm and let the Executive know; there was discussion about whether different teams should be charged the same points even though they travel/participate in different tournaments: two schools of thought 1) operate as a whole group and each team/sport supports the other and contributes to common expenditures, and 2) each player should be charged only for what they get – consensus at this point seems to be that we operate as a whole, understanding that junior and senior teams may see a difference in points/fees (but not individual teams); post-meeting, James will confirm if we need to issue refunds.
- Athlete of the month – post-meeting it was confirmed that there are enough gift cards to last until February and James will let us know when they run out
- Insurance – Shannon has been in touch with PSD and we can still obtain insurance through them. She will complete the application and ask for costs on both basic and liability. If the decision is time-sensitive she will send out for an email vote, otherwise this will be tabled to old business for November
- Bylaw Review – only one comment regarding 5.10 and it was determined this does not pertain to points awarded/removed – we need to motion for this at the next meeting instead so that it is reflected in the minutes

14. New Business

- Reiteration that volunteer cheques will be collected for basketball and we need to make sure there is a hard deadline noted in the registration packages and on the website

15. Adjournment – 7:59 p.m. Next meeting Monday, December 6, 2021 at 6:30 p.m. via Google Meet