

BY-LAWS

1. MEETINGS

The Annual General Meeting of the Association will be held at the call of the President, during the month of April or May, the date to be set by the Executive Committee.

Notice of Special and General Meetings are to be circulated no less than seven (7) days in advance of the meeting and distribution of the notice shall be adequate to inform all residents.

Procedure for General and Executive Meetings: In order to carry a motion it must be seconded and a minimum of one-half plus one of the votes cast must be for the resolution. Voting on motions may be done by secret ballot at the discretion of the meeting. Procedural disputes not covered in the Constitution or its By-laws shall be governed by Roberts Rules of Order, latest edition and shall apply at all Members.

Special General Meetings may be called at any time during the year at the discretion of the President, by a majority vote of the Executive Committee or by application in writing by ten (10) Association Members. This application shall state the business for such a meeting.

A quorum shall be five (5) Members of which at least one (1) must be an Executive Officer for all General and Special Meetings. For the Purposes of establishing a Quorum for an Executive Meeting a quorum shall be three (3) Executive Members who are in attendance.

The order of business at the Annual General Meetings shall be as follows:

- a. Call meeting to order
- b. Establishing a quorum
- c. Minutes read and approved
- d. Financial Statements presented and approved
- e. Business arising
- f. Correspondence
- g. Reports
- h. Unfinished business
- i. Resolutions
- j. Election of Officers
- k. New business
- l. Adjournment

2. ELECTION OF OFFICERS

At least one month prior to the Annual General Meeting the Executive Committee shall appoint a Nominating Committee of three (3) Members. It shall be the responsibility of this Committee to prepare and present a list of nominees, one for each office, for the election of Officers.

Each member shall have the privilege of nominating a representative for each office of the Association from the floor.

The nominees if not present at the meeting, must have previously given the President written assurance that they will stand for office.

The Nominating Committee Chairman shall appoint two (2) scrutineers from the floor to conduct the election of Officers.

Duties:

- circulate ballots to members;
- collect and count returns;
- inform Nominating Committee Chairman of result, so Nominating Chairman
- announce new officers.

The election of Officers shall be conducted by secret ballot.

3. VOTING

At the Annual General Meeting and any general or special meetings, all Members present shall be entitled to one (1) vote.

Proxy votes are not allowed.

The President shall vote only in case of a tie.

All motions shall be decided by a majority vote except that in amendments to the Constitution or By-laws, a two-third (2/3) majority of the votes cast shall be required.

At Executive Committee meetings, each member of the Executive Committee shall only have one (1) vote.

Playing Members do not have a vote.

Any Association Member may attend any meeting called by the Association, however, the President's permission shall be obtained before any Member may speak. The Member shall not have a vote except at an Annual or Special General Meetings.

4. AMENDMENTS TO CONSTITUTION AND BY-LAWS

Changes or amendments to this Constitution and these By-Laws shall be effected by Extraordinary Resolution at the annual general meeting or at a special meeting called for that purpose upon a two-third (2/3) majority of the Members present and eligible to vote.

Notice of Motion of the proposed changes or amendments to the Constitution or By-Laws shall be made in writing at least twenty-one (21) days previous to the Annual General Meeting or a Special Meeting called for that purpose, and the Secretary shall give adequate notice by publishing fourteen (14) days prior to the meeting such proposed changes and amendments.

The Constitution and By-Laws as herein contained shall supersede all previous Constitutions and By-Laws, and anything contrary to this Constitution and these By-Laws shall be null and void.

5. EXECUTIVE COMMITTEE

The Executive Committee shall be responsible for the efficient administrative operation of the Hay River Minor Hockey Association.

One of its main functions shall be to promote harmony, goodwill and true sportsmanship with its affiliated organizations and carry out the objectives laid down in the Constitution.

The Executive Committee meetings are to be held monthly or more often during the playing season if required.

The Executive Committee and the President may appoint any Member in good standing to replace an Officer or Committee Chairman who has resigned or is otherwise unable to continue his duties.

The Executive Committee may by a two-third (2/3) majority vote at a meeting remove any Officer before the expiration of his period in office.

6. DISCIPLINARY COMMITTEE

The Executive Committee shall appoint a discipline committee:

- a. The Disciplinary Committee shall sit whenever the President deems a situation warrants it, and will follow the discipline policies in place at the time, and advise the Executive with their recommended course of action. If there are no policies in place, the Discipline Committee will recommend action to be taken as they deem appropriate considering the situation, and recommend that course of action to the Executive. The Executive will administer the recommended course of disciplinary action.
- b. Divisional Directors shall inform the Disciplinary Chairman whenever players (or Association Members) intentionally or deliberately injure another player, use foul language or make threatening gestures or fight with an Officer, Member or Official of the Association, fan or on-looker, and when willful destruction is committed to Association or arena equipment. Other instances shall be reported at the discretion of the Divisional Director.

7. SUSPENSION OF MEMBERS

A Coach, Director or Referee may refer any Member or Playing Member to the Disciplinary Committee for suspension from the activities of the Association.

Written:

- Notice of Divisional Director
- Divisional Director record of incident to President
- President refers case to Disciplinary Committee
- Decision of the Committee
- Executive administers suspension

The decision of the Disciplinary Committee shall be final and recorded with the Secretary.

8. PROTESTS

All protests, whether protesting decisions of the Disciplinary Committee, protesting any other Executive decisions, or protesting game or tournament results, must be filed with the Secretary in writing within forty-eight (48) hours after the decision, event or game. The protested member, team or club will be notified in writing by the Secretary and they will have forty-eight (48) hours to file their defense in writing. The President may rule on the protest. The decision will be final and recorded with the Secretary within ten (10) days of receiving protest, OR

The President may appoint a Protest Board comprised of three (3) persons not actively connected with the members or teams involved and designate the Chairman.

The decision of the protest board shall be final and recorded with the Secretary.

9. FINANCES

The finances of the Hay River Minor Hockey Association shall be conducted through a chartered bank.

A yearly budget shall be prepared and approved by the Executive Committee.

All monies expended are to be authorized by the Executive Committee and accounted for in accordance with good accounting practices.

Special functions are to be accounted for as separate accounts.

Prior to the Annual General Meeting the Treasurer shall submit a detailed financial statement and have the books available for inspection.

The Treasurer shall submit financial reports when required as requested by the Executive Committee

10. REMUNERATION

The Directors or the Officers of the Association will receive no remuneration.

11. BORROWING POWERS

The Association shall have the power to borrow or raise or secure the payment of money in such manner as the Association shall deem fit.

12. DISSOLUTION

In the event of dissolution or winding-up of the Association, all its remaining assets, after payment of liabilities, shall be distributed to Hockey NWT.

RULES AND REGULATIONS

The Association shall have the authority to make rules and regulations governing such matters as registration, policies and procedures, fees, job descriptions, the administration of play-downs, the rules governing competition and playing of hockey and any other relevant matters provided such rules and regulations are in no way repugnant to, or modify the Constitution and By-Laws of the Association.

Proposed new rules and regulations or changes thereto shall be approved by the Executive Committee.

In the event of an emergency situation that is matter which is not covered by other rules and regulations or where a lack of time does not permit normal provision to apply, the President may take appropriate action consistent with the objectives of the Association. Such action shall be ratified at the next meeting of the Executive Committee.

In these rules and regulations the term "he/she" or "him/her" shall be deemed to apply to members of either sex.



2011 - 2012 Hockey Season

Play Fair Code – Players

1. I will play hockey because I want to, not just because others or coaches want me to.
2. I will play by the rules of hockey, and in the spirit of the game.
3. I will control my temper – fighting and “mouthing off” can spoil the activity for everyone.
4. I will respect my opponents.
5. I will do my best to be a true team player.
6. I will remember that winning isn’t everything – that having fun, improving skills, making friends and doing my best are also important.
7. I will acknowledge all good plays/performance – those of my team and of my opponents.
8. I will remember that coaches and officials are there to help me. I will accept their decisions and show them respect.

Name of Player

Signature of Player

or

If the child is too young to read and write:

As the parent/guardian of the above mentioned child, I have read and discussed the Play Fair Code with my child.

Name of Parent

Signature of Parent

Date