

**HAWKS ATHLETIC CLUB**  
**2019-2020 REGISTRATION POLICIES**

**PAYMENT OF FEES**

- All outstanding fees and commitments from previous year(s) must be settled before your 2019-2020 registration will be accepted.
- Fees may be paid by Cash, Debit, Cheque, Visa or MasterCard at all in-person registrations.
- If registering by “scanning and emailing” the registration forms, you must remit your fees immediately by completing the Payment Information on Page 2 of the Registration Form. You can remit fees by cheque or by supplying your Visa or MasterCard number in the space provided.
- **A maximum of two post-dated cheques will be accepted, HOWEVER, you must first remit 50% of the fee at the time of registration. The final 50% of the fees can be post-dated into one or two payments with the latest date accepted for either post-dated cheque being September 30, 2019. It is important to note, however, that if you post-date a cheque for AFTER the July 31<sup>st</sup> early bird deadline, you will automatically be obligated to remit the “late” fee (i.e., any date after the 31<sup>st</sup> of July).**
- NSF cheques will result in the full amount of all fees plus a \$40 service charge becoming payable immediately (by cash, money order or bank draft only). Your child will not be allowed to participate in any further on-ice activities (games and practices) until all fees and charges have been paid in full.
- Any NSF cheque will result in the loss of the privilege of writing further cheques with the Club.

**BINGO**

- Working one bingo per registration is mandatory for every single category - Discovery through to Peewee. Please note that bingo revenue is returned to the registrants through subsidized ice costs, reduced conditioning camp costs, payment of coach courses for Hockey Canada certification, reimbursement of referee fees at the end of the year, pant shells, jerseys, goalie equipment, etc.
- If you want to “opt out” of the bingo, please add **\$200.00** to your registration fee. **The fee of \$200.00 to “opt out” of the bingo is only available at the time of registration. If you choose to “opt out” after the season has started the “opt-out fee after your initial registration” will be \$300.00.**
- For those working the bingo, an undated deposit cheque in the amount of \$300.00 is required at the time of registration. When your bingo requirement has been satisfied this cheque will be returned to you. If you no longer have cheques we will require a credit card number together with applicable expiry date, or a \$300.00 cash deposit.

**Failure to book your mandatory bingo by November 1<sup>st</sup>, failure to work your bingo on the pre-arranged date, cancelling with anything less than 48 hours’ notice, or in the event your bingo requirement has not been satisfied by the end of the season for any reason whatsoever, will result in your deposit cheque being cashed, or your credit card being charged for the amount of \$300.00, or forfeiture of your \$300.00 cash deposit.**

## **REFUND POLICY**

Players withdrawing from the Hawks Athletic Club may apply for a refund as follows:

- Prior to evaluations - refund of paid fees minus a \$50.00 administration fee.
- After evaluations and prior to the first Hockey Edmonton scheduled game or practice (whichever comes first) - a refund of fees minus a \$100.00 administration/evaluation fee.
- After the first Hockey Edmonton scheduled game or practice (whichever comes first), registration fees are non-refundable other than under exceptional circumstances such as medical illness or injury that prevents further participation in the season (a doctor's note is required), or relocation out of the City of Edmonton. Refunds will be pro-rated depending upon the percentage of the season completed and all refunds will be subject to a \$100.00 administrative fee.

## **MANDATORY RESPECT IN SPORT FOR PARENTS COURSE**

- The Respect in Sport course is **MANDATORY** for all families registering within the Hockey Edmonton Program.
- The Respect in Sport Parent Program is an online certification program that **MUST** be completed by a least one parent or guardian of each player registered in minor hockey in Alberta.
- **IMPORTANT:** This course **MUST** be taken prior to any on-ice activities including the first evaluation skate OR the free "Learn to Skate" sessions supplied by the Hawks Athletic Club for our Discovery and Jr. Timbits players in September. If a player shows up for an evaluation skate with the mandatory Respect in Sport Parent Course still outstanding on the player's Hockey Canada Registry profile, the player will not be allowed on the ice and there will not be a "make-up" evaluation date and time set for this player.
- Registrations are NOT complete until the course has been completed.
- **SPECIAL NOTE TO THOSE THAT HAVE COACHED - THE RIS COACH COURSE is different than and not a substitute for the RIS PARENT COURSE.** All families have to complete the Parent RIS Course even if they have RIS Coach.
- The Respect in Sport Parent Course can be found at:  
<https://hockeyalbertaparent.respectgroupinc.com>.
- For information on how to log into and complete the course, visit our website at:  
[www.hawksathletics.ca](http://www.hawksathletics.ca).

**IMPORTANT UPDATE BY HOCKEY CANADA:**  
The mandatory Respect in Sport Parent Course  
is now required to be renewed EVERY 4 YEARS.

Please note that the Hawks Athletic Club no longer provides a "code" to bypass the payment portion of this course. The cost of the course is \$12.60 (\$12.00 + \$0.60 GST) and is required to be paid online by the parent.  
Please also be advised that only ONE parent is required to do the course.