

MCHS GREEN & GOLD SOCIETY, Board Meeting Minutes

2 November 2020, 7pm

Virtual Google Meet

Attendees: Cathy, Charlene, Fiona, Heather, James C, Kelly, Leanne, Nicole, Rochelle & Shannon

Absentees: None

1. **Call to order** – 7:05pm
2. **Demonstration from RAMP on Athlete Point Recording** -
Caden Kronewitt from RAMP demonstrated some of the functionality within RAMPs “Volunteer Module.” We have access to this module and if we choose to use it, there are no additional fees.
Caden’s contact information is caden@rampinteractive.com or support@rampinteractive.com
3. **Approval of Minutes** - *Nicole motioned to approve 5 October 2020 minutes; Charlene seconds*
4. **Correspondence** - None
5. **School Liaison & Athletics**
 - a. Volleyball will wrap-up 2 weeks after fall break
 - b. Basketball to start shortly after volleyball wraps up. Local schools enquiring about playing basketball games but currently MCHS is leaning towards keeping the games within school. Taking more kids into the teams and having intersquad games.
Discussion around what fees to charge for basketball if no games against other schools are planned. James C to email the committee with a breakdown of expected cost; will have to make a call on basketball fees and revisit for volleyball - potentially refunding some of the volleyball fees
 - c. ASAA keep pushing things back; with rising covid cases, there is not an appetite to play games
 - d. Swimming - training on-going but no meets
 - e. Cross Country - training but not participating in meets
6. **Treasurer Report** - Transfer of responsibility from Darren to Nicole has happened. Nicole to drop off boxes of historical financial files for storage at the school
7. **Bingo /Volunteer Report - noone has stepped into this position, update given by Shannon**
 - a. November bingo is Tuesday 2nd. Thanks to Kelly for stepping up to fill paymaster; hiring out 2 positions.
Fiona motioned to give Shannon an additional \$225 to keep locally for paying the people who we hire out. Kelly seconds, all in favour
 - b. Dec 3 bingo - volunteer signup looking good so far
 - c. Discussion around whether there are enough volunteers to sustain all the bingos going forward. Shannon has been told by Bingo hall that due to covid, they are willing to take bingos back from organizations much closer to the bingo date than normal. Shannon would like to make the call on whether to give a bingo back 2 weeks before the date
8. **Sports Registrar Report** -
 - a. Most volleyball athletes have registered and paid; a few stragglers from Junior teams.
 - b. Most difficulty with collecting fees from the swim team
9. **Concession Report** - None
10. **Webmaster Report** - Sports apparel link on the RAMP website has been fixed and is active
11. **Casino/Gaming/Grant Report**
Slowly going through info from Heather. First task is to update new executive contact info with AGLC so Cathy will be reaching out to Shannon, Fiona and Nicole for a date of birth. Casinos are likely to be pushed back 1-1.5 years due to covid, that means if G&G’s next casino was first quarter in 2022 it may not happen until 3rd quarter 2023

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12. Publicity and Special Events Report

- a. Jostens was chosen as supplier; the online shop is officially open now and will close Nov 12. There are 2 different logos offered, \$6 shipping fee for shipping directly to homes. Help spread the word!
- b. Team Photos - would like to still have some team photos for the boards. Rochelle to contact James Drolet to see if they can take team photos

13. Old Business -

- a. 2020 Graduate Athlete Points Outstanding Update - emails were sent out to those with outstanding points owing. We have reduced the value of outstanding points and grouped them into one point owing and more than one point owing. They have 2 options for payment :

- i. Pay the reduced fee (\$100 for one point; \$200 for more than one point)

- ii. Sign up for a bingo

If neither of those are chosen by Nov7, their deposit cheques will be cashed, or payment taken from their credit card noted on file. UPDATE : During the RAMP demonstration, Caden let us know that due to privacy laws, we will no longer be able to process payments with the credit card information stored. We can only do refunds with the information in RAMP

- b. Update on central files for G&G - G&G would need a business account to get central storage space. As this would cost money, currently this option will not be progressed

14. New Business

- a. Proposal for New Process for Registration/Point Collection - Shannon and Fiona discussed that there is a problem with ensuring that parents complete their fundraising commitments each year/by the time the athlete graduates. Currently not a function within any G&G board members role to track and chase those not fulfilling their commitments. The responsibility is shared by all the board members and ends up predominately falling on the School Liaison to chase. This is time-consuming & not-effective. Proposal is to have parents pay for their points in full, at the time of athlete registration. If they choose to fundraise, each time they complete a fundraising commitment, G&G will refund the value of their point. This would allow G&G to fully focus on the registration process and remove the stress/unpredictability of collecting money off athletes after the season end. The front-end payment piece can be setup in installments to alleviate any financial burden.

Proposal discussed and to be reviewed at future meeting

- b. Functions of Bingo/Volunteer Coordinator - as this position is still vacant, Shannon has been doing the role in addition to the role of president. Discussion around sharing the responsibilities so that she does not become overloaded. Shannon will breakdown the jobs that the bingo/volunteer coordinator needs to complete each month and the board members can volunteer to fulfill some of the tasks, until a new volunteer can be found

- c. Next Meeting - Dec 7, in person supper meeting? - Decided that we would go ahead with an in person meeting. Earlier start of 6pm and Shannon/Fiona will arrange individually wrapped food so that we can follow the AHS guidelines

15. Adjournment : 8:57pm

Next Meeting : Monday, Dec7 2020 - 6pm