

**MCHS Green & Gold Society**  
**Board Meeting Minutes**  
**Monday 07 February 2022: 6:30pm**

**In attendance:** James Coghill (school liaison), Nicole Patras (treasurer), Rochelle Colgan (publicity/special events), Nancy Sinclair (secretary), Natasha Frieser (concession/fundraising), Shannon Brushey (president), Cathy Saker (Casino), Leanne Couves (registrar), Darren Badry (webmaster)

**Absent:** Kali Sherritt (bingo/volunteer), Sue Sinclair (concession/fundraising)

**Call to order** - 6:32 p.m. 07 February 2022

**Agenda** – Added contact person for the Policy Manual discussion (Darren)

**Approval of Minutes**

- Approval of Regular Meeting 10 Jan 2022 Moved by Rochelle Colgan, Seconded by Leanne Couves

**Correspondence – James C.**

- There were a few mail items sent to the treasurer for review
- A cheque from Jostens was received – requested Nicole and Rochelle confirm who cheques should be made out to going forwards

**School Liaison/Athletics – James C.**

- We received a donation of \$8000.00 from the Seba's Enhanced Betterment Association – James has received communication regarding paperwork and spending requirements, and he will report to the Executive as required
- Basketball is ongoing, badminton will be starting up and there is talk of a rugby team, but it was noted that a community coach would likely be required (however, there is a teacher who would oversee the team)
- The schools and PSD have been in conversation about how fees are collected, what they are used for and the differences between schools. This is an ongoing conversation and James will continue to update the Executive.
- Discussion surrounding budgets for each team/division, fundraising vs volunteering vs fees, how evergreening is handled and the reality of needing busses to keep students participating was provided to James, along with several questions to take to his discussions. Follow-up tabled to March meeting.
- Nicole will put together a breakdown of average costs for the past few years, however it was noted that she has only been in this position during covid years so will have to look back at previous years and try to piece it together – tabled to March meeting

**Treasurer – Nicole**

- Reports as distributed were reviewed
- Nicole has asked Cathy to request an extension on the deadline to spend Casino funds (there is a balance of \$14,682.57)
- James has committed to getting a wish list to the Executive
- Nicole will reach out to Darren Fawns to see if he is willing to audit

**Bingo/Volunteer – Shannon for Kali**

- Kali has been able to connect with about 50% of the former grade 11 and 12 families with outstanding volunteer requirements
- Kali has again requested to switch our summer bingos. It was noted that the bingo hall has returned to more strictly enforcing their cancellation window
- The required number of volunteers is also changing and is expected to continue to change as covid restrictions are lifted
- We still need 2 volunteers for a February bingo
- The volunteer requests are now being put on social media and the website

### **Sports Registrar – Leanne**

- All volleyball and basketball players are paid in full
- Leanne has been working with Deb to ensure the pay-to-play athletes are current
- Leanne requested an invite to all future parent meetings as sports begin – having her on the call really assisted in how smoothly basketball registration went.

### **Webmaster – Darren**

- Past minutes and Leanne's registration guidelines are posted to the website
- Additional Agenda Item: Donna Smith was brought up as a contact for helping the Executive develop the Policy Manual and review our process. Discussion included the importance of working with past members who can provide background information and ensuring we have a clear idea about the scope of any outside assistance we need so the cost does not become unreasonable. Rochelle will reach out to Fiona to see if she would be willing to assist in providing background information. Leanne will coordinate with Shannon about the scope of work required and then reach out to Donna for a quote. James and Shannon will reach out to the Panther Society for a copy of their manual(s). Follow-up tabled to the next meeting.

### **Casino/Gaming/Grants - Cathy**

- We did not receive the grant we had applied for (included about \$13,000.00 request for such items as Volleyball equipment, soccer uniforms and a score table)
- AGLC was contacted for an extension on the spending deadline and it seemed like this was a common request. Cathy will confirm before the next meeting.
- Cathy will report back on AGLC raffle restrictions for our type of society (deadlines for applying, how long the raffles can run, etc.)

### **Publicity/Special Events - Rochelle**

- Wall of fame banner is in progress
- New basketball team pictures will be going up soon
- There will be another apparel sale (likely April) – Rochelle will finalize the date for the next meeting

### **Concession/Fundraising – Natasha**

- Nothing new to report

### **Old Business**

- Insurance – application was accepted, and Shannon is waiting for the insurance provider to reach out – tabled to March meeting
- Bingo swap for summer – as noted above
- Policy Manual – as noted above

- Points for coaching – James will confirm with the ATA for the next meeting. We will need to word the motion carefully so that we have parameters for how coaches are chosen/participate in this/monitored/etc. NOTE: after the meeting, it was noted that if we award volunteer credits to teachers who are also parents, there is no monetary exchange so they could be included. Motion tabled to March meeting.
- Fundraising requirement – discussion about the purpose for fundraising as opposed to volunteering: the purpose of volunteer hours is to reduce the out-of-pocket cost for parents; the purpose of fundraising is for the amortized expenses (busses, jerseys, equipment, etc.). This verbiage will need to be included in the new policy manual and communicated to parents.
- Auditors for the 2021 financials – Nicole will confirm Darren F

**New Business** – as noted above

**Adjournment** - 7:46 p.m.

**Next meeting:** Monday, March 7, 2022 at 6:30 p.m.