

Hockey Regina Inc
Board of Directors Meeting
Minutes
Tuesday Sept 15, 2015

Attendance:

Michael Ah-Fat (Chair)	Tom Millette	
Brad Hunt	Mark Burton	
Trevor Mitchell	Christie Bjolverud	Ian Jones
Randy Steeves	Jenifer Ulriksen	Andrea Hoffman
Blair Watson (Staff)	Dave Prost (Virtus Group)	

Regrets:

Courtney Birnie	Larry Wees	Rick Hagglund
Stephen Eger (Past President)		

1. Call to order

Michael called the meeting to order at 7:05PM.

2. 2014/15 Audited statements (Appendix A)

- Dave went over the audited statements for year ended April 30, 2015
- Dave went over management report
- Highlights include:
 - Revenue of \$2.6M
 - Hockey expenses of \$2.29M
 - Admin expenses of \$300K
 - No issues in the audit
 - Net income of \$10,000

*MOTION: To accept the Audited Financial statements as presented. Moved Tom,
Seconded Trevor CARRIED*

3. Approval of previous minutes

MOTION: To approve previous minutes. Moved Christie, Seconded Mark CARRIED

4. Lumsden Midget 15 team

- Lumsden is short of Midget players
- Their Tier 2 team was not very competitive last year. They anticipate they same for the upcoming season if they paly Tier 2
- They would like to put a Midget 15 team in, with some 16 year olds. They are thinking no more than 5.
- The majority of those 16 year olds played Tier 3 all the way up

*MOTION: To allow Lumsden up to 5 16 year-olds on a Midget 15 team. Moved Brad,
Seconded Christie CARRIED*

5. Initiation division (Appendix B)

- Randy presented the initiation proposal
- Increase the number of practice to game ratio
- Add an extra team on the ice in some sessions
- Create more half and 2/3 ice games

MOTION: To approve the Initiation proposal as presented. Moved Mark, Seconded Brad. CARRIED

6. Criminal Record Checks

- Discussion on Criminal Record Checks
- Discussion on the policing and management of CRC
- Discussion on the deadline, who needs them, how often
- Need CRC for all registered team officials by Nov 15

MOTION: To have CRC for all team officials by November 15. Moved Randy, Seconded Trevor CARRIED

7. Bantam Coaching

MOTION: To appoint Kevin Digney as a Bantam A coach. Moved Brad, Seconded Tom CARRIED

8. Female team formation

- The female committee feels that the number of guaranteed players in Atom and Pee Wee female is too high
- Because they are forming only one team, they should have more flexibility in picking their teams

MOTION: To lower the number of guaranteed players in Atom and Pee Wee to 8. Moved Andrea, Seconded Tom. CARRIED

9. Next Meeting

Oct 6

7:00PM @ HRI

HOCKEY REGINA INC.

FINANCIAL STATEMENTS

APRIL 30, 2015

DRAFT

INDEPENDENT AUDITORS' REPORT

To the Members,
Hockey Regina Inc.

We have audited the accompanying financial statements of **Hockey Regina Inc.** which comprise the statement of financial position as at **April 30, 2015** and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Organization as at **April 30, 2015** and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Regina, Saskatchewan
September 15, 2015

Chartered Professional Accountants

HOCKEY REGINA INC.
STATEMENT OF FINANCIAL POSITION
AS AT APRIL 30, 2015
(with comparative figures for 2014)

ASSETS		2015	2014
Current assets			
Cash	\$	365,918	\$ 361,283
Short-term investments		500,000	500,000
Accounts receivable		55,261	96,866
Prepaid expenses		230	-
Performance bond		3,450	3,450
		<u>924,859</u>	<u>961,599</u>
Tangible capital assets (Note 3)		<u>6,897</u>	<u>508</u>
	\$	<u>931,756</u>	\$ <u>962,107</u>
LIABILITIES			
Current liabilities			
Accounts payable and accrued liabilities	\$	87,167	\$ 78,654
Government remittances		-	3,770
Bingo vouchers payable		109,290	105,270
Deferred revenue - try-outs & scholarship		18,000	67,935
		<u>214,457</u>	<u>255,629</u>
NET ASSETS			
Investment in tangible capital assets		<u>6,897</u>	<u>508</u>
Unrestricted		<u>710,402</u>	<u>705,970</u>
		<u>717,299</u>	<u>706,478</u>
	\$	<u>931,756</u>	\$ <u>962,107</u>

See accompanying notes to the financial statements.

APPROVED BY:

_____ Director

_____ Director

HOCKEY REGINA INC.
STATEMENT OF CHANGES IN NET ASSETS
FOR THE YEAR ENDED APRIL 30, 2015
(with comparative figures for the year ended April 30, 2014)

	Investment in tangible capital assets	Unrestricted	2015	2014
Balance - beginning of year	\$ 508	\$ 705,970	\$ 706,478	\$ 676,519
Investment in tangible capital assets	7,497	(7,497)	-	-
Excess (deficiency) of revenues over expenses	(1,108)	11,929	10,821	29,959
Balance - end of year	<u>\$ 6,897</u>	<u>\$ 710,402</u>	<u>\$ 717,299</u>	<u>\$ 706,478</u>

See accompanying notes to the financial statements.

HOCKEY REGINA INC.
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED APRIL 30, 2015
(with comparative figures for the year ended April 30, 2014)

	<u>2015</u>	<u>2014</u>
Revenue		
Registration	\$ 2,206,741	\$ 2,146,562
Associate memberships	55,250	56,100
Try-outs	129,775	121,665
Fundraising (net) - bingo (Note 4)	111,199	66,121
Sponsorship	72,796	63,072
Scholarship	4,000	5,000
Interest earned	7,150	7,600
Miscellaneous	13,307	2,605
	<u>2,600,218</u>	<u>2,468,725</u>
Hockey activity expenses (Schedule 1)	2,289,586	2,176,895
Administrative expenses (Schedule 1)	<u>299,811</u>	<u>261,871</u>
Excess of revenue and expenses	<u><u>\$ 10,821</u></u>	<u><u>\$ 29,959</u></u>

See accompanying notes to the financial statements.

HOCKEY REGINA INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED APRIL 30, 2015
(with comparative figures for the year ended April 30, 2014)

	<u>2015</u>	<u>2014</u>
Cash provided by (used in) operating activities:		
Excess (deficiency) of revenues over expenses	\$ 10,821	\$ 29,959
Items not involving cash:		
- Amortization	1,108	3,993
	<u>11,929</u>	<u>33,952</u>
Changes in non-cash operating working capital:		
Accounts receivable	41,605	(45,642)
Prepaid expenses	(230)	-
Accounts payable and accrued liabilities	8,513	(76,647)
Government remittances	\$ (3,770)	\$ 3,770
Bingo vouchers payable	4,020	19,395
Deferred revenue	(49,935)	40,935
	<u>203</u>	<u>(58,189)</u>
Cash provided by (used in) investing activities:		
Additions to tangible capital assets	(7,497)	-
Increase (decrease) in cash	4,635	(24,237)
Cash position - beginning of year	<u>861,283</u>	<u>885,520</u>
Cash position - end of year	<u>\$ 865,918</u>	<u>\$ 861,283</u>
Cash consists of:		
Cash	\$ 365,918	\$ 361,283
Short-term investments	<u>500,000</u>	<u>500,000</u>
	<u>\$ 865,918</u>	<u>\$ 861,283</u>

See accompanying notes to the financial statements.

HOCKEY REGINA INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED APRIL 30, 2015
(with comparative figures for the year ended April 30, 2014)

1. Purpose of the organization

The Organization is incorporated under The Non-Profit Corporations Act of Saskatchewan without share capital and as such it is not subject to corporate taxation. The purpose of the Organization is to promote and organize the sport of hockey in the City of Regina.

2. Summary of significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations which required management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they become known. The financial statements reflect the following policies:

Financial instruments - recognition and measurement

Financial assets and financial liabilities are recorded on the statement of financial position when the Organization becomes party to the contractual provisions of the financial instrument. All financial instruments are required to be recognized at fair value upon initial recognition, except for certain related party transactions. Measurement in subsequent periods of equity instruments is at fair value. All other financial assets and financial liabilities are subsequently measured at amortized cost adjusted by transaction costs, which are amortized over the expected life of the instrument.

Fair value is the amount at which a financial instrument could be exchanged at arm's length between willing, unrelated parties in an open market. Changes in fair values of financial assets and financial liabilities measured at fair value are recognized in excess of revenues over expenses.

When there is an indication of impairment and such impairment is determined to have occurred, the carrying amount of financial assets measured at amortized cost is reduced to the greater of the discounted cash flows expected or the proceeds that could be realized from sale of the financial asset. Such impairments can be subsequently reversed if the value improves.

Tangible capital assets

Tangible capital assets are recorded on the statement of financial position at cost less accumulated amortization. Amortization for computer equipment is provided on the straight line basis over three years and equipment on a straight line basis over five years.

Hockey equipment and sweaters

Purchases of equipment and sweaters are expensed as incurred.

Revenue recognition

Revenue from hockey activities is recognized as services are provided, and revenue from fundraising activities is recognized when received or when earned if amounts are reasonably estimated and collection is reasonably assured.

HOCKEY REGINA INC.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED APRIL 30, 2015
(with comparative figures for the year ended April 30, 2014)

3. Tangible capital assets

	2015		2014	
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Computer equipment	\$ 12,101	\$ 11,951	\$ 150	\$ 508
Equipment	7,497	750	6,747	-
	<u>\$ 19,598</u>	<u>\$ 12,701</u>	<u>\$ 6,897</u>	<u>\$ 508</u>

4. Bingo revenue

	2015	2014
Total revenue	\$ 293,629	\$ 246,651
Deduct: allocation to member teams	(182,430)	(180,530)
Net bingo revenue	<u>\$ 111,199</u>	<u>\$ 66,121</u>

5. Financial risk management

The Organization has a risk management framework to monitor, evaluate and manage the principal risks assumed with financial instruments. The significant financial risks to which the Organization is exposed are:

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. In management's estimation, the organization is not subject to significant concentration of credit risk.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Organization's exposure to liquidity risk is dependent on the receipt of funds from its operations and other related sources. Funds from these sources are primarily used to finance working capital and capital expenditure requirements, and are considered adequate to meet the Organization's financial obligations.

HOCKEY REGINA INC.
SCHEDULE OF HOCKEY ACTIVITY AND ADMINISTRATIVE EXPENSES
FOR THE YEAR ENDED APRIL 30, 2015
(with comparative figures for the year ended April 30, 2014)

SCHEDULE 1

	<u>2015</u>	<u>2014</u>
Hockey activity expenses		
Association fees	\$ 3,000	\$ 3,500
Clinics (net of cost recoveries)	1,375	817
Contract services	70,741	67,544
Fees - SHA	128,325	128,705
Ice rental	1,557,247	1,519,239
Miscellaneous	6,481	8,457
Referees and timekeepers	315,173	310,948
Scholarship	4,000	5,000
Trophies and awards	10,927	11,261
Uniforms and equipment	192,317	121,424
	<u>\$ 2,289,586</u>	<u>\$ 2,176,895</u>
Administrative expenses		
Advertising and promotion	\$ 15,911	\$ 15,428
Amortization	1,108	3,993
Bank charges and interest	5,035	1,831
Insurance	4,821	4,717
Meetings	6,761	4,467
Office	15,624	16,502
Professional fees	11,534	9,380
Rent	22,413	22,327
Telephone and fax	10,428	8,921
Wages and benefits	206,176	174,305
	<u>\$ 299,811</u>	<u>\$ 261,871</u>