HAWKS ATHLETIC CLUB - BINGO POLICY NOTICE TO ALL REGISTRANTS

Who has to work the MANDATORY BINGO?

- 1. **Every player registration** is required to work **ONE MANDATORY BINGO**. If you have two children in the program, you will be required to work TWO MANDATORY BINGOS. If you have three or more children registered in the program, you are only responsible to work a maximum of TWO MANDATORY BINGOS.
- 2. Registrations in <u>ALL CATEGORIES</u> must work a mandatory bingo. This includes the Discovery Program, Junior Timbits, Senior Timbits, Novice Minor, Novice Major, Atom and Peewee registrations. A mandatory bingo must also be worked by ALL Assistant Coaches, Managers, Treasurers or anyone else volunteering for their assigned teams at the team level.

Who is EXEMPT from working the MANDATORY BINGO?

3. **The only persons EXEMPT** from working the mandatory bingo is the **HEAD COACH** of each team as well as the elected and appointed members of the Hawks Athletic Club Executive.

What is the procedure for booking the MANDATORY BINGO?

- 4. <u>YOU</u> must register for your mandatory bingo ONLINE at <u>www.hawksathletics.ca</u> no later than <u>November 1st, 2019</u>. <u>The Gaming Director WILL NOT BE CONTACTING YOU TO REMIND YOU</u>. The available bingo dates will be posted and updated on the Hawks' website at all times. If you have booked your bingo in person or online but need to reschedule it for some reason, <u>it is YOUR responsibility</u> to inform the Gaming Director by email or phone call no later than a <u>MINIMUM of 48 hours notice</u>. If you fail to give an adequate amount of notice, you will be considered to have defaulted on your bingo requirement responsibility and either your bingo deposit cheque in the amount of \$300.00 will be cashed or the credit card number you've provided us with will be charged the \$300.00 default fine. The Gaming Director is Brenda-Lee McArthur and she can be reached by email at <u>blmcarthur@yahoo.ca</u> or by phone at home at (780)456-5617 or by cell at (780) 906-4569.
- 5. **An undated deposit cheque in the amount of \$300.00** must be submitted at the time of registration to reserve your bingo date. Your cheque will be returned after your mandatory bingo is worked. **If you no longer have cheques you must leave a credit card number** to use as a bingo deposit. Your credit card will not be charged unless you default on your bingo.
- 6. **Registrations that are MAILED in** must include the \$300.00 deposit cheque or a credit card number. **Similarly, if you register ONLINE,** you must follow-up your registration by mailing a \$300.00 deposit cheque to the Registrar (Mailing Address: Hawks Athletic Club, 12808-134A Avenue NW, Edmonton, AB T5L 3W6) or by contacting the Registrar with a credit card number to be used in lieu of a cheque deposit. The Registrar is Lorraine Toth and she can be reached by email at <u>registrar@hawksathletics.ca</u>. Please email her with your name and phone number, and the name of the participant (i.e., the registered player), and she will call you back to obtain your credit card information for this purpose.

7. **If you do not want to work the MANDATORY bingo** it can be paid out for an extra **\$200.00** in fees **AT THE TIME OF REGISTRATION ONLY**.

What will happen if I don't book my MANDATORY BINGO by November 1st, 2019?

8. Failure to book your mandatory bingo by November 1st, 2019 will result in the \$300.00 default fine being payable immediately to the Hawks Athletic Club.