



## VOLUNTEER COMMITMENT POLICY

**Purpose: To ensure that every family participates in making the Hornets Club as successful as possible by volunteering for one or more credit associated specified jobs in order to attain a minimum time commitment during the season.**

The Hornets Executive have identified numerous types of job functions/intervals, which occur both in-season or throughout the entire year. To ensure successful operations, it is imperative that the membership base volunteer to perform these tasks or that additional help be hired to complete the tasks.

### **Commitment via Personal Involvement**

Volunteering will be conducted via a system of “earned points” with the minimum value of 100 points (8-10 hours of volunteering – minimum approximately and depends on the division). During on-line registration, all available jobs for all divisions and the associated credit value will be displayed. The registrant must sign-up for jobs that attain a minimum of 100 points per player before the software program will allow the user to proceed to the next step. All tasks will be recorded via software programming and will be tracked by the Volunteer Coordinator on your team and reported to the Executive Director.

It is expected that ALL volunteering obligations will be met by the registrants’ family member(s). If the family is unable to complete the task, then the registrant must make alternate arrangements and inform the Executive Director.

If a family does not complete their volunteering commitment, their cheque will be cashed (if provided) or in the case of a credit card payment, their credit card will be charged the \$200.00 non-volunteering fee.

### **Commitment via Payment**

If a member family is aware at the time of registration that they will not be able to volunteer through the season, they should indicate this by marking the on-line form appropriately, and the \$200.00 fee will be charged to their credit card at the time of registration.

If a member family has made arrangements to pay their registration fees via cash or cheque (only available in special circumstances), then they must provide a deposit cheque in the sum of \$200.00 per player. All cheques are to be made payable to Hornets Lacrosse and dated May 15. Cheques will be cashed and/or your credit card will be charged by July 1. It is up to each family to be aware whether they have completed their volunteer commitment.

**Notes:**

**There is no allowance for partial volunteering or partial payment – a 100% volunteering effort (100 points) or 100% payment (\$200) is expected.**

There is also no carryover of points from one season to the next season.

In the event a member family chose not to volunteer or knew they were unable to volunteer (special circumstances) but then completed a volunteering task for the season, then a refund would occur to that family. The member family should contact the Executive Director who will confirm this with the team manager.