

# HRI 2020/21 Bylaws, Regulations +Minimum Suspensions



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## **BYLAWS**

### **BYLAW 1 - NAME**

The name of the organization shall be the Hockey Regina Inc; hereinafter referred to as HRI.

### **BYLAW II – PURPOSE**

Operating as a minor hockey association within the governance of Hockey Canada whose mission is to “Lead, Develop, and Promote Positive Hockey Experiences”, the Purpose of Hockey Regina is:

- To promote, govern and enhance minor hockey in the City of Regina for the good of all players.
- To foster community spirit and sportsmanship amongst all players, coaches, parents, officials and sponsors and increase the interest of the game of hockey in the City of Regina.
- To lead in the development of players, coaches and officials by providing programs that enable them to reach their desired potential in an environment of excellence for both competitive and recreational hockey play.

### **BYLAW III – MEMBERSHIP**

1. Players, parents or legal guardians shall apply for membership in Hockey Regina by completing the required player's registration form as may be specified by the Board of Directors.
2. Players, parents or legal guardians shall become members of Hockey Regina upon the player being placed with a Hockey Regina team and upon the required registration fee being paid.
3. Each parent or legal guardian upon becoming a member of Hockey Regina shall be entitled to vote at general and special meetings of Hockey Regina. One vote per member.
4. Players under the age of majority shall be non-voting members of Hockey Regina. Players over the age of majority shall be full voting members of Hockey Regina.
5. Spectators and/or guests of Hockey Regina members attending Hockey Regina events are ex officio, non-voting members of HRI and subject to its rules, regulations and Code of Discipline.
6. Any other persons approved by 2/3 majority vote on a motion made by the Board of Directors may become a member of Hockey Regina.
7. Members of the Board of Directors are voting members of Hockey Regina.
8. All coaches are voting members of Hockey Regina.
9. The directors may, by a 2/3 majority vote of the entire Board of Directors, remove a member from membership in Hockey Regina.
10. Membership in HRI shall expire 12:00 Midnight May 31st in the year following application for membership, unless renewed pursuant to Bylaw 1-8 herein

## **BYLAW – IV ASSOCIATE MEMBERSHIP**

The Board of Directors has the right to approve Associate Memberships to Hockey Regina for out of Regina Hockey Associations allowing their teams to play in the Hockey Regina League. Associate Members shall be non-voting members of Hockey Regina. Terms and conditions of Associate Membership are covered in the Associate Membership Agreement

## **BYLAW V – ORGANIZATION STRUCTURE**

HRI governance will consist of a Board of directors and an Executive director.

## **BYLAW VI – BOARD OF DIRECTORS**

1. The role of the Board of Directors is to ensure HRI fulfills its purpose as outlined in Bylaw II and includes:
  - Strategic planning
  - Overseeing the management of HRI
  - Support and evaluation of the Executive Director
  - Enhancing the image of HRI
2. A board of 14 directors who shall be elected by the membership shall administer the affairs of HRI.
3. The Board of Directors shall consist of 14 members as follows:
  - President
  - Past President
  - 12 Directors
    - a. The term of office for the President is one year, with an election for the position taking place at the annual general meeting
    - b. The term of office for each Director is three years, with four positions elected each year at the annual general meeting.
4. The Directors shall meet following the AGM of HRI to hold an organizational meeting. At this meeting the Directors will elect or appoint from their own number directors to the positions as listed in Bylaw VII 1. c-n.
5. The President, Vice President, Finance Director and one Director elected by the Board of Directors comprise the Executive Committee of the Board.
6. Retiring Board Members may continue in their office until replacement has been duly elected or appointed.
7. Anyone holding a position on the Board of the SHA or Hockey Canada or is a head coach on an HRI team shall not be elected to the Board of Directors of HRI.
8. Only members of the Board of Directors shall be entitled to vote at Board Meetings. The President has the tie-breaking vote only and the past President is not entitled to vote.
9. Any Directors will fully disclose any conflict of interest and will not be eligible to vote on any resolution of the Directors that is related to the conflict of interest. For purposes of this provision, the President may determine whether a conflict of interest exists, and if the matter involves a conflict for the President, then the matter may be determined by the Vice-President or a majority vote of the remaining Directors.
  - i. Any decision involving an immediate family member, or team or division with which the Director is associated will be deemed to be a conflict of interest for the Director
  - ii. A person with a financial interest either directly or indirectly, through business, investment or family:

- a. An ownership or investment in an entity with which HRI has a transaction or arrangement;
    - b. A compensation arrangement with HRI or with an entity or individual with which HRI has a transaction or arrangement; or
    - c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which HRI is negotiating a transaction or arrangement
  - iii. Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.
10. ½ of the voting members plus one shall constitute a quorum for a meeting of the Board of Directors.
11. Members of the Board of Directors shall receive a minimum of 48 hours notice of any meetings; however said notice may be waived in writing by any member of the Board.
12. The Board of Directors shall meet and regulate their meetings as they may determine.
13. No member of the Board of Directors may receive any remuneration for services rendered acting as a Board of Director. Reasonable out of pocket expenses may be allowed after statement of accounts is presented to and approved by the Board of Directors. Expenses must be for the betterment of HRI.
14. The Board of Directors have the authority to remove a member from the Board of Directors for any of the following reason by 2/3 majority vote of the entire Board of Directors:
- For breach of the HRI Terms of Reference, Privacy policy, Conflict of Interest and Conduct Guidelines.
  - For failure to perform the duties of the position.
  - For conduct unbecoming a member to the Board of Directors.
  - For missing three (3) consecutive or 4 Board of Directors meetings in a given year.

A member of the Board of Directors who has been removed is entitled to a right of appeal. An appeal must be presented in writing to the Hockey Regina Office within two-business days of notice of removal. Such an appeal must be accompanied by a \$100.00 deposit, which is refundable, if the Appeal committee overturns the removal. An Appeal committee made up of non-Board Members will be appointed by the Board of Directors to review the appeal within a ten business day time period.

15. Where there is vacancy on the Board and if:
- There are 2/3 Directors remaining, the remaining Directors may:
    - a. Exercise the power of Directors;
    - b. Leave the vacancy open until the next AGM;
    - c. Appoint someone to fill the vacancy until the next AGM.
  - Less than 2/3 of Directors remaining, the remaining Directors shall call a general meeting for the purpose of electing members to fill any vacancies;
  - No Directors remaining, any 10 members may in writing appoint Directors solely for the purpose of calling a general meeting to elect members to fill the vacant Directorships.

## **BYLAW VII – DUTIES AND POWERS**

1. Upon election to the Board of Directors the following positions will be filled as elected or assigned:
  - President
  - Past President
  - Vice-President
  - Finance Director
  - 10 Directors assigned to an area of oversight as determined by the Board of Directors

The president will be elected by the membership and the balance of director positions will be elected or assigned by the Board of Directors at its organizational meeting.

2. The Board of Directors has the authority to add, delete and/or revise the assigned Board of Director positions and duties as required.
3. The Board is charged with the responsibility for all HRI assets and for ensuring that its objectives are met.
4. The President
  - Shall preside as chairperson at general, annual general and extraordinary general meetings. Shall ensure that minutes of all meetings are recorded and retained in a minute book. Shall ensure that minute items involving major program changes are published on the HRI web site in a timely fashion.
  - Shall be an ex-officio member of all committees established by HRI.
  - Shall report to each annual meeting of HRI concerning its operations.
  - Shall represent HRI at public or official functions.
  - Shall represent HRI in all SHA matters.
  - Shall perform such other duties as may from time to time be determined by the Board of Directors or at a general meeting.
  - Shall ensure that the Board of Directors facilitate an annual summit to review the strategic direction of HRI.
5. The Vice-President
  - Shall have all the powers and perform all the duties of the President in the absence or disability of the President, together with such duties, as may be from time to time assigned to him/her by the Board of Directors.
  - Shall oversee and ensure that all evaluations, coach selections and team selections are conducted in accordance with HRI guidelines for all divisions.
  - Shall be a member of any committees related to items listed in 6 (b).
  - Shall provide vision and direction to the Director of Officials/Suspensions, Director of Coaching Development for the ongoing development of players and coaches and to the Director of Player Evaluations.
  - Will be a member of the Executive committee
6. Director of Finance
  - Shall have all the powers and perform all the duties of the President in the absence of the President and Vice-President, together with such other duties, as may be from time to time assigned to him/her by the Board of Directors.
  - Shall chair a Finance Committee or any other committee established that relate to HRI finances and work collaboratively with the Executive Director and the committee in developing budgets, financial statements, annual reports, etc. Will present the Financial Report to the members AGM.
  - Shall be an ex-officio member of all HRI tournament committees.
  - Shall chair the Business development team and fundraising committees.
  - Will be a member of the Executive committee
7. The Past President
  - Shall pass on to the newly elected President all business records and correspondence, etc. at the completion of his/her term as President.
  - Shall chair the volunteer recognition and awards committee.
  - The immediate Past President does not have voting privileges.

- Shall be an ex-officio member of all committees established by HRI at the AGM or by the Directors.
- Shall perform such other duties as may from time to time be determined by the Board of Directors or at a general meeting

#### **BYLAW VIII – GENERAL MEETINGS**

1. The annual general meeting (AGM) of HRI shall be held on a date to be determined by the Board of Directors between April 1st and May 31st.
2. A special general meeting may be called by the President as and when he/she considers it necessary.
  - The President shall call special meetings when requested to do so in writing by at least 5% of the voting members.
3. Notice of general meeting shall be given to the members by means of a public notice no less than 30 days before the meeting.
4. 75 registered members shall constitute a quorum at any general or special meeting.
5. The Association may publish notice that the documents referred to in paragraph 138 of the ACT shall be available at the registered off of the Association and any member may upon request obtain a copy of same.

#### **BYLAW IX – COMMITTEES**

1. The Board of Directors shall appoint such commissioners and may appoint committees and individuals, as it deems desirable to perform duties. These persons whom need not be a member of HRI will become a member upon their appointment. They shall exercise such duties and powers as may be delegated to them by order of the Board.
2. An organizational meeting will be held following the AGM. At this meeting the Board will select by ballot if required their Executive committee. This Executive committee will consist of The President, Vice- President, Director of Finance and one other member of the board. Any 3 of who shall constitute a quorum. The Executive committee shall be responsible to the Board for carrying out duties entrusted to it.
3. The power to discipline members shall rest exclusively with the Board of Directors. However, the Board of Directors may delegate the authority to any appropriate body or individual.

#### **BYLAW X - DIVISIONS**

Hockey Regina shall administer 20 year old and under divisions or such age groups to be determined by the S.H.A. Rules and Regulations. The makeup and number of teams in each division and their level of play shall be determined by the Board of Directors for each year of operation

#### **BYLAW XI– DISCIPLINE OF MEMBERS**

1. The Board of Directors shall have the right to discipline any members as provided herein and as further provided in the Regulations and Code of Discipline..
2. All complaints regarding discipline matters, save those, for which a specific suspension is provided in the Regulations and Code of Discipline, shall be made in writing to the appropriate Division Director or the Hockey Regina office.



3. The Division Director, Director of officials/suspensions or such other person as the President may appoint in the absence of the Director shall be the chair of an investigating and hearing committee and may appoint such other members of the committee as he/she may determine.
4. Upon being informed of possible disciplinary action against a member for breach of the Bylaws of Rules and Regulations, the Chair of the investigating and Hearing committee shall investigate such breach, hold such meetings as may be necessary and rule on the disciplinary action against such member.
5. A grieved party has a right of appeal a decision made pursuant to 4 above. An appeal must be presented in writing to the Hockey Regina Office within two business days of notice of discipline. Such an appeal must be accompanied by a \$100.00 deposit, which is refundable if the Appeal committee overturns the discipline. Hockey Regina will act on the appeal within ten business days of receipt. Individuals who participated in making the appealed decision shall not be eligible to sit on the Appeal committee.

#### **BYLAW XII – RULES AND REGULATIONS**

1. The Board of Directors shall establish the rules and regulations of the Hockey Regina, in accordance with the rules of the game, C.H.A and the S.H.A.
2. As a prerequisite to their membership in Hockey Regina, all members shall agree to be bound by the terms of the Bylaws, Rules and Regulations and the Code of Discipline of Hockey Regina. Spectators and/or guests of HRI members attending HRI events are deemed to be bound by these same conduct expectations.
3. The Rules and Regulations and Code of Discipline shall deal generally and specifically with the conditions with which members shall play hockey or conduct themselves.

#### **BYLAW XIII – REMUNERATED POSITIONS**

1. The Board will hire an Executive Director whose main duties are:
  - Shall attend all Board and executive committee meetings
  - Shall record the minutes of all Board and Executive meetings
  - Shall be responsible for disbursement of funds and maintaining proper accounting records in accordance with HRI guidelines.
  - Shall be responsible for the administration and operation of the office and employees in accordance with HRI policies and guidelines.
  - Shall be responsible for the registration and administration of all HRI players
  - The Equipment manager, scheduling manager and Bingo coordinator will report to the Executive Director.
  - The Executive Director shall not have a vote at any meeting of HRI other than when the Executive Director is appointed by the Board to a Committee where he/she will have a vote.
  - Shall report to the Board of Directors
  - Shall perform any duty as required by resolution of the Board of Directors
2. The Board may hire a Technical (Coaching) Director whose main duties will include:
  - Shall be responsible for the on-going training and development guidelines of coaches
  - Shall be responsible for the supervision and evaluation of coaches
  - In conjunction with the Division Directors will be responsible for the selection and recruitment of qualified coaches
  - Shall ensure that all coaches meet the appropriate qualifications
  - Shall report on such activities at the AGM

**BYLAW XIV – LIQUIDATION AND DISSOLUTION**

The remaining property of Hockey Regina shall, in the course of liquidation and dissolution be distributed to whatever minor hockey association shall succeed Hockey Regina in the City of Regina.

**BYLAW XV – AMENDMENTS**

1. Hockey Regina may amend, delete or add to its Bylaws and Articles in accordance with the Non-Profit Corporations Act.
2. Amendments of the Hockey Regina Bylaws must be presented for ratification at the Annual General Meeting. Any person wishing to bring a motion to the floor of the Annual General Meeting to amend the Hockey Regina Bylaws must do so in writing. The motion must be received by the Hockey Regina Office 15 days prior to the Hockey Regina Annual General Meeting.
3. A 2/3 majority of members voting at the Annual General Meeting is required for Bylaw amendment ratification.

**BYLAW XVI – ELECTION OF DIRECTORS**

1. HRI will post the following information on its website at least forty-five (45) days prior to the annual general meeting:
  - A call for nominations for President
  - The number of vacancies for Director and their term
2. Subject to Bylaw VI.7. only a member meeting the requirements of Bylaw III and who is in good standing or be nominated for President or Director. A non-member of HRI can seek candidacy or be nominated for a position on the HRI Board subject to their membership being confirmed at the first Board meeting following the election by way of a vote in accordance with Bylaw III.6
3. HRI will post the following on its website prior to the annual general meeting:
  - The platform of each Presidential candidate
  - The names of candidates for the position of Director and their resume
4. Candidates for the position of President shall submit their signed nomination papers and platform 30 days prior to the Hockey Regina Annual General Meeting.
5. Candidates for the position of President must have been a Director for at least one full year once in the previous three years.
6. Candidates for Director shall submit their signed nomination papers and resume five (5) business days prior to the annual general meeting.
7. Persons can be nominated openly at the annual general meeting for the position of Director if there are more vacancies for that position than there are nominated candidates.
8. Unsuccessful candidates for President may be nominated for the position of Director at the annual general meeting without having to provide prior notice. Each of these candidates must agree to the nomination.
9. Should there be no nominated candidate for President; the Board of Directors shall elect the President from the elected Board at its organizational Board meeting following the annual general meeting.

10. If the number of persons nominated to serve as Directors does not exceed the number required to be elected as provided by Bylaw VI then the President, or the chairman of the meeting, shall declare the persons so nominated duly elected.
11. Candidates for the position of President shall be elected by secret ballot, and the candidate receiving the greatest number of votes shall be declared elected. If three (3) or more candidates, the person with 50% plus one (1) majority shall be declared elected.
12. Candidates for the position of Director shall be elected by secret ballot, and the four (4) candidates receiving the greatest number of votes shall be declared elected.
13. At all general meetings of HRI each member shall have one vote; a majority vote of members present shall decide all questions.
14. For the purpose of electing the President each year under Bylaw VI each member shall write the name of the candidate he or she desires to vote for on the ballot paper.
15. For the purpose of electing four directors necessary each year under Bylaw VI or for the purpose of electing directors to fill any vacancy on the Board of Directors, each member shall write the name of the candidate or candidates he or she desires to vote for on the ballot paper.
16. Any ballot papers for the election of President or Director not containing votes to the exact number required shall be declared spoiled or invalid.
17. For the purpose of taking the ballot and declaring the result of the annual election a number of duly qualified members who are not candidates shall be selected by the Chairman to act as scrutineers.

## REGULATIONS

### A. GENERAL CONDUCT

A.01 Players, coaches and spectators must show respect for the game, their opponents, the officials and the fans. Those displaying unruly conduct or causing off ice altercations before, during or after games in or around the rinks or a violation of these Regulations may be suspended. Profane language by or around the players is strictly prohibited. Any Board of Director present at a HRI event may issue an indefinite suspension and, at first opportunity, shall refer the matter to the Division Director for a review and determination of any further suspension.

A.02 Parents' actions must be tempered towards good conduct and the welfare of the players. All parents/guardians must sign a HRI Parent's Conduct Agreement. The agreement is designed to help parents understand their role with their son/daughter's participation in hockey. HRI will not register players of parents/guardians refusing to sign the agreement. Verbal, physical or mental abuse of players, officials, coaches, parents and HRI volunteers will not be tolerated. Suspensions will be assessed for abusive offenses as specified on the Parent's Agreement. HRI reserves the right to increase the length of suspensions depending upon the severity of the incident(s). Team coaches/managers are responsible to notify the Division Director immediately of any parent offenses. HRI reserves the right to suspend the players of parents refusing to abide by suspensions assessed. Other spectators exhibiting abusive conduct will be required to leave the rink and will be subject to the same suspensions as indicated in the Parent's Agreement.

A.03 It is the expectation of HRI that referees and linesmen will demonstrate positive conduct towards the game of hockey. Mutual respect between officials and all players, coaches and parents is to be exhibited in all Divisions.

A.04 During team activities, no one associated with a team, including players, coaches, officials, managers, trainers or persons transporting players, shall be under the influence of, or use, alcohol or illegal drugs. HRI supports zero tolerance. Participants violating this rule are subject to indefinite suspensions.

A.05 A coach, assistant coach, manager, trainer, parent or player of a team should not officiate in a league game that is in the same division that their child or siblings are playing unless necessary.

A.06 In situations where conflict arises at the team level between a parent/guardian, player and coach, the first form of resolution will be a meeting between the parent/guardian, player and team manager. Should there be no resolution to the issue, the parent/guardian or player can request a meeting with the team manager and a HRI representative. If no resolution is reached, the complainant has the right to request a meeting with the Division Director, and the coach. The request must be in writing, stating the nature of the complaint and signed by the parent/guardian. At the conclusion of the meeting with the Division Director, the complainant will receive a written decision within 48 hours of the meeting, with the decision of the Division Director being deemed final. Any further action by the complainant which contradicts or in any way undermines the decision of the Division Director will be deemed to be in non-compliance of the Rules & Regulations and may cause their membership with HRI to be revoked.

#### A.07

1. In situations where there is a written complaint made to a Division Director or the Office of HRI regarding hockey operations, a response will be provided from a representative of HRI.
2. Where the complaint involves parent/guardian/coach conduct, the Division Director/Director of Suspension /Director of Coaching Development may individually or collectively review and/or investigate and provide a response, which may include recommendations for further action, disciplinary or otherwise.

3. Those situations wherein the complaint is related to governance of HRI, including Board of Director conduct, an independent individual/committee as appointed/established by the Board of Directors will conduct a review and may make recommendations for further investigation.
4. Special situations of an emergent nature involving verbal complaints, which clearly demonstrate that the well being of a player or member is at risk, may be investigated and acted upon immediately provided they are followed up in writing.
5. With respect to (1) – (4) above, a hearing may be held at the discretion of the Division Director where the parties are to be given an opportunity to be heard either orally or in writing. Following the hearing/investigation, a decision relating to any suspensions or other disciplinary actions will be made and communicated, in writing, to the parties.

A.08 HRI follows the Hockey Canada protocol for harassment/abuse situations. Upon receipt, written or verbal, of a harassment/abuse allegation, an individual/committee as designated by the President will review the situation and make recommendations for follow-up. The individual/committee reserves the right to forward allegations to the appropriate Police Service or Child Protection Agency. All allegations regarding discrimination and racism must be reported to the appropriate Division Director. Repeat offenses are subject to indefinite suspension until reviewed.

A.09 The Division Directors are responsible for administering the Rules and Regulations of HRI in their respective Divisions. This includes specific and discretionary suspension in coordination with the Director of Suspensions.

## **B. REGISTRATION**

B.01 Players must play in the age division as specified by the Board of Directors. Years of age as of December 31<sup>st</sup>. These divisions are:

- U7 - 5 & 6 years
- U9 - 7 & 8
- U11 - 9 & 10
- U13 - 11 & 12
- U15 - 13 & 14
- U18 - 15 to 17

B.02 HRI offers the following programs:

**U7 Program:** Programs for 5 and 6 year-old players. The primary focus is on fun and skill development.

**Tiered Hockey:** A developmental league with tryouts/evaluations (and possible cuts) for players who have a high level of commitment in terms of time and finances.

**Female Hockey:** A program for females to play on an all-female team in the U7 to U18 age-division.

B.03 In order to ensure HRI has accurate counts of players wishing to play hockey, a non-refundable evaluation/registration fee and deadline for registering for hockey may be established and set by the Board of Directors.

B.04 A player may register and play for only one league but may play for a school team when it does not conflict with HRI play.

B.05 Only those players who are properly registered with HRI and SHA may participate in league, tournament or exhibition games. Coaches who dress or play ineligible players, including players not approved, as affiliated players, will be subject to disciplinary action.

B.06 Players residing in Regina shall play in zones designated by the Board of Directors and shall not be allowed to transfer from one zone to another (excluding goaltenders). In order to complete or fill team rosters, the Board of Directors may move players to other zones.

B.07 For HRI registration purposes, the address for players shall be the address of the player's parent(s) and/or the address of the person who is in loco parentis of the player as of September 1 of the season in question. Residential qualifications are as per SHA Regulations.

B.09 HRI has the right to require proof of address and age as stated on the registration form. Additional proof of primary residence may be required.

B.10 U18 AAA

1. Male (Regina Pat Canadians) + Female (Regina Rebels):
  - Registrations will be open to any Midget aged player in Saskatchewan using residential qualifications as per SHA regulations.

B.11 HRI Release Policy for U15 and U18

1. In HRI Male U15 and U18 and Female AA U15 and U18, rosters will not be finalized until January 9th of the playing year.
2. Players cannot be released if the coaching staff misjudged the player's ability at the start of the year. If a player comes to all practices and games, and does what is asked of him, this player cannot be released.
3. Players may be dropped from rosters for the following reasons:
  - missing practices
  - not following instructions when on the ice
  - not coming to games
  - no calls to the coach before missing games or practices
  - interference from parents
4. When contemplating dropping a player from a team, thorough documentation must be kept leading up to the player's release. The player and the parents must be given time to either correct the behavior of the player and/or parents or drop out of the existing program.
5. Before a player is released the coach must inform the manager, then the HRI Office. All documentation must be presented to the HRI office. At this point the request for release will be presented to the HRI Board of Directors
6. The HRI Board of Directors will either give permission to remove the player or outline the conditions that must be met in order for the player to stay in the program.

B.12 Releases will only be granted to any U18 aged player upon making a U18 AAA or Junior A team. Releases will not be granted for a U18 aged player to play Junior B or C. A player does not require a release in order to attend an evaluation camp. All requests or inquiries in registering players, releases or their status must be dealt with by the HRI Office and not by coaches or managers.

B.13 Registration Fees

1. Payment of registration fees is done on a team registration basis (one cheque payment by the team to HRI for all players on the team).

2. A late registration fee may be established and assessed according to deadlines set by the Board of Directors.
3. A \$100.00 late charge may be assessed to teams if the equipment/uniforms are not turned in by the last return date.
4. A bond will be assessed every team in all divisions of HRI at the time of team registration. The bond will be refunded to each team at the end of the hockey season provided that the equipment/uniforms have been returned in good condition and all outstanding participant (player, coaches, managers, and trainers) fees and/or fines have been paid. HRI reserves the right to withhold all or part of the bond.
5. In the event that the bond does not cover all fees and/or fines payable, HRI reserves the right to have all outstanding fees and/or fines paid prior to registering players, coaches, managers, trainers for the next season. Thus players who have not returned all outstanding equipment and uniforms or have other outstanding fees will not be allowed to participate in HRI until the matter is resolved.

**B.14 No Pay-No Play Policy:**

1. Registration as a player in HRI involves more than just playing in league and playoff games. A player is expected to participate in the league games, playoff games, the minimum number of practices and tournaments as per HRI Regulations and is responsible for costs thereof.
2. Each team is required to establish a team budget at a parent's meeting early in the season. Team budgets cannot exceed HRI guidelines and are to be approved by the appropriate Division Director. The team budget will specify the dollar figure that each player is to contribute.
3. Player/parents that anticipate having difficulty being able to contribute the funds required for the team fees are to discuss the situation with the team manager, treasurer and/or coach at the earliest possible time. Upon this notification, it is recommended that the team provide opportunities for an installment payment plan and/or fund-raising alternatives. If a player/parent is unable to fulfill their team fee obligations via installment payments or fund-raising alternatives, the team has the option of suspending the player until the necessary funds are paid. It is the expectation of HRI that all possibilities be explored prior to the player being suspended.

**B.15 Refund Policy:** The effective date for all refunds shall be the date that the HRI office is informed in writing that the player has quit. Refunds are calculated as follows:

1. A refund of 75% of the HRI registration fee will be issued if the player quits after placement on a team and before November 15.
2. A refund of 50% of the HRI registration fee will be issued if the player quits after November 15 and before December 15.
3. A refund of 25% of the HRI registration fee will be issued if the player quits after December 15 and before January 15.
4. No refund will be issued if a player quits after January 15.
5. Long term Injury: Should a player receive a long term injury, during the season, that is not a season ending injury and it requires the player to miss two (2) months or more of the season, the player will be eligible for a rebate of their HRI registration fees based on the amount of regular season games missed. Medical documentation will need to be supplied to receive the rebate.

**C. TEAM SELECTION AND TRYOUTS**

- C.01 Upon registering, a player will elect the tier that they will be evaluating for;



Player evaluations by an independent evaluation process will be the method followed for ranking players on teams in all age divisions except U7. Teams will be formed by a draft or Division Director to determine the final player placement on teams. All players must participate in the evaluation process as set out by HRI. Complete player evaluation and team selection processes for all divisions will be available on the HRI website.

There will be no formal player evaluations for U7. All U7 teams will be formed by HRI. Coaching selection and assignment will be decided following team formation.

#### **D. UNIFORMS AND EQUIPMENT**

D.01 Teams may, but are not required to, purchase 3rd jerseys and socks. No coach, assistant coach or other team official shall purchase or order 3rd jerseys, socks or any other team wearing apparel unless and until such purchase has been approved by a majority of the players' parents at a parents' meeting held at the beginning of the season

D.02 3<sup>rd</sup> jerseys are not allowed to be worn in HRI league or playoff games.

D.03 All equipment is subject to the general jurisdiction of the HRI Equipment Manager in accordance with existing regulations governing sponsorship, safety and care of equipment.

D.04 Player's names are not to be put on HRI assigned jerseys.

D.05 Jerseys will be considered purchased by the player if any damage occurs because of alterations.

D.06 Captain/assistant captain crests are to be affixed to a patch that is to be sewed on the HRI assigned jersey and be removed prior to the jerseys being returned at the end of the season.

#### **E. TEAM REGULATIONS**

E.01 HRI shall advertise and receive applications for coaches for all teams in all divisions every year. The Division Directors will oversee the selection process. When coaches are not in place at the start of division evaluations, coaches shall be appointed to these positions. All team officials are subject to ratification by the Board of Directors at the next Board meeting. All information collected during the evaluation of a coach, including parent evaluations, will be protected by the HRI Privacy policy.

E.02 As per SHA Regulations, team officials (Coaches, Volunteer, Trainer) are required to have obtained the necessary training. This includes obtaining the proper coaching certification levels, attending the required courses that include, but may not be limited to, Respect in Sport and Safety and providing an original current Criminal Record Check and being registered on the SHA certification form. Teams will be assessed a fine from SHA for each and every instance of missing a SHA requirement for their team officials as at the deadline prescribed by the SHA. As per SHA, failure to obtain the proper coaching certification by the SHA deadline, may result in the coach being removed from the team.

E.03 Coaches are to meet with the player's parents at the start of the season. The Division Director or Commissioner must be invited to attend the initial parent meeting where the team approves the manager, treasurer and the team budget. Teams cannot appoint a person as manager or treasurer that is in the same family (spouse/partner, etc.) as the Head Coach.

E.04 A financial statement is to be provided by each team prior to November 1<sup>st</sup> and a mid-season statement filed by February 15<sup>th</sup> or as requested. The final financial statement and return of unused funds to parents is to be completed as soon as possible after the conclusion of the current hockey season.



E.05 Maximum team budgets will be posted on the HRI website. Items in the team's budget include, but are not limited to the following: registration fees, tournament fees, practice ice costs; gym rentals; team apparel; team outings or meals; coach accommodation and meals where applicable; and any other costs associated with the operation of the team. Transportation costs such as bus rental are not included but must be agreed to by the participating parents. Note that team apparel purchases are strictly voluntary and a family may wish to not participate. Teams or team officials not conforming to HRI budget guidelines or exceeding team maximums will be subject to disciplinary action (suspension or dismissal).

E.06 Teams are expected to pay for out of pocket expenses for registered coaches who do not have a child on the team. These expenses will include, but may not be limited to, out of town travel costs and over-night tournament accommodation (based on shared accommodation) and meals. In the event this regulation is used, these expenses must be factored into the overall team budget and the entire team is responsible for these expenses. Maximum number of non-parent coaches covered will be 3.

E.07 HRI and Associate Member teams are accountable for payment of all clean up and repairs to arena equipment and facility damages for which their players/team are responsible. Damages are to be reported to the HRI office immediately. HRI may also levy a minimum \$250.00 fine (depending on severity) against teams identified as responsible for damage and/or clean up by the arena staff.

E.08 Coaches or other team officials shall attend any and all meetings called by the Division Director or other Board members, or face disciplinary action (suspension or dismissal).

E.09 A coach is responsible for the discipline and conduct of his/her players and may impose reasonable sanctions. Any disciplinary measure may be appealed to the Division Director.

E.10 U7

- a) Each team shall have a maximum of 15 skaters, no goalies.
- b) Ice session length will be 60 minutes.
- c) Each team may attend a maximum of 3 (parent-approved) tournaments (one day), not including their division tournament.
- d) The Season model will follow the directive established by Hockey Canada for Initiation and look like this:
  - First set of four shared ice times would be used solely for individual player development
    1. Teams may use this ice time as individual teams but are encouraged to work together through station work.
    2. HRI will attempt to schedule 2 teams for each of these 1<sup>st</sup> 4 ice times
  - After the 1<sup>st</sup> 4 shared ice times each team will be assigned specific game and practice ice times. The goal is to provide 2 hours of practice ice for every 1 hour of game time. When your game time has 3 teams scheduled teams will share the ice as follows:
    1. Each team will play 40 minutes of game on cross ice Surface. The remaining 20 minutes will be used to hold a skill development session
    2. Coaches will stop play every 2 minutes to change lines during your game session
  - The yearend tournament will consist of cross ice games
- e) The IP will use a 4.5 oz. (blue) puck only, each team will be provided with (20) pucks to be returned with the jerseys at the end of the season.

E.11 U9

- a) Each HRI team shall have between 12 and 14 players. Each team is expected to have a minimum of 25 practices per year.
- b) Game length: 60 minutes; 5 minute warm-up, 1st and 2nd period 15 minutes running time, 3rd period 20 minutes (17 minutes running time, 3 minutes stop time).
- c) Any overnight or out of town tournament must be approved by a majority of parents and fit within the team's budget.

E.12 U11 (A/B)

- a) Each HRI team shall have between 13 and 15 skaters and 2 goalies. Each team is expected to have a minimum of 30 practices per year.
- b) Game length: 75 minutes; 5 minute warm-up, 3-15 minute stop-time periods.
- c) Any overnight or out of town tournament must be approved by a majority of parents and fit within the team's budget.

U11 (C)

- a) Each HRI team shall have between 13 and 15 skaters and 2 goalies. Each team is expected to have a minimum of 25 practices per year.
- b) Game length: 75 minutes; 5 minute warm-up, 3-15 minute stop-time periods
- c) Any overnight or out of town tournament must be approved by a majority of parents and fit within the team's budget.

E.13 U13 (AA/A/B)

- a) Each HRI team shall have between 13 and 15 skaters and 2 goalies. Each team is expected to have a minimum of 45 practices per year.
- b) U13 AA will play league games in the Sask AA Hockey League (SAAHL) and shall follow the rules and regulations of the SAAHL.
- c) Game length: 120 minutes; 5 minute warm-up, 3-20 minute stop time periods; ice cleaned every two periods
- d) Any overnight or out of town tournament must be approved by a majority of parents and fit within the team's budget.

U13 (C)

- a) Each HRI team shall have between 13 and 15 skaters and 2 goalies. Each team is expected to have a minimum of 25 practices per year.
- b) Game length: 90 minutes; 5-minute warm-up, 1st period 15 minutes, 2nd period 20 minutes, 3rd period 20 minute, all periods stop time
- c) Any overnight or out of town tournament must be approved by a majority of parents and fit within the team's budget.

E.14 U15 (AA/A)

- a) Each HRI team shall have between 14 and 17 skaters and 2 goalies
- b) U15 AA will play league games in the Sask AA Hockey League (SAAHL) and shall follow the rules and regulations of the SAAHL.
- c) U15 A game length: 120 minutes; 5-minute warm-up, 3-20 minute stop time periods; ice cleaned every two periods
- d) Any overnight or out of town tournament must be approved by a majority of parents and fit within the team's budget.

U15 (B)

- a) Each HRI team shall have between 13 and 15 skaters and 2 goalies. Each team is expected to have a minimum of 25 practices per year.

- b) Game length: 120 minutes; 5-minute warm-up, 3-20 minute stop time periods; ice cleaned every two periods
- c) Any overnight or out of town tournament must be approved by a majority of parents and fit within the team's budget.

Female

- a) Each HRI team shall have between 13 and 15 skaters and 2 goalies. Each team is expected to have a minimum of 30 practices per year.
- b) Teams will play in the Sask Female Hockey League (SFHL) and shall follow the rules and regulations of the SFHL.
- c) Any overnight or out of town tournament must be approved by a majority of parents and fit within the team's budget.

**E.15** U18 (AAA)

- a) HRI shall operate two (2) U18 AAA teams: Male - Regina Pat Canadians, Female - Regina Rebels
- b) Teams will play in the Sask U18 AAA League and the Sask Female U18 AAA league. They shall follow the rules and regulations of Hockey Canada, SHA, and their respective leagues.
- c) As per E.01, HRI shall advertise for the head coach positions each year
- d) A HRI Board member shall be appointed
- e)

U18 (AA/A)

- a) Each HRI team shall have between 15 and 17 skaters and 2 goalies. Each team is expected to have a minimum of 30 practices per year.
- b) U18 AA will play league games in the Sask AA Hockey League (SAAHL) and shall follow the rules and regulations of the SAAHL.
- c) U18 A game length: 135 minutes; 5-minute warm-up, 3-20 minute stop time periods; ice cleaned every period
- d) Any overnight or out of town tournament must be approved by a majority of parents and fit within the team's budget.

U18 (B)

- a) Each HRI team shall have between 15 and 17 skaters and 2 goalies. Each team is expected to have a minimum of 15 practices per year.
- b) Game length: 135 minutes; 5-minute warm-up, 3-20 minute stop time periods, with ice cleaned every period
- c) Any overnight or out of town tournament must be approved by a majority of parents and fit within the team's budget.

Female

- a) Each HRI team shall have between 13 and 17 skaters and 2 goalies. Each team is expected to have a minimum of 25 practices per year.
- b) Teams will play in the Sask Female Hockey League (SFHL) and shall follow the rules and regulations of the SFHL.
- c) Any overnight or out of town tournament must be approved by a majority of parents and fit within the team's budget.

E.15.1 U18 travel policy: U18 players registered in HRI are not allowed to drive to games or practices outside Regina without parental supervision.

E. 16 The maximum number of players per each team for each division as shown in E.10 to E.15 may be increased or decreased depending on registrations numbers. The altering of numbers per team may only be initiated by the Division Director and approved by the HRI Board of Directors.

E.17 Players are encouraged to participate in any additional team practices, tournaments and/or non-League exhibition games, which may be arranged by the team. Coaches shall not impose sanctions or otherwise discipline any player who does not participate in such additional practices or games, where due to financial constraints and/or other commitments, which are communicated to the coaching staff, make it difficult or impossible to attend.

E.18 Each team in the U9 Division shall provide one timekeeper.

E.19 Player Ice Time Equality Policy: HRI specifies that the coaches are to rotate players so all receive equitable ice time. Persistent long shifting of one player or line will not be tolerated. Violations of equitable ice time are subject to suspension of the coach (s). Refer to the Player Ice Time Equality Guideline.

In the U9 division all five players must change on every line change where there are 10 skaters dressed for any given game (exhibition and tournament games included). No double shifting of any player is allowed in any U11 and below age division. Double shifting is described as being the act of leaving a player on the ice for two consecutive shifts; the exception to this rule would be the replacement of a defenseman during penalty kills. Refer to the Player Ice Time Equality Guideline.

E.20 A minimum of six (6) players in uniform (not necessarily including the goaltender) on each team shall be necessary for the start of a game. In the event that there are less than 6 players the game will be recorded as forfeiture by the team with less than the prescribed number of players and the score recorded as 5-0. If both teams have fewer than 6 players to start, a game loss shall be assessed to each team, but the score shall be recorded as 0-0. In the event of forfeiture, the ice is to be used for a practice.

Note: HRI encourages teams to play with at least 11 players using affiliated players for missing players.

## **F. AFFILIATED PLAYERS**

F.01 Players cannot be used prior to receipt and approval of the affiliated player list by the HRI office and HRI's submission to SHA. Failure to follow this process is in effect using an ineligible player, which is subject to suspension and forfeiture of the game in which used. Associate Member Teams are required to follow HRI Affiliated Player Regulations. The Board of Directors must approve any deviations from the HRI Affiliated Player Regulations.

F.02 Calling up an affiliated player from a lower tier or division is not permitted except to replace a missing player. A missing goaltender can only be replaced by an affiliated goaltender. If a team only has one goaltender registered, it may dress an affiliated goaltender that will only play if the registered goaltender is sick, injured or suspended.

F.03 The process for using an affiliated player will be as follows:

- a) The coach using an affiliated player must first notify the coach of the team from which a player is being acquired. Coaches not notifying the coach of the team from which a player is being acquired prior to the player taking to the ice are subject to suspension. A coach cannot prevent a player from affiliating to play or practice at a higher level provided there is no conflict with a game or practice. Players should be given the opportunity to play at a higher level at every chance.
- b) The coach affiliating the player must notify and receive approval from his/her parents or guardian.
- c) Any dispute over use of an affiliated player must be referred to the Division Director immediately.

F.04 Affiliated Skater Selection Guidelines

Order Preference	Team	Affiliation
1	U18 AAA (Male)	U18 AA, U15 AA
2	U18 AAA (Female)	U18 AA Female
3	U18 AA	U18 A, U15 AA
4	U15 AA	U15 A, U13 AA
5	U18 A	U18 B, U15 AA+A
6	U15 A	U15 B, U13 AA
7	U15 B	U13 A+B+C
8	U18 B	U15 A, U15 B
9	U18 AA Female	U18 A Female, U15 AA Female
10	U18 A Female	U15 AA+A Female
11	U13 AA	U13 A, U11 A (max 2)
12	U13 A	U13 B, U11 A+B
13	U13 B	U13 C, U11 A+B+C
14	U13 C	U11 B+C
15	U15 AA Female	U15 A Female, U13 AA Female
16	U15 A Female	U13 AA+A Female
17	U11 A	U11 B
18	U11 B	U11 C
19	U13 Female AA	U13 A Female, U11 Female
20	U13 Female A	U13 B Female, U11 Female
21	U13 Female B	U11 Female

1. All affiliated players must reside in the team's zone. Goalies that have been allocated/drafted to a team in a lower division may be affiliated with the higher division team in that zone.
2. In the case where two divisions are affiliating with the same division, the selection sequence outlined in the chart above will be used. A player can only be affiliated to one (1) team at any time.
3. The Division the Director shall have the discretion to approve additional affiliations

F.05 Affiliated players used in a game are to be designated on the game sheet with the letters "AP".

**G. GAME RULES**

G.01 Coaches shall print names and numbers clearly on the score sheet. Jersey numbers are not to be changed during the season. Coaches are responsible for correctly completing the game sheets.

G.02 In any game where all coaches and assistant coaches of a team have been, for whatever reason, ejected from the game or are otherwise unable to act as a coach, the team without coaches will forfeit the game to the opposition. Both teams shall immediately discontinue the game. The score will be recorded as 5-0.

G.03 If for any reason a team is without coaches for a game(s), the Division Director can appoint certified coach(es) to act as coach(es) for that team until such time as the approved coach(es) are once again available.

G.05 If a coach has a complaint regarding an Official; he/she is to email the HRI office

G.06 Length of games as per E.10 to E.15. At the start of the third period the required time will be placed on the game clock. If during the third period there is less than five (5) minutes remaining in the allotted ice time and there is more than two (2) minutes remaining on the game clock, the timekeeper will notify the referee during the first

stoppage in play and the game clock will be adjusted down to two (2) minutes of stop time. The arena clock shall be deemed the official clock for the purpose of determining the end of the allocated ice time.

G.07 Minor penalties will be three (3) minutes in length during running time and two (2) minutes in length during stop time. Major penalties will be seven (7) minutes in length during running time and five (5) minutes in length during stop time. In the event that the penalty overlaps from running time into stop time, the remaining time when stop time begins shall be two-thirds of the time remaining in the penalty.

G.08 Any player assessed five (5) penalties in a game, shall be required to leave the ice area for the remainder of that game (game ejection). The offending player shall go immediately to the dressing room and under no circumstances can the player return to the playing surface and spectator area before the end of the game. A substitute player will be placed in the penalty bench immediately to serve the penalty.

G.09. In the event the game does not begin at its scheduled time for any reason; adjustments shall be made to the playing time to ensure the game ends at its scheduled time.

G.10 Time-outs are not allowed in any U7, U9 and U11 Divisions HRI regular season or playoff games. In all HRI U13, U15 and U18 divisions each team will be allotted one (1) thirty second timeout per game.

G.11 **GAME CANCELLATIONS WILL NOT BE TOLERATED.** All parties involved must complete the game change form and submit to the HRI office prior to changing any regular season game.

G.12 If a team does not follow the game change procedure or chooses to participate in other events, rather than scheduled league games, the Division Director in coordination with the Director of Suspensions, may suspend the coach(s) for a minimum of two games. Recurring suspensions may result in the coach(s) being suspended for the remainder of the season. The team will be responsible for all costs normally incurred for that game (ice rental, referees, timekeepers, etc.). Teams are encouraged not to schedule other activities during playoffs. HRI league and playoff games take precedence over all tournament and exhibition games.

G.13 If all the game officials do not show up for or are late for more than 15 minutes from the specified game start, the game is to be replayed. The team coaches are responsible for advising the HRI office; the ice session is then to be used as a practice.

G.14 In the case of stormy weather conditions that may prevent teams traveling on highways for league/playoff games, the following process are to be used: Safety of the players is the primary concern however teams should make every effort to play scheduled league games where possible.

- a) Contact the Saskatchewan Highway Hotline to determine if weather warnings are in effect
- b) If weather warnings are in effect the traveling team officials are to make a decision if the game is to be cancelled.
- c) If a game is to be cancelled the team officials are to contact the HRI Scheduler and the HRI Office or the appropriate Division Director to advise of the team's decision not to travel and game cancellation is required. The canceling team officials are to contact the other team's coach to advise of the game cancellation.
- d) If the game is outside Regina it is the responsibility of the Associate Member team to make cancellation arrangements with the referees/timekeepers.
- e) If the game is outside Regina the two-team coaches are to agree on a rescheduled game, complete a game change form.

- f) If the game cannot be rescheduled in a reasonable time frame the game will be a 0-0 tie.

G.15 Game Results Reporting: It is the responsibility of, the Home team in U11 through U18, to submit the gamesheet within 12 hours of game completion.

G. 16 Playoff mercy rule (U11 + U13) - if a team is ahead by 5 goals or more, in the last 5 minutes of the 3<sup>rd</sup> period, the game clock shall run continuously. If the goal spread goes back to under 5 goals, the game reverts back to stop time.

## **H. PLAYOFFS**

H.01 All teams shall make the playoffs, unless otherwise stated. Not all U18 teams will make playoffs

H.02 Teams must be available for all scheduled playoff games. Teams forfeiting playoff games will be subject to disqualification from the remainder of the playoffs.

H.03 Tie Breaking Procedure is as follows:

As per SHA Regulation 3.08.01, the following criteria shall be used to determine team standings in the event of a tie at the conclusion of the regular season:

### 1. Two teams Tied

- a) Best win record in games played between tied teams
- b) If still tied, the team with the best win record
- c) If still tied, the team with the best goal average in all games would qualify. The goal average of a team is determined by dividing the total number of goals for by the total number of goals for and against. Example: Total goals for = 10, total goals against = 4, percentage =  $10/14 = .714$ . Note that a maximum of 7-goal difference per game will be used in the calculation of the game ratio. This will be calculated from the actual "goals for" of the losing team in the particular game.
- d) If still tied, the team with the least number of minutes in penalties in all games
- e) If still tied, the team to qualify would be the team which scored the earliest goal in the game between the tied teams.
- f) If still tied, the winner will be decided by a single toss of a coin.

### 2. Three or more teams tied

NOTE: This tiebreaker is used to determine the seeding of 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, etc.

- a) Best point record in games played between tied teams. Note teams must have played same number of games against each other
- b) Most wins in all games
- c) If still tied, the team with the best goal average in all games would qualify. The goal average of a team is determined by dividing the total number of goals for by the total number of goals for and against. Example: Total goals for = 10, total goals against = 4, percentage =  $10/14 = .714$ . Note that a maximum of 7-goal difference per game will be used in the calculation of the game ratio. This will be calculated from the actual "goals for" of the losing team in the particular game.
- d) If still tied the team with the fewest goals against in all the games played
- e) If still tied, the team with the most goals for in all the games played
- f) If still tied, the team with the least number of minutes in penalties in all games played
- g) If still tied, the team with the least number of minutes in penalties in all games
- h) If still tied, after all previous methods have been applied, the winner will be decided by a single toss of a coin. In a three-coin toss, the odd team gains the highest position.



NOTE: Once a step in the three or more team tiebreaker establishes a ranking of a team(s), they assume that position and the remaining teams go to the next step. They do not go back to the “Two Team Tiebreaker”

NOTE: In all games that are forfeited by one team, the score will be declared a 5-0 victory for the non-forfeiting team.

H.04 The playoff format in each division will be as follows:

U11 and U13– double knockout format

U15 and U18 – best of three series

H.05 For all playoff games that are tied at the end of regulation time, overtime will be played. The overtime procedure will be as follows:

- a) Teams will play sudden death, 20 minute stop time in a three on three format with goalies in.
- b) In the event of a penalty the penalized team will have their player in the penalty box and the opposing team will be allowed a fourth player (ie - four on three). The penalized player will rejoin the play at the end of the penalty and play will continue until a stoppage in play. The teams will then revert back to a three on three format.
- c) In the event of a 2nd penalty during the 1st one the un-penalized team will go to five on three.
- d) Penalties from regulation time will overlap into the overtime period.

H.06 Format to Determine the HRI Representative for SHA Provincial Playoffs

- a) For U13 A+B, U15 A+B and U18 A+B the top four Regina teams will be eligible for the HRI provincial playoff round to determine the HRI representative.
- b) The top four teams are determined by league standings for all league games played up to and including January 31 for all divisions.
- c) The top four teams are determined by the best point percentage. The best point percentage is determined by dividing the total team points by the number of league games played. To determine team standings in the event of a point percentage tie refer to the tie-breaking procedure in H.04.
  - i. Example Team 1: (25 Points in 15 Games)  $BP\% = P/GP = 25/15 = 1.67$   
Example Team 2: (23 Points in 15 Games)  $BP\% = P/GP = 23/15 = 1.53$
  - ii. Example Team 3: (25 Points in 17 Games)  $BP\% = P/GP = 25/17 = 1.47$   
Example Team 4: (23 Points in 16 Games)  $BP\% = P/GP = 23/16 = 1.43$
- d) If a qualifying team cannot participate in their assigned SHA Provincial Playoff Rep game(s) the next highest placed team will be selected
- e) Provincial Qualifying Series:
  - i) 1st place team will play the 4th place team and the 2nd place team will play the 3rd place team in a two-game-total goal series. In the event of a tie in total goals following the 2nd game of the two game series overtime, as per H.05, will be used to determine the series winner
  - ii) The winners of the 1v 4 and the 2 v 3 series will play in a Modified best of three series to determine HRI’s provincial representative. Modified Best of three rules:
    - If the first game is tied, it will remain tied
    - If one team wins game 1 and ties game 2, the team with the win will be the series winner



- If the teams split the two games, then a 10-minute Mini-Game will be played. The Mini-game will not be sudden death; it will be played in a 5 v 5 format. Note a separate gamesheet will be used
  - Penalties will not carryforward over to the Mini-Game
  - If the Mini-Game is tied, there will be an ice cleaning and the teams will play overtime, as per H.05, to determine the series winner.
- iii) The lower ranked team is the home team in the first game and the higher ranked team is the home team in the second game.

## **I. LEAGUE AND PLAYOFF GAME PROTEST PROCEDURE**

I.01 All protests and evidence in support thereof must be submitted in writing to the HRI office within 24 hours of the advertised start time of the game and must be accompanied by a \$250.00 deposit which shall be refunded if the protest is upheld. The protest must contain a clear and concise summary of grounds of protest with particular reference to the rule(s) that have been violated. Both teams involved shall submit information for clarification.

I.02 Only protests based upon HRI, Hockey Canada and/or SHA rules, regulations or procedures will be entertained. A protest shall not be accepted for consideration over a referee's discretionary decision.

I.03 The HRI office will forward the notice of protest to the HRI Division Director who may designate a committee to investigate and make recommendations for its resolution to the HRI Division Director. HRI will act on the protest within 96 hours of receiving the protest.

I.04 All HRI protest decisions are binding and final.

## **J. PENALTIES AND SUSPENSIONS**

J.01

- a) Coaches are responsible for knowing and following the HRI Code of Discipline, the SHA and Hockey Canada suspension regulations.
- b) All penalties assessed in HRI league/playoff games where suspensions may be involved must be dealt with immediately
- c) Minimum suspensions as per HRI Code of Discipline are to be applied immediately.
- d) The Director of Suspensions may apply additional suspensions, depending on the severity of the penalty, its circumstances and the suspension history of the player.

J.02 An ejected player, coach, team official, parent/guardian or spectator shall remove themselves from the area of the playing surface and spectator area immediately, or a suspension could result.

J.03 The suspended player, coach or team official's name shall be recorded on the game sheet and that record will indicate which game of the suspension is being served. (Example: 1 of 2, 2 of 3, etc.)

J.04 Players or coaches receiving abnormal numbers of minor or major penalties or suspensions will be referred to the Director of Suspensions and may receive additional suspensions.

J.05 Failure to sit out a suspended player may result in forfeiture of the game. SHA Regulations provide for suspension of any coach who allows a suspended player to play in a game.

J.06 A player who demonstrates continued lack of good sportsmanship; disrespect or disregard for officials, opponents, or these rules or makes a mockery of the game shall be subject to suspension as determined by the Division Director in coordination with the Director of Suspensions.

J.07 All suspensions that are in excess of the minimum shall be reported to the Board of Directors by the Division/Suspension Director at the next regular Board meeting.

## **K. APPEALS**

K.01 The right of appeal shall pertain only to players, coaches, managers, team officials, game officials, parents and/or legal guardians who have been suspended for infractions covered by the Bylaws and Regulations of HRI. An appeal shall not be accepted for consideration over a referee's discretionary decision.

K.02 An appeal must be presented in writing to the HRI office no later than thirty (30) days from the date the decision being appealed was sent. A \$250.00 deposit must accompany such an appeal, which is refundable, if the Appeal Committee overturns the discipline. HRI will act on the appeal within ten business days of receipt. All suspensions shall remain in effect until the decision of the Appeal Committee is rendered.

K.03 Directors who participated in the original decision being appealed shall not sit on the Appeal Committee.

K.04 The Appeal Committee shall hear and/or consider any oral evidence or written submissions from anyone who is a party to the matter under appeal, including the Director who made the suspension.

K.05 The player or member affected must be given the opportunity to be present throughout the appeal and shall be permitted to ask questions within reason of all people who give evidence.

K.06 The player or member affected may be accompanied by an advisor or parent if he/she so wishes.

K.07 The Appeal Committee decision shall be final and binding for all parties concerned subject to any right of further appeal in accordance with SHA Regulations. The final decision shall be in writing, with copies provided to the person(s) making the appeal and to the Board of Directors of HRI.

K.08 Any further appeal of the decision of the Appeal Committee shall be made to the SHA in accordance with the SHA appeal procedure.

## **L. FUND-RAISING POLICY**

### **L.01**

- a) A parent/player shall not fund-raise in excess of the actual team budget per player amount.
- b) Parents/players cannot individually profit from the team fund-raising activities. Each individual parent/player account is to be treated as a not for profit situation.
- c) A player/parent shall not get back at season end more than they contributed in actual dollars (if a person has fund-raised \$810 and contributed \$100 in cash for a total of \$910 with actual spending of \$600, then they can only receive \$100 at year end).
- d) If some of the fund-raising was obtained through bingos, that amount can be returned to HRI for equivalent bingo vouchers which can be used for next season's registration fees. In the above instance, if the bingo amount obtained was \$210, a cheque for \$210 could be returned to HRI for exchange of bingo vouchers in the amount to \$210.

- e) The team is to decide how they disperse any remaining funds at season's end (spend on team functions, return of funds to HRI, adopt a player for the following season, etc).

L.02 Teams are prohibited from approaching or soliciting funds from HRI Sponsors. These sponsors already contribute to HRI, and teams are not to contact these sponsors for any additional sponsorship.

L.03 All fund raising activities are to be included in the team's financial reports which are provided to the Division Director at the end of the year, or when requested.

## CODE OF DISCIPLINE

### REGULATIONS GOVERNING DISCIPLINE

All minimum suspensions shall be outlined in the Hockey Regina Inc. (HRI) Code of Discipline

#### PURPOSE

The purpose of this Code of Discipline is to:

1. Ensure that the Organization of HRI/Affiliate teams/Team Officials/Parents/Players are aware of the serious nature of the rule offenses.
2. Apply a common discipline standard across HRI and its Affiliates for offenses of a similar nature.
3. Make Team, HRI and Affiliate officials more aware of their responsibilities in keeping control of the conduct of their teams in applying Discipline where warranted.

#### DEFINITIONS AND CLARIFICATIONS

##### “Behind Glass” –

1. The term ‘Behind Glass’ refers to where team officials or parents, while serving a suspension, must watch the game. They are not allowed in the bleacher area where they could coach the kids on the ice. Suspended team officials must have sound proof separation between them and their team. On rinks, where there is no area to watch that is not separated from the ice, the official may not attend that particular game. For example, the Al Ritchie Arena and Pilot Butte Arena are the only two within HRI where suspended officials cannot watch the game

##### Exhibition Games and Tournaments –

1. An exhibition game is a single game played between two teams outside of the normal team’s schedule. All exhibition games are sanctioned by SHA.
2. A tournament constitutes of a select group of 3 or more teams playing intra-murally to a set schedule. All tournaments must apply to be sanctioned by SHA.

##### Game Suspensions – are to be served for

1. HRI league games
2. HRI playoff games
3. SHA sanctioned tournaments
4. SHA provincial games

Game Suspensions cannot be served for;

1. Exhibition games (players and officials may not play exhibition games during their period of suspension)
2. Affiliated games (players may not affiliate to another team during their period of Suspension)

Offenders include:

1. Players
2. Team Officials
3. Parents
4. HRI Officials
5. Affiliate Officials
6. SHA officials

Officials –

1. Timekeepers and Scorekeepers
2. Referees and linesmen

Team Officials –

1. Coaches
2. Managers

## **APPLYING THE CODE OF DISCIPLINE**

The code of discipline applies to all;

1. HRI Players
2. HRI Officials
3. HRI Game Officials
4. HRI Parents
5. Associate Players
6. Associate Officials
7. Associate Game officials
8. Affiliate Parents
9. HRI Board of Directors
10. HRI Commissioners
11. HRI Staff
12. HRI Committee members

...who are involved in any of the following;

1. Game Misconducts
2. Major Penalties
3. Match Misconducts
4. Checking From Behind (CFB)
5. Head Contact
6. Gross Misconducts
7. Misconducts
8. Instigator penalties
9. Parental Misconducts
10. Abuse of Officials
11. General Conduct Infractions (as outlined in Section A in the HRI Bylaws and Regulations book)

## **SUSPENSIONS**

1. The offender is removed from a number of specified games.
2. If the offense warrants a Game Suspension, the offender is suspended immediately from the game in which the penalty was assessed and the suspension shall begin with the player's next league, playoff, tournament or Provincial game.

## **SERVING SUSPENSIONS**

1. It is the coaches' duty to know and understand the rules of suspensions.
2. Any person under suspension shall not participate in any game(s) including exhibition game(s) until such suspension has been served in full with their club team.
3. All suspensions must be served consecutively.

4. HRI will notify all players and team officials who have carry-over suspensions in the event that all league and tournament play is completed for the current season. Any questions can be referred to the Director of Suspensions.
5. Players and team officials serving suspensions from the previous season may participate in team tryouts including preseason exhibition games. The suspension would begin the day of the first game of the regular season. Suspended players may not partake in preseason tournaments.
6. Players and team officials receiving suspensions in preseason, tryout or exhibition games may have the suspension deferred to the first game of the season in which the player is registered. The respective HRI Officials must hold a formal hearing before any further deferrals are permitted for any second or subsequent offense.
7. During regular league play, a player, must serve their suspension with their registered team and is not permitted to participate as an affiliated player with another team.
8. During an out-of-tier or division tournament, an affiliated player is deemed to be a full member of that team during that tournament in order for him to serve suspensions with that team.
9. A suspended coach/team official cannot be present in the dressing room prior to, during or following the game(s) they are suspended from or be on the player's bench.
10. Suspended players cannot be present on the player's bench during their suspended game(s)
11. Suspended players may be present in the dressing room prior to and after their suspended game(s).
12. Suspended coaches and players may participate in team practices unless otherwise stated by the Division Director or the Director of Suspensions.
13. Suspensions for violation of league General Conduct rules (Part A in the HRI Bylaws and Regulations), may be implemented at the discretion of the Division Director and the Director of Suspensions.
14. Parents or spectators, ejected or suspended from the bleacher area, must serve their suspension 'Behind Glass'. This is called a 'Parent Misconduct suspension.
15. It is the coach's duty to inform the Division Director of any parents of either team who get ejected from a game. The coach of the offending parent must find out the name of the offender. In turn, the Division Director is to notify the Director of Suspensions.

### **MINIMUM SUSPENSIONS**

1. The minimum suspensions listed in the Code of Discipline will be applied.
2. All minimum suspensions listed in the Code of Discipline coincide with Hockey Canada's (HC) and SHA's minimum suspension list in Section 6.10 of the SHA Hand Book.
3. If the Division Director and the Director of Suspensions finds that the offence warrants a more stringent suspension, they can increase the suspension accordingly.
4. Minimum Suspensions can be increased but not decreased from the HRI Minimum Suspension Chart.
5. Suspension appeals will be adjudicated by SHA.

### **30 DAY SUSPENSIONS**

1. As per the Minimum Suspensions Chart, repeat offenders who continue to offend will be levied 30 day suspensions for any subsequent offences.

### **PROBATION**

1. Repeat offenders may also be placed on probation following the completion of any suspension according to the minimum suspension chart.
2. A player on probation will receive a 30-day suspension for their next major penalty or misconduct. (not including check to the head)
3. A player or official may be placed on probation for Code of Conduct offences which are not actual game related offences. They may be told that their probation only covers repeat occurrences of their current offence.
4. Probation periods may encompass the rest of the season, the rest of the playoffs or one calendar year from the conclusion of the last suspension.

### **GAME SHEETS**

1. Home teams will be responsible to submit all game sheets for regular season and playoff games within 12 hours
2. Failure to submit game sheets will result in a \$25 fine from their team's performance bond.
3. Coaches are responsible for their team's game sheets. (Regular season, exhibition game and tournament games)
4. Coaches are responsible to track all of their teams' penalties that lie within HRI's Code of Discipline
5. Coaches to use the Code of Discipline chart to track all major penalties, misconducts and areas covered by the Code of Discipline Minimum Suspension Chart.

### **SPORTSMANSHIP**

1. Handshake at end of Game
  - The Handshake after the game is a time to show positive sportsmanship. Players or Team Officials who display behaviors outside of the Code of Conduct will be penalized. It will be up to the Division Director in consultation with the Director of Suspensions to decide the consequence for the offender. One such consequence may be an indefinite suspension until the offender writes and/or reads a letter of apology to the team offended against. Any repeat offenders may be placed on probation for one calendar year from the date of the most recent offence occurring during the Handshake.
2. Confronting the referees after the game.
  - Each case will be handled accordingly through the Code of Conduct Referee Policy

<b>MINIMUM SUSPENSION CHART</b>				
	<b>1st Offence</b>	<b>2nd offence</b>	<b>3rd offence</b>	<b>4th offence</b>
<b>Major Penalties</b>				
All Majors (including Fight)	1 game suspension	3 game suspension	5 game suspension	Indefinite suspension
Coach of team that receives 2 majors/matches in same game	1 game suspension	3 game suspension	Indefinite suspension	
<b>Match Penalties</b>				
All Match penalties except CFB/HC/spitting	3 game suspension	7 game suspension	Indefinite suspension	
Match penalty for CFB or HC	4 game suspension	9 game suspension	Indefinite suspension	
Match penalty spitting (Rule 9.7)	Indefinite suspension			
Match penalty Abuse of officials (Rule 9.6)	Referred to SHA			
<b>Major + Match Penalties combined</b>				
Player receiving 1 major and 1 match penalty in same season	4 game suspension - if major was last penalty			
	6 game suspension - if match was last penalty			
	7 game suspension - if match (CFB/HC) was last penalty			
Player receiving 2 majors and 1 match penalty in same season	5 game suspension - if major was last penalty			
	8 game suspension - if match was last penalty			
	9 game suspension - if match (CFB/HC) was last penalty			
Player receiving 3 majors and 1 match penalty in same season	6 game suspension - if major was last penalty			
	10 game suspension - if match was last penalty			
	11 game suspension - if match (CFB/HC) was last penalty			
<b>Fighting Penalties</b>				



Instigator or Aggressor	1 game suspension	3 game suspension	Indefinite suspension	
2nd fight same stoppage, 3rd man in, peacemaker, etc (6.7h)	2 game suspension	3 game suspension	5 game suspension + Probation	
1st Player to leave Player bench to fight (Rule 9.5b)	3 game suspension	5 game suspension		
1st Player to leave penalty bench to fight (Rule 9.5b)	4 game suspension	5 game suspension		
Coach of player to leave player bench or penalty box (Rule 9.5b)	3 game suspension			
Any player receiving Major penalties Pre/Post game	2 game suspension	Indefinite suspension		
Coach whose team has 2 or more fights in a game	1 game suspension	3 game suspension	Indefinite suspension	
<b>Abuse of official, Unsportsmanlike Conduct/Misconduct</b>				
Coach/Player receiving Game or Gross Misc (rule 9.2/4.7)	2 game suspension	6 game suspension	Indefinite suspension	
Player receiving 2-10 minutes misconducts in same game	2 game suspension			
Coach/Player receiving Gross Misc (rule 4.7)	2 game suspension	6 game suspension	Indefinite suspension	
Coach whose team receives 2 Game or Gross under 9.2/4.7 in a season	1 game suspension	2 game suspension	Indefinite suspension	

10 minute misconducts	10 minute misconduct	10 minute misconduct	10 minute misconduct	10 minute misc + 1 game suspension
<b>Other Penalties</b>				
Game/Gross Misconduct or Match in last 10 minutes of 3rd period	1 game suspension			
Minor penalty for Check behind (CFB)	Game Misc.	Game Misc.	Game Misc. + 1 game suspension	Game Misc. + 2 game suspension+ Probation
Confronting ref after game or between periods	30 day suspension + probation			
Coach receiving bench minor	2 minute penalty	2 minute penalty	2 minute penalty	2 minute penalty + 1 game suspension
5 penalties same game (Note double minors count as one penalty)	Game ejection	Game ejection	Game ejection + 1 game suspension	
Multiple game misconducts same game	1 game suspension for each GM over one			
Team official playing an ineligible player	Indefinite suspension			
Removing team from game	Indefinite suspension			