

**MCHS Green & Gold Society
Board Meeting Minutes
Monday 29 August 2022: 6:30pm**

In attendance: James Coghill (school liaison), Shannon Brushey (president), Rochelle Colgan (publicity/special events), Natasha Frieser (concession/fundraising), Leanne Couves (registrar), Cathy Saker (Casino), Nancy Sinclair (secretary), Nicole Patras (treasurer) and Kali Sherritt (bingo/volunteer), Darren Badry (Webmaster)

Absent: Sue Sinclair (concession/fundraising)

Call to order: 6:40 p.m.

Agenda- no additions

Minutes

- June 6 and June 27 accepted as presented. Motion: Kali, Seconded: Rochelle. Carried for both minutes

Correspondence – James C.

- Nothing to report

School Liaison/Athletics – James C.

- Sports begin tomorrow: golf, flag, football, cross country, volleyball and swimming and there will also be a girls tournament team at the junior level
- There was to be softball in the fall but the school has not heard anything yet
- Bylaws should now be registered from a few years ago

Treasurer – Nicole P.

- No financial reports to present

Bingo/Volunteer – Kali S.

- Two summer bingos were covered
- September 5 afternoon bingo is not covered – Kali is trying to fill the positions before having to reach out to hire, as of the time of this meeting 7 more volunteers are needed
- Darren can send a message to the grade 11s, request that the school send out a request with the president email as contact, and Kali will look into any athletes with outstanding points to be sent to James D.
- iVolunteer subscription expires in 2 weeks – will renew for one year: Kali will take care of renewing and submit for reimbursement

Sports Registrar – Leanne C.

- no updated payments and no inquiries over the summer from those with outstanding balances

Graduating Athletes

- Approximately **31 athletes** had outstanding points at graduation (2022, a few from 2021 or earlier)
- **40 volunteer points outstanding**
- Value of 40 points @ \$175 per point = \$7,000
- About \$600 in Athlete Fees not collected for G&G sports (5 athletes)

- Credit Card issue with 1 athlete valued at \$175

Athletes in Gr. 11/12 this year

- **14 athletes still need to work off 18 points** – these points get rolled over into the current year. Emailed James Drolet to catch these athletes early in the season.
- All G&G sport athletes paid Athlete Fee in 2021/22 season
- There may be about 5-6 Pay to Play athletes that did not pay their Athlete Fees, mostly slo-pitch that happened near the end of year

Webmaster – Darren B

- Nothing new to report

Casino/Gaming/Grants – Cathy S.

- Form is ready to go with Raffle Box so once Shannon connects with Nicole, they will get the form back to her so it can be submitted to AGLC
- Raffle Box is very easy to use but it takes a significant amount of the profit
- Other organizations are starting to get their casino dates so this could also be coming soon

Publicity/Special Events – Rochelle C.

- Working with Jostens to get the apparel store up and running sooner than later – hoping to have the store ready in time for Christmas delivery this year
- Will be using the Marauder rather than torch logo and rather than arm sleeve, the text will be part of the main logo

Concession/Fundraising – Natasha F. and Sue S.

- No update on the repairs to the fridge/freezer
- Q: will there be volleyball concessions? A: yes, the school would like concessions
- Junior volleyball tournament date is September 16/17: Kali will post the details in collaboration with Natasha; will be Friday evening and full day Saturday with shifts and timing coordinated with the school
- Natasha will organize the first concession since the AGM is scheduled the day before
- Q: What other tournaments are on the calendar? A: Senior volleyball tournament October 28, Senior basketball tournament in January, Badminton in the spring. There is also Unified Games in May, and it will be a very large event
- Natasha is willing to stay on but would prefer purchasing – is willing to share roles; 4 positions would be ideal: coordinator, purchaser and 2 additional to assist with concession dates

Old Business

- New fee collection process
 - \$75.00 athlete fee includes socks, shirt and banquet
 - Sport fee, depending on the sport, will also be added to PowerSchool
 - Once the fees are posted, families will have the option to volunteer to work off the fees, in which case the fees would be zeroed out once the volunteer commitment has been met
 - Q: where do parents indicate they want to volunteer and how will G+G be given the names? A: the school will provide G+G with a list (including name and email)

- Q: can the sport fee include a small G+G admin fee? A: as long as it is a reasonable amount then it is justifiable
- Suggestion is to have all the sports listed on the website, with the fee and point equivalent and options available on how to work off the points (bingos, concessions, raffles, board, etc.)
- Parents will no longer register with G+G, instead we will add them to iVolunteer as soon as we receive the list
- Q: should we reinstate volunteer cheques to ensure volunteer requirements are met? A: yes, we should collect these to ensure, however, by putting the fees on PowerSchool, this is where the fees will be stored and if the commitment isn't met, the balance will still be owing on PowerSchool
- **By putting the fees on PowerSchool, and having them remain on there until Kali reports to the school it eliminates us needing to collect cheques**
- Q: how will we receive the information? A: preference is not to have a separate form of full details: suggestion is to have parents check off 1-paying outright or 2-provide name/email to G+G (that is our consent to receive the information)
- Request from James C is that G+G keep James D updated on the status of the volunteer commitments so that we don't have players end their season without volunteering – registrar and volunteer coordinators will work together to reconcile with the school at the end of each month to keep PowerSchool updated
- Q: will accumulated points still be available? A: yes
- According to our bylaws, any parents involved in any area of athletics are members and we are required to be maintain a list with contact information and date; **on the information sheets for the sports, make note that they are part of G+G and then another section about their choice to pay or volunteer –** eliminate the “pay to play” status: everyone is identified as an athlete and member and all sports have the choice to pay or volunteer
- Regarding point values: James will confirm total fees but the feelings are that if we pay a replacement \$75.00 to work a bingo, that would be a reasonable point equivalent and we will round up to closest \$75.00 value to determine equivalent points. **Each volunteer point = \$75.00**
- **The school will provide a master list for each sport with the name and contact information of all new members with a subsection that identifies those who are volunteering: registrar and volunteer coordinator will take the lead on maintaining the spreadsheets and reconciling with the school; at the end of the sport/year, any remaining volunteer requirements still outstanding will be charged to the PowerSchool account – James D will need to communicate that all fees will show up on PowerSchool and at the end of the month it will be updated to reflect any volunteering completed that month; by the end of the year, any outstanding balances can be worked off by volunteering or it will go to collections (like all other school fees)**
- Decision to keep RAMP for this year to make sure that communication and membership maintenance runs smoothly
- Kali will work on roll-over point lists and get that to Deb at the school and we have requested that the fees not be posted until Kali has been in touch regarding previously earned points
- Raffle Box and apparel would not be volunteer options, those would be part of the fundraising component of G+G to help pay for scholarships, busses, etc.
- Revoking fundraising motion from 06 JUN 2022: MOTION NOW REVOKED: All athletes on a non-pay-to-play team will be required to complete one volunteer/fundraising

commitment to cover the costs of the Green and Gold Society in its support of athletes at Memorial Composite High School. This commitment will be required by each athlete on a non-pay-to-play team for every team they are on.

Motioned by Natasha F, seconded by Nicole P. Carried

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- Bingo plan – we will continue with our 12 required bingos and see how this year goes
- AGM agenda
 - Approval of 2021 AGM minutes?
 - Introductions and description of G+G
 - Financials will be put on a slide for presentation – year end summary: Nicole will see if she can get them audited before the AGM
 - Positions:
 - President will be vacant
 - Treasurer will be vacant
 - Secretary will be vacant
 - Registrar will be vacant
 - Bingo Coordinator will be vacant
 - Two bingo chairperson positions (not board) will be vacant
 - Concession Coordinator will be vacant
 - Two concession set-up positions (not board) will be vacant
 - Concession purchaser - Natasha
 - Webmaster – Darren
 - Publicity - Rochelle
 - Send agenda suggestions to Nancy
 - Nancy will coordinate with James and Shannon as we confirm agenda

New Business

- Raffle box and any updates on casino
- Bingo update (tabled until January meeting)
- Confirm AGM agenda

Adjournment: 9:05 p.m.

Next meetings:

- Executive meeting September 12, 2022, at 6:30 p.m.
- AGM September 15, 2022, at 6:30 p.m.