Hockey Regina Inc Board of Directors Meeting Minutes Tuesday August 25, 2020

Attendance:

Scott Tresek (Chair), Cory Shaw, Mark Burton, Dave Diewold, Sean Kilback, Shauna Schell, Becky Palandri, Christie Bjolverud, Jesslyn Gyurek, Larry Wees, Blair Watson (Staff), Sheila Filion (Virtus Group), Sarah Hodges (SHA)

Regrets: Geoff Thachuk, Jason Young

1. Call to order

Scott called the meeting to order at 7:00PM.

2. Approval of previous minutes

• MOTION: To approve the August 11 Board minutes. Moved Christie, Seconded Cory CARRIED

3. 2019/20 Audited Financial statements (Appendix A)

- Sheila went over the 2019/20 audited financial statements
- Highlights include:
 - o Profit of \$337,000
 - o Accounts payable decrease due to no outstanding ice bill
 - o Ice and referee cost decrease due to season cut short by COVID
 - o Uniforms/equipment expense down
 - o Amortization expense increase due to full year of office depreciation
 - o HRI is in a good financial position to handle COVID uncertainty
 - o No issues with the audit

MOTION: To approve the audited financial statements as presented. Moved Cory, Seconded Shauna CARRIED

4. Hockey Regina Return to Play (Appendix B)

- Blair went over the return to play document that the sub-committee put together
- Highlights include:
 - o Three phases Evaluation, development, regular season
 - o Evaluations will be different
 - o Form teams as normal. Timing of regular season is TBD
 - o Each team will need a safety person
- Geoff will be setting up a meeting with all the appointed AA coaches
- Need to stress to the coaches that they are not allowed to do anything that will put HRI in jeopardy

MOTION: To approve the Return to Play policy as presented. Moved Christie, Seconded Mark CARRIED

5. Next Meeting

Sept 8





HOCKEY REGINA INC.
FINANCIAL STATEMENTS
APRIL 30, 2020



INDEPENDENT AUDITORS' REPORT

To the Members, Hockey Regina Inc.

Opinion

We have audited the financial statements of **Hockey Regina Inc.**, which comprise the statement of financial position as at April 30, 2020, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at April 30, 2020, and its financial performance and cash flows for the year then ended in accordance with.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Saskatchewan, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with , and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.



INDEPENDENT AUDITORS' REPORT continued

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We communicate with those charged with governance regarding, among other matters, the planned scope and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

August 25, 2020 Regina, Saskatchewan

Chartered Professional Accountants



HOCKEY REGINA INC. STATEMENT OF FINANCIAL POSITION AS AT APRIL 30, 2020

(with comparative figures for 2019)

ASSETS			
12022		<u>2020</u>	<u>2019</u>
Current assets Cash Accounts receivable Performance bond	\$	1,010,954 13,187 1,500 1,025,641	\$ 1,578,761 40,643 1,500 1,620,904
Tangible capital assets (Note 3)		545,617	 589,422
	\$	1,571,258	\$ 2,210,326
LIABILITIES			
Current liabilities Accounts payable and accrued liabilities Bingo vouchers payable Deferred revenue Deferred revenue - tangible capital assets (Note 4)	\$	50,958 75,230 - 71,761 197,949	\$ 992,334 106,420 1,980 73,750 1,174,484
NET ASSETS			
Investment in tangible capital assets Unrestricted funds		465,667 907,642	 515,672 520,170
		1,373,309	1,035,842
Commitments (Note 6)	<u>\$</u>	1,571,258	\$ 2,210,326
See accompanying notes to the financial statements.			
APPROVED BY:			
Director			Director



HOCKEY REGINA INC. STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED APRIL 30, 2020

(with comparative figures for the year ended April 30, 2019)

	Investment in tangible capital assets		in tangible		2020	2019
Balance - beginning of year	\$	515,672	\$	520,170	\$ 1,035,842	\$ 1,074,117
Excess (deficiency) of revenues over expenses		(70,557)		408,024	337,467	(38,275)
Investment in tangible capital assets		26,752		(26,752)	-	-
Contributions for tangible capital assets		(6,200)		6,200		
Balance - end of year	\$_	465,667	\$	907,642	\$ 1,373,309	\$ 1,035,842

See accompanying notes to the financial statements.



HOCKEY REGINA INC. STATEMENT OF OPERATIONS FOR THE YEAR ENDED APRIL 30, 2020

(with comparative figures for the year ended April 30, 2019)

		<u>2020</u>	2019
Revenue			
Associate memberships	\$	32,300	\$ 47,850
Fundraising (net) - bingo (Note 4)		17,380	435
Ice rental revenue		316,789	310,712
Interest		29,872	27,882
Miscellaneous		19,407	9,624
Registration		2,773,890	2,593,372
Rental income		15,829	=
Scholarship		H	4,000
Sponsorship		65,642	77,377
Try-outs		215,775	176,920
		3,486,884	 3,248,172
Hockey activity expenses (Schedule 1)		2,540,415	2,748,274
Administrative expenses (Schedule 1)	_	609,002	538,173
Excess (deficiency) of revenue over expenses	\$	337,467	\$ (38,275)

See accompanying notes to the financial statements.



HOCKEY REGINA INC. STATEMENT OF CASH FLOWS FOR THE YEAR ENDED APRIL 30, 2020

(with comparative figures for the year ended April 30, 2019)

	<u>2020</u>	<u>2019</u>
Cash provided by (used in) operating activities:		
Excess (deficiency) of revenues over expenses	\$ 337,467	\$ (38,275)
Items not involving cash:	,	
- Amortization	70,557	18,595
- Amortization of deferred revenue - tangible capital assets	(8,189)	(1,250)
	399,835	(20,930)
Changes in non-cash operating working capital:		() /
Accounts receivable	27,456	37,209
Performance bond	-	14,932
Accounts payable and accrued liabilities	(941,376)	852,586
Bingo vouchers payable	(31,190)	5,130
Deferred revenue	(1,980)	(4,000)
	(947,090)	905,857
Cash provided by (used in) investing activities:		and their efficient real solid laws
Additions to tangible capital assets	 (26,752)	 (427,383)
Cash provided by (used in) financing activities:		
Increase in deferred revenue - tangible capital assets	6,200	75,000
	 0,200	73,000
Increase (decrease) in cash	(567,807)	532,544
Cash position - beginning of year	 1,578,761	1,046,217
Cash position - end of year	\$ 1,010,954	\$ 1,578,761

See accompanying notes to the financial statements.

HOCKEY REGINA INC. NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED APRIL 30, 2020



(with comparative figures for the year ended April 30, 2019)

1. Purpose of the organization

Hockey Regina Inc. (the "Organization") promotes and organizes the sport of hockey in the City of Regina. The Organization is incorporated under *The Non-Profit Corporations Act, 1995* of Saskatchewan without share capital and as such, it is not subject to income taxes.

2. Summary of significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations which required management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they become known. The financial statements reflect the following policies:

Financial instruments - recognition and measurement

Financial assets and financial liabilities are recorded on the statement of financial position when the Organization becomes party to the contractual provisions of the financial instrument. All financial instruments are required to be recognized at fair value upon initial recognition, except for certain related party transactions. Measurement in subsequent periods of equity instruments is at fair value. All other financial assets and financial liabilities are subsequently measured at amortized cost adjusted by transaction costs, which are amortized over the expected life of the instrument.

Fair value is the amount at which a financial instrument could be exchanged at arm's length between willing, unrelated parties in an open market. Changes in fair values of financial assets and financial liabilities measured at fair value are recognized in excess of revenues over expenses.

When there is an indication of impairment and such impairment is determined to have occurred, the carrying amount of financial assets measured at amortized cost is reduced to the greater of the discounted cash flows expected or the proceeds that could be realized from sale of the financial asset. Such impairments can be subsequently reversed if the value improves.

Tangible capital assets

Tangible capital assets are recorded on the statement of financial position at cost less accumulated amortization. Amortization for computer equipment is provided on the straight line basis over three years and equipment on a straight line basis over five years. Leasehold improvements are amortized on a straight line basis over the term of the lease.

Inventory - hockey equipment and sweaters

All inventory purchases of equipment and sweaters are expensed as incurred.



HOCKEY REGINA INC. NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED APRIL 30, 2020

(with comparative figures for the year ended April 30, 2019)

2. <u>Summary of significant accounting policies</u> (continued)

Revenue recognition

Registration fees and sponsorships are recognized over the hockey season, which begins and ends within the Organization's fiscal year. Try-out revenues are recognized when the activities occur. Interest is recognized as it is earned. Contributions for tangible capital assets are deferred and recognized into revenue on the same basis as the asset is amortized. Fundraising revenues are recognized as the activities occur and collection is reasonably assured. Other revenues are recorded in the period the amounts are earned.

3. Tangible capital assets

	2020						2019
	 Cost		Accumulated Amortization		Net Book Value	1	Net Book Value
Computer equipment Equipment Leasehold improvements	\$ 27,949 36,453 591,146	\$	22,331 19,079 68,521	\$	5,618 17,374 522,625	\$	9,950 24,485 554,987
	\$ 655,548	\$	109,931	\$	545,617	\$	589,422

4. Deferred revenue - tangible capital assets

Deferred contributions related to tangible capital assets represent the unamortized portion of restricted contributions that were used to purchase assets.

	•	<u>2020</u>			<u>2019</u>	
	Balance, beginning of year Capital funding received during the year Amount recognized as revenue	\$	73,750 6,200 (8,189)	\$	75,000 (1,250)	
	Balance, end of year	\$	71,761	\$	73,750	
5.	Bingo revenue		<u>2020</u>		<u>2019</u>	
	Total revenue	\$	139,885	\$	165,030	
	Deduct: allocation to member teams		(122,505)		(164,595)	
	Net bingo revenue	\$_	17,380	\$	435	



HOCKEY REGINA INC. NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED APRIL 30, 2020

(with comparative figures for the year ended April 30, 2019)

6. Commitments

The Organization leases premises under an agreement requiring aggregate minimum payments over the next five years as follows:

2021	\$ 77,300
2022	79,700
2023	82,000
2024	84,500
2025	87,000

7. Financial risk management

The Organization has a risk management framework to monitor, evaluate and manage the principal risks assumed with financial instruments. The significant financial risks to which the Organization is exposed are:

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Organization is exposed to credit risk on accounts receivable. The Organization incurred insignificant bad debt expense during the past three years.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Organization's exposure to liquidity risk is dependent on the receipt of funds from its operations and other related sources. Funds from these sources are primarily used to finance working capital and capital expenditure requirements, and are considered adequate to meet the Organization's financial obligations.

8. Subsequent event

On March 11, 2020, the World Health Organization declared a global pandemic for the COVID-19 virus. The Organization is following health advisories and mandatory requirements from local, provincial and national health and government organizations. The Organization ended the 2020 hockey season in mid March 2020, and at this time, it is unknown whether the 2021 season will occur, or if it occurs, what modifications may be required. The impact of the pandemic on the Organization's operations and finances is unknown at this time.

9. Comparative Figures

Certain comparative figures have been reclassified to conform with the presentation in the current year.



SCHEDULE OF HOCKEY ACTIVITY AND ADMINISTRATIVE EXPENSES FOR THE YEAR ENDED APRIL 30, 2020

(with comparative figures for the year ended April 30, 2019)

SCHEDULE 1

		<u>2020</u>	2019
Hockey activity expenses			
Association fees	\$	4,800	\$ 4,775
Clinics (net of cost recoveries)		24,757	19,438
Contract services		91,883	87,093
Fees - SHA		163,088	169,517
Ice rental		1,846,713	1,909,131
Referees and timekeepers		294,000	323,161
Scholarship		=	4,000
Trophies and awards		17,021	8,262
Uniforms and equipment		98,153	222,897
	\$	2,540,415	\$ 2,748,274
Administrative expenses			
Advertising and promotion	\$	27,303	\$ 25,155
Amortization		70,557	18,595
Bank charges and interest		49,836	40,350
Insurance		7,629	7,486
Meetings		9,184	14,789
Office		14,823	26,628
Professional fees		13,990	10,354
Rent		78,901	69,340
Telephone and fax		11,616	15,113
Wages and benefits	·	325,163	310,363
	\$	609,002	\$ 538,173



RETURN TO HOCKEY

This document is subject to change at any time with new direction provided by Sask Health Authority and the Government of Saskatchewan

August 26, 2020 updated







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Introduction

Hockey Regina has been working with the Sask Hockey Association, who has been working with the Health Authority, in developing a "Return to Hockey" plan that allows our players to get back on the ice and enjoy the great game of hockey. This plan will attempt to provide answers to many of the numerous questions that are being asked regarding how Hockey Regina will operate under the Sask Health Authority guidelines and restrictions.

The Hockey Regina – Return to Hockey Plan is current as of August 26 and is based on the requirements of the Sask Health Authority as of this date. As the situation evolves Hockey Regina will update accordingly to remain in compliance with requirements.

As you read this document please keep in mind that this is the new normal in our current environment, this is not a typical hockey season, and it will look different. There are 3 Phases to Hockey Regina's plan that will be outlined in the document:

- 1. Evaluation phase This will take place in September/October and will be for the purpose of team formation.
- 2. Development phase Once teams are formed they will be placed in 'mini-leagues' of less than 50 people. This will begin once the teams are formed.
- 3. Regular season This is the final phase and will happen when Sask Health guidelines will allow return to 'traditional' hockey







Program Objectives

The guidelines in place have forced us to think differently on how we operate. While the program may look different, it is developed on achieving the following objectives:

- 1. Safety Create a safe, healthy environment for our players, coaches and volunteers.
- 2. Fun Maintain an atmosphere where the kids can enjoy the game of hockey.
- 3. Development Create a competitive environment that allows players to develop and grow. This is essential and can be accomplished in both practice and game play environments.
- 4. Tiering Provide an environment where players are grouped in appropriate skill levels
- 5. Game play Create an environment where some form of game play can exist (5v5, 4v4, 3v3)







Requirements – Saskatchewan Gov't, Hockey Canada, Sask Hockey

- 1. Within the current Government of Saskatchewan Re-Open Plan there are a number of requirements/restrictions that hockey must follow:
 - Use of "mini-leagues "50-person maximum per mini-league includes coaches/staff, instructors, participants from multiple teams, officials and volunteers who cannot maintain two metres of distancing from others at all times. Spectators, including parents and others who can ensure physical distancing are not included in the 50-person total"
 - maximum of 30 people allowed on the ice surface at any one time
- 2. No competition outside mini-leagues are permitted.
- 3. At this time, there will be no tournaments sanctioned in Saskatchewan until the new year, when that will be reassessed based upon the COVID-19 situation within the province
- 4. At this time, there will be no out of province travel allowed for exhibition games or tournaments until the new year, when that will be reassessed based upon the COVID-19 situation within the province.
- 5. Complete Re-Open Saskatchewan Plan can be found here
 <a href="https://www.saskatchewan.ca/government/health-care-administration-and-provider-resources/treatment-procedures-and-guidelines/emerging-public-health-issues/2019-novel-coronavirus/re-open-saskatchewan-plan/re-open-saskatchewan
- 6. Personal Protective Equipment (PPE)
 - At this time the wearing of PPE's is encouraged but not mandatory







Protocols and Safety

We cannot stress enough that the safety and well-being of our players, coaches, volunteers and families is of the utmost importance. This section details several Hockey Canada and Sask Health Authority guidelines and resources.

Hockey Canada has built a comprehensive Safety Guidelines document.

https://cdn.hockeycanada.ca/hockey-canada/Exclusive/return-to-hockey/downloads/HC RTH Safety-GUIDELINES EN.pdf

Parents and players play a key role in the Return to Hockey. Their responsibilities include:

- stay at home if experiencing any symptoms
- become educated on the safety protocols and procedures prior to attending any session, and adhere to them while at the session
- ensure each player has their own water bottle which is sanitized prior to each session
- ensure equipment is dried, cleaned and/or sanitized following each session
- arrange appropriate transportation to and from the session

A detailed outline of responsibilities can be found in the Hockey Canada Safety Guidelines – Roles and Responsibilities (Appendix 6)

Contact Tracing

Hockey Regina teams must appoint a Safety Coordinator that will be responsible for tracking all participants during team activities and submitting it to the HRI office. This information will be kept for one month.







Facilities

Hockey Regina does not own or manage the arenas. As a user group it is our responsibility to follow the requirements as outlined by the City of Regina and the Co-operators Centre. The City of Regina is in the process of developing their plan for the City arenas.

The Co-operators Centre guidelines are located on page 12. These guidelines include:

- Entry and exit from the primary doors on the east side of the facility
- Arrive no earlier than 15 minutes before your ice time and leave no later than 15 minutes after ice time
- Dressing rooms are open to a maximum of 9 people per room
- Spectators are permitted at a maximum of 150 in the Co-operators Centre

Not respecting the facility protocols and procedures jeopardizes the entire Hockey Regina program.







Hockey Regina Phases

The primary concern for Hockey Regina is that any programs offered focus on the health and safety of all participants. The intent is not to re-create the regular season, but to offer development, modified game play and fun before proceeding to the regular season.

Phase One - Evaluation/Team formation

- Timing Beginning September to October
- Skill sessions and limited scrimmages

Phase Two – Development

- Timing After the evaluation/team formation phase
- Teams will be "paired" with another team to form a mini-league of no more than 50 participants
- Programs include:
 - o On-ice practice
 - o Off-ice training
 - o Games within their mini-league (3v3, 4v4, 5v5)

Phase Three - Regular Season

• Timing - TBD







Evaluation/Team Formations

The evaluation process will look slightly different than in past years for some divisions. Remember that hockey is limited by the current guidelines imposed by the Sask Health Authority. These guidelines could change throughout the process.

Guidelines:

- 1. Timbit U7 Teams will be formed by the HRI office taking into account such items as address, school, etc
- 2. U9 There will be 3 skill sessions
 - Teams will be formed from the evaluation scores
- 3. U11 There will be 2 skill sessions and 1 scrimmage for each tier.
 - There will be a goalie session incorporated into each skill session
 - Guidelines with respect to roster sizes and team formation will remain in effect. (see evaluation procedures on HRI website)
- 4. U13 to U18 There will be 1 skill session and 2 scrimmages for each tier.
 - There will be a goalie session incorporated into each skill session
 - Guidelines with respect to roster sizes and team formation will remain in effect. (see evaluation procedures on HRI website)







Development Season

Players will be able to practice and compete in 'mini-league' within their tier.

NOTE: As per Sask Health Authority and Sask Hockey, tournaments will not be allowed during this phase

U7 Timbits

- No major changes to format of U7
- Teams will be formed of 12-14 players
- 'Mini-leagues' will be formed of 2-3 teams
- 2 teams will be on the ice at a time
- Cross ice games only

U9

- No major changes to format of U9
- Teams will be formed of 12-14 players
- For each tier 'mini-leagues' will be formed of 2-3 teams
- 2 teams will be on the ice at a time
- Half ice games until January 1
- No officials for games

U11-U18

- Teams will be formed using current Hockey Regina guidelines
- Teams will be "paired" with another team to form a mini-league of no more than 50 participants







Regular Season

Hockey Regina will follow the lead of the Government of Saskatchewan, Sask Health Authority and Sask Hockey to determine when it is appropriate to transition from the Development Season to a return to normal Regular Season. We are optimistic that we will be able to transition to a traditional Regular Season in accordance with past season timelines. However, we will only do so when it is safe and when the approval is given.







FAQ

- Q: Are players allowed to opt-out of the development phase and rejoin for the regular season?
 - A. No, players must be registered with Hockey Regina from the beginning.
- Q: What is a 'Mini-League'?
 - A. A mini-league is a group of 50-person maximum which includes coaches/staff, instructors, participants from multiple teams, officials and volunteers who cannot maintain two metres of distancing from others at all times. Spectators, including parents and others who can ensure physical distancing are not included in the 50-person total
- Q: What if my child starts, and wishes to not continue?
 - A. HRI has a refund policy that allows for a percentage of the fees to be refunded based on date of quitting. Complete details can be found in the HRI regulations (B.15)
- Q: If the Regular Season does not start until January, will the season be extended past March 31?
 - A. That is a potential. HRI will work with the City of Regina and Evraz Place with respect to ice availability
- Q. What if we have to stop because another wave of COVID-19 shuts things down?
 - A. We will pro-rate refunds on the basis of the amount of season we were able to complete.









CO-OPERATORS CENTRE GUIDELINES

The health and saftey of guests to the Evaz Place campus is of the utmost importance to REAL. All permit holders operating in the Co-Operators Center must be in compliance with the following guidelines.

Facility Users Will:

- Anyone with COVID-19 symptoms should go straight home and contact Healthline 811 for further guidance. If a patron is severely sick (e.g. difficulty breathing, chest pain, etc.), call 911.
- Permit holder is responsible for tracing, monitoring and screening camp guests upon arrival by asking if they are sick or symptomatic. If they answer in the affirmative, they should not be allowed to enter.
- The Co-operators Center's primary doors on the east side of the facility are the only doors for entry and exit
- All user groups are asked to arrive at the facility no earlier than lifteen (15) minutes before their scheduled time. If they arrive early, they will be required to wait outside while observing physical distancing until lifteen (15) minutes prior to their scheduled time.
- Dressing rooms are available. Dressing Room capacity should not exceed (9) people per room. Groups will be assigned (2) dressing rooms for their ice rental. There are (15) skate tying stations available per arena which should be utilized if the group requires additional space.
- Guests are strongly encouraged to bring full water bottles to programs and to not share water bottles.
 Water bottle filling stations are open and will be frequently sanitized.
- Spectators are permitted at a maximum of one hundred fifty (150) in the Co-operators Centre. Groups are encouraged to permit only one (1) parent/guardian per participant and must ensure physical distancing between non-household members
- Spectators must maintain distancing of at least two metres from other members of the public. Spectators (excluding parents and guardians where necessary for player support) should be kept out of participant spaces (e.g. fields of play, courts).

- Main floor washrooms services will be fully operational and cleaned frequently.
- Game play can resume between teams in a minileague and must be limited to teams within the same mini-league comprised, but no more than 50 individuals including coaches/staff, instructors, officials and participants.
- Tournaments and inter-provincial travel are not permitted.
- No single group on the ice surface shall exceed thirty (30), Groups/Teams need to be separated while on the sidelines, and players cannot exceed gathering limits during games, practices or training.
- If physical distancing cannot be maintained or is unpredictable, a mask should be worn by those not participating in the activity (i.e. coaches, volunteers, etc.).
- Shared equipment should be cleaned and disinfected after contact between individuals, even when not visibly soiled.

REAL Will:

- REAL will clean all player benches, rink board gates, athlete staging areas and entrance/exit to facility.
 There will be thirty (30) minutes allotted between groups to perform thorough disinfecting of facility spaces.
- REAL has implemented intensified cleaning and disinfecting procedures including more frequent cleaning of high-touch surfaces.
- The Co-operators Center's Guest Services desk will be open to assist with any inquiries guests may have.

For all other general inquiries and patron assistance, please contact The Co-operators Center's Guest Services desk at 781-9292.