



# 2024 ARCTIC WINTER GAMES

## TRIAL HOSTING GUIDELINES



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We are excited to announce that the 2024 Arctic Winter Games will be hosted in the Mat-Su Region of Alaska, USA, **March 10-16, 2024**.

Find below the **Yukon's Hosting Guidelines** for the upcoming Games.

A trials system must be used to choose Team Yukon participants that will attend the Arctic Winter Games. These trials can be held anytime between **October 1<sup>st</sup>, 2023 – January 14<sup>th</sup>, 2024**.

Yukon Sport Governing Bodies (YSGB) will have the flexibility of developing their own plan on how to host their AWG 2024 trials and are responsible for the organization of all aspects of the trial(s). This includes insurance coverage of the event. YSGB will need to complete and submit the attached form outlining the details around how they will host their trials no later than **September 15, 2023**. This plan must be reviewed and approved by Games Committee.

The information that is required:

- **Date or Dates of Trial(s)** – YSGB's must hold a minimum of one (1) trial, or up to a maximum of three (3) trials, as long as all trials permit you to name your final roster in six (6) weeks.
- **Locations and Times of Trial(s)** – Weekends are preferred to allow for more community participation as we want to be as fair as possible to all Yukon participants. YSGB are also encouraged to consider hosting in rural communities.
- **Trial(s) Coordinator/Contact/Email/Phone Number**
- **Selection Committee - Members**
- **Participant Selection Criteria**
- **Appeals Process**
- **Whether or not your sport will be selecting a Training Squad(s)**
- **Date when the Final Roster(s) will be submitted** – deadline is January 22, 2024

All participants must be aware of the eligibility requirements. Following the trials, the YSGB and coach(es) must define training plans that set out reasonable expectations for their participants. These expectations must be seen as fair and equitable, and copies of these training plans may be requested by Games Committee.

**Athlete attendance at trials is mandatory.** Exemptions may be granted for the following reasons: injury; significant illness that can be documented with a physician's note; Yukon school program commitments; and special family circumstances (i.e., death in family, same sport competition/opportunity).

Exceptions to this rule will be permitted only upon review and approval by the Games Committee. In order for an exemption to be considered, the attached request form must be submitted to the Chef de Mission either in person at 4061 - 4th Ave. or by email to [trevor.twardochleb@yukon.ca](mailto:trevor.twardochleb@yukon.ca) forty eight (48) hours prior to the start of the specific trial. All supporting documentation must be attached to this form.

Participants must be in good standing with their YSGB.

All trial participants will be required to register online in GEMSPRO (link to follow), as well as complete the trials waiver form prior to their specific sport trial.

Participants will receive a t-shirt for their participation at trials and are also eligible to apply for a travel subsidy through the In-Territory Travel Fund at a rate of .15 per km/per individual.

<https://sportyukon.com/territory-travel>

All YSGB will be given the flexibility to add up to three athletes who are outside the territory training and competing in the same sport without having them come back to Yukon to attend trials in person. The names of the potential candidates with rationale is to be provided prior to the trials.

YSGB are required to provide a final roster six (6) weeks from the date of your first trial. The last day to submit final rosters for your sport is **January 22, 2024**

Sport final rosters do not become official until they are submitted and approved by the Chef de Mission. Each YSGB will be provided with a final roster form prior to their sport trial(s). All YSGB are responsible for completing and submitting the final roster form and notifying all participants, coach(es), and parents/guardians so everyone is aware of their commitment to Team Yukon.

Once a participant is notified and subsequently signs off on a final roster, they are not eligible to be selected to any other final roster.

Please also note that vacant spots on any team cannot be filled after the trials unless the vacancy jeopardizes team competition within the sport, such as in relays or team sports.

It is important to note that the Games Committee has the authority to make the final decision on participant eligibility. An appeal process will be available through the Games Committee, where a tribunal will be set up to deal with any such appeals, if they occur.

For further clarification or questions, please contact:

Government of Yukon - Sport & Recreation Branch  
C/o Trevor Twardochleb, Chef de Mission  
Sport Consultant  
4061 - 4th Avenue  
Whitehorse, Yukon, Y1A 1H1  
[trevor.twardochleb@yukon.ca](mailto:trevor.twardochleb@yukon.ca) / (867) 333-2271





## 2024 ARCTIC WINTER GAMES SPORT TRIAL INFORMATION FORM

**SPORT:** Click or tap here to enter text.

**DATE/DATES OF TRIAL(S):** Click or tap to enter a date.

**LOCATION OF TRIAL(S):** Click or tap here to enter text.

### TRIAL COORDINATOR

**NAME:** Click or tap here to enter text.

**PHONE #:** Click or tap here to enter text.      **EMAIL:** Click or tap here to enter text.

### COACH INFORMATION

<b>NAME:</b> Click or tap here to enter text.	<b>NAME:</b> Click or tap here to enter text.
<b>EMAIL:</b> Click or tap here to enter text.	<b>EMAIL:</b> Click or tap here to enter text.
<b>NCCP #:</b> Click or tap here to enter text.	<b>NCCP #:</b> Click or tap here to enter text.

Please attach the following information to this form:

- Participant Selection Process
- Appeals Process

**PRESIDENT:** Click or tap here to enter text.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Please submit this form to Trevor Twardochleb, Chef de Mission (Government of Yukon - Sport and Recreation Branch) either by hand at 4061 - 4<sup>th</sup> Ave, Whitehorse or via email at [trevor.twardochleb@yukon.ca](mailto:trevor.twardochleb@yukon.ca).

**All submissions are subject to review and must be approved by the Games Committee.**



## 2024 ARCTIC WINTER GAMES TRIALS EXEMPTION REQUEST FORM

**SPORT:** Click or tap here to enter text.

**DATE OF TRIAL:** Click or tap here to enter text.

### ATHLETE

**NAME:** Click or tap here to enter text.

**ADDRESS:** Click or tap here to enter text.

**PHONE:** Click or tap here to enter text.

**EMAIL:** Click or tap here to enter text.

**SIGNATURE:** \_\_\_\_\_

### PARENT / GUARDIAN

**NAME:** Click or tap here to enter text.

**ADDRESS:** Click or tap here to enter text.

**PHONE:** Click or tap here to enter text.

**EMAIL:** Click or tap here to enter text.

**SIGNATURE:** \_\_\_\_\_

### LIST REASON FOR EXEMPTION:

Click or tap here to enter text.

### ADDITIONAL DOCUMENTATION required with application form:

- Letter of support from the YSGB if reason is a special family circumstance.
- Letter of support from your school if the reason is a Yukon school programming commitment.
- Physician's note if reason is due to injury or illness.

***The application and supporting documentation must be submitted to Trevor Twardochleb, Chef de Mission (Government of Yukon - Sport and Recreation Branch) either by hand at 4061 - 4<sup>th</sup> Ave, Whitehorse or via email to [trevor.twardochleb@yukon.ca](mailto:trevor.twardochleb@yukon.ca). 48 hours prior to the start of the sport trial or the request will not be considered.***