



Policy Statement | Updated December 2021 |

Ways and Means Policy

Hollandia realizes that all families may not have the means to fully finance their children's participation in sport. An open club culture means recognizing special cases where assistance may be necessary, deciding on levels of help available, and keeping individual family details in confidence.

Purpose

Hollandia will allocate a set amount to the Ways and Means fund at the beginning of each season. At the discretion of the Club, this amount may be raised or lowered as required due to the type and variety of requests that are submitted each season.

Ways and Means funding requests may be submitted by players, family or managers on behalf of a player in cases where families have been unable to pay team fees.

The Audit and Finance Committee, in conjunction with the Operations Director, will review any situations that arise with regards to financial difficulties of players and/or families. The committee has the right to waive full team fees or a portion of the team and/or a portion of the registration fees and are compelled to handle such issues in the strictest confidence.

Reports to the Board of Directors will include the number of situations reviewed, and the total financial implications to the Club, but shall not report on any other details such as names, although these records will be kept with the detailed financial records of the club.

Usage

Ways and Means funding may be used for the following fees:

1. Registration Fees – fees paid to the club to cover club and league managements costs.
2. Team Fees – fees paid to the team manager to cover team related expenses.

Ways and Means funding may not be used for:

1. Volunteer Deposits – the volunteer expectation will not be waived. Regardless of financial situation, all families are expected to volunteer for the benefit of the club. Families are encouraged to volunteer early in the season to ensure they complete their required volunteer hours.
2. Uniform Deposits – deposits are required to be submitted for all uniforms. Families are responsible for all lost and damaged uniforms.
3. Equipment – shoes, shin pads, and other required sport equipment not provided as part of the uniform are not funded by the Club. The Club does however offer other programs and initiatives to assist families in this regard, including the shoe and training shirt exchange.

Requirements

To apply to the Ways and Means program, the following requirements must be fulfilled.

For registration fee requests:

1. A Kidsport application must be completed, with a response received. Kidsport's response must be provided in the Ways and Means application.
2. A Jumpstart application must be completed, with a response received. Jumpstart's response must be provided in the Ways & Means application.

There are no requirements for team fee requests.

Funding

Funding is provided on a per player basis. Each player is eligible to apply to either:

1. Have their full team fee covered,
2. Or have a portion of their team fee and/or a portion of their registration fee covered

A player may have no more than 50% of their registration fee covered through Ways and Means and may not be funded for more than \$350 per fiscal year (September 1 – August 31).

Funding for registration fees is applied directly to the registration account. Funding for team fees will be provided directly to the team manager. No funds from the Ways and Means program go to families.

Funding requests will be review during the first week of each month for the previous month's submissions.

Procedures

1. Managers, players, and/or families requiring financial assistance should submit the Ways and Means application form available online at:
 - a. See attached link

*Please note that the requirements listed above must be met before application.

2. The Audit and Finance Committee will:
 - a. Acknowledge receipt of request (Operations Director)
 - b. Discuss the request and make a decision during the first week of the month following the submission
 - c. Notify the family of the decision (Operations Director)
 - d. Make the appropriate note on the family's fee payment if payment made against registration fees (Operations Director)
 - e. Record and report back to the board on the aggregate amount of Ways and Means accessed throughout the season (Treasurer)