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## **TEAM REGISTRATION**

Contact Tammy @ HRI: 306-949-2577 EXT 221 or [tammyh@hockeyregina.ca](mailto:tammyh@hockeyregina.ca)

HRI team registration will be held at the HRI office (1700 Elphinstone St, Co-Operators Centre, 2<sup>nd</sup> Floor) on the following dates. We have indicated the teams that we expect each of these days, but if you cannot make it on that specific day, please attend one of the other days:

**EARLY DROP OFF:** Even if teams have bingo vouchers, we are giving them the option of dropping off their filled in registration form along with their 1 or 2 blank cheques, made out to HOCKEY REGINA.

Drop off is Monday-Friday 9-5 in the office, or we have a secure mailbox located to the right of our office door if teams wish to leave it after hours. If there are any players who you believe have outside funding please include a note with their name/s and Tammy will follow up.

When the registration form has been completed in office, a copy will be emailed to the treasurer. Please note they will not be completed during office hours for early drop off.

If you still wish to submit in person, please see the dates below:

<b>Saturday Oct 23: (9:00 am -12:00 pm)</b>	U18AA, U18 Female AA, U15 AA, U15 Female AA, U13 AA
<b>Saturday Nov 13: (9:00 am – 12:00 pm)</b>	U18A, U18B, U18 Female A, U15 A, U15 Female A, U13 A, U11 A, U11 B, All of U11 Female, All of U13 Female
<b>Sunday Nov 28: (9:00 am – 12:00 pm)</b>	U15 B, U13 B, U13 C, U11 C, U9 A, U9 B, U9 C, U9 Female, U7

### **Bring the following to Team Registration:**

- Contact Information Sheet
- Completed Team Registration Summary Form (examples can be found on pages 4 and 6)
- Completed Bingo Credit Submission Form
- BINGO vouchers (filled in with player's name/division/team)
- For those teams with 2 team cheques 1 to be post-dated for December 15
- Pre-Authorized Account Information form filled in (for those that wish an automatic withdrawal)  
\*If you have any questions about using the pre-authorized payment option contact Tammy for details [tammyh@hockeyregina.ca](mailto:tammyh@hockeyregina.ca)
- **No E-transfers** can be accepted
- Team officials form (if not already submitted)

**Do NOT complete the amounts on the team cheques until processing the Team Registration Summary Form and BINGO Credit Form at the HRI Office on Team Registration Day.**

## HRI Team Registration Summary Form 2021/2022 – 1 Payment

TEAM NAME:
------------

DIVISION	CATEGORY	# OF PLAYERS	\$ PER PLAYER	TOTAL
U7			\$125	
U9	A, B, C		\$300	
U11	A		\$375	
	B		\$325	
	C		\$275	
U13	AA		\$725	
	A		\$675	
	B		\$625	
	C		\$400	
U15	AA		\$1025	
	A		\$775	
	B		\$425	
U18	AA		\$775	
	A		\$525	
	B		\$225	
FEMALE	U9		\$300	
	U11		\$325	
	U13 AA/B		\$675	
	U13 C		\$500	
	U15 AA		\$800	
	U15 A		\$425	
	U18 AA		\$800	
	U18 A		\$300	
TEAM OFFICIALS MORE THAN 4			\$45	
PERFORMANCE BOND			\$400	<b>\$400.00</b>

TEAM REGISTRATION FEE	
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ALLOWABLE BINGO CREDITS ( A )	
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KIDSPORT FUNDING ( B )	
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MISCELLANEOUS CREDITS ( C )	
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TOTAL CREDITS = ( A + B + C )	
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TOTAL AMOUNT DUE	
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<b>100% UPON REGISTRATION</b>	
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DATE \_\_\_\_\_ TEAM CHEQUE # \_\_\_\_\_

# HRI Team Registration Summary Form 2021/2022 1 Payment

**TEAM NAME:** **U13 AA BLUES**

DIVISION	CATEGORY	# OF PLAYERS	\$ PER PLAYER	TOTAL
U7			\$125	
U9	A, B, C		\$300	
U11	A		\$375	
	B		\$325	
	C		\$275	
U13	AA	<b>17</b>	\$725	<b>12,325</b>
	A		\$675	
	B		\$625	
	C		\$400	
U15	AA		\$1025	
	A		\$775	
	B		\$425	
U18	AA		\$775	
	A		\$525	
	B		\$225	
FEMALE	U9		\$300	
	U11		\$325	
	U13 AA/B		\$675	
	U13 C		\$500	
	U15 AA		\$800	
	U15 A		\$425	
	U18 AA		\$800	
	U18 A		\$300	

**TEAM OFFICIALS MORE THAN 4** **1** **\$45** **45**

**PERFORMANCE BOND** **\$400** **400**

**TEAM REGISTRATION FEE** **12,770**

**ALLOWABLE BINGO CREDITS ( A )** **( 665 )**

**KIDSPORT FUNDING ( B )**  
SMITH, ALEX \$750 Kidsport funding **( 750 )**

**MISCELLANEOUS CREDITS ( C )**  
SMITH, ALEX \$150 Jumpstart funding  
CLARK, KENT \$150 Jumpstart funding **( 300 )**

**TOTAL CREDITS = ( A + B + C )** **( 1,715 )**

**TOTAL AMOUNT DUE** **11,055**

**100% UPON REGISTRATION** **11,055**

**DATE** Oct 18<sup>th</sup> - 20221

**TEAM CHEQUE #** #001

## HRI Team Registration Summary Form 2021/2022 – 2 Payments

<b>TEAM NAME:</b>
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DIVISION	CATEGORY	# OF PLAYERS	\$ PER PLAYER	TOTAL
U7			\$125	
U9	A, B, C		\$300	
U11	A		\$375	
	B		\$325	
	C		\$275	
U13	AA		\$725	
	A		\$675	
	B		\$625	
	C		\$400	
U15	AA		\$1025	
	A		\$775	
	B		\$425	
U18	AA		\$775	
	A		\$525	
	B		\$225	
FEMALE	U9		\$300	
	U11		\$325	
	U13 AA/B		\$675	
	U13 C		\$500	
	U15 AA		\$800	
	U15 A		\$425	
	U18 AA		\$800	
	U18 A		\$300	
<b>TEAM OFFICIALS MORE THAN 4</b>			\$45	
<b>PERFORMANCE BOND</b>			\$400	<b>\$400.00</b>
<b>TEAM REGISTRATION FEE</b>				
<b>ALLOWABLE BINGO CREDITS ( A )</b>				
<b>KIDSPORT FUNDING ( B )</b>				
<b>MISCELLANEOUS CREDITS ( C )</b>				
<b>TOTAL CREDITS = ( A + B + C )</b>				
<b>TOTAL AMOUNT DUE</b>				
<b>DATE:</b>	<b>TEAM CHQ #</b>	<b>50% UPON REGISTRATION</b>		
<b>DECEMBER 15</b>	<b>TEAM CHQ #</b>	<b>50% DUE</b>		

## HRI Team Registration Summary Form 2021/2022 – 2 Payments

<b>TEAM NAME:</b>	<b>U13 AA BLUES</b>
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DIVISION	CATEGORY	# OF PLAYERS	\$ PER PLAYER	TOTAL
U7			\$125	
U9	A, B, C		\$300	
U11	A		\$375	
	B		\$325	
	C		\$275	
U13	AA	<b>17</b>	\$725	<b>12,325</b>
	A		\$675	
	B		\$625	
	C		\$400	
U15	AA		\$1025	
	A		\$775	
	B		\$425	
U18	AA		\$775	
	A		\$525	
	B		\$225	
FEMALE	U9		\$300	
	U11		\$325	
	U13 AA/B		\$675	
	U13 C		\$500	
	U15 AA		\$800	
	U15 A		\$425	
	U18 AA		\$800	
	U18 A		\$300	

<b>TEAM OFFICIALS MORE THAN 4</b>	<b>1</b>	\$48	<b>45</b>
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<b>PERFORMANCE BOND</b>		\$400	<b>400</b>
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<b>TEAM REGISTRATION FEE</b>	<b>12,770</b>
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<b>ALLOWABLE BINGO CREDITS ( A )</b>	<b>( 665 )</b>
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<b>KIDSPORT FUNDING ( B )</b> SMITH, ALEX \$750 Kidsport	<b>( 750 )</b>
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<b>MISCELLANEOUS CREDITS ( C )</b> SMITH, ALEX \$150 Jumpstart funding CLARK, KENT \$150 Jumpstart funding	<b>( 300 )</b>
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<b>TOTAL CREDITS = ( A + B + C )</b>	<b>( 1,715 )</b>
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<b>TOTAL AMOUNT DUE</b>	<b>11,055</b>
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<b>DATE: October 19</b>	<b>TEAM CHQ # 001</b>	<b>50% UPON REGISTRATION</b>	<b>5,527.50</b>
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DECEMBER 15	TEAM CHQ # 002	50% DUE	5,527.50
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## TEAM PAYMENTS

<b>1 PAYMENT</b>	<b>2 PAYMENTS</b>
U7	U13 AA
U9	U13 A
U11 A	U13 B
U11 B	U13 Female AA
U11 C	U13 Female B
U11 Female B	U15 AA
U11 Female C	U15 A
U13 C	U15 Female AA
U13 Female C	U18 AA
U15 B	U18 A
U15 Female A	U18 Female AA
U18 B	
U18 Female A	

Deadline for all outside funding to be in place will be Oct 15<sup>th</sup>.

# **BANKING**

## **Team Account**

All teams must have an account in the team's name. We strongly recommend two signers on the account.

When setting up a team account please email Amanda Ardell at [amandaa@hockeyregina.ca](mailto:amandaa@hockeyregina.ca) if you require a bank letter from Hockey Regina. Please find out if the bank requires one before making the request. Do not call and request one, an email must be received. Please make the request at least 24 hours before you require the letter.

Conexus does seem to be the easiest financial institution to set up an account through. This is just an observation, please feel free to go wherever you choose.

## **Payments to the team**

Hockey Regina may issue funds back to the team for such reasons as performance bond reimbursement, injured or quit players etc.

No cheques will be made out to an individual, they will only be made out to the team.

## **Payments to Hockey Regina**

E-transfers cannot be accepted.

Payment must be made via cheques or pre-authorized payment.

Pre-authorization form, see page 9





**BUSINESS PRE-AUTHORIZED ACCOUNT INFORMATION**

**BUSINESS  
ACCOUNT HOLDER**

\_\_\_\_\_ BUSINESS NAME \_\_\_\_\_

\_\_\_\_\_ ADDRESS \_\_\_\_\_ TELEPHONE \_\_\_\_\_

\_\_\_\_\_ CITY PROV PC \_\_\_\_\_

**Conexus Credit Union**

\_\_\_\_\_ BRANCH NAME \_\_\_\_\_ BRANCH ADDRESS \_\_\_\_\_ BRANCH TELEPHONE \_\_\_\_\_

\_\_\_\_\_ BRANCH CITY PROV PC \_\_\_\_\_

**TRANSIT &  
ACCT.**

Institution

Transit Number

Account No. (Must be 12 digits)

DATE: \_\_\_\_\_

MEMBER AUTHORIZATION: \_\_\_\_\_  
Signature Signature

CONEXUS CU STAFF: \_\_\_\_\_  
Signature Print Name

PLEASE ACCEPT THIS AS THE MEMBERS ACCOUNT INFORMATION AS AN ALTERNATIVE TO A VOID CHEQUE.

## REGISTRATION FEE DROP OFF

You are now able to include all Bingo Vouchers with your registration fees using the self-serve payment box during office hours, or after hours in our mail slot to the right of our office door.

(We will not be going through anything with you when you use the drop off option, you will just be leaving your payments and we will be processing it all later)

You should include:

- 1) Completed Team Registration Summary Form  
(Dependent on # of payments use either the 1 or 2 payment form)
- 2) Completed Contact Information Sheet
- 3) Signed **BLANK** cheque or cheques made out to Hockey Regina the first one dated for the date you are dropping them off and (if making 2 payments) the date for the second cheque would be December 15<sup>th</sup>, OR the Pre-Authorized payment form if you are not paying by cheque.  
**\*\*REMEMBER Not all divisions are making 2 payments\*\***
- 4) If applicable: A note with the names of players who you believe are getting some sort of outside funding (First Nations, KidSport etc.)
- 5) If applicable: Completed Bingo Credit Submission Form and completed bingo vouchers

**WE** will fill in the amounts & contact you once completed.

PLEASE NOTE: Your Team Registration Summary Form **cannot** be completed if your team officials form has not been sent in yet. Your coach was given one to submit.

## REGISTRATION DATES AND DIVISION

<b>Saturday Oct 23: (9:00 am -12:00 pm)</b>	U18AA, U18 Female AA, U15 AA, U15 Female AA, U13 AA
<b>Saturday Nov 13: (9:00 am – 12:00 pm)</b>	U18A, U18B, U18 Female A, U15 A, U15 Female A, U13 A, U11 A, U11 B, All of U11 Female, All of U13 Female
<b>Saturday Nov 27: (9:00 am – 12:00 pm)</b>	U15 B, U13 B, U13 C, U11 C, U9 A, U9 B, U9 C, U9 Female, U7

## **CONTACT INFORMATION SHEET**

(for registration fees drop off only)

DIVISION:
TEAM NAME:
CONTACT NAME:
CONTACT PHONE NUMBER:
CONTACT EMAIL ADDRESS:
DATE OF DROP OFF:

# **Hockey Regina BINGO Program**

QUESTIONS? Email Pam, Bingo Admin, at [plysak@hockeyregina.ca](mailto:plysak@hockeyregina.ca)

**BINGO INFORMATION** If any of your parents have questions about working bingos or handing in bingo vouchers, please ask them to contact Pam at [plysak@hockeyregina.ca](mailto:plysak@hockeyregina.ca).

## **BINGO CREDIT SUBMISSION FORM**

This is the form that the Treasurer is to use for bingo credits at the time of Team Registration and In Season.

The maximum number of vouchers that any one player can turn in for the season is the team budgeted amount per player (HRI registration fee and team fees). The allowable credit on the forms is the registration fee for your division.

REGISTRATION: The team Treasurer will collect all the Bingo vouchers from their team and complete the form, identifying the player's name, voucher number(s) and amount. The team Treasurer will bring in or drop off the form and completed vouchers to the HRI office at the time of Team Registration.

IN SEASON: This is also the form that is to be used for the following cash-in dates:

December 6 – 10, 2021

January 10 – 14, 2022

February 7 – 11, 2022

**The deadline to submit vouchers is February 28, 2022. No vouchers will be accepted after this date.**

The team Treasurer will collect all the bingo vouchers from their team and complete the form, identifying the player's name, voucher number(s) and amount. The team Treasurer will bring the form and vouchers to the HRI office, and then a cheque will be mailed to the team.

If a player has already paid his/her fees in cash before turning in vouchers, they can still hand in the vouchers and then receive a cash refund from the team at the end of the season.

**BINGO VOUCHERS must be filled in completely with player's name, division and team or they will not be accepted.** Unless you want to fill them in yourself, do not accept them from parents incomplete.

## Hockey Regina BINGO Credit Submission Form 2021 – 2022 Season

**Team Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(eg. U13 AA Blues)

Total HRI Fees 2021-22:	FEMALE	CO-ED	AA	A	B	C
U7 _____	\$ 375.00	\$ 375.00				
U9 _____	\$ 950.00	\$ 950.00				
U11 _____	\$ 1125.00	-----	-----	\$ 1175.00	\$ 1125.00	\$1075.00
U13 _____	\$ 1450.00 C	-----	\$ 1675.00	\$ 1625.00	\$ 1575.00	\$1350.00
U13 _____	\$ 1625.00 AA/B					
U15 _____	\$ 1475.00 A	-----	\$ 2075.00	\$ 1825.00	\$ 1475.00	
U15 _____	\$ 1850.00 AA					
U18 _____	\$ 1350.00 A	-----	\$ 1825.00	\$ 1575.00	\$ 1275.00	
U18 _____	\$ 1850.00 AA					

Submitted by: \_\_\_\_\_ Manager  Treasurer  (please check one)  
 Email: \_\_\_\_\_ Phone # \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Voucher Amount	Voucher Numbers	Total # Vouchers	Total \$ Amount
\$45			
\$55			
\$70			
\$80			
\$90			
	<b>Total Bingo Credits</b>		

*(For In Season submission only)*

	PLAYER'S FIRST NAME	PLAYER'S LAST NAME	(A) CURRENT SUBMISSION	(B) SUBMITTED PREVIOUSLY	(A+B) TOTAL (see above for Max \$)
1.					
2.					
3.					
4.					
5.					
VOUCHER TOTAL					

HRI Cheque # (If submitted In Season) \_\_\_\_\_

## 2021/22 REGISTRATION FEES

- The **maximum** that you can collect from parents is **COLUMN C** (total Columns A+B)
- COLUMNS A+E - Total Hockey Regina fees for the 2021/22 season
- COLUMNS D/E – Just for reference.

Already collected by HRI from EVERY player when they registered.

	A	B	C	D	E
	<b>Remaining Hockey Regina Fees</b>	<b>Team Fees</b>	<b>Maximum amount that you can collect</b>	<b>Initial HRI Fee (already paid at time of registration)</b>	<b>Non-refundable Registration/ Evaluation Fee (paid at time of registration)</b>
U7	125	375	<b>500</b>	<b>250</b>	<b>50</b>
U9	300	775	<b>1,075</b>	<b>650</b>	<b>85 to 135</b>
U11 A	375	900	<b>1,275</b>	<b>800</b>	<b>85 to 175</b>
U11 B	325	750	<b>1,075</b>	<b>800</b>	
U11 C	275	475	<b>750</b>	<b>800</b>	
U11 Female	325	750	<b>1,075</b>	<b>800</b>	
U13 AA	725	1,075	<b>1,800</b>	<b>950</b>	<b>80 to 200</b>
U13 A	675	750	<b>1,425</b>	<b>950</b>	
U13 B	625	750	<b>1,375</b>	<b>950</b>	
U13 C	400	450	<b>850</b>	<b>950</b>	
U13 Female AA (plays in U13 A)	675	875	<b>1,550</b>	<b>950</b>	
U13 Female B	675	875	<b>1,550</b>	<b>950</b>	
U13 Female C	500	875	<b>1,375</b>	<b>950</b>	
U15 AA	1,025	1,850	<b>2,875</b>	<b>1,050</b>	<b>80 to 200</b>
U15 A	775	875	<b>1,650</b>	<b>1,050</b>	
U15 B	425	425	<b>850</b>	<b>1,050</b>	
U15 Female AA	800	1,650	<b>2,450</b>	<b>1,050</b>	
U15 Female A	425	725	<b>1,150</b>	<b>1,050</b>	
U18 AA	775	1,550	<b>2,325</b>	<b>1,050</b>	<b>75 to 200</b>
U18 A	525	625	<b>1,150</b>	<b>1,050</b>	
U18 B	225	350	<b>575</b>	<b>1,050</b>	
U18 Female AA	800	1,600	<b>2,400</b>	<b>1,050</b>	
U18 Female A	300	625	<b>925</b>	<b>1,050</b>	

# HOCKEY RECEIPT

<b>PLAYERS NAME</b>	
<b>DATE RCV'D</b>	
<b>RCV'D FROM</b> (Parents Name)	
<b>TO</b> (Division/Tier/Team Name)	
<b>RECEIPT PREPARED BY</b>	

<b>HOCKEY REGINA REGISTRATION FEES</b>	
<b>TEAM FEES</b>	
<b>TOTAL COLLECTED</b>	
<b>BALANCE DUE</b>	

## BREAKDOWN OF FUNDS COLLECTED

CASH-	
CHEQUE-	
E-TRANSFER-	
BINGO VOUCHERS-	
OUTSIDE FUNDING-	
Type of funding:	
Kid Sport	
First Nations Band	
Jumpstart	
Social Services	
Outside funding paid directly to Hockey Regina:	
YES	NO

<b>COMMENTS:</b>	
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## **TEAM BUDGETS**

1. A budget must be supplied to each parent at the beginning of the season.
2. A mid-season financial statement should be given to all parents in January.
3. A final financial statement must be supplied to all parents at the end of the season.

Items in the team's budget **include**, but are not limited to the following:

- Registration fees
- Tournament fees
- Practice ice costs / gym rentals
- Team outings or meals
- Non-Parent Coach(s) accommodation and meals (where applicable); and any other costs associated with the operation of the team
- **All** team clothing
- Team pictures etc.

**Note: Team pictures and team apparel purchases are included in the budget but they are strictly voluntary and a family may wish to not participate.**

Transportation costs such as bus rental are not included but must be agreed to by the participating parents.

Teams are expected to pay for out of pocket expenses for registered coaches who do not have a child on the team. These expenses will include, but may not be limited to, out of town travel costs and over-night tournament accommodation (based on shared accommodation) and meals. In the event this regulation is used, these expenses must be factored into the overall team budget and the entire team is responsible for these expenses. Maximum number of non-parent coaches covered will be 3.

**Teams or team officials not conforming to HRI budget guidelines or exceeding team maximums may be subject to disciplinary action (suspension or dismissal).**



# **SAMPLE BUDGET**

## **U7, U9, U11**

	<b>U7</b>	<b>U9</b>	<b>U11 A</b>	<b>U11 B U11 AF</b>	<b>U11 C</b>
Players /team (apprx)	13	13	16	16	15
<b><u>TEAM COSTS</u></b>					
Practice		1,600	1,800	1,800	600
Tournament	2,000	2,800	3,500	3,500	3,000
Windup/Dryland/etc	700	700	1,275	1,275	800
Total team costs	2,700	5,100	6,575	6,575	4,400
<b>Team cost / player</b>	<b>\$208</b>	<b>\$392</b>	<b>\$411</b>	<b>\$411</b>	<b>\$293</b>
<b>Individual costs (Clothes/pictures/etc)</b>	<b>\$110</b>	<b>\$185</b>	<b>\$185</b>	<b>\$185</b>	<b>\$110</b>
<b>Total team fees/player</b>	<b>\$318</b>	<b>\$577</b>	<b>\$596</b>	<b>\$596</b>	<b>\$403</b>

**This is just an example as to how your funds could be allocated.  
The figures in this chart are not your exact costs.**

# SAMPLE BUDGET

## U13

	U13 AA	U13 A	U13 B	U13 C	U13 F AA/A	U13 F B
Players /team (apprx)	17	17	17	16	16	16
<b><u>TEAM COSTS</u></b>						
Practice	2,600	2,000	2,000	1,000	1,800	1,800
Tournament	4,000	4,000	4,000	3,500	4,000	4,000
Windup/Dryland/etc	1,600	1,600	1,600	1,025	1,575	1,575
Total team costs	8,200	7,600	7,600	5,525	7,375	7,375
<b>Team cost / player</b>	<b>\$482</b>	<b>\$447</b>	<b>\$447</b>	<b>\$345</b>	<b>\$461</b>	<b>\$461</b>
<b>Individual costs</b> (Clothes/pictures/etc)	<b>\$235</b>	<b>\$185</b>	<b>\$185</b>	<b>\$110</b>	<b>\$285</b>	<b>\$285</b>
<b>Total team fees/player</b>	<b>\$717</b>	<b>\$632</b>	<b>\$632</b>	<b>\$455</b>	<b>\$746</b>	<b>\$746</b>

**This is just an example as to how your funds could be allocated.  
The figures in this chart are not your exact costs.**

# SAMPLE BUDGET

## U15

	U15 AA	U15 A	U15 B	U15 FAA	U15 FA
Players /team (apprx)	17	17	16	17	17
<b>TEAM COSTS</b>					
Practice	2,000	1,600	800	2,000	1,000
Tournament	4,000	3,000	2,500	4,500	4,000
Windup/Dryland/etc	1,600	1,600	925	1,700	1,700
Bus cost (league only)	9,500	-	-	9,500	-
Ref cost (BAA)	3,700	-	-	-	-
Total team costs	20,800	6,200	4,225	17,700	6,700
<b>Team cost / player</b>	<b>\$1,224</b>	<b>\$365</b>	<b>\$264</b>	<b>\$1,041</b>	<b>\$394</b>
<b>Individual costs</b> (Clothes/pictures/etc)	<b>\$335</b>	<b>\$185</b>	<b>\$110</b>	<b>\$335</b>	<b>\$185</b>
<b>Total team fees/player</b>	<b>\$1,559</b>	<b>\$550</b>	<b>\$374</b>	<b>\$1,376</b>	<b>\$579</b>

**This is just an example as to how your funds could be allocated. The figures in this chart are not your exact costs.**

# SAMPLE BUDGET

## U18

	U18 AA	U18 A	U18 B	U18F AA	U18F A
Players /team (apprx)	19	18	18	18	17
<b><u>TEAM COSTS</u></b>					
Practice	1,000	600	600	1,600	800
Tournament	4,600	3,500	1,500	3,000	3,000
Windup/Dryland/etc	1,750	1,150	1,050	750	750
Bus cost (league only)	9,500	-	-	9,500	-
Ref cost (BAA)	5,000	-	-	-	-
Total team costs	21,850	5,250	3,150	14,850	4,550
<b>Team cost / player</b>	<b>\$1,150</b>	<b>\$292</b>	<b>\$175</b>	<b>\$825</b>	<b>\$268</b>
<b>Individual costs</b> (Clothes/pictures/etc)	<b>\$285</b>	<b>\$185</b>	<b>\$110</b>	<b>\$285</b>	<b>\$185</b>
<b>Total team fees/player</b>	<b>\$1,435</b>	<b>\$477</b>	<b>\$285</b>	<b>\$1,110</b>	<b>\$453</b>

**This is just an example as to how your funds could be allocated.  
The figures in this chart are not your exact costs.**

## **FUNDRAISING**

**Fundraising is optional.** The team cannot force someone to fundraise.  
If fundraising is done it is to be used to offset the maximum team fees.

**If your team chooses to fundraise please figure out the details ahead of time.  
These are just some examples of potential ways which the funds can be distributed.**

- A) Families keep what they sell.  
You keep track of the amount of funds brought in by each family. End of season individual refunds may now vary depending on their funds raised.
- B) All funds are divided equally between all players, regardless of the family's participation.
- C) Funds are only divided between participating families.

## **SPONSORSHIPS**

If any funds are received as a team sponsorship they should be used to help offset the maximum allowable team fees.

These funds can assist in paying for:

- Team clothing
- Extra ice
- Tournaments
- Team bonding activities
- Travel
- Etc.

**Teams or team officials not conforming to HRI budget guidelines or exceeding team maximums may be subject to disciplinary action (suspension or dismissal).**

## **PAYMENT POLICY**

1. Registration as a player in HRI involves more than just playing in league and playoff games. A player is expected to participate in the league games, playoff games, the minimum number of practices and tournaments as per HRI Regulations and is responsible for costs thereof.
2. Each team is required to establish a team budget at a parent's meeting early in the season. The team budget will specify the dollar figure that each player is to contribute.
3. Player/parents that anticipate having difficulty being able to contribute the funds required for the team fees are to discuss the situation with the team manager, treasurer and/or coach at the earliest possible time. Upon this notification, it is recommended that the team provide opportunities for an installment payment plan and/or fund-raising alternatives. **If a player/parent is unable to fulfill their team fee obligations via installment payments or fund-raising alternatives, the team is to contact Tammy at HRI by December 15.**  
It is the expectation of HRI that all possibilities be explored prior to the player being suspended.
4. Teams cannot suspend a player. Suspensions can only come from Hockey Regina.

## **REFUND POLICY**

The effective date for all refunds shall be the date that the HRI office is informed via e-mail, (**by the players parent**), to [tammyh@hockeyregina.ca](mailto:tammyh@hockeyregina.ca) that the player has quit. Refunds are calculated as follows:

1. A refund of 75% of the HRI registration fee will be issued if the player quits after placement on a team and before November 15.
2. A refund of 50% of the HRI registration fee will be issued if the player quits after November 15 and before December 15.
3. A refund of 25% of the HRI registration fee will be issued if the player quits after December 15 and before January 15.
4. No refund will be issued if a player quits after January 15.

Long term Injury: Should a player receive a long term injury, during the season, that is not a season ending injury and it requires the player to miss **two (2) consecutive months** or more of the season, the player will be eligible for a rebate of their HRI registration fees based on the amount of regular season games missed. Medical documentation will need to be supplied to receive the rebate; again an email must be sent to [tammyh@hockeyregina.ca](mailto:tammyh@hockeyregina.ca) .

## **INJURY REPORTS**

1. For all injuries (minor or major) complete a Canadian Hockey Injury Report Form and forward to SHA as soon as possible.

Forms must be received **by SHA** within 90 days of the accident.

Saskatchewan Hockey Association Address:  
2-575 Park Street  
Regina, SK  
S4N 5B2

For injury report form go to:

<https://hockeysask.ca/pub/Members/MHA%20Portal/injury-report-pdf-fillable.pdf>

Forms must be completed in their entirety or the forms will be returned. Only original receipts and/or invoices are acceptable.

Hockey Canada is strictly a supplement Insurer. If you have access to any other insurance, you must pursue it through them first. Hockey Canada shall cover those costs not covered by your primary insurance to our policy limits.

Please contact Hockey Sask with questions.

2. For any injuries that could potentially extend past a 2 month consecutive time frame, Tammy at Hockey Regina must also be notified **by email**.

Long term Injury: Should a player receive a long term injury, during the season, that is not a season ending injury and it requires the player to miss **two (2) consecutive months** or more of the season, the player will be eligible for a rebate of their HRI registration fees based on the amount of regular season games missed. Medical documentation will need to be supplied to receive the rebate; again an email must be sent to [tammyh@hockeyregina.ca](mailto:tammyh@hockeyregina.ca)

## HRI Jersey Care

### DO's and DON'T's

- **DO NOT permanently alter any jerseys**
- No jerseys can be cut.
- Any stitching to tack them up must be very loosely done and must be removed before they are returned without damaging the jersey.
- No letters (C & A's) can be permanently added. They must all be removed prior to jersey return.
- The team is responsible for any damage caused by removing letters. ex: ripped due to stitch removal or melted due to iron
- All jerseys must be washed, hung on wire hangers and put in the jersey bags in numerical order before return. The team will be charged \$100 if the jerseys are returned unwashed.
- DO NOT let the players get the jerseys signed ex: by the Regina Pats. If this happens the parents will be purchasing that jersey.
- The team will be charged \$75 at the end of the season for each damaged or missing jersey so collect that money from that child's parents.
- Do not bleach the jerseys
- Do not dry them on a hot dryer setting

Teams must let us know of any damaged or missing jerseys/equipment at the **BEGINNING** of the season. If you do not notify us by **email** of any issues then your team is going to be held responsible at the end of the year.

Email either:

Amanda Ardell - [amandaa@hockeyregina.ca](mailto:amandaa@hockeyregina.ca) or  
Tammy Hollinger - [tammyh@hockeyregina.ca](mailto:tammyh@hockeyregina.ca)



## **RESPECT YOUR ARENA FACILITIES**

All players, coaches, officials, parents, fans, etc. are to treat all arena facilities and equipment with the utmost respect. Failure to do so may jeopardize HRI's opportunity to utilize these facilities in the future.

The coach or designated team official is responsible for walking through the arena dressing room and shower facilities before and after games to check for any damage or unclean conditions. Any damage is to be reported to arena personnel and the HRI Office immediately. Dressing rooms are to be left in a clean condition (tape, garbage, etc. is to be picked up).

HRI and Associate Member teams are accountable for payment of all clean up and repairs to arena equipment and facility damages that their players/team are responsible for. Damages are to be reported to the HRI office immediately. HRI will levy a minimum \$50.00 fine against teams identified as responsible for damage and/or clean up by the arena staff.

### **REMINDER:**

There is no smoking or vaping allowed in any of the facilities.  
Players caught doing either in a facility could face suspension.



We are extremely proud to acknowledge the fact that in 2019 and 2020 our Hockey Regina teams raised and donated over **\$25,000** to the Canadian Cancer Society.

This is incredible!!!

This year all funds raised will be split and donated to Breast Cancer, Prostate Cancer and Childhood Cancer. We encourage all teams to participate in whatever capacity they can. No effort is too small!

We are hoping that we will be able to have some 'Lavender Games' this year. Fingers crossed!

Just some of the wonderful ideas that our teams have had in the past are:

- Lavender Games
- Bake Sale
- Push up contest
- Read-a-thons
- Walk-a-thons
- Pie the coach
- Shovel snow
- Rake Leaves
- Etc.
- Shave the coach's head
- Bottle Drive
- Skills competitions (during a practice)
- Raffle off donated item/s
- Sell team buttons
- 50/50
- Candy guess jar
- Donate allowance

Joanne will be in contact with the managers in the next couple weeks with more details on 'Going Lavender'.

If you would like to see pictures/information from previous Hockey Fights Cancer then please go to 'Hockey Fights Cancer' on our website.