



Operating Directives

Edmonton Minor Hockey Association

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HOCKEY EDMONTON

Hockey Edmonton is the recognized local minor hockey association (LMHA) responsible for the development of the sport of amateur hockey within Edmonton. To assist in the administration of Hockey Alberta, the province has been divided into zones (currently nine); Hockey Edmonton is recognized as Zone 8.

Hockey Edmonton has the mandate to provide a safe hockey environment suitable for the enjoyment of the players, coaches, managers, officials, parents and administrators. Our goal is to encourage good sportsmanship and to help players form good character. The player's welfare must be held paramount.

Hockey Edmonton, from time to time, may bring in complementary programs and initiatives to help in the enjoyment of hockey for all members of member organizations. Some of these programs include *Respect the Game*, *Respect in Sport*, *Try Hockey*, and *SFour* Individual Skills Development Program. For information on these programs and other initiatives brought forward by Hockey Edmonton, contact the association office or visit our web site.

If you have any questions, or require clarification regarding the following rules and regulations, or about any of our programs, please contact the Hockey Edmonton office at (780) 413-3498 or visit our website at www.hockeyedmonton.ca for a complete list of contacts.

Vision

Hockey Edmonton aims to foster, through the sport of hockey, the development of active healthy lifestyles.

Mission

To provide through excellent integrated partnerships, strong leadership, and engaged member organizations, developmental programs, and competitive opportunities that encourage and inspire holistic development of all participants.

Strategic Positioning Statement

From entry to advanced levels of play, with Long Term Player Development (LTPD) as our cornerstone, Hockey Edmonton will be known for its' progressive and innovative approach to hockey – measured by response to stakeholder needs and the provision of a diverse continuum of opportunity.

Core Values

We maintain a healthy balance between life and the game. These values are intended to guide the actions and decisions of those who serve, not only as board members, volunteers, and staff, but also those who participate as players, coaches, and officials.

Respect: By promoting the **positive self-esteem** in others while taking pride and honouring those who make a significant commitment to our organization.

We expect our players, parents, coaches, officials, spectators, league organizers, and facility operators to be respectful of each other at all times. We support the principles of **sportsmanship**, **fair play**, and the Fair Play Code.

Integrity & Perspective: Regardless of topic or issue, we will demonstrate leadership through **ethical**, **open**, and **accountable** actions and **caring** about the results we produce. In order to uphold Integrity and Perspective we must be:

- Accountable,
- Approachable,
- Consistent, and
- Equitable.

Safe & Fun Environments: Promoting **fun** and **fair play** by providing the resources for the sufficient education and training of all our volunteers and staff.

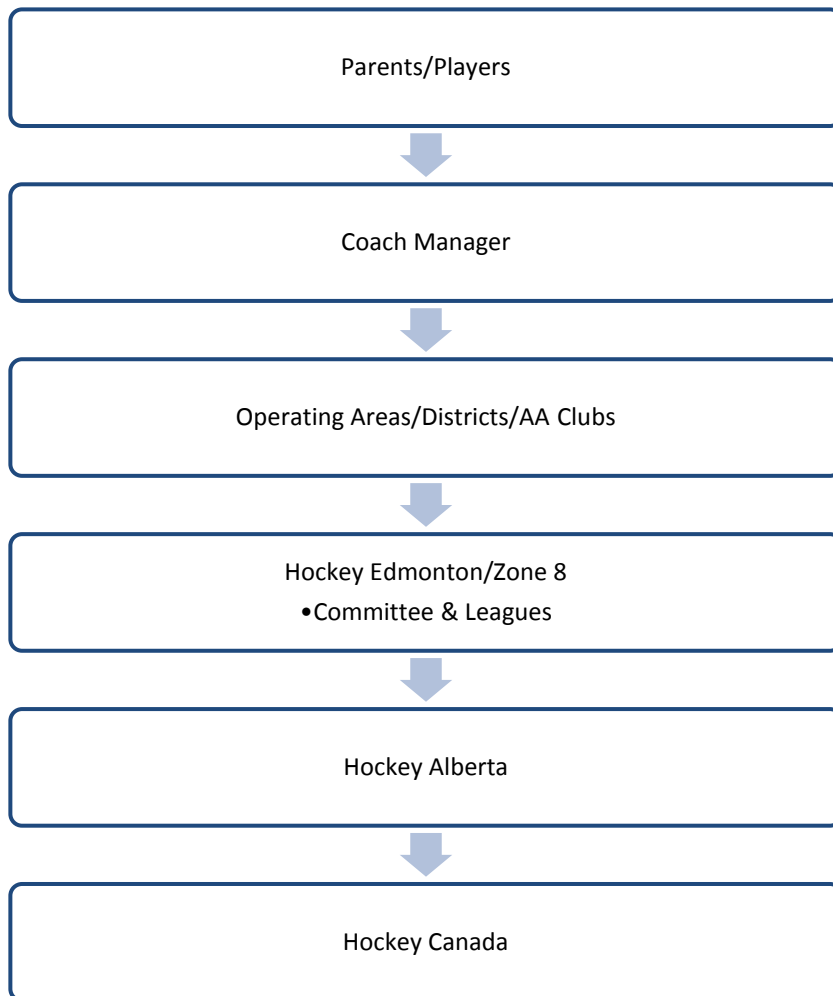
Innovation: Embracing an environment where **learning** and **flexibility** are the tools we use to wisely handle changing circumstances.

Teamwork: Through **collaborative partnerships** and **community volunteerism** we build mutually beneficial relationships with others.

Excellence: Our **Framework for Success** reflects player centered or focused decision making, excellent service delivery, and efficient and effective communication (getting the right message to the right people in the right way in a timely manner).

COMMUNICATION PROCESS

The following communication flowchart applies to all streams of hockey within Hockey Edmonton (Zone 8). It is meant to clarify and facilitate communication throughout channels in the Hockey Edmonton organization. Members of member organizations have the right to appeal decisions rendered at any point throughout the process to the next applicable level of authority.



For a list of Hockey Edmonton (Zone 8) Officers, Directors, and Staff please visit our website: www.hockeyedmonton.ca.

TABLE OF CONTENTS

1.0	DEFINITIONS.....	7
2.0	CURRENT BOUNDARIES	11
2.1	Hockey Edmonton (Zone 8) District Boundaries	11
2.2	Edmonton Hockey Elite Committee Boundaries	12
3.0	CRITICAL TASKS & DATES	13
4.0	REGISTRATION	14
4.1	Compliance with Hockey Canada & Hockey Alberta	14
4.2	Divisions for Age Eligibility.....	14
4.3	Residential Requirements	15
4.4	Registration – Player.....	17
4.5	Registration – Teams	18
4.6	Fees & Insurance	20
4.7	Transfers in Hockey Canada Registry (HCR)	20
4.8	Tampering.....	21
4.9	Violation of the Registration Rules.....	21
4.10	Appeals Relating to the Rules of Registration	21
4.11	Elite	22
4.11.4	Imports in Hockey Edmonton	36
4.11.5	Unforeseen Circumstance.....	36
5.0	PLAYER MOVEMENT	37
5.1	Overage Player Approval.....	37
5.2	Player Acceleration.....	38
5.3	Hockey Edmonton (Zone 8) Player Movement Committee	38
6.0	AFFILIATION	41
6.1.0	Using Affiliate Players.....	42
6.1.1	Affiliation in Community (EFHL) Hockey	42
6.1.2	Affiliation in Elite Hockey	42
6.1.3	Affiliation in Junior Hockey	42
6.2	Numbers of Games.....	43

6.2.1	Atom, Peewee, Bantam, Midget and Junior Affiliates	43
6.2.2	Novice to Novice Affiliates	43
6.3	Substitute Goaltender	43
7.0	ARENA USE – RULES & REGULATIONS	45
7.1	Scheduled Ice Times	45
7.2	Priorities	45
7.3	Game Cancellations	46
7.4	Weather	46
7.4.1	Road Closures.....	46
7.4.2	Shared Responsibility.....	46
7.4.3	Community / Federation Weather Policy	46
7.4.4	Community / Federation Rescheduling	46
7.4.5	Notification	47
7.4.6	Referee Fees.....	47
7.5	Collecting an Admission Fee.....	47
7.6	Conduct in Arenas & Venues.....	47
8.0	GAME OPERATIONS	49
8.1	Official Rules.....	49
8.2	Official Season	49
8.3	Team Management & Supervision.....	49
8.4	Scorekeeping and Timekeeping.....	50
8.5	Officiating	51
8.6	Equipment	51
8.7	Game Sheets.....	52
8.8	Games & Tournaments.....	53
8.9	Travel Permits.....	53
8.10	Hockey Edmonton Championships.....	54
8.10.1	Standings Tie Breaking Formula.....	54
8.10.2	Game Codes	55
8.10.3	Tournament Format.....	55
8.10.4	Hockey Edmonton Championship Game	55

8.10.5	Overtime	55
8.10.6	Penalties in Overtime.....	56
8.10.7	Playoff Scores.....	56
8.11	Suspensions	57
9.0	HOCKEY EDMONTON APPEALS	59
10.0	CONDUCT & FAIR PLAY	63
10.1	RESPECT the GAME.....	63
10.2	Fair Play Codes.....	63
10.3	RESPECT the GAME Incident Reports.....	63
10.4	Minimum RESPECT the GAME Suspensions	64
10.5	Hockey Edmonton’s Ability to Discipline.....	64
10.6	Child Abuse Policy	65
10.7	Bullying & Harassment	65
10.8	Illegal and Prohibited Substances.....	66
	RESPECT the GAME: Minimum Suspensions	68

1.0 DEFINITIONS

All words and phrases defined here will have the same meaning as in the bylaws. To avoid gender bias, the words “they” and “their” will be used as both plural and singular pronouns. In the Bylaws and Operating Directives of the “Edmonton Minor Hockey Association” (the “Association,” “Zone 8,” or “Hockey Edmonton”), the following terms are defined as:

- a) **“Appeal Committee”** – the committee responsible for dealing with all appeals regarding game, conduct, and registration. This committee will follow the appeal processes as defined by Hockey Alberta.
- b) **“Association”** – Hockey Edmonton or the Edmonton Minor Hockey Association
- c) **“Boundaries”** – the line as mutually agreed upon and recognized by Hockey Edmonton that separates one district from another and that defines the area from which each member club, district, or operating area may register players as resident players.
- d) **“Bylaws”** – the rules and regulations enacted by Hockey Edmonton to provide a framework for its operation and management.
- e) **“Category”** – in the case of a hockey team, means one of the following subdivisions of divisions:
 - AAA, AA, A, B, C and/or D,
 - Tiers used by Edmonton Federation Hockey League (EFHL), or
 - Provincial Categorization.
- f) **“Club”** – the Hockey Edmonton organization responsible for an Elite Committee hockey program, currently: Knights of Columbus, Canadian Athletic Club, The Maple Leaf Athletic Club of Edmonton, South Side Athletic Club and Edmonton Female Athletic Club.
- g) **“Court Approved Guardian”** – a person that is granted guardianship of a player under the age of eighteen (18) years by the law courts of competent jurisdiction.
- h) **“Designate”** – a person who is temporarily granted responsibility by the Hockey Edmonton President and/or Executive Committee. This designation must be in writing and specify the responsibilities and the length of time (not to exceed the hockey season).
- i) **“Discipline Committee”** – the committee responsible for all game and conduct related matters including discipline, hearings inclusive of “good of the game” issues, and complaints arising from misconduct at venues used for Hockey Edmonton (Zone 8) sanctioned programs.
- j) **“District”** – the geographic area in which a member organization is responsible for the operation of a hockey program. This currently consists of the Edmonton Girls Hockey Association (EGHA), Knights of Columbus, Northeast, Northwest, Southeast, and Southwest Districts.
- k) **“Divisions”** – age groups of hockey players (as of December 31st of the hockey season in which they wish to participate), including Discovery, Initiation, Novice, Atom, Peewee, Bantam, Midget, and Junior (refer to 4.2: Divisions Age Eligibility).

- l) **“Edmonton Minor Hockey Area” or “Boundaries of the Association”** – the area within the corporate limits of the City of Edmonton with the following additions:
- Edmonton Garrison Residents, and
 - Enoch Cree Nation.
- Hockey Alberta has approved the membership of **Enoch Cree Hockey Association (ECHA)** for the 2015-16 hockey season. Moving forward:
- individuals who live on the Enoch reserve and played on a Hockey Edmonton team in 2014-15 will have grandfathered player status should they chose to continue to play within Edmonton, and
 - individuals living on the Enoch reserve who are new registrants will be directed to ECHA.
- m) **“Edmonton Federation Hockey League”** – is responsible for operating Hockey Edmonton’s (Zone 8) Edmonton Federation Hockey League (EFHL) and for providing Hockey Edmonton Board of Directors with input on policy development on matters pertaining to community hockey.
- n) **“Elite Committee”** – is responsible for providing Hockey Edmonton (Zone 8) Board of Directors with input on policy development on matters pertaining to AA (Bantam AA, Midget, Midget 15 AA) and elite hockey (Male: Midget AAA, Minor Midget AAA and Bantam AAA and Female: Midget AAA, Midget Elite and Bantam Elite) within Hockey Edmonton. Liaising with various leagues and associations, the committee functions as an unofficial forum for information exchange and brokering competitive opportunities within Northern Alberta.
- o) **“Hockey Canada Registry (HCR)”** – an electronic registration system used by Hockey Edmonton (Zone 8), Hockey Alberta and Hockey Canada to register all players, coaches and teams. All players, coaches, teams etc. must be registered in order to be deemed eligible to participate in any sanctioned activities.
- p) **“Hockey Edmonton”** – is the local minor hockey association (LMHA) as defined by Hockey Canada and Hockey Alberta. Also referred to as the Edmonton Minor Hockey Association (EMHA). Hockey Edmonton (Zone 8) also has the distinction of being one of nine zones within Hockey Alberta.
- q) **“Hockey Edmonton (Zone 8) Positions”** – The following Hockey Alberta positions are held by individuals appointed by Hockey Edmonton with specific mandates to help to manage hockey in Alberta, and in particular within Edmonton (Zone 8):
- Operations Advisory Committee Member,
 - Zone Minor Administrator Coordinator,
 - Zone Discipline and Sanction Coordinator,
 - Zone Minor Regulations Coordinator, and
 - AA, ADM and Minor Leagues Committees.
- r) **“Hockey Season”** – the period beginning August 1st and concluding April 30th of the next calendar year.

- s) **“Hockey Team” or “Team”** – means a group of persons that meet the Hockey Canada, Hockey Alberta and Hockey Edmonton criteria.
- t) **“Local Minor Hockey Association (LMHA)”** – Hockey Edmonton is the local LMHA. In Hockey Alberta, the LMHA means an association, registered as a body corporate in the Province of Alberta, which has adopted bylaws and regulations that are consistent with the bylaws and regulations of Hockey Alberta, are approved by the Board of Hockey Alberta and operates in minor hockey with one or more hockey teams in the following divisions: Midget, Bantam, Peewee, Atom, Novice, Initiation.
- u) **“League Governor”** – an appointed representative whose responsibility is to oversee the operation of a hockey division. Previously referred to as a “Category Director”.
- v) **“Member of Member Organizations”** – includes all players, coaches, managers, other team officials, members of clubs, members of districts, members of the board of directors, members of the executive committee, members of all member organizations, and all other individuals working, assisting, and volunteering in hockey within the jurisdiction of Hockey Edmonton (Zone 8).
- w) **“Member Organizations”** – includes clubs and districts within Hockey Edmonton.
- x) **“Mobility”** – player movement within Hockey Edmonton (Zone 8).
- y) **“Operating Area”** – a separate area created when a district is broken down into smaller geographic sub-divisions.
- z) **“Player”** – includes all players who are registered within any playing season in Hockey Edmonton (Zone 8). Players can be further categorized as:
- **“Resident Player”** – a player who resides within the boundaries of Hockey Edmonton (Zone 8) club, district, or operating area that the player is registered within any playing season.
 - **“Import Player”** – player who resides outside of the boundaries of Hockey Edmonton (Zone 8). This is allowed in Hockey Alberta Male and Female ADM programs only.
 - **“Affiliated Player”** – a player, referred to and approved by Hockey Edmonton (Zone 8) as a player who is eligible to play for a team in a higher category/division than the team in the category/division with which the player is registered.
 - **“Minor Aged Player”** – a player who is under 18 years old as of December 31st of the current season.
 - **“Ineligible Player”** – an ineligible player may be classified as, but not restricted to the following:
 - a player improperly registered with Hockey Edmonton (Zone 8) according to the Bylaws and Regulations of Hockey Edmonton;
 - a suspended player; or

- a player not transferred in accordance with Hockey Edmonton Bylaws and Operating Directives or Hockey Alberta Bylaws and Regulations.
- aa) **“Pre-Registration”** – a registration process for any player who wants to play hockey in Edmonton. Players pre-register in HCR with their primary association.
- bb) **“Playing Rules”** – game rules set out in the *Official Rule Book* of Hockey Canada and Hockey Alberta except as modified by this Operating Directive. All members of member organizations are expected to comply with these rules.
- cc) **“Primary Association”** – an HCR term that refers to the club, district, or operating area where a player resides and is eligible to register (refer to 4.3 Residency Requirements).
- dd) **“Provincial Team”** – means a team, properly registered with Hockey Alberta, that is eligible to participate in Provincials.
- ee) **“Release”** – the unconditional discharge of a player from team or club membership.
- ff) **“Residence”** – the particular municipal address where a player resides as defined in Hockey Canada definitions.
- gg) **“Shared Association”** – to share access within HCR to facilitate imports, draft players, and affiliation.
- hh) **“Sub Registrar”** – the person in charge of procedural registration matters for a club, district, or operating area.
- ii) **“Suspension”** – means a temporary debarring of a person from the privileges of playing hockey games or association with a hockey team or member provided that suspension must stipulate a length of time or number of hockey games, or type of hockey games or any combination of thereof.
 - **“Sanctioned Game Suspension”** – a suspension that lasts for a specific number of sanctioned games, regardless of time between games.
 - **“Timed Suspension”** – a suspension that lasts for a specific length of time (days, weeks, months).
- jj) **“Transfer”** – an electronic movement of players within HCR from one club, district, operating area, or LMHA to another.
 - **“International Transfer”** – refers to movement of a player from or to another country.
- kk) **“Zone 8”** – a Hockey Alberta term that refers to Hockey Edmonton as one of nine zones within the branch.

2.0 CURRENT BOUNDARIES

The goal in setting boundaries within Hockey Edmonton (Zone 8) is to create approximately equal sized districts to provide players with more opportunities for playing and development. If a district is to be sub-divided, they should also be of similar size. Any sub-divisions or boundary relocations, and any amendments to same, must be approved by the Hockey Edmonton Board of Directors.

2.1 Hockey Edmonton (Zone 8) District Boundaries

District	Boundaries
Northwest District	<ul style="list-style-type: none"> • North of the North Saskatchewan River and West of 11 Street • Exclusive of the communities known as Rossdale, Spruce Avenue, Westwood, Rosslyn, and Griesbach. • In addition from 137 Avenue North on 113 A Street and 153 Avenue then West of 97 Street and North to the City Limits • Inclusive of Enoch
Northeast District	<ul style="list-style-type: none"> • North of the North Saskatchewan River and East of 101 Street • Inclusive of the communities known as Rossdale, Spruce Avenue, Westwood, Rosslyn, and Griesbach • In addition from 137 Avenue North on 113 A Street and 153 Avenue then East of 97 Street and North to the City Limits and Edmonton Garrison Base Residents • DND personnel registering with a CRA number must register with Edmonton Garrison and are subject to player movement guidelines. • DND personnel residing in districts other than Northeast must register in the district where they reside.
Southwest District	<ul style="list-style-type: none"> • South of the North Saskatchewan River and West of the CPR railroad tracks • Inclusive of the community Scona Centre
Southeast District	<ul style="list-style-type: none"> • South of the North Saskatchewan River and East of the CPR railroad tracks • Exclusive of the community Scona Centre
Knights of Columbus Hockey Association District	<ul style="list-style-type: none"> • Hockey Edmonton (Zone 8) boundaries
Edmonton Girls Hockey Association District	<ul style="list-style-type: none"> • Hockey Edmonton (Zone 8) boundaries

2.2 Edmonton Hockey Elite Committee Boundaries

District	Boundaries
Canadian Athletic Club	<ul style="list-style-type: none">• North of the North Saskatchewan River and West of 97 Street• Inclusive of the communities known as Rossdale, Spruce Avenue, Westwood, Rosslyn and Griesbach
Maple Leaf Athletic Club	<ul style="list-style-type: none">• North of the North Saskatchewan River and East of 97 Street• Inclusive of Edmonton Garrison base residents• Exclusive of the communities known as Rossdale, Spruce Avenue, Westwood, Rosslyn and Griesbach (that are part of the Northeast District)• South of the North Saskatchewan River and East of the CPR railroad tracks• Exclusive of the community Scona Centre
South Side Athletic Club	<ul style="list-style-type: none">• South of the North Saskatchewan River and West of the CPR railroad tracks• Inclusive of the community known as Scona Centre
Knights of Columbus Athletic Club	<ul style="list-style-type: none">• Hockey Edmonton (Zone 8) boundaries

3.0 CRITICAL TASKS & DATES

These dates combine critical dates from Hockey Alberta and Hockey Edmonton (Zone 8).

Task	Date	Description
Hockey Season	August 1 st to April 30 th	The hockey season
	Mid-January	Minor Hockey Week
Annual Meetings	2 nd Wednesday in May	Hockey Edmonton AGM
	4 th week in May	Hockey Canada Spring Congress
	Last week in September	Hockey Alberta AGM
Player Registration	Last week in November	Hockey Canada AGM
	June 1 st	Registration opens
	Before any on ice activity	Before participating in any on ice activities, players and on ice staff must be preregistered in HCR.
	Prior to 1 st league game or October 15 th	All players and staff participating in any on-ice activity must be approved in the HCR.
	January 10 th	The final date for NEW Player Registration in the current hockey season.
	February 10 th	Not-with-standing the above, players may apply to the Hockey Alberta President designate, Hockey Edmonton Office, for special permission to register within Hockey Edmonton if they or their family have been transferred into another locale by their employer or for any other extenuating circumstance acceptable to Hockey Alberta up to and including February 10 th (refer to Hockey Alberta Bylaws & Regulations, Section A Minor Hockey 2.5(d)).
Team Registration	August 1 st	Club sub-registrars must submit hockey team IDs, category, approximate tier, and contact information to the Zone Minor Administrator Coordinator who will activate the teams in the Hockey Canada Registry (HCR). Teams from the previous year are automatically added to HCR. All new teams are contingent on approval from the Ice Management Committee.
	Prior to 1 st Tiering meeting	District and operating area sub-registrars must submit hockey team IDs, category, approximate tier, and contact information for director or head coach and league into HCR.
	Before any on ice activity	All hockey teams must be properly registered with HCR and Hockey Edmonton before any on ice team activities. All teams are to carry a current HCR generated Official Team Roster to all games (printed or PDF).
	November 15 th	Teams will be protected by midnight. No further changes will be made without approval of Zone

Task	Date	Description
Player Movement	May 1 – 31	Minor Administrator Coordinator. As per directive 5.3, players who would like to move to a different club, district, or operating area without changing their resident address, may apply to the Player Movement Committee. PMC decisions are for the current playing season only. All players will be returned to their resident association at the end of the season.
	October 15 th	Midget age players trying out at Junior Camps must be back to their primary associations on or prior to October 15 th .
	After October 15 th	Player movement is permitted within the AA Clubs with the approval of the Hockey Edmonton (Zone 8) Player Movement Committee. No player movement will be permitted if this movement would result in a player not having a place to play within the club.
Affiliation	November 15 th	The deadline to register an affiliated player as per Hockey Canada Regulations. All affiliates will be registered in the HCR before they can play with their affiliated team.
Coaching Requirements	November 15 th	Final date to complete all certification, in compliance with minimum Coach Education Requirements (refer to Hockey Alberta Bylaws and Regulations, Section F).
Provincials	November 15 th	Any hockey team whose registration is received after November 15th is not eligible for Provincial competition.
	December 1 st	Hockey Edmonton must submit a listing on behalf of all teams eligible to participate in Provincial Play.

4.0 REGISTRATION

4.1 Compliance with Hockey Canada & Hockey Alberta

Hockey Edmonton (Zone 8) will comply with the Official Playing Rules of [Hockey Canada](#) and Hockey Alberta except where modified as follows. Refer to [Hockey Alberta Regulation](#) (Registration, Part 3) in the appropriate division section for more detail:

- Section A - Minor Hockey
- Section B - Junior Hockey
- Section C - Senior/Junior Female Hockey

4.2 Divisions for Age Eligibility

Division	Age Range*
Initiation**	4 - 6 year olds
Novice	7 - 8 year olds
Atom	9 - 10 year olds
Pee Wee	11 - 12 year olds
Bantam	13 - 14 year olds
Midget	15- 17 year olds
Junior	18 - 20 year olds
Junior B & C	18 - 20 year olds (with max four 21 year olds)
Junior (Female)	18 - 21 year old (with max four 22 year olds)
Recreational League	13 through 17 year olds

*The player's age is determined by the player's age on December 31 of the current season.

** The Initiation program starts with one skate per week consisting of skills, drills, small area games and competitions and progresses to two skates per week, consisting of one shared ice practice, one half-ice game (progression is competency based not age based).

4.3 Residential Requirements

A player may not establish residency for the principal purpose of playing or practicing hockey.

- a) All players must play within the club, district, or operating area in which they are eligible based on their residency. This determines their primary association.
- To be allowed to register, play, or practice with a Hockey Edmonton (Zone 8) team, the player's parent(s) and the player must reside together within the boundaries of Hockey Edmonton¹.
 - Players must register within the boundaries of the club, district, or operating area in which they reside as defined, except as otherwise provided for within this Operating Directive.
 - This residency is based on where the player lives during the current hockey season.
 - Once residency is established and the player registers with their designated club, district, or operating area they are not eligible to register with another club, district, or operating area unless they are transferred in the HCR.

¹ Exceptions to this requirement would be those players participating on a Hockey Alberta Male ADM or Female Midget AAA team based in Edmonton, or a player who has applied via the Hockey Alberta Player Movement process and been approved to play in Edmonton.

- b) For all minor aged players within Hockey Edmonton (Zone 8) whose parents do not reside together, the following will apply in determining residency:
- The player registers in the geographic area in which they registered the year before, unless otherwise stated with the Parent Declaration.
 - Residency will be determined by the parent who has custody of the player. Players must reside with at least one of their parents (refer to Hockey Canada, Section F3) or legal guardian(s). Legal guardianship rules will apply.
 - If parents share custody, the residency will be determined by where the player habitually resides (refer to Hockey Canada, Section F).
 - If there is no habitual residence, Zone Minor Administrator Coordinator will determine the residency of the player, generally determined by where the player attends school.
- c) Any player who is applying to register under legal guardianship must apply to register with the Zone Minor Administrator Coordinator.
- The player will complete an application to register form and provide all appropriate documentation (refer to Hockey Canada: Section F4) as well as providing the following information in writing:
 - the name(s) of that person's legal guardian(s),
 - copies of court appointed guardianship documents, and
 - the municipal address at which this player will reside within the boundaries of Hockey Edmonton (Zone 8).
 - The decision to permit a player to play and/or practice with an association team shall be at the discretion of the Zone Minor Administrator Coordinator.
- d) Unless a player's physical residence changes (the player's family moves to a residence in another club, district or operating area), the players' residence as declared when players register to play their last year of Novice will determine the players' resident club, district, or operating area (refer to 4.3 Residential Requirements).
- The sole exception to this is for players in EFHL (Community) Hockey in the Bantam and Midget Division. These players have mobility which gives them the ability to register with any Hockey Edmonton District.
 - Players in EFHL (Community) Hockey in the Bantam and Midget Division who exercise this option to move districts may do so for access to EFHL (Community) Bantam and Midget programs only. Elite Hockey is excluded from this exception.
- e) **All Exceptions** must be approved in writing by the Hockey Edmonton (Zone 8) Player Movement Committee.
- f) Sitting out one or more seasons does not provide the player with a window of opportunity to 'reset' their primary club, district or operating area.

4.4 Registration – Player

- a) Players must be registered in the HCR with their respective club, district, or operating area prior to participating in any activities.
- Every player competing in games sanctioned by Hockey Alberta and Hockey Edmonton (Zone 8) must be registered on a hockey team registered with Hockey Edmonton.
 - All operating areas, districts and clubs must register all players in their hockey organization.
 - A player may only be registered on one team.
- b) New players moving into Edmonton:
- Shall not participate in any game, tryout, exhibition, league or tournament games unless approved by Zone Minor Administrator Coordinator and registered in HCR.
 - A player who is moving without one or both parents from outside of Canada must apply in writing directly to Hockey Alberta.
 - Any Bantam AAA, Minor Midget AAA, or Major Midget AAA players coming from Hockey North must apply to the Hockey Alberta and Hockey Canada Appeals Committee. The Hockey Alberta Appeals committee will notify the Zone Minor Administrator Coordinator of the approved applications.
- c) Any player requesting registration who is neither a Canadian citizen nor a landed immigrant, including student exchange players, must apply to Hockey Alberta (Section A Minor Hockey 2.8) and notify Zone Minor Administrator Coordinator.
- A player must be a Canadian citizen or a landed immigrant who is registered with Hockey Edmonton (Zone 8) to compete in a regional or national championship (refer to Hockey Canada, Section E 36c).
 - No player may be registered after January 10th in any hockey season with any operating area, district or club, with the following exceptions:
 - Players who move within the borders of the Province after January 10th and up to and including February 10th, may apply to the Zone 8 Minor Administrator Coordinator for special permission to register with a local member if they or their family have been transferred by an employer or for any other extenuating circumstance acceptable to Hockey Alberta.
- d) Import players are not eligible to play for any Hockey Edmonton (Zone 8) team with the exception of Male ADM teams – Midget AAA Major, Midget AAA Minor, Bantam AAA – and Female ADM teams - Midget AAA.
- e) Upon application, Edmonton athletes may be granted permission to play outside of Edmonton. Applicants eligible to play include:

- Male Players (Bantam AAA, Midget AAA Major, or Midget AAA Minor) who have been released by two Hockey Edmonton clubs and wish to pursue their third and final tryout (available to them via the Male ADM) with a different LMHA,
 - Edmonton residents looking to play Female Midget AAA for a team other than Edmonton, and
 - surplused goaltenders in any Federation program.
- f) Occasionally Hockey Edmonton may deem it is appropriate to allow a player from outside of Hockey Edmonton boundaries to come into Edmonton. Application must be made to the Hockey Alberta Zone 8 Player Movement Committee. The application must be accompanied by:
- a valid player transfer,
 - a letter from the president, or designate, of the resident LMHA advising that it supports the player in question registering with an association within Edmonton,
 - a letter from the player requesting the granting of the exception, and
 - a letter from any closer LMHA's the player bypasses in the direction of travel from the player's resident LMHA to the new LMHA, consenting to the transaction and waiving any rights they may have to the player.
- g) **All exceptions** must be approved in writing by the Zone Minor Administrator Coordinator.

4.5 Registration – Teams

- a) All Hockey Edmonton (Zone 8) hockey clubs, districts, and operating areas will register all hockey teams operating within their boundaries in HCR (refer to Hockey Alberta Section A Minor Hockey 3.0) before any activities.
- All players participating on a hockey team must be registered in HCR.
 - Any hockey team whose registration is received after November 15 will not be eligible for Provincials.

A hockey team may only register after November 15 with consultation of the Ice Management Committee and approval from Hockey Alberta Executive Director or designate.

ii) **“Hockey Team” or “Team”** – means a group of persons that meet the Hockey Canada, Hockey Alberta and Hockey Edmonton criteria.

- a maximum of 19 players²

² In exceptional circumstances, Hockey Alberta Minor Regulation 3.7.a states that teams that are not eligible to compete for a Regional or National Championship may be permitted to register, at one time, a maximum of twenty-three (23) Players upon consideration of application to the Zone Minor Regulation Coordinator, in consultation with the Hockey Alberta Executive Director; or designate.

(exceptions are: Major Midget AAA, Female Midget AAA, Midget Elite and Bantam Elite that can have a maximum of twenty (20) players);

- For teams competing for National and Regional championships, teams must be comprised of a minimum of 15 players (at least two of whom must be goaltenders);
- For those teams competing within the Hockey Alberta AA Model, teams comprised of a minimum of 15 players (at least two of whom must be goaltenders);
- For teams not competing for National and Regional championships, teams may be comprised of a minimum of 12 players;
- Hockey Alberta Regulation changes to the Initiation Program in 2015-16 remove the maximal number of players that can be registered at any one time
- Supervised by a head coach who holds National Coaching Certification Program (NCCP) qualifications in compliance with Hockey Canada and Hockey Alberta Regulations;
- Includes a coach or team official listed in HCR approved Team Roster, who has completed the course requirements for the Hockey Canada Safety Program and, is required to be at all games; and
- All other coaches and team officials who appear on the HCR Team Roster must have completed the course requirement for the Respect in Sport as required by Hockey Canada and Hockey Alberta Regulations.

b) The head coach is responsible for ensuring all players on their team satisfy the registration rules to play for that team.

- The head coach will ensure that all players and team officials are listed on their HCR-generated Official Team Roster.
- Failure to register all team officials and player information will result in suspensions and disqualification for any provincial playoffs.
- Any Hockey Edmonton (Zone 8) team found to have permitted a player and/or team official who is not properly registered to that team to participate in a game may be subject to a fine up to a maximum of \$500.00 per violation (refer to Hockey Alberta (Section A Minor Hockey 3.3(c)).

c) The coach must indicate current coaching level on all Official Team Rosters. All coaches must follow coach certification requirements (refer to Hockey Alberta website for current information on Coaching Requirements). The regulation requirements are based on a team's categorization prior to November 15 of the current playing year.

- Coaches are required to carry the HCR-generated Official Team Roster (printed or PDF) to all sanctioned hockey team events.
- If an opposing coach or official asks to examine a hockey team's HCR Official Team Roster, it must be produced. Failure to do so could mean forfeiture of the game and/or disciplinary action against the coach.

- d) Team officials participating "on the bench" with any registered hockey team must be duly registered in HCR prior to participating with that team.
- e) Team officials participating "on the bench" with more than 1 hockey team in the same season shall be registered with each and every team of which they are a member prior to participating with the respective team(s).
- f) Sanctioned hockey teams must not play against unsanctioned hockey teams at any time.
 - All team officials associated with any hockey team playing against an unsanctioned team will be suspended and shall remain suspended until reviewed by the Hockey Alberta (refer to Hockey Alberta (Section A Minor Hockey 3.11)).
- g) Hockey Edmonton (Zone 8) may allow, during any scheduled exhibition, league, provincial or tournament game, the use of a substitute goalkeeper from another hockey team of equal or lower division or category if medical evidence or extenuating circumstance shows that a replacement goalkeeper is required by the hockey team concerned.
 - Obtain permission from the Zone 8 (Edmonton) Regulation Coordinator or designate.

4.6 Fees & Insurance

- a) Hockey Canada, Hockey Alberta, Hockey Edmonton (Zone 8), and leagues assess fees – either player or team based.
- b) The Hockey Canada Participant and Registration Fee assessed for every person listed on the HCR Official Team Roster and includes insurance coverage.
 - The Hockey Canada insurance policy provides cover for each of the branches with all sub-associations, leagues and teams named as an insured. Any officer, director, employee, coach, volunteer worker, instructor, referee, or member of a Committee, while acting within the scope of their duties is covered. As well, it includes members of any teams, leagues, Branch teams, division teams, national teams or international teams provided all are registered with or affiliated with Hockey Canada.
 - The Hockey Canada insurance policy is a supplemental policy. If you have access to any other insurance, you must pursue coverage through those policies first
- c) Clubs, Districts and Operating Areas will have and post publicly a pro rata registration fee refund policy which may include a reasonable administration fee.

4.7 Transfers in Hockey Canada Registry (HCR)

- a) Transfers in HCR occur for a number of reasons or as a result of a number of processes including but not limited to: Residency Transfers, the Elite Committee Transfer Draft process, or a Player Movement Committee decision.

- In all cases, the player must first pay any outstanding fees, return any outstanding equipment or fulfill any/all other outstanding obligations owing to the operating area, district, or club being asked to transfer the player.
- b) Residency Transfer: to obtain a transfer based on a residency change in HCR, a player must first:
- Provide a signed [Parent Declaration](#) to the resident club, district, or operating area to indicate the player has moved.
- c) Elite Committee Transfer Draft process: in order to obtain a transfer in HCR based on the transfer draft process, a player must:
- Provide a completed and valid AA Council Permission to Try Out Form.
- d) Player Movement Committee decision: in order to process an HCR transfer based on a decision of the Player Movement Committee, a player must provide written approval from the Player Movement Committee.
- e) The transfer must be registered in the HCR prior to participating in any on-ice activity.
- f) Players who do not meet transfer requirements will be ineligible for transfer.

4.8 Tampering

Edmonton Hockey (Zone 8) will follow the tampering rules set out in the Hockey Canada Constitution, Bylaws, and Regulations and Hockey Alberta (refer to Hockey Alberta: Section F General Information 4).

4.9 Violation of the Registration Rules

If a member of a member organization violates the registration rules, it may result in disciplinary action as deemed necessary by the Appeal Committee. Disciplinary action may take the form of suspension or other sanction as deemed appropriate by the Appeal Committee.

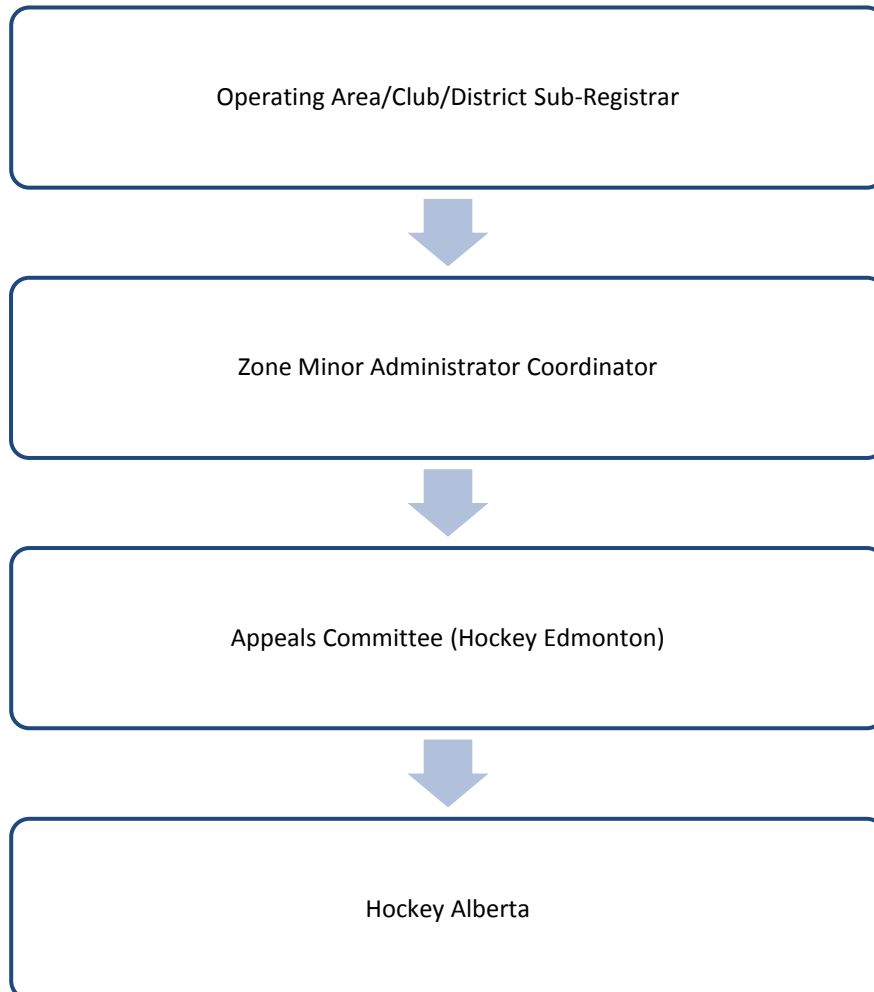
Refer to Hockey Alberta Bylaws and Regulations, Section A, Minor Hockey Suspensions

4.10 Appeals Relating to the Rules of Registration

- a) Members of member organizations can request review of a Registrar's decision to Zone Minor Administrator Coordinator, who will interpret and apply these rules and make all registration decisions.
- b) Decisions made by Zone Minor Administrator Coordinator can be appealed to the Hockey Edmonton Appeal Committee.
- c) Hockey Edmonton (Zone 8) reserves the right to refuse or revoke membership and or registration to anyone whose conduct, or that of a parent, guardian, or family member, has

failed to comply with the values of our mission statement, vision statement, or "Good of the Game" conduct requirements.

- d) When decisions are made by the club, districts , or operating areas relating to the procedural aspects of the registration rules, those decisions can be appealed to the next level of authority, as shown below:



4.11 Elite

The four Elite Hockey programs must work hand-in-hand with the Community Hockey programs that are part of their respective elite player draw zone to ensure:

- an environment or structure that:
 - fosters and develops interest in competitive hockey as well as community hockey not only in Initiation through Peewee divisions of play but also in Bantam and Midget divisions of play,
 - sees teams formed and placed in the appropriate competitive tiers.
- there are appropriate individual skill development initiatives.

- that appropriate player affiliation opportunities are in place to:
 - continue to develop player's competitive ability, and
 - support the needs of elite teams in their season of play.

The purpose of player movement is to provide guidance and direction so that player opportunity and movement is done in recognition of the needs of the player and the teams involved. The guiding principle that has unanimous consensus is the agreement at all times for making responsible decisions and everyone will act in the best interest of the athlete's ability to play at an elite level. It further recognizes and supports that each athlete has the right to consider all options.

In Edmonton, while following Alberta Development Model guidelines, every effort will be made to place a player at the next tryout with a city club that is amenable. The player will retain full access to the player movement tryout phase. As long as the player remains in good standing, at no time, will the player be denied access to continue the tryouts with another club.

4.11.1 Program Descriptions

ADM (AAA)

- AAA Categories of play within a Division are considered high performance (Midget AAA, Minor Midget AAA, Bantam AAA, and Female Midget AAA) and are governed by the Hockey Alberta ADM.
- Teams in the ADM play in various province wide leagues:
 - Major Midget AAA teams play in the Alberta AAA Midget Hockey League ([AMHL](#)).
 - Minor Midget AAA teams play in the Alberta Minor Midget AAA Hockey League ([AMMHL](#)).
 - Bantam AAA teams play in the Alberta Major Bantam Hockey League ([AMBHL](#)).
 - Female Midget AAA teams play in the Alberta Female Hockey League ([AFHL](#)).

AA

- AA Categories of play within a Division have been standardized province and are governed by the Hockey Alberta AA Model. Midget Level. (Midget AA, Bantam AA, Pee wee AA).
- Midget AA, Bantam AA and Pee wee AA are considered part of the ADM (AAA) for purposes of affiliation.
- AA teams play in various leagues and may include regional travel:
 - Midget teams play in Northern Alberta Midget AA Hockey League ([NAHL](#)).
 - Bantam teams play in Edmonton Rural Bantam AA Hockey League ([NAHL](#)).
 - Pee wee teams play in Edmonton Federation Hockey League Tier 1 ([EFHL](#)).
 - Female Bantam Elite play in the Alberta Female Hockey League ([AFHL](#))
 - Female Midget Elite play in the Alberta Female Hockey League ([AFHL](#))

REM

- An Edmonton 15 year old Midget category of play only, which is not part of the ADM (AAA) or AA Model.
- Midget A teams currently play in Rural & Edmonton Midget 15AA Hockey League ([REMHL](#)).

4.11.2 Elite Registration - Team

- a. All players must be registered on an HCR Official Team Roster prior to participation in any games (including tournament & exhibition).
- b. Any player named on the 30-40 man preseason roster must remain on the roster until released (including injured and import players).
- c. A player who does not participate in the official Club tryout, may be permitted to engage in a tryout process at the consent of the Club. Consideration will only be made if the team has room to add the player on the HCR Official Team Roster.
- d. The affiliation process should be initiated once the roster has been finalized. All affiliated players must be entered in HCR no later than November 15.

4.11.3 Elite Try Out Process

All Clubs must adhere to the Elite Tryout Process Matrix (4.11. 3(a)). Clubs/coaches and/or team officials not adhering to the timeline and tryout deadlines shall be subject to disciplinary action.

a. Elite Tryout Process Matrix

The Elite Tryout Process applies to any player waived by their resident Club.

	Hockey Alberta ADM (AAA Male & Female)					Hockey Alberta AA Model Teams			REM
	Major Midget	Minor midget	Bantam	Female Midget	Female Bantam	Peewee	Midget	Bantam	Midget
Roster (Maximum)	20	19	19	20	19	19	19	19	19
Birth Year (2017-18 season)	2000 and subsequent	2002	2003 and subsequent	2000 and subsequent	2003 and subsequent	2005 and subsequent	2000 and 2001	2003 and subsequent	2002
Age (typical)	15-17	15	13-14	15-17	13-14	13-15	16-17	13-14	15
Deadline for PMC apps	01-July	01-July	01-July	01-July	01-July	01-Sept	01-Sept	01-Sept	
1 st Tryout Day						1-Sep			
1 st Tryouts Complete						20-Sep			
Additional (2 nd Tryouts)	2	2	2	1	1	1	1	1	1
Tryout Length (maximum)	10 days	7 days	7 days	TBD	7 days	7 days	7 days	7 days	7 days
2 nd Tryouts Start									
2 nd Tryouts Complete						1-Oct			
League Starts +/-	Sept 30-Oct 10								
2015 League Ends +/-	14-Feb	28-Feb	14-Feb	28-Feb	28-Feb	23-Feb	28-Feb	28-Feb	21-Feb
Max Tryout Roster (GP)	40	30	30						
Roster to 25 (15+10 in MM AAA)	12 PM on 14th day prior to first	12 PM on 14th day prior to first league game					12 PM on 14th day prior to first league game		
Maximal Roster (or less)	Prior to 6th league game	12 PM on day prior to first league game							
Midgets Return to Edmonton (AJ & WHL)	AJ 15- Oct WHL 1-Nov								
Return to Community Hockey	Linked to AJHL Return						Linked to AJHL Return		
2015 EFHL League Start	22-Oct	22-Oct	17-Oct	22-Oct	17-Oct	10-Oct	22-Oct	17-Oct	17-Oct

b. Elite Tryout Procedure

The Elite Tryout Procedure will offer all players, once waived by their resident Club, a window of opportunity tryout with another Club or return to their resident Club/Association to tryout at a lower category of play.

Elite Tryout Procedure			
	Form available from:	Form signed by:	What to do with form:
1	Player registers with resident Club	Resident Club Website	Resident Club Registrar registers player in HCR
If player does not make resident Club team then:			
2	Player obtains Elite Waiver form	Resident Club Hockey Director	<ul style="list-style-type: none"> • Resident Club Registrar uploads copy • Original remains with player
3	Club Director notifies League Governor by email	Resident Club Hockey Director Informs Club Registrar	
4	Player declares interest to League Governor by phone or email		
5	Player is assigned an additional (if needed) tryout by the League Governor		
6	Player requests resident Club send NTO and Waiver to receiving Club		

c. The Club will adhere to the following processes:

- No coach, manager, or team official shall contact any player prior to that player being waived by their resident Club.
- All Clubs must provide written disclosure of the Elite Tryout Procedure rules to all players at the time of registration with their Club or, it is to be mailed out with invitations to tryouts.
- Clubs withdrawing from the Elite Tryout Procedure must notify the Zone Minor Administrator Coordinator or designate in writing or by email.
- The names of the Club Hockey Director must be turned in to Elite Committee and the Zone Minor Administrator Coordinator at the first Elite Committee meeting (usually August) for the upcoming hockey season.

- Once a player is waived at either AAA, AA or A, the Club Hockey Director must complete a Waiver Form. Additionally, the Club Hockey Director must email notification of the player's transfer to the League Governor and their Club Registrar. A complete list of contacts and player options must be provided to the player.

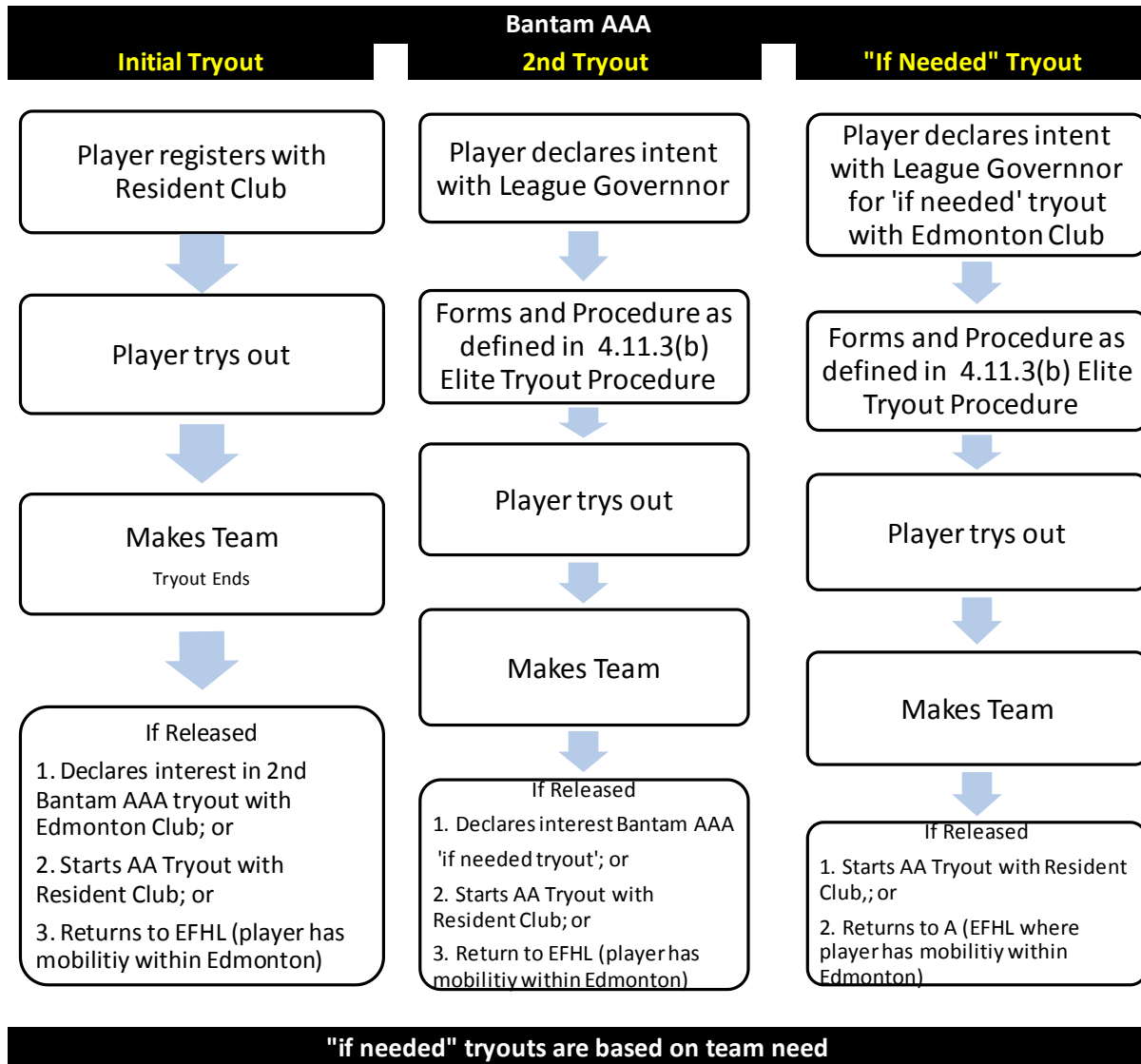
d. The players will adhere to the following processes:

- Players are only permitted to skate with one Club at a time.
- Players interested in participating in the Elite Tryout Procedure will contact their resident Club Hockey Director who will provide them with the proper documentation (Waiver and NTO).
- In order to try out for another Club, the player must go through the Club Hockey Director and the appropriate forms (Waiver and NTO) must be uploaded into HCR.
- Players or parents who misrepresent themselves, or a player who does not have a properly signed (Waiver and NTO) shall be deemed an ineligible player and shall be disqualified from the Elite Tryout Procedure and returned to their resident Club or District at the next lower category of play and/or face an indefinite suspension.
- 15-year-old Midget players are permitted to try out with the Midget AAA (AMHL) team within their resident Club only. If the player does not make the team within their resident Club they have the ability to try out for the Minor Midget AAA (AMMHL) team within their resident club.
- Once the resident Club waives a player, the player may choose to participate in the Elite Tryout Procedure or decline and remain with their resident association in the next lower category.
- A player who does not attend tryouts, is deemed to have quit a team, or does not seek a second or 'if needed' tryout shall be ineligible for participation in the Elite Tryout Procedure.
- Should a player choose to try out for a lower level team, they become ineligible for the Elite Tryout Procedure at the higher level for the remainder of the current hockey season.
- All Elite Tryout players must return to their resident Club at the end of the current hockey season.

Note: Players trying out for any Elite team, must be aware of deadlines in other categories of play in case they do not make the Elite Team of preference. The worst situation for a player is to try out for an Elite team(s), not make one, and then not have an appropriate opportunity to try out for an alternative team. It is the player's responsibility to be aware of deadlines at each of the programs, to inform the appropriate team contacts of their interests and to make the appropriate informed and timely decision.

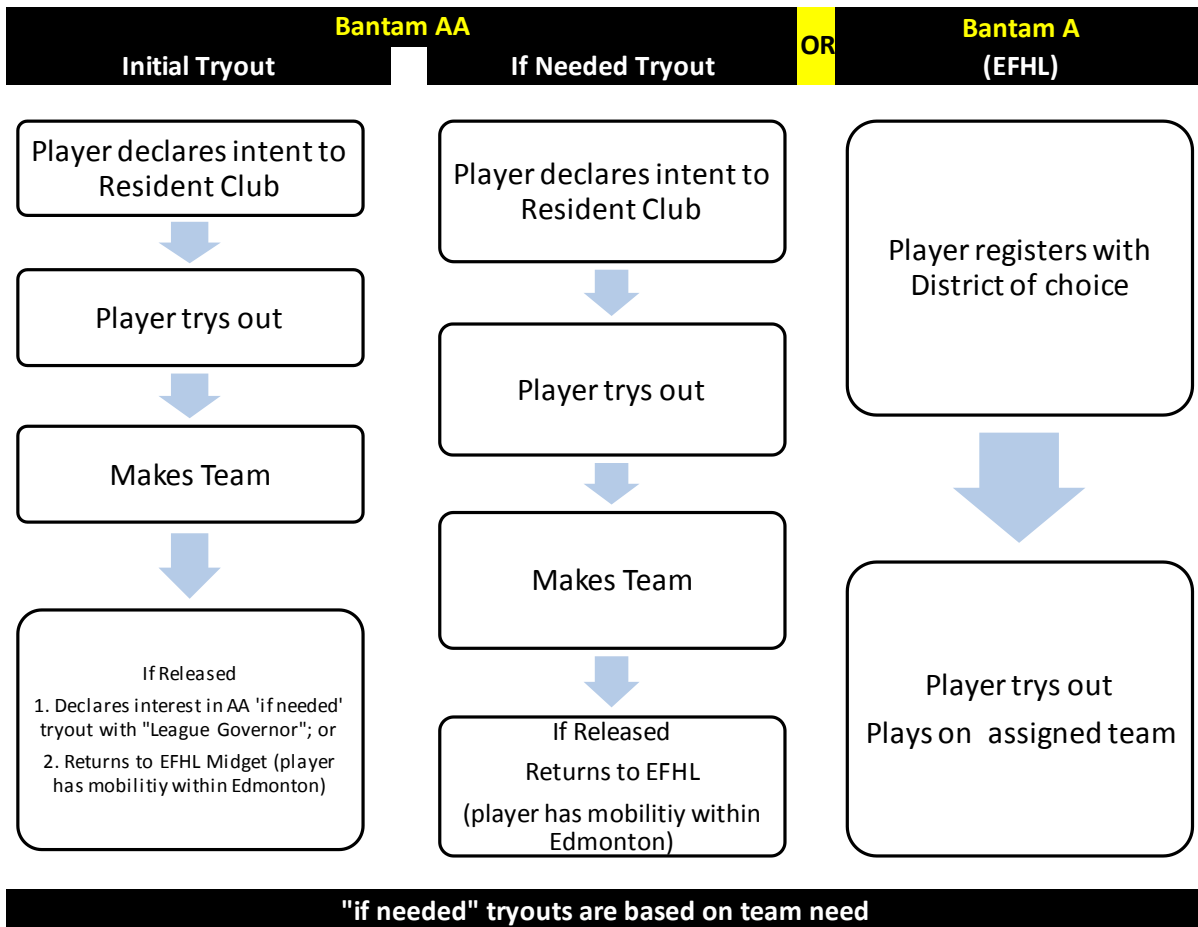
e. Bantam Flow Cart & Narrative

Bantam AAA



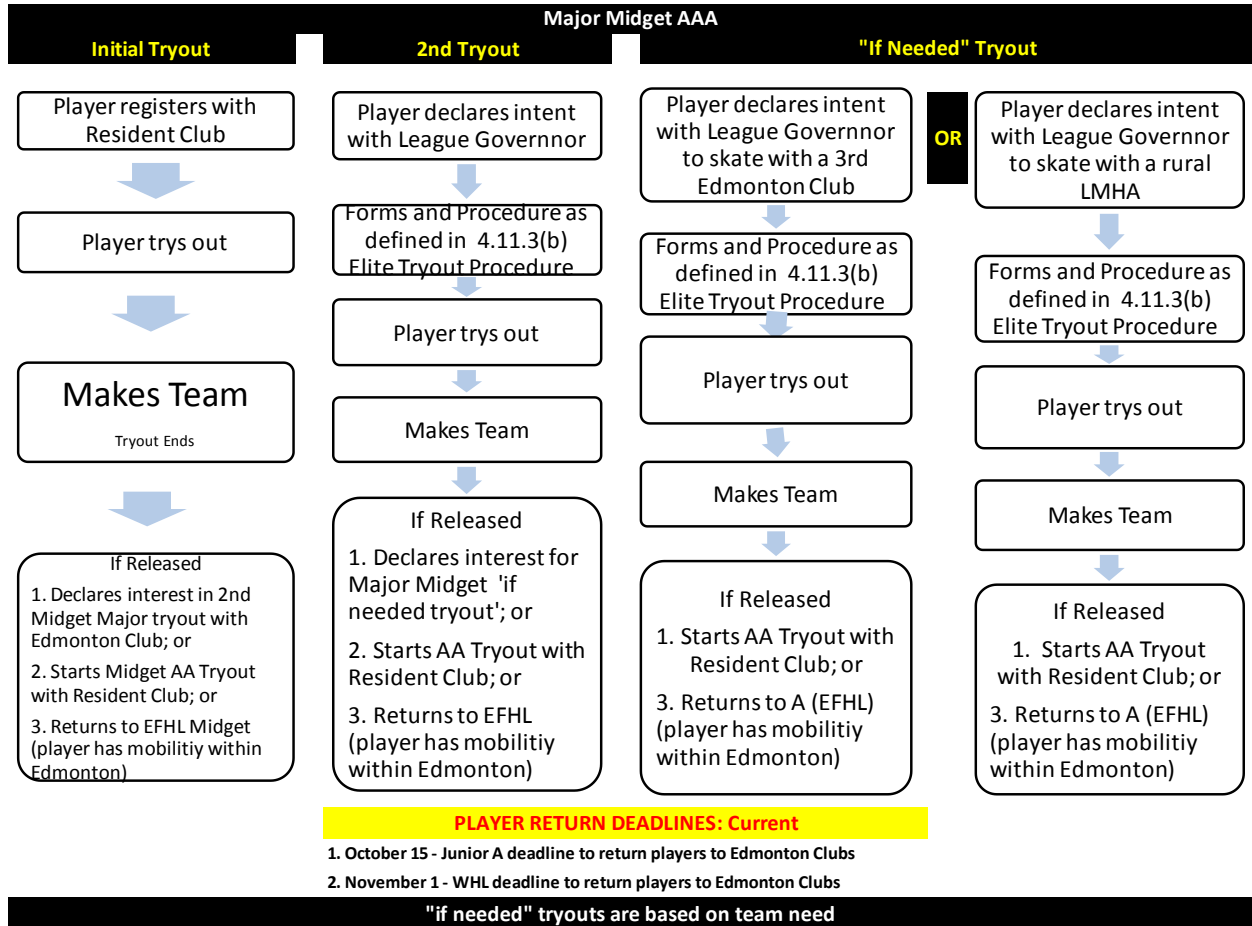
- Upon application, Male Players (Bantam AAA, Midget AAA Major, or Midget AAA Minor) who have been released by two Hockey Edmonton Clubs and wish to pursue an 'if needed' tryout with a different LMHA, may be granted permission to play outside of Edmonton, as defined by the Hockey Alberta ADM and facilitated by the League Governor.

Bantam AA



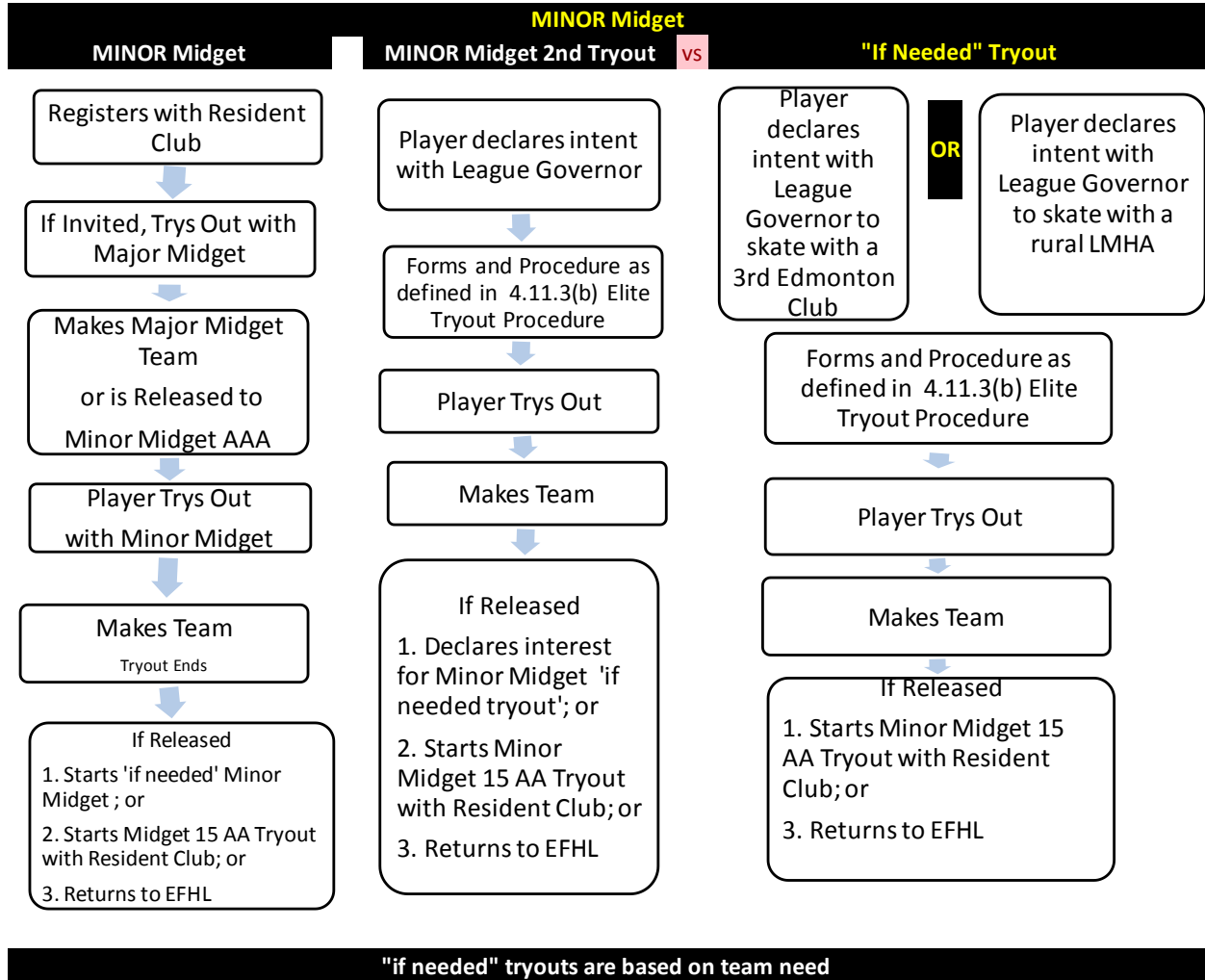
f. Midget Flow Chart & Narrative

Major Midget



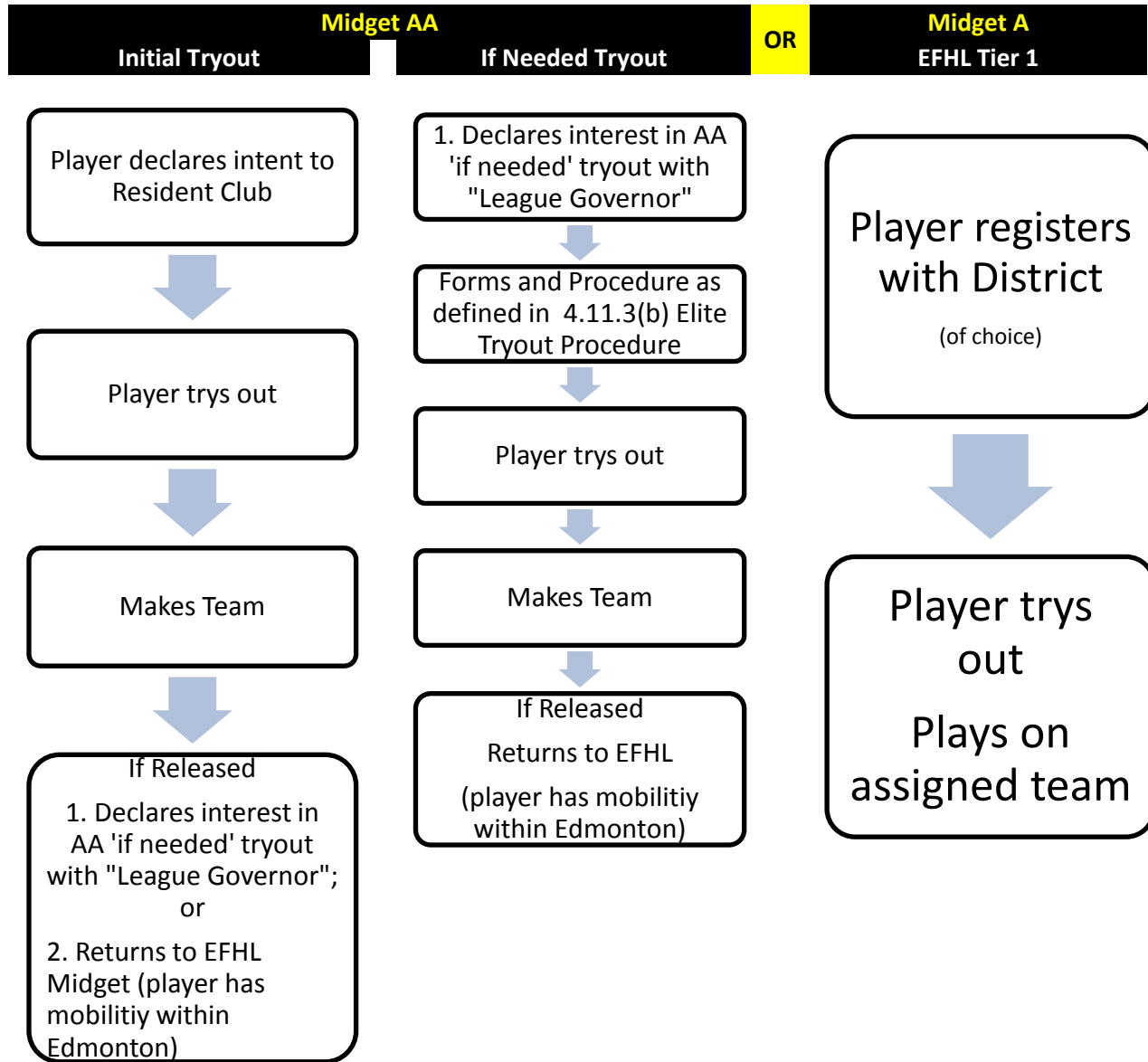
- Upon application, Male Players (Bantam AAA, Midget AAA Major, or Midget AAA Minor) who have been released by two Hockey Edmonton clubs and wish to pursue an 'if needed' tryout different LMHA, may be granted permission to play outside of Edmonton, as directed by the ADM.

Minor Midget (15 AAA)



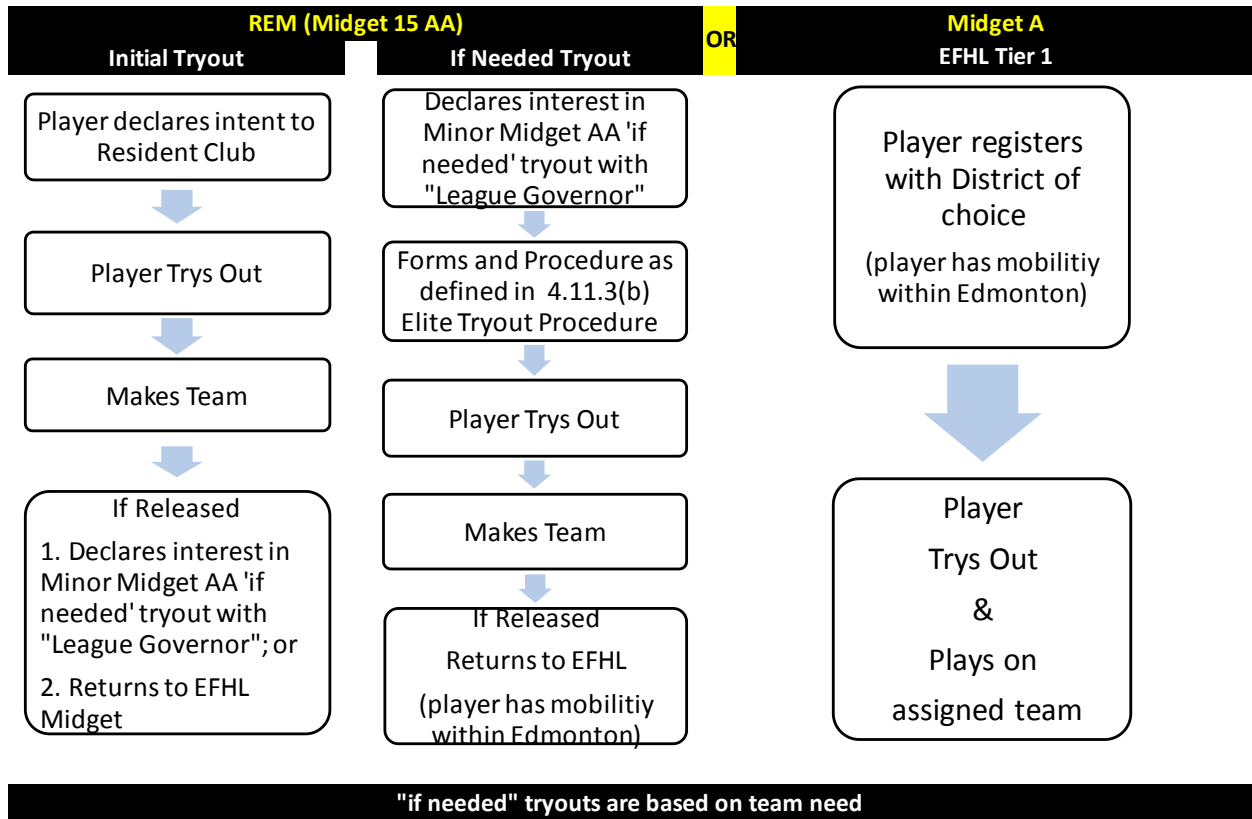
- Upon application, Male Players (Bantam AAA, Midget AAA Major, or Midget AAA Minor) who have been released by two Hockey Edmonton clubs and wish to pursue an 'if needed' tryout different LMHA, may be granted permission to play outside of Edmonton, as directed by the ADM.

Midget AA



"if needed" tryouts are based on team need

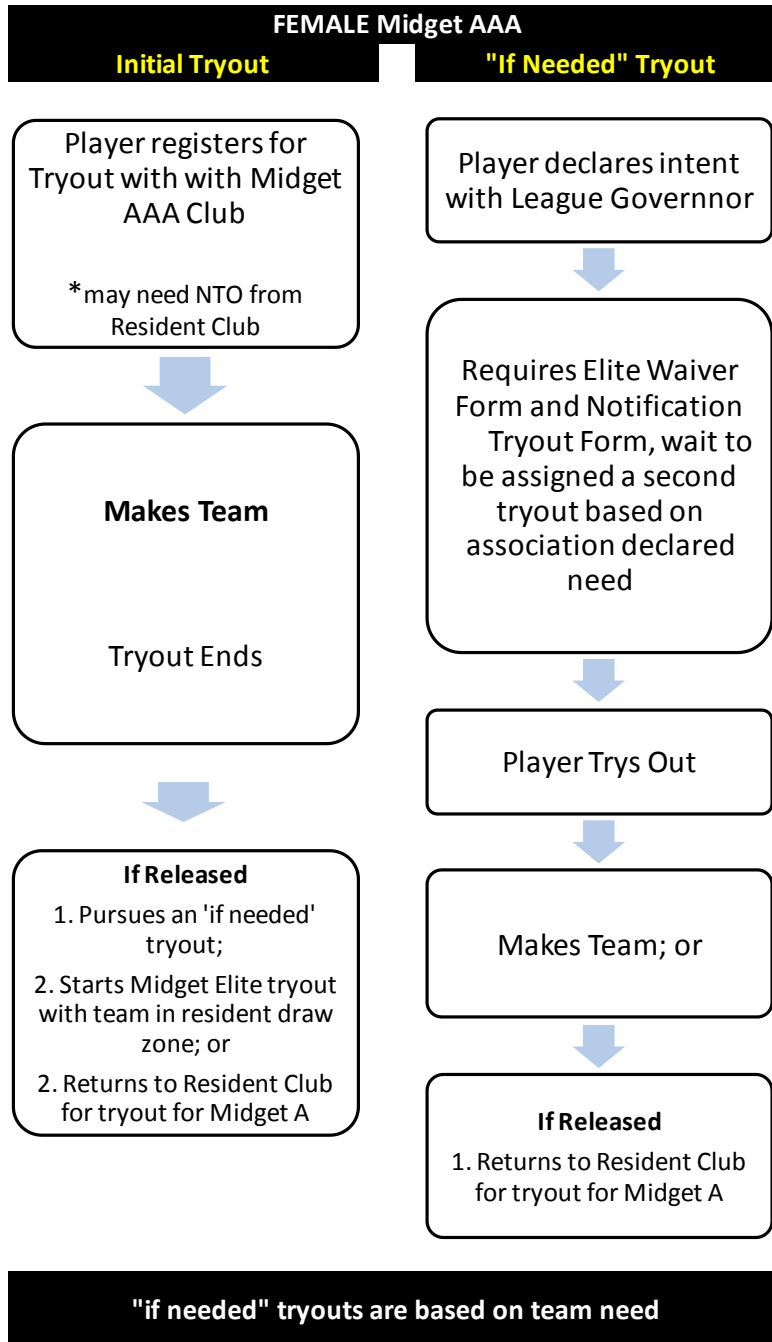
REM (15 Year Olds)



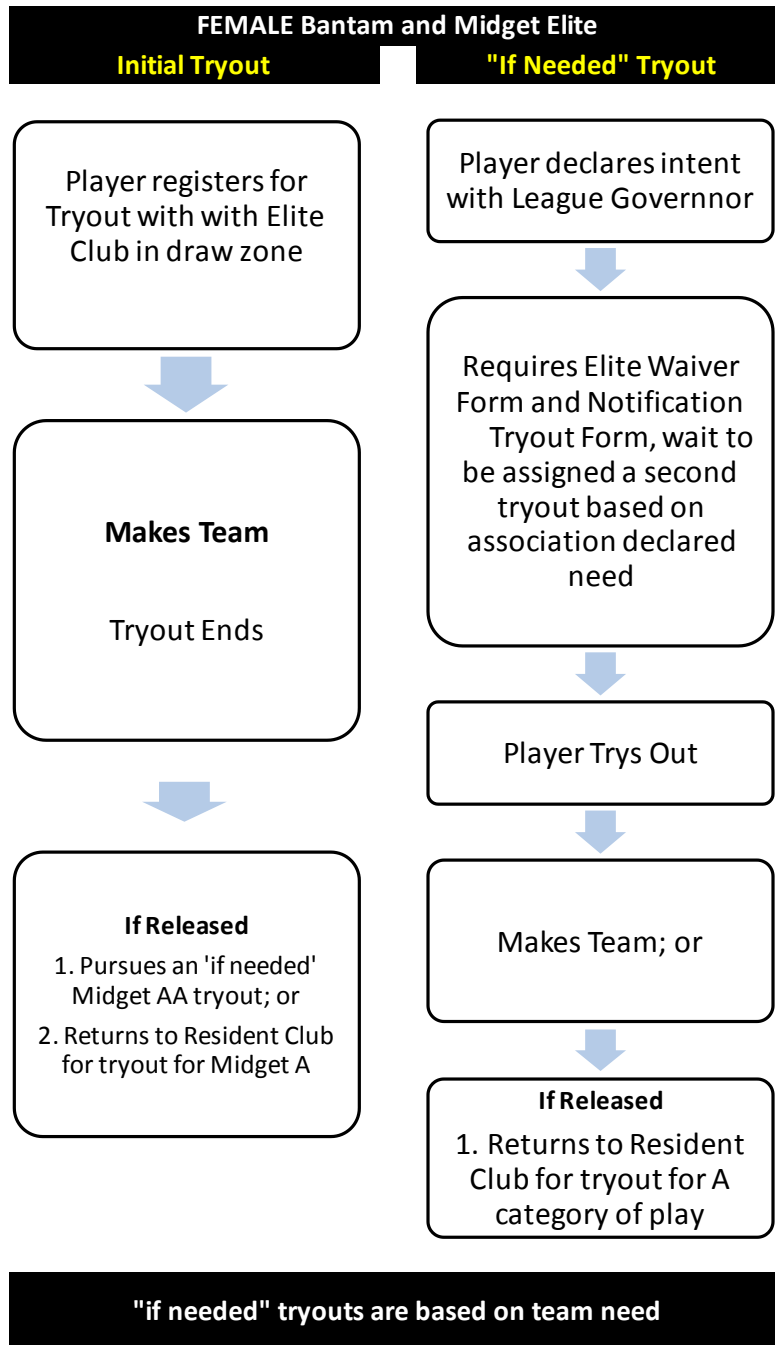
Upon application, 15 year old players who have been released by their resident Club will be allowed a single second tryout within Edmonton OR with another LMHA in the Midget REM 15 category of play. The tryout window will be no longer than 7 days. All players must understand and abide by the return dates.

g. Female ADM

MIDGET AAA



BANTAM and MIDGET ELITE



4.11.4 Imports in Hockey Edmonton

- a. The Alberta Development Model determines the Elite Try Out Process opportunities for players involved in participation of teams within the Elite hockey stream.
- b. Imports must be noted as imports on the HCR Official Team Roster.
- c. Any player residing within the association boundaries and attending a post-secondary educational institution and enrolled in post-secondary classes will not be considered as an import player.
- d. All import players will be returned to their resident LMHA at the end of the hockey season.
- e. Import players wishing to return to the Club where they played the previous season, must apply to the ADM Player Movement Committee for approval by July 1st (required form on Hockey Alberta website).
- f. The import player declares their interest to the respective ADM Representative who will then direct them to their next tryout – either within Edmonton or a rural association. Player assignment will be made within 24 hours of the player's declaration of interest to the League Governor. This gives a player the opportunity to try out for another team without delay. Imported players must report to the Hockey Edmonton (Zone 8) Major Midget AAA, Minor Midget AAA, or Bantam AAA team which they have been assigned. Players failing to report shall be considered released back to their LMHA.
- g. An import player who goes back to their resident LMHA, and is assigned to a team in HCR with any category team in that LMHA, will not be allowed back into the Hockey Edmonton Elite tryout process during the current season. .
- h. If an import player is not successful on their 'if needed' try out for Hockey Edmonton (Zone 8) Major Midget AAA, Minor Midget AAA, or Bantam AAA team then the player shall return back to their resident LMHA.

4.11.5 Unforeseen Circumstance

A committee consisting of: the Hockey Edmonton (Zone 8) Minor Administrator Coordinator, Hockey Edmonton (Zone 8) Minor Regulations Coordinator, Elite Committee Chairperson and the respective Hockey Edmonton Major Midget AAA, Minor Midget AAA, or Bantam AAA director will deal with any situation not covered by the above rules.

4.11.6 Infractions

- a. The Hockey Edmonton Discipline Committee will enforce a minimum suspension of 5 league games to any coach and/or team official who is found guilty of not adhering to the tryout deadlines.
- b. Any infraction of failure to adhere to the Operating Directives will result in an indefinite suspension to the hockey director and/or head coach of the team involved.
- c. Clubs found in violation of the Operating Directives face a fine of up to \$1,000.

5.0 PLAYER MOVEMENT

5.1 Overage Player Approval

All players must play within the division in which they are eligible unless the Zone Minor Regulations Coordinator otherwise approves. The decision is at the Hockey Alberta representative's discretion. The application for overage player approval must be made in writing prior to November 15.

- a) Follow all criteria and steps as outlined on Hockey Alberta's Application for [Overage Players Application](#).
 - Application forms and proposed guidelines for overage approval are available at Hockey Edmonton (Zone 8) office or from the club, district, or operating area registrar.
 - The overage approval procedure requires signed consent from the parent, operating area president, club or district president, and Zone Minor Administrator Coordinator. Final approval rests with the Hockey Alberta representative.
 - No overage player can play in any game without approval.
 - If participating in a tournament, the tournament committee must be notified and approve use of the overage player before participation in the tournament.
 - Overage players cannot play in provincial tournaments.
- b) Hockey Edmonton (Zone 8) also requires overage players to meet the following criteria to maintain status for the current hockey season:
 - The original circumstances for approval have not changed.
 - The player cannot be in the top twenty-five (25) in league scoring.
 - The player must be in the bottom 1/4 of their team in penalty minutes.
 - Any major penalty incurred will move the player back to their proper age division.
 - Any match penalty will result in suspension for the remainder of the playing season (which can be appealed through the proper appeal process).
 - Overage players are not eligible as affiliates.
- c) All head coaches are responsible for letting the team that they are playing know that they have overage players. The overage player must be clearly marked on every game sheet with (OA) beside the player's name or the coaches could face discipline.
- d) All game sheets must be faxed or emailed (as a pdf file) to the Zone Minor Regulations Coordinator.

- e) Head coaches, club, district, or operating area presidents, and the Hockey Alberta representative will be responsible for overseeing that all the overage criteria is met and maintained.
- Failure to comply with and maintain the above noted conditions will result in immediate removal of the player's overage status.

5.2 Player Acceleration

While player acceleration is not recommended, Hockey Edmonton recognizes that there are unique and exceptional circumstances when it may be in the best interest of the player or the program.

- a) For Novice, Atom, Peewee, Bantam and Midget player acceleration, the following criteria and process will apply:
- Only players in their final year of eligibility in a division will be eligible to apply for acceleration to the next division of play.
 - The club, district or operating area must support the acceleration, before it will be considered.
 - Players wishing to accelerate must apply to the Player Movement Committee.
 - Underage players will participate in the identical evaluation process used by the club, district or operating area for all players in the division.
 - Underage players must be ranked in the top third of the top team in the highest category (e.g. Tier 1 or AAA Major) in the division they are moving to.
 - Permission from the Player Movement Committee must be received prior to the player engaging in any on ice activity.
- b) Player acceleration from Initiation and Timbits categories to Novice is not permitted for any reason.
- c) Deviation from this policy for the purposes of completing rosters for teams where player numbers are restricted may be considered. These exceptions must be presented to and approved by the Hockey Edmonton Player Movement Committee.

5.3 Hockey Edmonton (Zone 8) Player Movement Committee

The Hockey Edmonton Player Movement Committee (PMC) was established to support a player first focus. Applying to the PMC does not guarantee a position with a team in another association and may also affect a player's opportunity to make a team in their primary association due to timelines and roster cut down dates.

- Players who would like to move to a different club, district, or operating area without changing their resident address, may apply to the Player Movement Committee.
 - The PMC will consider requests to move to the alternative club, district or operating area within the district where the player resides, but not requests to move to a hockey program in a different geographic district.
- PMC decisions are for the current playing season only. All players will be returned to their primary association at the end of the season.
- With appropriate documentation, the following may be supported as a rationale to for player movement:
 - Player would like to try out with another team of a higher category.
 - There isn't a team in the player's age division in the primary association.
 - The team in the player's age division in the primary association is full.
 - The primary association and the club, district, or operating area to which the player is applying to move has joined together to form a team.
 - Other extenuating circumstances.
 - a. Travel within Edmonton is not considered to be an extenuating circumstance
 - b. Allegations are not considered to be an extenuating circumstance
- Player movement will not be permitted if that movement results in another player not having a place to play within Hockey Edmonton.
- Player movement applications must be submitted in writing to the PMC.
- Applications for player movement will be accepted from May 1 to 31 annually.

Players who register after this date must register with their primary club, district, or operating area.
- The Zone Minor Administrator Coordinator notifies the player's primary association and the prospective club, district or operating area that a player has submitted an application for player movement.
 - The primary association has to respond indicating their consent (or lack of) for the move.
- If consent is granted by both clubs, districts, or operating areas, the player is not required to provide any additional information, and the appropriate club, district, or operating area and their Registrars will be advised and take over the process.
- If consent is not granted by the primary association the next steps in the player movement process are:

- The Zone Minor Administrator Coordinator will generate requests for the following paperwork to be submitted:
 - a. A player statement on why movement is desired and the rationale as to why the request should be supported
 - b. Primary association statement on why they do not support player movement, in this particular instance
 - c. The accepting club, district, or operating area statement of need and consent
- The Zone Minor Administrator Coordinator ensures documentation is complete and submits the request to the PMC.
- The PMC reviews the submissions, and approves or denies movement.
- Notification of the decision will be sent out by the Zone Minor Administrator Coordinator to the parents/guardians of the player, and clubs, districts, or operating areas involved.
- All Decisions will be circulated in writing by the Hockey Edmonton PMC.
- If parties are dissatisfied with the decision, they may appeal through the Hockey Edmonton Appeals process.

6.0 AFFILIATION

The following clarifies the intended principles of player affiliation in Hockey Edmonton programs, ensuring all players are eligible and reducing the risk of having ineligible players participating in games as affiliates.

- a) Clubs, districts, and operating areas need a coordinated plan for affiliation that recognizes the best interest of the players and needs of all clubs, districts, or operating areas. The needs of Junior B and Junior C organizations should also be considered.
- b) The purpose of affiliation for EFHL (Community) Hockey is to supplement a team in case of illness, injury, or other forms of absenteeism on the team.
- c) The purpose of affiliation for Elite Hockey is to provide an opportunity for higher division or category teams to dress the maximum number of players allowable for a game in accordance with Hockey Canada Playing Rules.
- d) A player may be affiliated to only one team. An affiliated player must come from a lower tier, division or category.
- e) Initiation players will NOT be used as affiliate players.
- f) A hockey team may affiliate:
 - one hockey team from a lower division or category within their organization or Hockey Edmonton (Zone 8) while respecting residency requirements, or
 - up to 19 players from a lower division or category within their club, district, or operating area.
- g) Affiliations must be declared and filed with the respective sub registrar (approved in HCR and added to Official Team Roster) before an affiliated player is allowed to participate in any game with the hockey team to which he is affiliated.
- h) Affiliation will be accepted and endorsed up to and including November 15th of the current hockey season. Affiliation will only be recognized where:
 - there is written consent (email) from the primary association,
 - players are added to teams in HCR by the sub-registrar and identified as 'affiliates,' and
 - affiliates are approved by the Zone Minor Administrator Coordinator.
- i) Any player participating in any game as an affiliated player without approval and not registered in HCR is an ineligible player and team officials are subject to discipline in accordance with Hockey Alberta (Section A Minor Hockey 12).
- j) Clubs affiliating players from districts and operating areas must use the Hockey Edmonton (Zone 8) [Player to Player Affiliation Form](#). All required signatures must be in place.

- k) All teams outside of Hockey Edmonton (Zone 8) boundaries interlocking with the EFHL must submit a copy of their HCR Official Team Roster including affiliate players to the Zone Minor Administrator Coordinator by midnight of November 15th.
- l) All affiliations terminate at the end of the current hockey season.

6.1.0 Using Affiliate Players

- a) Before an affiliate player can play or practice for a team, written permission must be obtained from the affiliate player's head coach or designate each and every time the player is needed.
 - If a controversy over a player exists, Hockey Edmonton (Zone 8) will not recognize the affiliation until the matter can be resolved internally.
 - A player who has not been granted permission for affiliation will be deemed an ineligible player and subject to Hockey Alberta regulations (refer to Hockey Alberta Section A Minor Hockey 12.6).
- b) The team using the affiliate player is required to identify the player on the game sheet as an "A" (affiliate) and with the player's team number (i.e. NW482).
- c) Affiliates may be used for league, playoffs, provincial championships, exhibition and tournament games.
- d) Other than for goaltenders, affiliate players **may not** be used in Minor Hockey Week games.

6.1.1 Affiliation in Community (EFHL) Hockey

- a) For games within EFHL, the maximum number of players, including affiliate players, which will be allowed to be shown on any official game report must not exceed the total number of players registered on the team.
 - Teams can replace injured players and/or absent players with affiliated players to bring the team up to their roster size.
 - The team roster size will be reduced by one for each player that is under a suspension.
- b) Community (EFHL) teams participating in a Hockey Alberta Provincial Championship will be allowed to dress the maximum number of players allowable for a game in accordance with the playing rules.

6.1.2 Affiliation in Elite Hockey

- a) In addition to those mentioned below, the respective leagues may have additional regulations with respect to use of affiliates.

6.1.3 Affiliation in Junior Hockey

- a) Except for players who are affiliating with Junior A or WHL teams, players cannot affiliate to teams outside of Hockey Edmonton (Zone 8)

- Only Edmonton based Junior B and C Clubs will be allowed to affiliate Hockey Edmonton (Zone 8) club or district players.
- b) All affiliations must be filed with the Zone Minor Administrator Coordinator on an approved Hockey Edmonton Individual [Player to Player Affiliation Form](#).
- All affiliations to Junior must be endorsed by the Zone Minor Administrator Coordinator.

6.2 Number of Games

- a) A registered player is considered to have participated in the game when their name appears on the official game report, except in the case of an alternate goalkeeper.
- Alternate goalkeepers are considered to have participated in the game when they actually play. Participation must be noted on the official game report.

6.2.1 Atom, Peewee, Bantam, Midget and Junior Affiliates

- a) Providing affiliation has been properly filed, a player may play a maximum of 10 games with the hockey team to which they are affiliated.
- This excludes exhibition and tournament games.
- b) If a player plays more than 10 games with the hockey team to which they are affiliated, they are considered ineligible and subject to Hockey Alberta rules.
- However, if the player's registered team completes its regular season and playoffs before the player's affiliated team, the player may affiliate an unlimited number of times.

6.2.2 Novice to Novice Affiliates

- a) If a Novice player plays more than the permitted number of games with the hockey team to which they are affiliated, they are considered ineligible and subject to Hockey Alberta rules.
- b) A player affiliated to or within the Novice division may not play more than 5 games with the affiliated team in the current hockey season, excluding exhibition and tournament games.
- c) *Note that as per 6.2.1 above, Novice aged players affiliated to an Atom team may not play more than 10 games with the affiliated team in the current hockey season, excluding exhibition and tournament games.*

6.3 Substitute Goaltender

- a) Hockey Edmonton may allow, during any game, the use of a goaltender from another hockey team of equal or lower division or category if medical evidence or extenuating circumstances show that a hockey team requires a replacement goaltender.
- If the affiliate goalie is not available, permission can be obtained from the Hockey Edmonton (Zone 8) Regulations Coordinator to use a substitute goaltender from the same or lower tier, division or category from the same club, district or operating area.

- The head coach must provide sufficient evidence that the team's goaltenders are unavailable, or due to injury or illness to continue to participate in a game or games.

Approved games played as a substitute goaltender do not count as affiliate games played.

7.0 ARENA USE – RULES & REGULATIONS

7.1 Scheduled Ice Times

- a) All Hockey Edmonton teams requesting ice time at city-owned and operated arenas must be approved by the Hockey Edmonton Ice Management Committee.
- b) General guidelines of scheduling include time for the game or practice and fifteen minutes for scrape and flood between ice times.
 - You may NOT cancel the flood to get extra practice time. Teams found guilty of this practice will be charged.
 - Wait until the ice resurfacer is off and the gates are closed before you enter the ice surface or put equipment on the ice.
 - No one is allowed on the players' bench during ice resurfacing.
- c) Hockey teams are not allowed to take to the ice until the manager and/or head coach has received permission from the arena operator.
 - Teams must leave the ice at the appointed time, even though the game may not have gone for the regulation duration.
 - All players, coaches, equipment etc. must be off the ice at the end of allotted time.
 - The arena operator will indicate to the official or team representatives the end of the schedule time for practice or game. The team must then leave the ice.
- d) Users will appear not more than 1 hour before the scheduled ice time and will vacate the dressing room within 30 minutes after the ice time is over or when directed to do so by the arena operator.
 - Dressing rooms will be assigned 1 hour before the scheduled ice time.
 - No player will enter the dressing room without the supervision of a team official.
 - Head coaches or designate must be on site to supervise teams from arrival to departure.
- e) The arena operator will report to the Citizen Services (the Department), the name of any team or teams that fail to fulfill their scheduled time.
 - Any ice time that is booked and not used will be charged at the full adult rental rate.

7.2 Priorities

League or playoff games have priority at all times over practices or exhibition games, provided the games are recorded on the arena operator's schedule or a permit or contract is produced.

7.3 Game Cancellations

- a) The arena operator is the sole judge in deciding if ice conditions are suitable for play, and he is authorized to refuse permission for teams to take the ice.
- b) Only the League Governor, Referee, Ice Committee Chairperson or City of Edmonton Arena attendant can cancel a scheduled game or a game that is in progress.
 - No team can make a decision to not play a game or refuse to continue with a game that is in progress, under the guise of safety or any other reason.
- c) If the ice times are cancelled by the department, any payments made by the user group will be refunded for the specific times cancelled.
 - The game may or may not be rescheduled at the discretion of the applicable League Governor, Council Chairperson, or Elite Committee.

7.4 Weather

The safety of all participants in our program, on and off ice, is always of the utmost concern to Hockey Edmonton and is managed through a number of shared responsibilities.

7.4.1 Road Closures

With the diversity and magnitude of our league and schedule, Hockey Edmonton is not in a position to monitor road conditions for the 550 plus teams that participate in our Federation leagues nor our Elite leagues.

7.4.2 Shared Responsibility

As a parent or coach it is your responsibility to determine if the weather conditions are such that it is not safe for travel and govern yourself accordingly as to whether you choose to travel or not.

7.4.3 Community / Federation Weather Policy

- It is very rare that an arena is closed due to inclement weather. If an arena is closed the game is cancelled **and efforts will be made to reschedule the affected game.**
- It is very unlikely that Hockey Edmonton will cancel games due to inclement weather if the arenas are still open.

7.4.4 Community / Federation Rescheduling

Should a game not be played for any reason, it is very unlikely that the game that was missed will be rescheduled because Hockey Edmonton does not maintain any surplus ice that is available to reschedule games.

7.4.5 Notification

Should a scheduled league game not be played due to inclement weather or for any other reason, please notify your League Governor immediately. It is the responsibility of your League Governor to notify the applicable League Governor as soon as possible.

7.4.6 Referee Fees

Referees are paid for games they are scheduled to work. In the case of inclement weather, the referees will show up to officiate a game if the arena is open. Unless the arena has been closed; the scheduled teams are responsible for their share of referee fees for any game that is cancelled.

7.5 Collecting an Admission Fee

- a) The Hockey Edmonton (Zone 8) does not permit the enforced collection of any admission fee for spectators at arenas. We do encourage the use of a silver collection for those people who wish to help support the Hockey Edmonton program by voluntarily donating money at the gate.
- b) The exception to this directive is:
 - playoffs,
 - tournaments,
 - Minor Hockey Week, and
 - provincials.

7.6 Conduct in Arenas & Venues

- a) Hockey Edmonton (Zone 8) members of member organizations will not block public access or emergency exits with litter, equipment, or hockey paraphernalia.
- b) Teams and/or players can only run pre- or post- game preparations or training in approved areas. These are not available in all arenas.
- c) Vary drills over ice surface, change locations frequently.
 - Severe rutting may result in cancellation of rentals and charges for additional ice maintenance.
- d) Teams and/or players will not participate in public skating sessions dressed in or using hockey equipment.
- e) The head coach is responsible for the conduct of their players at all times. Disorderly conduct before, during, or after the game, on or off the ice, in the building, or surrounding grounds will not be tolerated.
 - Minor aged players shall not be left unsupervised at any time while participating in any hockey related activities whether at a game, practice, tournament, in a hotel, or participating in a special event.

- Players who leave the ice for equipment repairs, injury, illness, game ejection etc. must be accompanied to the dressing room and supervised by an adult.
 - The head coach may be suspended due to failure to provide adequate supervision.
- f) No players shall direct a puck toward the spectator area during warm-ups and non-playing time.
- g) Each team will be responsible for locking its own dressing room while unoccupied.
- Dressing rooms are to be left clean.
 - Head coaches or designate must inspect the dressing room before/after all players arrive/leave.
 - Cost for cleanup and/or damages will be billed to the team's club, district, or operating area.
- h) The arena operator has the authority and responsibility to enforce all regulations.
- The arena operator will note any inappropriate conduct on the daily schedule form.
- i) The arena operator has the authority to evict or ban anyone who has failed to follow rules or respond to warnings.
- j) Any members of member organizations who are found responsible for theft or damage to property may face suspension and be held financially responsible.
- k) Hockey Edmonton investigates any complaints or reports of misconduct at a civic or public facility as a good of the game incident and may apply suspensions.
- l) Criminal action and restitution may accompany any organization suspensions.

8.0 GAME OPERATIONS

8.1 Official Rules

- a) All members of member organizations must comply with the Official Rule Book from Hockey Canada and Hockey Alberta except as modified by the Hockey Edmonton (Zone 8) Bylaws and Operating Directives.
- b) It is the responsibility of head coaches and managers to ensure that all players and anyone else connected with your team thoroughly understand the contents of this Operating Directive.

8.2 Official Season

League play starts with finalized schedules as received from Hockey Edmonton Ice Administrator or League Governor(s). Head coaches and managers may arrange their own exhibition games prior to the start of the league schedule by submitting the appropriate permit application for approval.

8.3 Team Management & Supervision

- a) The head coach shall at all times be responsible for the conduct of their team, including fans and players.
- b) The head coach will designate one or two (preferably) responsible adults in the team dressing room before and after each ice time.
 - These adults may be any team official or adult selected by the head coach or team manager.
 - Dressing rooms are only available ONE hour before the game. Due to scheduling, available space, and supervision requirements.
 - They will endeavor to prevent disorderly conduct, bullying and vandalism in any form.
 - Use of electronic devices that have capability to take, record, and store images and videos is not permitted in dressing rooms or washrooms.
 - Failure to comply with this supervision may result in the suspension of the head coach for a period of at least one game.
 - Any adult found complicit with any undesirable activity will receive an indefinite suspension.
- c) In their absence, the head coach will designate another registered team official to take responsibility of the team.
 - The responsible person will prevent disorderly conduct before, during or after the game, on or off the ice, and any place about the rink.
 - Failure to provide this responsible person shall ensure an automatic forfeiture of the game.

- d) Minor aged players shall not be left unsupervised at any time while participating in any aspect of hockey activities whether at a game, practice, at a tournament, in a hotel or participating in a special event.
- Players who must leave the ice for equipment repairs, injury, illness, game ejection etc. must be accompanied to the dressing room and supervised by an adult.
 - The head coach may be suspended due to failure to provide adequate supervision at all times.
- e) In compliance with Hockey Canada Rule 81(e), at the end of each period, all players must remain on their respective players' or penalty bench until directed off the ice by the referee.
- The visiting team shall leave the ice first, unless otherwise directed by the referee.

8.4 Scorekeeping and Timekeeping

- a) The Ice Operations Committee in consultation with all councils and leagues will recommend a duration for all Hockey Edmonton (Zone 8) games at the Hockey Edmonton April General Meeting and for ratification by the Board of Directors, at the May General Meeting.
- b) The following shall apply to all EFHL games in Hockey Edmonton's (Zone 8) program in the Novice through Midget Divisions where stop time is the normal timing procedure.**
- c) The visiting team shall provide a scorekeeper
- d) The home team shall provide a timekeeper.
- e) The timekeeper will, without exception, start the game clock at the scheduled time and ensure that all games end on time.
- f) There will be NO TIMEOUTS in any EFHL game.
- g) Federation program will follow the 5 minute/ 2 minute method of ending games.
- When there are five minutes remaining in the assigned ice slot and there are in excess of two minutes remaining in the hockey game, the game clock shall be set for 2:00 minutes.
 - These two minutes of stop time shall be played to a conclusion of no time remaining using the final five minutes of ice time remaining.
 - The referee shall direct the timekeeper to set the clock at 2:00 at the stoppage of play that occurs as near as possible to five minutes of remaining ice time.
 - Any penalties that are being served or any delayed penalties shall continue to be served in the last two minutes of the game in accordance with the appropriate Hockey Canada penalty time procedures.

- For example, ice slot ends at 19:45. At 19:40 there are 5 minutes and 21 seconds of playing time remaining in the game. Set the clock at 2:00 and continue play in order that the game will end at or before 19:45.
- h) If play is stopped at any time to deal with circumstances (such as a serious injury or a facility equipment failure) that will likely delay the game beyond the assigned ice slot, then play shall not be resumed.

8.5 Officiating

- a) In compliance with Hockey Canada Rule 5.2 (k), if both the referee and linesmen appointed are prevented from appearing, the head coaches of the two competing teams shall agree on a referee and one or two linesmen.
- If they are unable to agree, they shall appoint a player from each team to act as officials.
 - If the regularly appointed officials appear during the progress of the game, they shall replace the temporary officials immediately.
 - To avoid having to place the demand of officiating on players, coaches should bring their skates and CSA approved hockey helmet to all games.
- b) If for whatever reason the linesmen appointed are prevented from appearing or, during the game, a linesman is unable to continue due to injury or illness, the referee shall have the power to appoint someone if they feel it is necessary.
- c) If for whatever reason the referee appointed is:
- prevented from appearing, one of the linesmen shall perform the referee's duties.
 - unable to continue due to injury or illness,
- the referee shall select a linesman to replace them as the referee for the balance of the game.
- d) No one, other than the Hockey Edmonton (Zone 8) President, League Governor, or the officials working the game will be allowed in the Game Officials room at any time.

8.6 Equipment

- a) Each home team is to supply six (6) pucks in good condition for use in the game. Teams provide their own pucks for warmup.
- b) If team colours conflict during a game, the home team must change uniform colours so as not to conflict with the visiting team colours.
- c) Players' protective equipment and all other equipment must abide with the most current edition of the Hockey Canada Official Rule Book. In addition to this:
- It is a best practice for athletes of all ages to wear a mouth guard. Coaches are to educate athletes and their parents and to encourage this practice on their team. Parents need to

ensure their children make informed decisions about this and be aware of consequences should their child not wear a mouth guard.

- Referees do not enforce this practice. They enforce the rule of proper wearing / use of equipment.
- While it is not a recommended practice for players who are not able to participate in the game to be on the players bench (e.g. injury / illness); in order for said player to be on the bench the player is required to have on a helmet, neck guard and jersey, as well as be on the game sheet designated as NP (non-participating).
 - a. The player will count in official player roster counts.

d) On-ice instructional and coaching staff equipment requirements include:

- All adults engaged in activity must wear at minimum a CSA approved hockey helmet. Failure to do so will result in suspension.
- If an individual under the age of 18 is part of the coaching or instructional staff, a helmet with full face and neck protection is required for on ice activities. Full equipment is recommended.

8.7 Game Sheets

a) All Game Sheets are to be made out by the manager or head coach at least fifteen (15) minutes before game time.

- Game Sheets must be signed by a team official, named on the teams HCR roster, before starting play.
- Teams must PRINT player's first and last name on the front of the Game Sheet or affix labels to each page of the Game Sheet.
- Coaches are required to have an HCR Official Team Roster (electronic or printed) in their possession for verification of the player eligibility.

b) Only coaches and bench staff registered on the teams HCR Official Team Roster are allowed on the bench during a game.

c) If a team does not appear for a regular scheduled game, the team in attendance will fill out the Game Sheet, as noted above, have a referee sign same and return to respective director, recording the score of 3 to 0 in its favor.

d) Head coaches and managers of all Hockey Edmonton (Zone 8) teams are responsible for entering game stats and uploading a PDF copy of the Game Sheets and Incident Reports to the Hockey Edmonton website within twenty-four (24) hours of the completion of the game or tournament.

- If there are Incident Reports, a copy of it and the game sheet is to be provided immediately to League Governors

- For exhibition and tournament games completed Game Sheets and Incident Reports, if any, are to be provided to Zone 8 Discipline and Sanctioning Coordinator.

8.8 Games & Tournaments

- a) Hockey Edmonton supports the philosophy and principles of long term player development (LTPD) and expect that teams will have practice to game ratios that fall in line with current LTPD guidelines.
- b) Head coaches and managers of all Hockey Edmonton (Zone 8) registered hockey teams must have approval for all local exhibition and/or tournament games from their respective Operating Area Director(s) before playing the game (refer to Section 8.9: Travel Permits).
- c) Players, coaches, managers and trainers of all Elite Hockey Edmonton (Zone 8) teams will be subject to the same discipline for penalties in exhibition or tournament games, whether games are in the city or out of town.
- d) Hockey Edmonton (Zone 8) teams will not be allowed to participate in exhibition or tournament games prior to September 1st or after May 1 of the current playing season unless otherwise approved by the Hockey Edmonton Board of Directors.
- e) Exhibition or tournament games will not be allowed to interfere with regular scheduled games.
- f) All tournaments operated by Hockey Edmonton (Zone 8) member organizations must be approved in writing by the Hockey Edmonton Board of Directors.

8.9 Travel Permits

- a) Whenever a team plays an exhibition game or in a tournament they must acquire an exhibition or [travel permit](#) in advance.
- b) All Hockey Edmonton (Zone 8) teams must complete the appropriate online Permit form available on the Hockey Edmonton website.
- c) The permits are no cost and are granted with the following conditions:
 - **Travel Permits (Within Province)** – all Hockey Edmonton (Zone 8) and interlocking teams must have a travel permit approved online by their respective zone category director or designate.
 - **Travel Permits (Out of Province)** – all Hockey Edmonton (Zone 8) teams, traveling out of province must submit application to their appropriate Council for approval and then approval by Hockey Edmonton. US travel, for the purpose of playing hockey, is managed in the same manner as out of province travel not as international travel.
 - **Travel Permits (International)** – teams contemplating international travel must refer to Hockey Alberta and Hockey Canada regulations for approval guidelines, protocols, timelines and fees. Hockey Edmonton (Zone 8) requires at least 12 weeks before travel

because this permit requires approval from Hockey Edmonton, Hockey Alberta, and Hockey Canada.

- d) All Game Sheets and Incident Reports are to be uploaded to the Hockey Edmonton website, with a copy of Incident Reports provided to the League Governor within 24 hours.
 - If no Game Sheets are received, no further travel permits will be issued.
- e) All travel permits for interlock teams must follow procedures set up by their respective zone team. In addition, they will use the Hockey Edmonton permit process to ensure that the respective League Governors are aware of their schedules and impacts that same have on league schedules.

Tournament Sanctions: All requests for Tournament Hosting Sanctions originate with an application on the Hockey Edmonton website which is routed for concurrent review and approval to:

- The Operating Area's District President (or designate),
- The League Governor,
- The appropriate Referee Assignor,
- Discipline, and
- The appropriate Director - Community Hockey, Elite Hockey, Federation Female Council – who may bring the request to their next council

During the review of the Tournament Sanction application if there is a question of any nature the application will not be approved until reviewed by the Hockey Edmonton Executive.

Once approved via the above process Hockey Edmonton staff will access the Hockey Alberta sanctioning portal and enter the relevant information. Approved Tournament Sanctions will be posted on the Hockey Alberta website.

8.10 Hockey Edmonton Championships

8.10.1 Standings Tie Breaking Formula

- a) The website standings feature various sorts but, in most instances, do not reflect tie breaking formulas. When teams are tied in points the following criteria are used to place the teams in the correct standing for the playoff schedules (based on the last round only):
 - the team with the best record between the tied teams,
 - the team with more wins,
 - the team with the least losses,
 - the team with the best goals for minus goals against,
 - the teams with the most goals for,
 - the team with the least goals against, or
 - coin toss,

8.10.2 Game Codes

- a) On the website, there is a game code on the left of the schedule. The numbers are not necessarily sequential.
- b) The last 2 digits of this game code are the game # for purposes of placing teams in the correct game.

8.10.3 Tournament Format

- a) All Divisions and Tiers are using a tournament format in 2016
- b) Numbers of teams in each Tier determines how many pools and teams in a pool
- c) Seeding is based on Round 3 Standings and is the same in all Divisions and Tiers

8.10.4 Hockey Edmonton Championship Game

- a) All Divisions and Tiers will have a single championship game.
- b) Sudden Victory Overtime will be used if necessary.
- c) There will be NO TIMEOUTS in City Championship games.
- d) Use the 5 minute / 2 minute procedure to end the third period when time is insufficient (refer to 8.4: Scorekeeping & Timekeeping).

8.10.5 Overtime

- a) The teams will not change ends for the overtime period.
- b) To commence overtime:
 - The face-off will be at center ice, and
 - Each team will place six players (one may be a goaltender) on the ice – subject to penalties.
- c) Overtime shall be:
 - Stop time.
 - Played in 1 minute increments (player substitution is allowed).
 - The timekeeper will sound the horn after each 1 minute increment (until the teams are reduced to two players).
 - At the end of each 1 minute increment both teams will remove 1 player from the ice.
 - Play will be resumed immediately at the nearest face-off spot in the same zone to the place where the puck was when play ended.
 - At the end of the next minute increment, the horn will sound and an additional player will be removed by each team.
 - The 1 minute increment process will continue until each team is reduced to 2 players on the ice.

- Once each team has been reduced to **2 players**, the one minute increments will end and the clock will be set to **6 minutes**.
- There shall be no further reductions or additions of players (each team will have 2 players on the ice).
- The face-off will be at the nearest face-off spot in the same zone to the place where the puck was when play ended.
- Stop time play will continue until the 6 minute increment has expired.
 - If required, a second 10 minute sudden victory period will be played (with 2 players on the ice for each team).
 - The face-off to commence play of the 10 minute sudden victory period will be at center ice. The face-off at all other times will be at the nearest face-off spot in the same zone to the place where the puck was when play ended.
- Teams may substitute any player or players on the fly at any time during the overtime.
- Teams may remove goaltenders at any time during the overtime.

8.10.6 Penalties in Overtime

- a) During overtime, when teams are reduced to 2 players, time penalties incurred or unexpired, which may leave a team shorthanded, will result in a penalty shot(s) being awarded to the non-offending team for each penalty.
 - If, due to time penalties, a team is reduced to 2 players and another time penalty is incurred, the offending team will serve the most recent time penalty and a penalty shot(s) will be awarded to the non-offending team for each penalty with unexpired time.
 - At no time will a team be required to have less than 2 players on the ice.
- b) If each team has an unexpired time penalty or penalties when teams are reduced to 2 players; for each penalty with unexpired time, a penalty shot will be awarded to the non-offending team.
 - The team with the least time to serve will shoot first (if this cannot be determined then the home team will shoot first).
 - Each penalty shot awarded must be shot.
 - If the teams are still tied, overtime will continue.
- c) For 2 game final format in the championship series, any unexpired penalty(ies) at the end of regulation time in game 2 do not carry forward to the overtime.

8.10.7 Playoff Scores

- Scores and penalties **MUST** be input and game sheets, along with any incident reports, must be input on the respective league websites immediately after each playoff game is finished. League Governors are to be provided with a copy of all incident reports immediately.

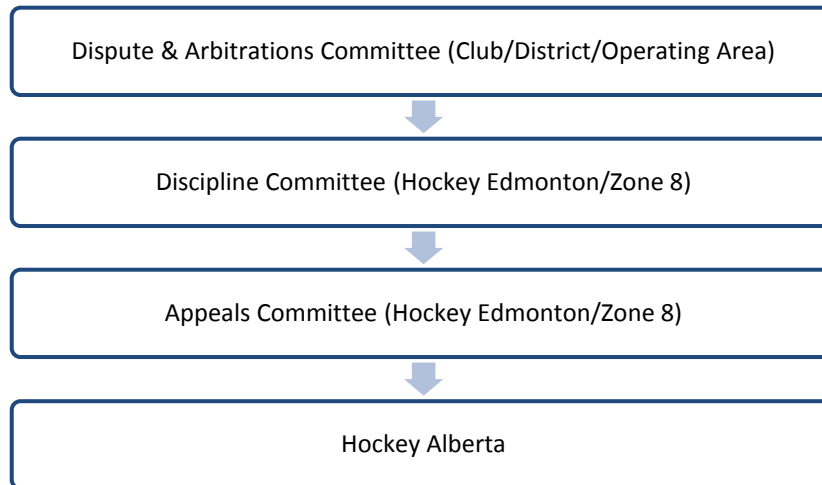
8.11 Suspensions

- a) Hockey Edmonton (Zone 8) will follow the discipline guidelines under the [Hockey Alberta Bylaws and Regulations \(Section A Minor Hockey clause 12 Discipline\)](#).
- b) All Hockey Canada Rule violations will be dealt with by the League Governor and administered according to Hockey Canada Minimum Suspension Guidelines.
 - Appeals will be allowed as set this Operating Directive (refer to 9.0: Appeals).
- c) The League Governor must be kept informed of all suspensions.
 - After uploading same to the league website, the home team will send the master copy of the Game Sheet, including Incident Reports, to the League Governor within 24 hours of the end of the game.
 - The League Governor will submit the Games Sheets and Incident Reports to the Zone Discipline and Sanctioning Coordinator within a timely manner.
 - Altercations before or after a game by players, coaches or managers written up by a referee on the Game Sheet and accompanied by a write-up on an official Incident Report form will be dealt with by the League Governor.
 - Altercations that are not noted on the Game Sheet will be dealt with as a Good of the Game incident.
- d) Anyone removed from a game will go directly to their respective dressing room.
 - If any individual causes further disorderly conduct during or after the game, they will be subject to further disciplinary action.
- e) Excessive penalties by players, teams, or team officials will be dealt with by the Discipline Committee based on recommendations from the League Governor
 - In addition to the minimum suspension guidelines, the League Governor may recommend up to a maximum of three additional game suspensions for repeat or severe offenses to the Discipline Committee.
 - Where a team official is assessed a Game Misconduct, they shall receive, in addition to the game in which they receive the Game Misconduct an additional one game suspension.
 - Where a team official receives a second Game Misconduct in the same season, they shall be suspended for a minimum of the next three) league or play-off games.
 - When a team official receives a third Game Misconduct, in the same season, they shall be suspended until dealt with by the Discipline Committee.
 - If the Discipline Committee is of the opinion that a team is being assessed too many penalties of a serious nature, then the head coach may be liable to suspension for failure to control their team.

- f) No suspended player or team official is allowed on the bench, in the timekeeper's/penalty box, dressing room or within 50 feet of the players' benches during a game.
- g) Any team official who plays an ineligible player may forfeit all games played with said player and will be subject to immediate indefinite suspension until their case has been heard by Hockey Alberta and terms of suspension determined by the Hockey Alberta President (Hockey Canada Rule 16, Hockey Alberta Section A Minor Hockey 12.6 & 12.8). When a player or team official is assessed a penalty which renders him ineligible to participate in the next game, it is the responsibility of the head coach to ensure the player/team official has been cleared by the proper authorities before permitting participation.
- The head coach should check the Hockey Alberta Minimum Suspension Guidelines to determine whether or not there is an automatic suspension associated with a rule violation on the Game Sheet.
 - Failure to determine terms of suspension or obtain clearance will result in a Hockey Canada Rule 16 violation and indefinite suspension until the matter can be heard by Hockey Alberta.
- h) For purposes of serving suspensions, Minor Hockey Week games, sanctioned Hockey Alberta tournament games may be considered as regular league games as approved by the Discipline Chair or an appointed representative.
- i) Hockey Canada rule (5.1 (d)) that states that the referee's decision is final and not subject to appeal. Hockey Alberta has a policy in place that similarly states that since the referee's decision cannot be appealed, the assessment of a minimum suspension, in accordance with that call, cannot be appealed.
- If, upon reviewing the documentation and referee's report, Hockey Edmonton (Zone 8) chose to assess the minimum suspension in accordance with the Hockey Canada Regulations, then the investigation for this infraction is complete and the file is closed.

9.0 HOCKEY EDMONTON APPEALS

- a) Hockey Edmonton (Zone 8) members of member organizations can appeal decisions made about discipline or actions undertaken as a result of the outcome of an investigation. When decisions are made relating to the rules on and off the ice, those decisions can be appealed, to the next level of authority, as shown below:



- b) Hockey Edmonton (Zone 8) requires that all member clubs, districts, and operating areas set up and maintain a Disputes & Arbitration or similar committee to attempt to mediate any disputes before issues come to the Appeal Committee.
- c) The Discipline Committee is responsible for all game and conduct related discipline and hearings including “good of the game” incidents.
- d) The Appeal Committee responsible to deal with all appeals regarding game, conduct, and registration. This committee will follow the appeal processes as defined by Hockey Alberta.
- The Appeal Committee shall consist of a chairperson (Hockey Edmonton Discipline chairman or designate), together with two or more members of the Hockey Edmonton Executive Committee.
 - Each member, except the chair of the Appeal Committee is entitled to one vote and in the event of a tie; the chairperson shall cast a deciding vote.
 - A quorum shall consist of at least three members. In the event that a quorum cannot be achieved, the chairperson shall be entitled to nominate such other members as necessary to provide a quorum.
 - Additional member can be organization representatives of a district, club or operating area, Hockey Edmonton (Zone 8) division directors, council or standing committee

chairpersons or district or club representatives of the Registration or Discipline Committee.

- Members are ineligible to sit on the Appeal Committee if there is a conflict of interest or if they represent the district, club, operating area or category from where the appeal originates.
- e) Appeals as a result of a suspension from a Hockey Canada Rule violation cited by a Referee and a subsequent minimum suspension as defined in Hockey Edmonton (Zone 8) or Hockey Alberta Minimum Suspension Guidelines will not be entertained.
- The referee has full authority and the final decision in all matters under dispute in a game. This decision is final on all questions of judgment and not subject to appeal.
 - An appeal to reduce a minimum suspension cannot be entertained; however, an appeal to increase the suspension terms may be (HC Rule 5.1(d)).
 - Minimum suspensions are determined by Hockey Alberta Minimum Suspension Guidelines.
- f) Members of a member organization can appeal the whole or any part of a decision or ruling made by or in respect to:
- suspension imposed by any division director, zone, district or area director/chairperson or committee chairperson,
 - official protest, if the member of a member organization considers an improper interpretation of the rules was made,
 - suspension imposed by the Hockey Edmonton (Zone 8) President or designate under Operating Directive 10.5 Hockey Edmonton's Ability To Discipline.
 - decisions, rulings or findings of any nature whatsoever by any division director, district or area director/ chairperson or committee chairperson,
 - any further matters pertaining to the conduct of players or team official at the request of the Hockey Edmonton (Zone 8) President, or Discipline Committee Chairman or any division director, zone, district, or area director/chairperson or council chairperson, and
 - decisions, rulings, or findings of any nature that the Discipline Committee find to have been made without full disclosure of facts that would, in their opinion, have altered a disciplinary decision.
- g) Members of member organizations may not appeal a minimum suspension resulting from a [Hockey Canada Rule](#) violation cited by a referee.
- h) To initiate an appeal with Hockey Edmonton (Zone 8), members of member organizations must follow the procedure below.

- All appeals must be submitted in writing (Notice of Appeal) and include:
 - a statement of the decision which is being appealed, including a copy of the written decision, if any,
 - concise statement of the grounds for appeal,
 - concise statement of the facts alleged by the appellant, and
 - a summary of evidence which the appellant intends to produce at the hearing.
 - The Notice of Appeal must be submitted to Hockey Edmonton no later than seven days from the notification date of the decision or ruling being appealed.
- i) The Notice of Appeals must be accompanied by the appeal fee as determined by Hockey Edmonton (Zone 8).
- The standard appeal fee is shall be linked to the Hockey Alberta First Stage Appeal Fee – currently \$300.00
 - The appeal fee shall be paid by way of cash, money order, or certified cheque.
 - If Hockey Edmonton determines that it is in their best interests to retain a lawyer for the purposes of the appeal, the appeal fee shall be increased to \$1,500.00.
 - If the Appeal Committee does not allow the appeal, then the costs of Hockey Edmonton in defending the appeal (including solicitor and client costs) are deducted from the appeal fee. If there is a balance remaining, it shall be returned to the member of a member organization.
 - If the costs of Hockey Edmonton in defending the appeal (including solicitor and client costs) are greater than the appeal fee, then the person who brought the appeal must reimburse Hockey Edmonton for the balance.
- j) When Hockey Edmonton (Zone 8) receives a Notice of Appeal and appeal fee, the Appeal Committee will hold a hearing within five business days.
- If a hearing cannot be held within the above time limits, due to circumstances beyond the control of the Appeal Committee, it will hold a hearing as soon as practical.
 - The Appeal Committee will set a date for the hearing and notify all affected parties.
 - Failure to notify all affected parties or any one of them shall not affect the validity of any decision made.
 - All hearings conducted by the Appeal Committee shall be conducted fairly and impartially.
 - All affected parties are entitled to be present, represented by a barrister, solicitor, or agent.

- The Appeal Committee will determine an appropriate format and conduct the hearing including whether:
 - evidence needs be presented,
 - evidence will be given under oath or not,
 - proceedings are recorded, and
 - cross-examination is permitted.
- A written decision will normally be delivered no later than forty-eight business hours after the completion of the hearing.

10.0 CONDUCT & FAIR PLAY

10.1 RESPECT the GAME

- a) In the interests of sportsmanship and fair play, all those involved in minor hockey shall observe the tenets of fair play as identified in the [Hockey Canada Fair Play Code, Respect in Sport](#) principles and practices as well as Hockey Edmonton (Zone 8) [RESPECT the GAME program](#).
- b) The RESPECT the GAME program:
 - commits members of Hockey Edmonton member organizations to promote and honor the values of fun, respect, and positive development by eliminating unacceptable behaviour, and
 - provides all members of Hockey Edmonton member organizations the opportunity to report incidents that may infringe on the RESPECT the GAME -program and fair play.

10.2 Fair Play Codes

All players, coaches, parents and officials are required to sign a [Fair Play pledge](#) to that effect before being allowed to participate in the minor hockey program in Edmonton.

10.3 RESPECT the GAME Incident Reports

- a) [Incident Report Forms](#) for reporting conduct that contravenes the RESPECT the GAME are available on the Hockey Edmonton website.
- b) An Incident Report may be submitted by any spectator, parent, coach, manager, referee, league official, or rink attendant.
- c) An Incident Report must contain:
 - the name of the offending individual,
 - the team with which the individual is associated (if applicable),
 - the names of witnesses (if any), and
 - a clear statement of the conduct being reported.
- d) Incident Reports must be submitted to Hockey Edmonton and will be forwarded to Hockey Edmonton Operations for processing as part of the Respect the Game program.

10.4 Minimum RESPECT the GAME Suspensions

- a) “RESPECT the GAME Minimum Suspensions” are applicable to players, coaches, or bench staff whose conduct on or off the ice is deemed to be unbecoming or detrimental to the game and was not addressed on a game sheet and game incident report (by the referee because of an infraction of a Hockey Canada playing rule), including but not limited to anyone:
- in or on arena property who are there as a spectator, player, parent, team official, referee, etc. who are not or cannot be written up on the Game Sheet,
 - traveling on team buses, staying in hotels, or as billets while participating in hockey tournaments, or
 - associated with Hockey Edmonton (Zone 8) as a: Board and Committee Member of Hockey Edmonton, one of its Clubs, Districts, or Operating Areas; Staff; Official (on or off-ice), etc.
- b) The offender shall be suspended from all hockey activities with all teams the offender is associated with during the period of their suspension.
- c) In addition to the following suspensions, the offender may be required to take, and provide proof of, the online [Respect in Sport](#) program.

A table of “RESPECT THE GAME Minimum Suspensions” for typical unbecoming conduct can be found at the end of this section.

10.5 Hockey Edmonton’s Ability to Discipline

- a) The Hockey Edmonton President shall have the power to suspend summarily any player, coach, trainer, manager or official of any team under the auspices of Hockey Edmonton for any conduct on or off the ice that is deemed to be unbecoming or detrimental to the game. Such suspension to be effective until dealt with by the Discipline Committee.
- This authority may be delegated to Hockey Edmonton officials.
- b) The Hockey Edmonton President can prevent any spectator from viewing any game or other activity or entering a facility to view such game or activity under the auspices of Hockey Edmonton for any conduct that is deemed to be unbecoming or detrimental to the game.
- Further, the Hockey Edmonton President can suspend the player, team official, or the team to which the spectator is attached. Such action to be effective until dealt with by the Discipline Committee.
 - This authority may be delegated to Hockey Edmonton officials.
- c) This authority granted to the Hockey Edmonton (Zone 8) President allows for effective and quick action against conduct unbecoming or detrimental to the game and its members of member organizations, as well as action against the team of the contravening spectator.

- d) Hockey Edmonton is prepared to enforce these provisions as required. They are an integral part of reporting and enforcement protocol initiatives.

10.6 Child Abuse Policy

- a) It is the policy of Hockey Edmonton (Zone 8) that there shall be no abuse and neglect, whether physical, emotional, or sexual of any individual in any of its programs. When necessary, Hockey Edmonton will follow Hockey Canada's policy on [Bullying, Harassment, and Abuse](#).
- Hockey Edmonton will use the workshops, resource materials, and branch and association initiatives of Hockey Canada's [Respect in Sport program](#) to educate coaches, managers, safety people, parents, players and administrators about issues surrounding abuse.
- b) Child abuse is defined as any form of physical, emotional and/or sexual mistreatment or lack of care (neglect) which causes physical injury or emotional damage to a child.
- In Alberta a person is considered a child up to the age of 18 years.
 - A common characteristic of all forms of abuse against children and youth is an abuse of power or authority and/or breach of trust.
 - Personnel (part-time and full-time staff, volunteer, team official, on ice official) or Hockey Canada partner (parent, guardian) who, has reasonable grounds to suspect that an individual is or may be suffering or may have suffered from emotional abuse, physical abuse, neglect, and/or sexual abuse shall immediately report the suspicion and the information on which it is based to the local child protection agency and/or the local police detachment.
 - Any person, who is found guilty of abuse or neglect, as defined above, may be the subject of a criminal investigation and/or disciplinary procedures.
- c) Hockey Edmonton (Zone 8) expects every parent, volunteer and staff member to take all reasonable steps to safeguard the welfare of its players and protect them from any form of maltreatment.
- d) Hockey Edmonton (Zone 8) considers any form of abuse or neglect to be unacceptable and will do all it can to prevent this intolerable social problem by promoting awareness of all forms of abuse and neglect by providing educational materials and programs for players, parents, volunteers and staff members.

10.7 Bullying & Harassment

- a) It is the policy of Hockey Edmonton (Zone 8) that harassment and bullying in all its forms will not be tolerated during the course of any Hockey Canada activity or program. When necessary, Hockey Edmonton will follow Hockey Canada's policy on [Bullying, Harassment, and Abuse](#).
- Hockey Edmonton will use the workshops, resource materials and branch and association initiatives of Hockey Canada's [Respect in Sport program](#) to educate coaches, managers,

safety people, parents, players and administrators about issues surrounding bullying and harassment.

- b) Harassment is defined as conduct, gestures, or comments which are insulting, intimidating, humiliating, hurtful, malicious, degrading, or otherwise offensive to an individual or group of individuals, and which create a hostile or intimidating environment for work or sports activities, or which negatively affect performance or work conditions.
- c) Any of the different forms of harassment must be based on the grounds prohibited in human rights legislation, such as race, ethnicity, colour, religion, age, sex, marital status, family status, disability, pardoned conviction, and sexual orientation.
- d) All Hockey Canada personnel (staff, volunteers, team or on-ice officials) and partners (parents, guardians) are responsible for making every reasonable effort to uphold this commitment.
 - This includes refraining from harassing or bullying behaviour, and responding appropriately to minor and serious incidents of harassment or bullying.
 - Minor incidents of harassment or bullying should be corrected promptly and informally, taking a constructive approach and with the goal of bringing about a change in negative attitudes and behaviour.
 - More serious incidents should be dealt with according to Hockey Edmonton (Zone 8) and Hockey Canada policy.
 - Complaints should be handled in a timely, sensitive, responsible, and confidential manner.
 - There should be no tolerance of reprisals taken against any party to a complaint.
 - The names of parties and the circumstances of the complaint should be kept confidential except where disclosure is necessary for the purposes of investigation or taking disciplinary measures.
- e) Players and other members of member organizations are expected to refrain from harassing or bullying behaviour and are encouraged to report incidents of harassment or bullying.
- f) Harassment may occur among anyone between peers (e.g.: player to player of the same age group, parent to official, coach to coach) or between someone in a position of power or authority and an adult in a subordinate position (e.g.: coach to player, sports administrator to employee).

10.8 Illegal and Prohibited Substances

- Consumption or use of narcotics and performance enhancing substances is prohibited at all officially sanctioned hockey events and related activities.
- Minors are prohibited from using tobacco and tobacco products (including e-cigarettes) and consuming alcohol.

- Consumption of alcohol is prohibited at all officially sanctioned hockey events and related activities where minors are present.
- Using tobacco and tobacco products (including smokeless) is restricted to designated smoking areas. Chewing tobacco is prohibited at all arenas.
- Those found guilty are subject to indefinite suspension following an investigation under the RESPECT the GAME and may result in the loss of ice rental privileges.

RESPECT the GAME: Minimum Suspensions

Offence	Suspension
Failure to Comply	
with HE Bylaws or Operating Directives	Indefinite Suspension for Discipline Committee to assess
with direction given by an official	
refusal to cooperate with an official	the greater of six weeks or 6 games
Unbecoming Conduct	
Making inappropriate or unsuitable remarks	the greater of two weeks or 2 games
Discriminatory (race, ethnicity, religion, gender, sexual orientation, language)	the greater of four weeks or 4 games
Abuse	
Verbal abuse	the greater of four weeks or 4 games
Person who orders, implies or suggests to a player to deliberately attempt to injure	the greater of four weeks or 4 games
Threaten or attempt to strike	the greater of six weeks or 6 games
Intentional touches, striking, physical abuse or assault of an Official	Indefinite Suspension for a Discipline Committee to assess sanction up to lifetime ban
Altercations (Pre and Post Game or at Sanctioned Events)	
Verbal Threats	the greater of four weeks or 4 games
Intentional touches or holds	the greater of six weeks or 6 games
Spitting	the greater of eight weeks or 8 games
Throwing of objects	the greater of eight weeks or 8 games
Fighting	Indefinite Suspension Discipline Committee to review & assess sanction
Unauthorized Entry (without expressed permission)	
onto the ice surface (by head coach, assistant coach, bench staff, any spectator)	the greater of four weeks or 4 games
into the referee's dressing room (athlete, coach, manager, spectator, etc.)	Indefinite Suspension for a Discipline Committee to assess
Defiance of suspensions	
if need be, the player attached to the suspended individual will serve the suspension until the individual has agreed to do so (refer to Hockey Alberta 7.1.c).	
First Offence	Doubling of the suspension
Second Offence	Doubling of the suspension and review by Discipline Committee
Third Offence	Indefinite Suspension for a Discipline Committee to assess