

MCHS GREEN & GOLD SOCIETY, Board Meeting Minutes

25 August 2021, 6:30pm

Virtual Google Meet

Attendees: Amy Collette, Cathy, Charlene, Fiona, James C, James D, Leanne, Nicole, Rochelle & Shannon

Absentees: Kelly

1. **Call to order** -6:32 pm
2. **Approval of Minutes** - *Leanne motioned to approve June 2021 minutes; Nicole seconds*
3. **Correspondence** -
 - a. AGLC - forms to be filled out
 - b. **2021 Annual Society Review to be completed by Nicole**
4. **School Liaison / Athletics** -
 - a. Everyone is hoping and planning on sports happening. The Metro Executive are having a meeting tonight to discuss the logistics for individual sports
 - b. For MCHS, meeting and tryout dates were put on the school website and social media today
 - i. Volleyball tryouts will be 30Aug/1Sept for men and 31Aug/1Sept/2Sept for women. Will have 2 junior girls teams - 1 x tournament (3 to 4 tournaments); (1 x league + maybe a local tournament) - tournaments are already lined up. Jnr home tournament booked for 10-11Sept /Snr tournament booked for 22-23Oct
 - ii. Cross country interested athlete meeting 8 Sept
 - iii. Flag Football interested athlete meeting 9 Sept
 - iv. Football has started - 36 athletes, no junior team but will try to make a senior team work. Would still like to get some additional grade 10 athletes participating
 - v. Swimming interested athlete meeting 13Sept
 - c. Have coaches lined up for most sports. Working on more consistent coaching for men's basketball, to build the program year on year. Overall, delighted with support from teachers that have volunteered to coach
 - d. Concessions / spectators to games/tournaments are currently planned to be allowed in accordance with Provincial Guidelines. But will adjust if necessary
 - e. Direction for the first month of school -- go slow!
5. **Treasurer Report** -
 - a. Financials are completed and distributed for the full year (to end of June 2021)
6. **Bingo /Volunteer Report - no one has stepped into this position, update given by Shannon**
 - a. 2 bingos have been added onto ivolunteer for this month. The first one, Tuesday special, requires 14 volunteers. No masks are required for customers or volunteers
 - b. Bingo hall taking our December bingo - MCHS only needs to supply 3 cage people. Do not think we will need a makeup bingo as think the additional 11 bingos in the year will be sufficient
7. **Sports Registrar Report** - Leanne and Drolet met in June to review the new athlete forms; purpose was to reduce duplication between RAMP and physical copies. Then revisited RAMP registration process/forms with Charlene, added some checkboxes to try and simplify registration but make sure all the correct information is gathered
8. **Webmaster Report** -
 - a. 2021-22 school year setup in RAMP - athletic fee taken out as a separate package, is now a mandatory fee that is paid once per registrant/school year automatically. Discussion around athlete fee payment being recorded for Pay-To-Play athletes. **Debbie from the school office/James D will give Webmaster a list of all Pay-To-Play athletes who have paid athletic fees. Webmaster to add promo codes for these athletes to RAMP**
 - b. Have started adding promo codes for board positions so that board member points can be automatically assigned

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- c. *Will update fees for upcoming sports as soon as has information*
 - d. Rewatched the Volunteer Module video; significant amount of work involved therefore may need to consider adding another position for implementation/ongoing maintenance
 - e. *Once the list of athlete names & amounts still owing is confirmed, will add amounts owing to the athlete profiles before the sports seasons start.* Amounts owing from previous year must be paid before athletes can register for the new sports year
 - f. *James D to provide Leanne with the sports rosters* - the timely communication cycle between G&G and school (athletic director/school liaison) is crucial to catching non-payment of fees
 - g. Date for the Volleyball season to be active on RAMP is 1 September. Discussion around volleyball fees and whether the junior female tournament team should have a lower fee than the other volleyball teams. Board agreed that as the number of games played between the league and tournament teams was going to be very similar, thought that parents would support the fees being the same. Agreed to keep all the jnr and snr volleyball fees standardised at 3points/\$525 fee
9. **Casino/Gaming/Grant Report** - *Cathy to reach out to AGLC re update on casino dates and find out if there is any further information on CIP grant application*
10. **Publicity and Special Events Report**
- a. Have received and deposited cheques from spirit wear from last year's stores
 - b. Jostens have a new production platform this year so hope that their order quality will improve. Have decided to simplify the process, proposing to stick with a single logo. Discussion around not having the word "Marauder" on the logo and board agreed that if there is a potential rebranding within the next 1-2yrs, keeping the word "Marauder" off the current spirit wear would increase its longevity for the students.
 - c. Planning to get the stores started earlier this year so that the product can be delivered before Christmas Planning on the first one being in early October
11. **Old Business** -
- a. RAMP Volunteer Module - Charlene has revisited and it is a labour intensive process that will need some additional time/resources to implement. *Plan to trial RAMP Volunteer Module for Basketball season.* In the interim, we will use ivolunteer; have a license for the next year
12. **New Business** -
- a. AGM date set for 15 Sept @ 6:30pm (Amended after meeting to 16 Sept @ 6:30pm to avoid clash with Grade 12 meeting). Secretary & Webmaster positions will be available, along with potentially 3 concession/fundraising positions (one of the three positions being a coordinator role). Let Shannon know if you want to switch position
 - b. *Draft Budget for 2021-22 - Nicole*
 - c. Nicole has the school laptop - software installation has to go through PSD School Division IT. *Motion by Charlene to purchase Quickbooks Desktop Box Version, seconded by Leanne - all in favour*
 - d. Template for Year End Scholarships letter required. *Fiona to work with school secretary to source a letterhead template*
 - e. Discussed whether still needed to print and store paper copies of agendas & minutes. Board agreed that having a zip file @ the end of each school year that is stored on the G&G laptop is sufficient. No longer need to have a hard copy of those documents. *Consolidating/Standardising G&G filing - Task for secretary in 2021-22*
13. **Adjournment** : 8:01:pm

Next Meeting : AGM - September 16 @ 6:30pm / Next Monthly Meeting - October 4 @ 6:30pm