



**Hamilton
Ringette
Association**

Constitution

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Hamilton Ringette Association

Article 1

Name

1.01 Name

The name of the association will be the Hamilton Ringette Association, and may be referred to as the Hamilton Ringette Association, the Association or HRA.

Article 2

Purpose

2.01 Purpose

The purpose of the association is to promote awareness of, and participation in the sport of Ringette.

This is accomplished through:

- Providing a fun and inclusive environment that promotes the principles of the sport and the concepts of teamwork, fair play and sportsmanship,
- To provide opportunities for players, coaches and officials to enhance their skills, and
- Focusing on the adoption of Ringette among new players through community outreach and awareness campaigns.

Article 3

Membership

3.01 Active Members

Active Members include all members of the elected executive, all appointed coaches, parents/guardians of those registered players under the age of eighteen (18), and registered players over the age of eighteen (18).

3.02 Lifetime Members

Lifetime members are individuals who have demonstrated exemplary commitment to, and involvement in, the sport of Ringette. Lifetime membership must be approved by a majority vote of active members in attendance at the annual general meeting.

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Article 4

Voting

4.01 Voting

Voting rights will only be assigned to active or lifetime members, but not all members will be assigned voting rights.

Voting rights will be assigned based on payment of registration fees, with one vote being assigned to a member per registration.

In the event more than one registration has been paid by a single member, that member will be assigned voting rights in equal proportion to the number of registrations paid by the member.

Lifetime members, all members of the elected executive and all appointed coaches will be assigned voting rights by nature of her/his position and not as a condition of payment of registration fees.

4.02 Proxy Rights

In the event a member in possession of voting rights is unable to attend an annual general meeting or special general meeting can assign her/his voting rights to another member through the use of a proxy.

Proxies must be formalized in writing including the name of the member to whom proxy rights have been assigned (and alternate if applicable), the date during which the proxy is in place and the signature of the member assigning the proxy rights. Proxies must be submitted to the President prior to the commencement of any meeting during which they will be applied.

Article 5

Membership Meetings

5.01 Membership Meetings

Meetings of the members may be called as required, initiated either by the executive committee or by a petition signed by no less than fifteen (15) members.

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5.02 Annual General Meeting

An Annual General Meeting will be held each season between January 1st and May 15th of each year.

This meeting is open to all members for the purpose of communicating information between the executive and the membership of the association.

It will be at the Annual General Meeting that elections for any vacancies in the executive will take place.

5.03 Notice of Meeting

Notices of meetings are to be posted in a conspicuous place for not less than three (3) weeks prior to the scheduled meeting date.

5.04 Quorum

At general meetings the quorum shall be twenty-five (25) active members of the HRA in good standing. At any executive meeting, quorum shall be half plus one ($1/2 + 1$).

5.05 Procedure at Meetings

All meetings of HRA and/or executive shall be held according to the applicable rules of parliamentary procedure under strict standard of discipline and decorum.

5.06 Motions

Unless otherwise provided, all matters must be brought to the attention of the HRA by means of a motion, which need not be in writing or require previous notice.

Article 6

Board

6.01 Composition

The Board will consist of a President, Vice-President, Secretary, Treasurer, Registrar, Director of Player Development and Ringette Operations, Equipment Manager, Director of Sponsorship, Fundraising & Special Events, Referee-in-Chief, Tiger-Cats Fundraising Committee Director, Purchaser, Media Relations Social Media and Website Coordinator, Team Convenors, and Past President. Must be a Current Member in good standing or Lifetime Member to be elected into a Board position.

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6.02 Duties

The duties of the board will be to administer the business of the HRA.

6.03 Term of Office

Each term of office will be two years.

Term of office will commence May 15th, following executive election.

All vacated positions will be filled by election to be held at the end of each season. If a member of the executive resigns, his/her position after being elected, the remainder of the executive will appoint someone to fill that position until the end of that position's term.

The only positions that are not a two-year term are those of the team conveners, which are a one-year term.

6.04 Removal from Office for Cause

Members of the board may be removed from office for cause including contravention in any way the constitution or by-laws, for conduct not benefiting the intent or objectives of the HRA or for breaches of confidentiality.

To remove a board member based on the above a written motion to that effect signed by at least three (3) members of the executive committee must be tabled at an executive meeting and then must be passed by 75% of the current executive. If this situation occurs within the playing season, the board can nominate and fill the position with a suitable substitution for the duration of the term.

Article 7

Committees of the Board

7.01 Executive

The primary standing committee of the board shall be the executive which shall be comprised of the President, Vice-President, Secretary, Treasurer, Registrar, Referee-in-Chief, and Director of Player Development and Ringette Operations. Must be a Current Member in good standing or Lifetime Member to be elected into an Executive position.

The executive will meet to develop bylaw and to oversee the financial activities of the association.

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7.02 Ad Hoc Committees

Based on the needs of the Association, ad hoc committees may be established for time-limited projects to address specific needs or initiatives. Ad hoc committees shall not be active for longer than two (2) years and may be comprised of board members or active members of the association.

Article 8

Constitutional Amendments

8.01 Constitutional Amendments

Proposed amendments to this constitution must be in writing and signed by any two (2) members of the HRA. This proposal must be submitted at a general meeting of the HRA and posted sixty (60) days prior to the annual general meeting each spring. Such proposed amendments will be presented to all in attendance at the annual general meeting and approved by a two-thirds (2/3) majority of eligible voters present.

Article 9

Bylaws

9.01 Bylaws

Whereas the Constitution provides for the fundamental principles which govern the Association, Bylaws may be created to provide guidance on the functional aspects of the Association's functions and practices.

Bylaws are passed by a two-thirds (2/3) of the executive and are subject to ratification at the next Annual General Meeting by the membership.

No Bylaw is deemed in place in the event it violates legislation and/or the Constitution.

Article 10

Elections

10.01 Holding of Elections

Elections to the executive of HRA shall take place at the annual general meeting as required.