

Hockey Regina Officials Policy and Regulations

POLICY 1 – NAME

1.1 The name of the membership shall be Hockey Regina Officials Association and is hereinafter referred to as HROA or the membership.

POLICY 2 – PURPOSE

2.1 The purpose of the HROA is to organize all hockey officials who live in Regina and are associated and registered under the Saskatchewan Hockey Association (SHA) into a body governed by the Policy and Regulations of Hockey Regina Inc Officials.

POLICY 3 – OBJECTS

The objects of the Hockey Regina Officials Association are as follows:

3.1 The HROA shall recruit, train, classify, select and appoint officials associated and registered under SHA for games.

3.2 The HROA shall conduct all official business with leagues and other similar groups with the objective of always improving the game of hockey.

3.3 The HROA shall be governed by the Policy and Regulations of the HROA.

3.4 The HROA shall encourage referee clinics in Regina so as to increase interest in officiating and also to establish consistency within the officiating provided to Hockey Regina and various other leagues.

3.5 The HROA shall maintain as list of all officials in The Membership to rate officials according to ability and competence as an official and to encourage each official to do their best at all times.

POLICY 4 – CHAIR and COMMITTEE

4.1 The Committee shall consist of six (6) members consisting of one (1) chair and 5 committee members.

4.2 Membership will be based on volunteering oneself at the conclusion of the hockey season for the following season to Hockey Regina Inc. who will have final say on who will be on the committee.

POLICY 5 – MEETINGS

5.1 Monthly Meeting - The Hockey Regina Official Committee shall hold at least monthly meetings during the year. The Chair can call a general meeting at any time by 14 days advance written notice to all members.

5.2 Committee Meetings - The HROA Chair may call Committee Meetings with 7 days advance notice.

POLICY 6 – COMMITTEES

6.1 The Chair has the power to appoint other committees as required during the year.

POLICY 7 – MEMBERSHIP

7.1 Members shall be a registered member of the Referees Division of the SHA.

7.2 The membership year shall run from October 1 to September 30 of the following year. Adequate membership fees shall be established by the HROA Committee.

7.3 The Committee may review the status of each member at least once a year for the purpose of determining whether or not the members overall contribution to The Membership is of such nature as to warrant continued membership.

7.4 Officials not complying with the residence rule of Policy 7.1 may be considered for membership in the Membership by the Committee.

7.5 Members affected by a Committee decision may appeal to Hockey Regina Inc. for reconsideration. All appeals must include a \$250.00 fee that would be refunded if the appeal is won.

POLICY 8 - CLASSIFICATION OF OFFICIALS

8.1 All members will be informed upon request of their classification as determined by the Committee. Any classification appeal shall be made in writing to the Chair. The Committee shall be responsible for the final decision on the classification of all officials.

POLICY 9 - AMENDMENTS

9.1 Amendments or alterations of the Policies and Regulations can be made at the first yearly Committee Meeting after specific notice in writing of thirty (30) days to the Chair. The Chair shall communicate each proposed amendment or alteration to each of the committee members fourteen (14) days prior to the Meeting. Changes require

authorization by a two thirds (2/3) majority of the committee members present.

9.2 Policies may be changed by a majority vote of those present at the first meeting of the year or special meeting by a two-thirds (2/3) majority of the committee members present.

9.3 This Policy and the associated Regulations shall become effective upon adoption by The Membership and shall replace all previous rules, policies, regulations or motions.

POLICY 10 - DISCIPLINE

10.1 Each member of The Membership is responsible to carry out their duties and assignments in a manner that will gain, for officiating and officials, the respect they deserve. Any negligence in this regard shall be considered a serious offence. Immediate disciplinary action will be taken against a member who:

10.1.1 Fails to appear for an officiating assignment having been duly notified;

10.1.2 Arrives late for an officiating assignment; (20 minutes before scheduled game time)

10.1.3 Dresses in a sloppy, dirty or careless manner;

10.2.4 Habitually argues with players and coaches;

10.2.5 Reports for an assignment under, or suspected to be, under the influence of alcohol or drugs.

10.2.6 Acts in a manner unbecoming of a professional official.

POLICY 11 - PROCEDURES

11.1 Robert's Parliamentary procedures will apply for all matters not covered in the foregoing Constitution.

REGULATION 1 - DUTIES OF COMMITTEE

1.1 Committee - The duties of the Committee are:

1.1.1 To meet as circumstances dictate;

1.1.2 To recruit and encourage new officials;

1.1.3 To undertake the development and education of referees and minor hockey officials;

1.1.4 To maintain an adequate selection of officials for all divisions of competition;

1.1.5 To establish recommended fees and expense allowances for officials in the various divisions of competition; and

1.1.6 To issue bulletins of explanation, interpretation and instruction.

1.2 Chair - The duties of the Chair are:

1.2.1 Preside as chairman at all meetings;

1.2.2 Call all meetings in accordance with the requirements of the Policy;

1.2.3 Act as assessor in classification of officials;

1.2.4 Discipline members for cause, cancel, grading and expel members for failure to meet membership requirements;

1.2.5 Be responsible for the assignment of officials to all games either directly or through the delegated assignor;

1.2.6 Be responsible for the assignment of supervisors to applicable games either directly or through the delegated assignor;

1.2.7 Act as official spokesman for The Membership;

1.2.8 Be an automatic member of all committees; and

1.2.9 Have oversight responsibility for all aspects of the operations of the Membership

1.3 Committee Members - The duties of the Committee Members are:

1.3.1 Act as assessor in classification of officials;

1.3.2 Maintain a record of supervisions performed by each supervisor;

1.3.3 Maintain a record of each supervision performed on each official;

1.3.4 Ensure an appropriate level of supervisions is performed annually;

1.3.5 Make recommendations for advancement of officials.

1.3.6 Participate as requested by the Vice President in the review of any potential disciplinary actions;

1.3.7 Take over the duties of the Chair in their absence;

- 1.4 Hockey Regina Association. - The duties of Hockey Regina are
- 1.4.1 Be responsible for release of all matters pertaining to instruction, bulletins, etc;
 - 1.4.2 Be responsible for collection and deposits of monies due The Membership by registered leagues.
 - 1.4.3 Issuance of payment to officials receiving officiating money;
 - 1.4.4 Handle the Memberships technology needs;
 - 1.4.5 Maintain and update the Membership's website; and
 - 1.4.6 Make recommendations respecting aspects of social media for use as a communication tool for the business of the Membership.

REGULATION 2 - MEMBERSHIP AND ADMINISTRATION FEES

2.1 Membership and administration fees shall include a registration fee for HRIO. The HRIO registration fee will be used to offset operating costs of The Membership.

2.1.1 Membership Fees - Members will pay a membership fee to a maximum amount as set by the Executive and published at the first meeting held in the fall of the new season.

Membership fee will be \$25 per member per year and will be deducted in November of each year.

2.1.2 Administration Fees - A fee of 10% will be charged to each league for administration purposes.

REGULATION 3 - OUT OF TOWN GAMES

3.1 Officials appointed to games out of town, in any league or provincial play-offs will not ride with the teams involved.

REGULATION 4 - GAME ASSIGNMENTS AND RETURNS

4.1 Wherever possible, assignments will be issued at least seven (7) days in advance by the HROA Assigner or delegate. If unable to perform any assignment, the HROA Assigner or delegate must be notified a minimum of forty-eight (48) hours in advance. Failure to do so will result in loss of assignment and possible suspension. Emergencies will be accepted.

REGULATION 5 - ARRIVAL FOR ASSIGNMENTS

5.1 Officials should attempt to be at assigned games one-half (½) hour before the schedule start of the game.

5.2 When officials are not present at the rink twenty (20) minutes prior to the game time, the officials present will contact the HROA Assigner by phone.

5.3 For purposes of the application of Regulation 6, an official is considered late for their officiating assignment if they are not present twenty (20) minutes prior to the scheduled start time of the game.

5.4 If an official knows of being late, contacting the HROA Assigner by phone or contacting the officials present.

REGULATION 6 - MISSED ASSIGNMENTS AND DISCIPLINARY ACTION

6.1 If an official misses or is late for an assignment that official shall be subject to disciplinary action consistent with the Membership's publicized disciplinary policy unless he is granted special consideration by the assigner due to extenuating circumstances.

6.2 Upon review of the situation if disciplinary action is warranted such disciplinary action will be assessed in the following progression;

Officials Late for An Assignment

1st Offence Warning from the Committee

2nd Offence ½ Game Fee

3rd or subsequent offence, Full Game Fee plus potential suspension

Officials Who No-Show for An Assignment will incur a \$15 assignment fee as well as

1st Offence Warning from the Committee

2nd Offence ½ Game Fee

3rd or subsequent Offence Full Game Fee plus potential suspension

6.3 Late assignments and No-shows disciplinary actions will be strictly adhered to.

REGULATION 7 - ALTERNATE ASSIGNMENTS

7.1 No official may accept other games when he has an assignment the same day unless approval is given by the HROA Assigner.

REGULATION 8 - DRESS

8.1 Dress will be in accordance with Hockey Canada and SHA regulations outlined in the rule book. All officials will be required to abide by these regulations. Rating officials will include appearance.

REGULATION 9 - ASSIGNMENT COMPLAINTS

9.1 Should an official feel he is not receiving proper assignments, etc., or any other complaint he may have with regards to HROA, he must put in writing his argument and forward same to the Committee. These will be dealt with by the Committee within no ten business days.

REGULATION 10 - SPECIAL ADVISORS

10.1 The Committee Chair has the authority to appoint special advisors or assistants if required.

REGULATION 11 – MANDATORY ON ICE SUPERVISION SESSIONS

11.1 All 1st and 2nd year officials must comply with a mandatory on ice session supervised by the Hockey Regina Official Committee prior to game assignments. It is recommended that all officials participate in the on ice sessions.