

MCHS Green & Gold Society
Board Meeting Minutes
Monday 04 April 2022: 6:30pm

In attendance: James Coghill (school liaison), Shannon Brushey (president), Nicole Patras (treasurer) via zoom, Darren Badry (webmaster) via phone, Rochelle Colgan (publicity/special events), Natasha Frieser (concession/fundraising), Leanne Couves (registrar), Kali Sherritt (bingo/volunteer), Nancy Sinclair (secretary)

Absent: Sue Sinclair (concession/fundraising) and Cathy Saker (Casino)

Call to order 6:38 p.m.

Agenda- no additions, order of reports adjusted

Minutes

- Approval of regular meeting 07 March 2022 Moved by Leanne Couves, Seconded by Rochelle Colgan

Correspondence

- No correspondence to report
- Once we use the Seba funds, a formal thank you will be sent

School Liaison/Athletics – James C.

- Badminton is ongoing
- Rugby 7s girls is ongoing
- Soccer set to start April 5
- Track started last Wednesday
- Weight facility is undergoing an upgrade – apple fitness has brought in several new pieces of equipment – vision is to make the facility more functional and user-friendly – some have been purchased and school will be spending approximately \$30K – goal is to have teams use the equipment during off-seasons
 - Q: will there be available equipment/program for the more “non-athletic students” – yes, mezzanine has the cardio equipment
- Request for funds
 - \$3000 for a second squat rack (one has already been purchased)
 - \$5000 for weights for the squat rack
 - Suggestion: use Seba funds and put up a plaque in recognition– a legacy contribution

MOTION: Nicole Patras motioned to approve the request for funds of approximately \$8000.00 (total to be confirmed with receipts) for the purchase of a squat rack and weights, using the funds received from the Seba Beach Foundation. Seconded by Kali Sherritt. Carried unanimously.

- Proposal for financials
 - James C. met with PSD regarding finances: at both SGCHS and MCHS there is confusion over where money is coming from and how it is being spent – there is a risk of running into financial liability

- Schools have a lot more restrictions on how funds are spent
- Summary of report is that the schools will develop a cost/sport and charge the athletes for all fees, giving parents the option to volunteer with G+G in lieu of team fees (athlete fee for apparel, awards, etc. will still be a full-payment requirement)
- G+G would then be invoiced by PSD for those students opting to volunteer and would have to recoup the funds from the fundraising/bingo/concession proceeds
- Fees will be put onto PowerSchool for collection so G+G would not be required to take in any money or handle chasing down fees
- G+G would be responsible for ensuring volunteer requirements were met and paying the school for those fees so volunteer cheques would need to be collected
- James C. will ask PSD what happens if parents don't pay AND don't volunteer – will those fees be put on PowerSchool? Answer: James C thinks the answer to be yes, but will confirm
- School will have to share the list of students who opted to volunteer with G+G and then G+G could remove RAMP and just use iVolunteer or Google forms
- We will likely have to pivot - perhaps 50/50 raffles become the requirement for volunteering rather than all the bingos; maybe we can reduce our bingos
- Within G+G – registrar position would likely shift to two volunteer coordinators
- Question: if we have a 2-3 year rolling budget that will help us look at whether we need to add additional fundraisers for large ticket purchases – this would be something the school would have to provide: big-ticket long-term budget so that we could plan fundraisers in addition to the events being used to off-set fee points
- Concern is that G+G will not make enough money from the volunteer requirements to cover the cost of the fees we will be expected to pay back to the school. We will need to make sure that the fundraising/volunteer requirements for those students who do not pay in full are covered completely
- More details will be discussed at the May meeting

Treasurer - Nicole

- Reports as distributed were reviewed – please send any questions to Nicole

Bingo/Volunteer - Kali

- April 27 budget meeting will be attended by Kali
- We have more points outstanding than volunteer spots remaining
- Have requested no summer bingos – might take that back since we have so many points still outstanding
- Kali will activate the summer dates now, wait to put the fall dates on once current are full
- Need cage positions for upcoming bingos
- Kali will remind Amy to sign up for controller

Sports Registrar - Leanne

- 5 of 12 badminton players have paid fees. James D. is following up.
- Will activate soccer tomorrow
- Will connect with the school re pay-to-play athletes for the spring sports of Rugby and Track

Webmaster - Darren

- Posted of the final spirit/grad wear information
- Completed upload of basketball pictures and meeting minutes

Casino/Gaming/Grants

- Tabled to May when Cathy is back

Publicity/Special Events - Rochelle

- Last apparel store runs until April 12
- Request to get posters put up before it closes – James C will take care of this
- Request to send reminder email to families right before deadline – Rochelle will coordinate with James C on this
- Rochelle will see if James D has other logo options for next year – fresh logs encourage spending
- Rochelle will coordinate with James C about ongoing work on the wall of honour
- Suggestion: add “proceeds” or “fundraiser” to the apparel information sheet –the term “Green and Gold fundraiser” will be added to the next run

Concession/Fundraising - Natasha

- Schools have requested the concession for the badminton finals
- Public health inspector – simple packaged food (no cooking) – no requirement for submission; if we want to cook food, we need to send the info about the event about 14 days ahead (need this just in case someone gets sick)
- May 5-7 (4-8, 4-8, 8-1) concession – iVolunteer can be set up for these spots
- Coordinator is Natasha, Sue will assist
- No cooking for this one and then we can run it for the three days
- Kali will set up volunteer requirement
- Students are ok to volunteer, but always need one parent minimum to run the square
- Rochelle, Kali and Natasha will work together to organize

Old Business

- Insurance – Shannon
 - result of email vote all in favour so Roxanne has ordered D+O, did not get contents
 - effective date it was finalized as of March so it is active, and bill will be coming in
 - Shannon will talk to the insurance agent for next year regarding whether it will be needed in the same with the changes in student fee collection – we may pivot to just fundraising funds
- Breakdown of average costs from the past few years – Nicole tabled to next month
- Policy Manual – Leanne M
 - met with Donna – she can help with our top two priorities
 - By-law review could start now
 - By-laws have to be voted at AGM so if we start now, we would be ready for AGM in Sep
 - Donna needs 2 people to work with her
 - Questions for Donna:
 - will she include how we handle financial reporting as part of her package
 - can she identify gaps in our Policy Manual?
 - what the time commitment for the point people would be

- if we work with the Panther Society might there be cost savings? (James is going to reach out to them to see if they are interested, but knowing this would be helpful)
- how quickly would we need to start the By-Law review process in order to be ready to adopt any changes at a September AGM?
 - James C is going to reach out to Mark Rose at SGCHS and get back to us
 - Cost of the proposal was not motioned for approval, but the consensus was it was reasonable
 - Tabled for approval at the next meeting
- Points for Coaching – Rochelle

MOTION: Rochelle Colgan motioned: "An athlete whose parent/guardian coaches an MCHS athletics team will be credited volunteer points equivalent to the point value of the sport coached. Pay to play sports will be valued at one point. If there are multiple athletes in that family the points can be divided amongst the athletes. Consideration for other family member coaches will be considered on a case-by-case basis." Seconded by Natasha Frieser. Carried.

- Fundraising requirement – tabled to May when Cathy

New Business

- Awards Banquet – James C. will confirm with James D. that planning is underway and request that he confirm what is needed from G+G
- Shannon requests that if you are not planning to return to your position for the 2022-23 school year to please let her know
- Shannon, Kali and Leanne will meet within the next few weeks to coordinate on outstanding points
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Adjournment 8:56 pm

Next meeting: Monday, May 2, 2022, at 6:30 p.m.